MEETING NOTICE

Thursday, August 27, 2026
Materials Management Facility
23400 NYS Route 177
Rodman, New York

Materials Management Main Conference Room & Zoom Videoconference

Finance and Budget Committee – 9:30 AM

Board of Directors – 10:30 AM

Pursuant to Open Meetings Law, members of the public have the right to attend the Meeting telephonically via Zoom by dialing into the following access line, or view the proceedings using the following link:

Dial In Number: 1-646-876-9923 **Meeting ID: 880 3069 3905** **Passcode: 963315**

https://us02web.zoom.us/j/88030693905?pwd=kXPXeDCMMBHPnWfUXMEOhIjvoyb30I.1

Board Member McGrath will be participating via Zoom at:
800 Third Avenue, 13th Floor, New York, NY 10022

The Public May View and Listen to the Meeting Live Stream at www.danc.org.

AGENDA
FINANCE & BUDGET COMMITTEE MEETING
Thursday, August 27, 2026, 9:30 AM
Materials Management Facility
23400 NYS Route 177
Rodman, New York

1. Broker/Investment Advisor & Custodial Services RFP Evaluation Memo

The Public May View and Listen to the Meeting Live Stream at www.danc.org.

AGENDA

BOARD OF DIRECTORS MEETING

Thursday, August 27, 2026 – 10:30 AM
Materials Management Facility
23400 NYS Route 177
Rodman, New York

1. Call to Order

2. Call the Roll

3. Privilege of the Floor

4. Approve the Minutes of June 25, 2026 Board Meeting

5. Chairperson's Report

6. Executive Director's Report

7. Finance Report – Chief Financial Officer
   Approving Financials for the month ending June 30, 2026

8. Governance –

   a. Resolution No. 2026-08-56, Recognition of Service, David M. Wolf

   b. Resolution No. 2026-08-57, Personnel Policy, Approving Modifications

   c. Resolution No. 2026-08-58, Telecommuting Policy, Approving Modifications

9. Technical Services Summary Report

10. Engineering –

    a. Resolution No. 2026-08-59, Technical Services Agreement, Lake Champlain-Lake George Regional Planning Board, Adirondack Park Comprehensive Cell Coverage

11. Materials Management –

    a. Resolution No. 2026-08-60, Authorizing the Formal Adoption of the 2026 – 2035 Local Solid Waste Management Plan

12. Telecommunications –

    a. Resolution No. 2026-08-61, Capital Project Budget Amendment 2, Telecommunications Division, National Grid Network Expansion Project

    b. Resolution No. 2026-08-62, Capital Budget Amendment, Telecommunications Division, NTIA/National Grid Middle Mile Project

    c. Resolution No. 2026-08-63, Capital Project Authorization, Telecommunications Division, New York State Electric & Gas

    d. Resolution No. 2026-08-64, Capital Project Authorization, Telecommunications Division, Franklin County Municipal Infrastructure Project (MIP1) Project

    e. Resolution No. 2026-08-65, Capital Project Authorization, Telecommunications Division, Franklin County Municipal Infrastructure Program, (MIP3) Project

13. Water Quality –

    a. Resolution No. 2026-08-66, Army Sewer Line, Sewer Service Agreement with the Town of Pamelia, Amendment 2

    b. Resolution No. 2026-08-67, Regional Water Line, FY 2027 Operating Budget Amendment, Water Quality Division

14. Executive Session-
    a. to discuss the proposed sale of real property where the value could be significantly affected by public disclosure.

15. Next Board Meeting/Strategic Planning – September 24, 2026

16. Adjourn

MINUTES
BOARD OF DIRECTORS MEETING
Thursday, June 25, 2026 – 10:30 AM
Warneck Pump Station
James W. Wright Conference Room
23557 NYS Rt. 37, Watertown, New York

The Development Authority of the North Country Board of Directors met in regular session in person and via Zoom Videoconference at the Warneck Pump Station, 23557 NYS Rt. 37, Watertown, New York on Thursday, June 25, 2026 at 10:30 AM.

Members Present

Voting
Mary Doheny, Chairperson
Kenneth Bibbins*
Dennis Mastascusa
Mark Hall
Thomas Hefferon
Margaret Murry
Eric Virkler

Non-Voting
Travis Flint
Brian McGrath*

*Attended via videoconferencing.

Members Absent
Alex MacKinnon
Steve Hunt

Staff Present:
Carl Farone, Executive Director
Jennifer Staples, Chief Financial Officer
Carrie Tuttle, Chief Operating Officer
Stephen Bohmer, Director of Information Technology
Michelle Capone, Director of Regional Development
Dawn Louden, Comptroller
Thomas Haynes, Director of Engineering
Brian Nutting, Director of Water Quality
Regina Rybka-Lagattuta, Director of Human Resources
Mike Schenk, Director of Communications
Shawn Thornton, Director of Materials Management
Brian Zuris, Director of Telecommunications
Angela Marra, Executive Assistant
Tonya Watson, Administrative Associate

Guests:
Jennifer Granzow, Counsel, Wladis Law Firm
Thomas Smith, EFPR Group
Cyril Mouaikel, RBC Wealth Management
John Nuber, RBC Wealth Management

1. Chairperson Doheny called the meeting to order at 10:30 AM.

2. Chairperson Doheny requested a roll call.

   - A quorum of voting and non-voting members was established.

3. Privilege of the Floor -

4. Upon a motion by D. Mastascusa and seconded by M. Hall, the minutes from the May 28, 2026 Board Meeting were unanimously approved.

5. Chairperson's Report

   a. The next Board Meeting will be held on August 27th at 10:30 AM at the Materials Management Facility in Rodman.

6. Executive Director's Report

   a. Hamilton County -
   This contract has been executed by both parties. The Development Authority paid for and retained the fiber, and this transaction has been completed.

   b. Household Hazardous Waste 2026 -
   There are five household hazardous waste events held each year. The first event took place on May 16th in St. Lawrence County with 170 attendees, the second event was in Jefferson County on June 6th with a record attendance of 376. Three more events are scheduled for Lewis County on August 29th, St. Lawrence County on September 26th, and Jefferson County on October 10th. New this year, people are able to pre-register for these events on the website.

   Our recycling coordinator has identified an issue with propane collection for small green propane tanks. He has been working with Jefferson, Lewis, and St. Lawrence Counties for a solution and has identified West Parishville Metals in St. Lawrence County and Northstar Recycling in Jefferson County as locations that will accept these tanks. He is still searching for another recycling option in Lewis County.

   c. Riverfest 2026–
   This is not an Authority event, but an event we are honored to volunteer at. This year was attended by roughly 3,000 veterans, soldiers and their family members. M. Capone and M. Siver provide leadership for the event. Authority volunteers helped serve food, provided assistance with parking, and filled in any other tasks needed. J. Phelps, our recycling coordinator, was onsite helping to manage recycling and providing new mascot stickers to younger attendees. The Next Move NY staff volunteered at the event and took this opportunity to talk with veterans, soldiers, and their spouses about employment opportunities, what Next Move NY is, and how it can help them. This is a great event where we actually get to interact with the soldiers and thank them for their service.

   d. Materials Management Update –

The original flare has been replaced with the new flare, which is operational and ties the original landfill with the southern expansion. This flare is only used if there is excess gas that needs to be burnt off.

DEC has approved our Local Solid Waste Management 10-year Plan. This has been a large effort by Materials Management staff in generating a 10-year plan for managing recycling throughout Jefferson, Lewis and St. Lawrence Counties. This plan will be brought before the Board at the August meeting for review and approval.

e. Telecommunications Update –
   - NTIA Grant – Grant Extension Approved: June 30, 2028
     This is a large project being completed in partnership with National Grid costing $24.5 million, with $14 million coming through the NTIA Grant. When the initial grant was received it was with the expectation of completing the project in 2026. The grant is provided for a specified duration meaning we needed to apply for an extension. This extension has successfully been submitted and approved by the NTIA. The preliminary work is the most time consuming; getting environmental done, engineering, make ready, make ready on the poles, and finally hanging fiber as instructed by the utility. The outcome will result in 257 miles of fiber being constructed, assisting over 7,000 residents in our area with broadband.
   - NBRC Grant – Grant Extension Approved: Sept 30, 2028
     This is similar to the NTIA project, but on a smaller scale. We have applied for the grant extension and it has been approved allowing until September 30, 2028 to complete this $3.1 million project in Jefferson, Lewis and St. Lawrence Counties. This is being funded by $2.5 million in grants, the three counties, and the Development Authority making up the match. This will construct 42.8 miles of fiber and provide high-speed broadband to 200 unserved residents in the Tri-County region.

f. Board Member Online Training –
   C. Farone reminded the Board of the state-approved ABO required training. The Authority cannot provide this training to Board members so each will need to log into the website and complete the 1.5 hour training. R. Lagattuta will email all Board members still needing to complete this training with the dates it is being provided. Different dates will be available in August, and will be sent to those still needing to complete the training.

   B. McGrath asked if this is a live or recorded training.
   C. Farone replied that it is live and interactive, and only offered on specific dates. He further shared that he has completed it and feels it is good, worthwhile training for the Board.

g. Annual Report -
   The Annual Report has been finalized and was emailed to all Board Members yesterday afternoon. This publication shows everything the Authority has completed as an organization within the last 12 months. C. Farone extended his appreciation to the Board for their guidance in making the Development

Authority what it is. This is a team effort and the Annual Report shows many major accomplishments over this past year.

h. Staff Updates -

C. Farone shared the following staff achievements:

S. Fowler scored the highest grade on Grade 3 Supervision and Technical Operations exam. This is Steve's 2nd time achieving the highest exam score. He also tied with another individual during another exam, meaning he has scored the highest grade on an exam three different times.

B. Wohnsiedler earned his 10-year longevity Service Award.

7. FYE 2025 Investment Report – RBC

J. Staples introduced the Authority's investment advisors, Cyril Mouaikel, Managing Director, and John Nuber, Associate Vice President from RBC Wealth Management, who attended the meeting to discuss the Authority's investments from the previous year.

C. Mouaikel began by stating this commemorates the 25th year RBC has been partners with the Development Authority for their investments. He explained that interest rates have stabilized for the first time in years and that we are currently in a much more normal interest rate environment and believes this will only continue to stabilize. For the Authority, RBC can only invest in limited, secured, 100% guaranteed instruments that are guaranteed by the federal government or New York State government. There is a new Federal Reserve Chairman who is operating very straightforward and is doing very well. As of this morning rates appear a little softer leaving them to expect a normal interest rate environment that will allow the Authority to continue generating good income. RBC's process is that they look at the maturities when investing for the Authority's 14 accounts and submit a report to the Authority CFO, J. Staples. She then reviews the report and analyzes the cash flow needs and comes back to them with what can be invested and for how long. RBC then goes out into the market to find the best options for the Authority and sends back their recommendations. Each month J. Staples and C. Farone will review and approve these recommendations, showing oversight of every single purchase before RBC goes back to purchase these bonds.

J. Nuber continued with a look at the portfolio net income of $2.6 million. He explained that a few years ago the annual net income was only $1 million. In addition to the net income increase, he explained that we are also seeing a market adjustment of roughly $925,000. A number of the bonds and CDs within the portfolio were purchased at a discount so we are seeing that appreciation reflected in that number over time for a total return of $3.5 million, or 3.8%. Overall, the Authority is set up very well with a short average maturity, or short duration, where reinvesting can be done at higher levels which results in many opportunities. He explained if rates were to go down the Authority would do fine and still receive a high income, but if rates increase there would be the opportunity to reinvest at the higher rates. RBC is very happy with where the portfolio is.

C. Mouaikel added that they try to maximize everywhere they can to achieve the highest results at the zero-risk level. The team at RBC is in constant communication with J. Staples to take advantage of any opportunities where money can be reinvested longer. The decisions for every single transaction are cash flow driven on the Authority account.

The Board had no questions, thoughts, or concerns following this report.
RBC staff C. Mouaikel and J. Nuber left the meeting at 10:49 AM.

8. Independent Audit – EFPR

T. Smith introduced himself as the partner from EFPR on the engagement team who performed the external audit. Full copies of the financial statements were handed out to all Board members, but he also prepared a one-page summary.

T. Smith reviewed the summary page with the Board and explained that last week EFPR met with the Audit Committee to review the audit and financial results in detail. He shared that they are going to be issuing a clean or unmodified opinion, which is the highest opinion one can received. This means the financial statements were fairly stated, clear, and easy to follow. As a member of the engagement team, he explained that they do an investment audit in accordance with New York State regulations. No issues were noted and this will also be given a clean opinion. Because the Authority received over $1 million in federal awards, EFPR must also perform a compliance audit for awards and no issues were noted therein. An Agreed-Upon Procedure Report was done on the Regional Waterline Capital and Operating Reserve Funding Analysis, with no issues found there either. Overall, T. Smith stated everything was very clean. T. Smith further explained that prior to any governmental audit, they have to do a report on internal controls and any issues found with noncompliance laws, but there was nothing found to be reported to the Board.

At the bottom of the one-page summary T. Smith reviewed the numerical results the engagement team assembled. He cited the most important piece being the overall change from year to year, which shows an increase in net position of $2.6 million, meaning there was revenue in excess of expenses. Revenue had decreased by $2.1 million from the prior year due to less grant money being received. Operating expenses increased by $1.6 million, or 3%, which is approximately equal to inflation. T. Smith stated that overall, this is a very clean audit. These financial statements are very clean and he extended his appreciation to J. Staples and D. Louden for their help in this audit running so smoothly. T. Smith then asked the Board it there were any questions they may have on the audit or financial statements.

M. Doheny commented that the Audit Committee did meet last week and had an opportunity to talk with T. Smith and his team, and also had the opportunity to speak privately in Executive Session, and there were no concerns noted by the committee.

M. Murray extended kudos and appreciation to the staff who make this possible every year.

M. Hall stated that hearing words like “clean” and “no concerns” is very refreshing, thank you everyone.

9. Finance –

a. Resolution No. 2026-06-48, Approving the Audited Financial Statements, Single Audit, Agreed Upon Procedures and Report on Investments, as of and for the year ended March 31, 2026.

Upon a motion by E. Virkler and seconded by M. Hall, Resolution No. 2026-06-48, Approving Audited Financial Statements, Single Audit, Agreed Upon Procedures, and Report on Investments for Fiscal Year Ending March 31, 2026, was unanimously approved.

b. Resolution No. 2026-06-49, approving the Assessment of Effectiveness of Internal Controls of the Development Authority of the North Country, for the fiscal year 2026, as attached to the resolution.

Upon a motion by M. Murray and seconded by D. Mastascusa, Resolution No. 2026-06-49, Approving the Assessment of Effectiveness of Internal Controls of the Development Authority of the North Country for Fiscal Year Ending March 31, 2026, was unanimously approved.

c. Resolution No. 2026-06-50, approving the Annual Bond Sales Report for the fiscal year ending March 31, 2026, as attached to and incorporated in this resolution.

Upon a motion by M. Hall and seconded by E. Virkler, Resolution No. 2026-06-50, Approving Annual Bond Sales Report, Fiscal Year Ending March 31, 2026, was unanimously approved.

J. Staples presented the April financials, noting it was only one month of information with no significant change or activity to be reported for the Board's review.

Upon a motion by M. Hall, and seconded by M. Murray, financials ending April 30, 2026, were unanimously approved.

EFPR staff T. Smith left the meeting at 10:57 AM.

10. Technical Services Summary Report –

I. Village of Alexandria Bay, TSA, Small Projects Fund/Part of NY Forward Grant Total Agreement Amount of $23,500.00, 6/01/26 – end of grant, Jefferson County

II. Franklin County, TSA, Franklin County Multi-Use Trail (No cost to County – will be paid for with NBRC funds awarded to the Authority for planning), Total Agreement Amount of $10,000.00, 6/25/26 – 9/30/26, Franklin County

Upon a motion by E. Virkler, and seconded by T. Hefferon, Board Contract Summary Table items number I and II for the month of June were unanimously approved.

11. Materials Management –

a. Resolution No. 2026-06-51, amending the Materials Management Division Capital Budget for the FY 2025 MMF FEMA Repairs (Project 20-224) to increase the budget from $200,000 to $380,000.

Upon a motion by M. Hall and seconded by E. Virkler, Resolution No. 2026-06-51, Capital Project Budget Amendment, Materials Management Division, FEMA Culver & Road Repairs, was unanimously approved.

b. Resolution No. 2026-06-52, amending the following Capital Project budgets; Leachate Manhole and Side Riser Improvements (20-221) increased by $50,000 to $668,000, Southern Expansion LFG and Flare Replacement (20-212) decreased by $50,000 to $5,175,000, Culvert Repairs (20-238) increased by $20,000 to $220,000, Nature Trail Consolidation (20-229) decrease by $20,000 to $30,000, resulting in a total final change of $0 in Net Position.

M. Doheny stated that it appears that all work is still being done, with the funds just being reallocated. C. Tuttle responded yes, this is a great point and thanked Ms. Doheny for bringing attention to it.

Upon a motion by M. Murray and seconded by T. Hefferon, Resolution No. 2026-06-52, Capital Project Budget Amendment, Materials Management Division, Various Capital Projects, was unanimously approved.

c. Resolution No. 2026-06-53, authorizing the Executive Director to negotiate and execute the Temporary Marshaling Yard Lease, as attached to the resolution, by and between the Development Authority of the North Country and National Grid.

C. Farone explained that when the Authority was approached by National Grid, S. Thornton went to Rodman and asked if they saw any issues from their perspective or if this is something they may be opposed to, to which they replied no. C. Farone further explained that this project is going to increase our reliability, and National Grid's ability to provide needed electricity to the North Country. This land is past the landfill entrance when heading east and should not have any impact on landfill operations. National Grid approached us with a three-year annual lease amount of $30,000, with a one-year option to renew.

M. Hall asked for a clarification of the term "marshaling". C. Farone responded that it means to set up or staging.

D. Mastascusa asked if they have to build any roads or other infrastructure on the land. C. Tuttle responded that it is on a corner of NY 177 and Lowe Road so there would only be a short driveway coming in.

M. Doheny asked if any trees would need to be cleared. C. Tuttle responded there may need to be a little clearing, but National Grid has done an environmental review and we asked Rodman if they had any concerns. We also asked National Grid for a traffic count and brought that information to the Town of Rodman Board to make sure it wasn't going to be a nuisance. There are some benefits from this project too, such as by using this area National Grid is going to upgrade the grid in the Rodman area. From an Authority perspective, we had looked into doing solar at the landfill, but couldn't at the time because National

Grid didn't have the capacity within their transmission system to support that project. Electricity reliability and improvements will benefit the entire region.

K. Bibbins asked if the driveway would be on the 177 side. C. Tuttle responded it would not be on 177.

M. Hall asked if the improvements become the Authority's at the end. C. Tuttle responded that the improvements do become the Authority's at the end of the project.

M. Doheny asked if this was basically going to be a crushed stone lay down area for them to stage their vehicles, poles, equipment, materials and supplies. C. Farone responded this will strictly be a staging area and they are not building.

B. McGrath asked if National Grid or the Authority drafted the lease, and if Authority council has reviewed it, in particular paragraph 11 referring to the indemnification clause as he felt it concerning due to the limitation on indemnification and insurance provisions. He stated this provision would provide the Board and the Authority protection should a truck have an accident entering or exiting the staging area. C. Farone responded this is National Grid's lease and was sent to Authority counsel, J. Granzow, and the Authority insurance agents for review to ensure it is in line with requirements. J. Granzow responded that the indemnification was discussed and there is a low level of likelihood that National Grid would accept changes, but we can go back to National Grid on this issue and that the insurance requirements have already been increased. R. Thorton shared that regarding the indemnification language, the Authority did go back to National Grid at one round of reviews with specific language we wanted included in the agreement. At this time everything we requested has been included in the agreement.

B. McGrath further stated that while concerned, he does support these improvements to the grid and agrees it makes sense to use this land, but wants to ensure the Authority is protected and would ask that we propose tighter indemnification language as well as enhanced insurance requirements. C, Farone stated that we can review and go back to National Grid regarding the indemnification.

<u>Upon a motion by M. Murray and seconded by T. Hefferon, Resolution No. 2026-06-53, Temporary Marshaling Yard Lease, National Grid, Tax Parcel 114.00-1-64.1, Jefferson County, was unanimously approved.</u>

12. Regional Development –

a. Loan Report –

M. Capone reported that there is nothing new to report from the loan portfolio since the May Board meeting.

b. Resolution No. 2026-06-54, approving the loan modification to extend the $600,000 construction loan to Brownstone Lodge LLC from Housing Revolving Loan Fund at the attached terms and conditions, to mature no late than

December 1, 2026, or upon receipt of the final grant disbursement, whichever comes first.

Upon a motion by E. Virkler and seconded by M. Hall, Resolution No. 2026-06-54, Housing Revolving Loan Fund, Brownstone Lodge LLC, Loan Modification, was unanimously approved.

13. Additional Resolution

a. Resolution No. 2026-06-55, authorizing the Executive Director or assigned designee to submit an application requesting $10,000,000 in grant funds from the New York State Department of Environmental Conservation Water Quality Improvement Projects program to assist with the costs associated with the design and construction of the MMF Leachate Pre-Treatment Project. It is further resolved that the Development Authority of the North Country commits $2,975,000 towards the completion of the MMF Leachate Pre-Treatment Project to fulfill the required 25% minimum match requirement. Furthermore, the Development Authority of the North Country authorizes the Executive Director or assigned designee to act as the project's "Authorized Representative", to execute any and all documents and agreements associated with the MMF Leachate Pre-Treatment Project pertaining to the WQIP application and grant.

   T. Hefferon asked if other facilities would bring trash "leachate" to us. C. Tuttle responded they would likely not, because the other landfills in the state would be under the same requirements that we would be. She cited Franklin County and explained they are currently going through a similar process with the Village of Malone. Each facility in the state is going to need something close and 100% reliable. This further presents the risk of partnering with a wastewater treatment plant because if that plant were to close for any reason we would be left without a backup. She further explained that we need something we can control to ensure we can meet 100% of our current permit and newly proposed requirements because the liability will be 100% on the Authority as the generator of the leachate. This all means it is not likely we would receive any offsetting revenue.

   C. Farone stated that there has been a conversation with the City of Watertown to let them know about these possible new regulations because they accept our leachate, as well as leachate from other areas, and this will ultimately result in less revenue for the city when the landfills have their own leachate processing facilities.

   T. Hefferon asked if there has been any discussion with the City of Watertown or the Village of Adams, because they are closer to the landfill, regarding a joint project. C. Farone explained there has not because if it doesn't work there are no other options and the Authority feels it is best to have control over this process.

   C. Tuttle further explained that this leachate processing is based on new emerging technology. This means if we were to go to another wastewater treatment plant their operators would have zero experience operating this equipment. She explained that we already have a facility set up to receive this, we have a staff of licensed operators, and the best solution, as established in the engineering report, is that we own and operate this ourselves.

M. Doheny asked if it was fair to state that today the Board would only be approving seeking the grant, and there will be time over the course of this process to discuss this plan further. C. Tuttle responded yes, today we are seeking approval to apply for the grant and this is only one piece of a larger funding strategy that will need to be put in place.

T. Hefferon asked where we would do the pilot project. C. Tuttle stated it would be done at the Warneck Pump Station, as it is set up perfectly and has the staff needed to operate. She further explained that landfill site currently does not work because it doesn't have sufficient power or a place to discharge the wastewater.

M. Doheny stated there are two areas that we will have further discussions on; what happens once it is treated and where the regulations end up. C. Farone agreed, and said that today's resolution is only approving staff applying for the $10 million in grant funding.

C. Tuttle further commented that the Authority is looking to get ahead of this because there is only so much money available and there are 26 landfills in New York State that will need to comply with these regulations. Additionally, when Authority staff were informed by DEC of these upcoming regulations, they also shared we would only have four years to implement this new process. It would be beneficial to keep this momentum moving forward and line up funding, prove the technology, firm up locations and be ready to implement the full package when it is ready to go. M. Doheny commented that this is a perfect example of the entire team being very proactive.

T. Flint asked if there is anything within this grant that requires a portion of the money be spent on design and construction. C. Tuttle responded no, that we are only applying for the grant right now. If this grant is awarded to the Authority, we would then need to put the rest of the funding package together, which will result in many other steps that will need to be completed. She further explained that the money from WQIP is 100% construction, and at that point they would bring this back to the Board.

T. Hefferon asked if the content of our leachate will change over the years. C. Tuttle responded that leachate typically changes based upon the population, and our profile is very consistent year to year. She further explained that leachate also changes when landfills stop receiving waste and close, but ours is still operating and actively receiving waste. Additionally, the DEC is currently saying these proposed regulations will not be required of closed landfills.

M. Doheny asked if the current target is focused on PFAS and forever chemicals. C. Tuttle responded yes but also heavy metals such as lead, arsenic, mercury and others that require different treatment. These metals don't go away, but become diluted to below the determined threshold limit. This change to the leachate process is an effort to do the right thing for human health and the environment.

T. Hefferon asked if we start collecting lead and arsenic, what is done with it. C. Tuttle replied that it will go back into the landfill. T. Hefferon asked if it would then be encapsulated. C. Tuttle replied it is not, but this is part of the details the DEC still needs to work out. The end result is to keep these metals out of the pathways that would impact human health, such as in drinking water. T. Hefferon asked if these materials would be put in the landfill as opposed to the Black River. C. Tuttle said yes, the leachate will continue to be processed where these levels will continue to decrease over time and once the landfill is capped and closed leachate will no longer be generated.

Upon a motion by M. Hall and seconded by E. Virkler, Resolution No. 2026-06-55, Materials Management Facility, Leachate Treatment Project, Water Quality Improvement Project (WQIP) Grant, was unanimously approved.

14. Next Board Meeting Date – August 27, 2026 in Rodman

15. Adjourn -

Upon a motion by M. Hall and seconded by E. Virkler, the meeting was adjourned at 11:37 AM.

Respectfully submitted,

Dennis Mastascusa
Board Secretary

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
For the Three Months Ending Tuesday, June 30, 2026

	YTD ACTUAL	3/31/2026 Total
STATEMENT OF NET POSITION		
ASSETS		
Cash and Cash Equivalents	$5,725,854.16	$6,265,217.74
Accounts Receivable	4,566,632.56	5,030,662.33
Unbilled Revenue	834,907.10	787,298.84
Interest Receivable	227,747.97	232,849.34
Loans Receivable, net	34,778,231.05	35,983,812.08
Inventory	73,187.40	16,598.53
Prepaid Expense	662,922.60	881,453.33
Investments	13,177,975.64	12,736,712.82
Funds Held In Trust	2,158,166.02	2,036,613.41
OPEB Reserve Fund	6,643,789.66	6,631,408.28
Restricted Assets	87,220,859.69	85,836,724.09
Operating Lease ROU/SUB Assets, Net	456,275.70	456,275.70
Capital Assets, net	111,255,332.46	112,940,555.91
Total Assets	**267,781,882.01**	**269,836,182.40**
DEFERRED OUTFLOWS OF RESOURCES		
Pension	2,611,173.00	2,611,173.00
OPEB	2,131,133.00	2,131,133.00
Total Deferred Outflows of Resources	4,742,306.00	4,742,306.00
TOTAL ASSETS PLUS DEFERRED OUTFLOWS	**272,524,188.01**	**274,578,488.40**
LIABILITIES		
Accounts Payable	405,964.61	2,736,698.75
Grants & Passthroughs Payable	566,666.98	535,534.76
Community Benefits Payable	271,238.85	227,771.31
Interest Payable	248,026.73	130,945.86
Accrued Expenses	966,295.57	889,959.83
OPEB Liability	6,756,648.00	6,623,553.00
Net Pension Liability	3,694,455.00	3,694,455.00
Unearned Income	26,034,536.37	26,026,186.03
Current Portion of Oper Lease/SUB Liability	389,636.90	389,636.90
Funds Held for Others	11,801,834.22	11,801,834.22
Due to US ARMY	749,985.00	749,985.00
Landfill Closure & Post Closure	18,984,569.23	18,023,290.48
Long-term Liabilities	32,548,304.82	32,876,603.97
Total Liabilities	103,418,162.28	104,706,455.11
DEFERRED INFLOWS OF RESOURCES		
Pension	161,062.00	161,062.00
OPEB	2,807,430.00	2,807,430.00
Total Deferred Inflows of Resources	2,968,492.00	2,968,492.00
TOTAL LIABILITIES PLUS DEFERRED INFLOWS	**106,386,654.28**	**107,674,947.11**
NET POSITION		
Invested In Capital Assets, Net	67,613,128.57	68,897,409.10
Restricted for:		
Community Rental Housing Program	13,430,668.76	13,404,747.81
Community Development Loan Fund	10,316,413.73	10,291,125.76
Affordable Housing Program	23,904,106.16	23,837,440.84
Army Water & Sewer	1,800,000.00	1,800,000.00
Regional Waterline	403,275.64	403,275.64
Reserve For Liner	5,296,383.29	4,796,195.17
Reserve for Replacement	7,241,405.90	6,795,447.87
Reserve For Wetland Mitigation	349,979.15	346,530.12
OATN Reserve	5,240,493.41	5,156,214.60
Landfill Closure & Post Closure Prefunding	7,781,439.51	7,828,707.42
Total Restricted	75,764,165.55	74,659,685.23
Board Designated for:		
Infrastructure Development	223,107.42	223,107.42
Capital Reserve	36,278.92	36,278.92
Tip Fee Stabilization	3,433,913.43	3,408,398.41
Economic Development Fund	5,602,108.91	5,597,017.41
Affordable Housing Program	3,000,000.00	3,000,000.00
Supplemental Insurance / Admin. Reserve	4,000,000.00	4,000,000.00
Total Board Designated	16,295,408.68	16,264,802.16
Undesignated	6,464,830.93	7,081,644.80
Total Net Postion	166,137,533.73	166,903,541.29
Total Liabilities, Deferred Outflows & Net Position	**272,524,188.01**	**274,578,488.40**

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
For the Three Months Ending Tuesday, June 30, 2026

	YTD ACTUAL	3/31/2026 Total
CHANGE IN NET POSITION		
OPERATING REVENUE:		
Customer Billings	8,472,817.21	31,412,034.54
Grant Revenue	(43,308.37)	2,744,971.14
Loan Interest Income	135,370.97	592,265.88
Other Income	233,267.41	2,553,117.51
Total Operating Revenue	**8,798,147.22**	**37,302,389.07**
OPERATING EXPENSES		
Depreciation & Amortization	2,722,458.22	11,008,033.47
Salaries	2,110,223.07	8,258,527.41
Fringe Benefits	1,080,925.99	3,257,419.82
Operation & Maintenance	1,021,221.72	3,314,358.44
Waste Diversion	9,702.22	288,893.44
Wastewater Treatment	426,913.52	2,010,661.93
Closure & Post Closure Costs	979,397.13	2,537,707.63
Community Benefits	271,238.85	1,359,581.70
Water Purchases	156,525.36	922,294.72
Office & Administration	189,490.14	439,094.62
Insurance	198,674.97	766,891.50
Utilities	41,799.06	303,597.02
Bad Debt Expense	(51,716.19)	314,847.68
Materials & Supplies	87,894.10	315,341.32
Professional Fees	141,004.42	511,994.96
Repairs & Maintenance	39,996.58	255,914.24
Automobile	160,686.80	582,775.55
Computer Expenses	306,255.34	427,723.83
Grants	0.00	147,845.00
NYS Administrative Assessment	0.00	122,000.00
Total Operating Expenses	**9,892,691.30**	**37,145,504.28**
Total Operating Income	**(1,094,544.08)**	**156,884.79**
NON-OPERATING REVENUE (EXPENSE)		
Interest Income	664,672.07	3,525,182.01
Gain on Sale of Fixed Assets	(7,343.75)	146,206.00
Gain on Trade-In of Fixed Assets	0.00	231,000.00
Interest Expense	(328,791.80)	(1,405,823.34)
Debt Issuance Costs	0.00	(4,268.75)
Total Non-Operating Expense, Net	**328,536.52**	**2,492,295.92**
CHANGE IN NET ASSETS	**(766,007.56)**	**2,649,180.71**

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
For the Three Months Ending Tuesday, June 30, 2026

	ADMIN	MATERIALS MGMT	TELECOM	ARMY SEWER	ARMY WATER	REGIONAL WATER	WQ CONTRACTS	ENGINEERING	REGIONAL DEVELOPMENT	TOTAL
TOTAL LIABILITIES & DEFERRED OUTF...	$14,226,251.43	$35,281,925.65	$27,056,016.01	$6,737,545.44	$7,384,015.79	$1,187,627.97	$895,334.70	$124,297.06	$13,493,640.23	$106,386,654.28
STATEMENT OF NET POSITION										
ASSETS										
Cash and Cash Equivalents	5,725,854.16									5,725,854.16
Accounts Receivable	(595.40)	1,639,771.46	1,540,131.28	384,333.36			137,323.08	47,341.79	818,326.99	4,566,632.56
Unbilled Revenue				282,259.72	93,378.03	120,168.03	242,053.97	47,994.13	49,053.22	834,907.10
Interest Receivable	9,926.24	34,875.24	39,030.46						143,916.03	227,747.97
Loans Receivable, net									34,778,231.05	34,778,231.05
Inventory		16,598.53	56,588.87							73,187.40
Prepaid Expense	585,735.67		47,106.93						30,080.00	662,922.60
Investments	1,919,996.58	3,608,251.36	2,292,608.75						5,357,118.95	13,177,975.64
Funds Held In Trust		741,515.79			1,416,650.23					2,158,166.02
OPEB Reserve Fund	6,643,789.66									6,643,789.66
Restricted Assets		38,037,758.83	17,602,382.39	1,821,371.79	995,997.52	442,420.65			28,320,928.51	87,220,859.69
Operating Lease ROU/SUB Assets, Net	137,452.30		151,260.50						167,562.90	456,275.70
Capital Assets, net	1,072,364.53	49,163,603.29	32,698,122.30	11,432,143.16	14,416,767.42	2,453,129.85			19,201.91	111,255,332.46
Total Assets	**16,094,523.74**	**93,242,374.50**	**54,427,231.48**	**13,920,108.03**	**16,922,793.20**	**3,015,718.53**	**379,377.05**	**95,335.92**	**69,684,419.56**	**267,781,882.01**
DEFERRED OUTFLOWS OF RESO...										
Pension	2,611,173.00									2,611,173.00
OPEB	2,131,133.00									2,131,133.00
Total Deferred Outflows of Resources	4,742,306.00									4,742,306.00
TOTAL ASSETS PLUS DEFERRED...	**20,836,829.74**	**93,242,374.50**	**54,427,231.48**	**13,920,108.03**	**16,922,793.20**	**3,015,718.53**	**379,377.05**	**95,335.92**	**69,684,419.56**	**272,524,188.01**
LIABILITIES										
Accounts Payable	122,426.65	2,327.84	49,445.48	579.66	196,932.87	29,306.38	4,516.73	372.00	57.00	405,964.61
Grants & Passthroughs Payable	204.76		564,769.60						1,692.62	566,666.98
Community Benefits Payable		271,238.85								271,238.85
Interest Payable		137,066.68			110,960.05					248,026.73
Accrued Expenses	588,937.52	115,695.58	111,319.09	15,150.83	13,840.11	1,292.73	75,964.93	38,629.21	5,465.57	966,295.57
OPEB Liability	6,756,648.00									6,756,648.00
Net Pension Liability	3,694,455.00									3,694,455.00
Unearned Income			25,982,536.37						52,000.00	26,034,536.37
Current Portion of Oper Lease/SUB Lia...	144,489.90		79,295.00						165,852.00	389,636.90
Funds Held for Others									11,801,834.22	11,801,834.22
Due to US ARMY				749,985.00						749,985.00
Landfill Closure & Post Closure		18,984,569.23								18,984,569.23
Long-term Liabilities	664,000.00	15,672,378.04		7,435,657.85	6,845,037.00	1,331,231.93			600,000.00	32,548,304.82
Internal: Due To/Due From	(713,402.40)	98,649.43	268,650.47	(1,463,827.90)	217,245.76	(174,203.07)	814,853.04	85,295.85	866,738.82	
Total Liabilities	11,257,759.43	35,281,925.65	27,056,016.01	6,737,545.44	7,384,015.79	1,187,627.97	895,334.70	124,297.06	13,493,640.23	103,418,162.28
DEFERRED INFLOWS OF RESOURCES										
Pension	161,062.00									161,062.00
OPEB	2,807,430.00									2,807,430.00
Total Deferred Inflows of Resources	2,968,492.00									2,968,492.00
TOTAL LIABILITIES PLUS DEFERR...	**14,226,251.43**	**35,281,925.65**	**27,056,016.01**	**6,737,545.44**	**7,384,015.79**	**1,187,627.97**	**895,334.70**	**124,297.06**	**13,493,640.23**	**106,386,654.28**
NET POSITION										
Invested In Capital Assets, Net	1,072,365.36	33,491,225.46	20,359,424.10	3,996,485.31	7,571,730.42	1,121,897.92				67,613,128.57
Restricted for:										
Community Rental Housing Program									13,430,668.76	13,430,668.76
Community Development Loan Fund									10,316,413.73	10,316,413.73
Affordable Housing Program									23,904,106.16	23,904,106.16
Army Water & Sewer				900,000.00	900,000.00					1,800,000.00
Regional Waterline						403,275.64				403,275.64
Reserve For Liner		5,296,383.29								5,296,383.29
Reserve for Replacement		7,241,405.90								7,241,405.90
Reserve For Wetland Mitigation		349,979.15								349,979.15
OATN Reserve			5,240,493.41							5,240,493.41
Landfill Closure & Post Closure Prefund...		7,781,439.51								7,781,439.51
Total Restricted		20,669,207.85	5,240,493.41	900,000.00	900,000.00	403,275.64			47,651,188.65	75,764,165.55
Board Designated for:										
Infrastructure Development				223,107.42						223,107.42
Capital Reserve				36,278.92						36,278.92
Tip Fee Stabilization		3,433,913.43								3,433,913.43
Economic Development Fund									5,602,108.91	5,602,108.91
Affordable Housing Program									3,000,000.00	3,000,000.00
Supplemental Insurance / Admin. Reser...	4,000,000.00									4,000,000.00
Total Board Designated	4,000,000.00	3,433,913.43		259,386.34					8,602,108.91	16,295,408.68
Undesignated	1,538,212.95	366,102.11	1,771,297.96	2,026,690.94	1,067,046.99	302,917.00	(515,957.65)	(28,961.14)	(62,518.23)	6,464,830.93
Total Net Postion	6,610,578.31	57,960,448.85	27,371,215.47	7,182,562.59	9,538,777.41	1,828,090.56	(515,957.65)	(28,961.14)	56,190,779.33	166,137,533.73
Total Liabilities, Deferred Outflows...	**20,836,829.74**	**93,242,374.50**	**54,427,231.48**	**13,920,108.03**	**16,922,793.20**	**3,015,718.53**	**379,377.05**	**95,335.92**	**69,684,419.56**	**272,524,188.01**

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
For the Three Months Ending Tuesday, June 30, 2026

	ADMIN	MATERIALS MGMT	TELECOM	ARMY SEWER	ARMY WATER	REGIONAL WATER	WQ CONTRACTS	ENGINEERING	REGIONAL DEVELOPMENT	TOTAL
CHANGE IN NET POSITION										
OPERATING REVENUE:										
Customer Billings		3,653,693.69	1,618,743.07	1,279,211.42	907,264.23	120,168.03	695,606.22	149,093.77	49,036.78	8,472,817.21
Grant Revenue			(43,308.37)							(43,308.37)
Loan Interest Income									135,370.97	135,370.97
Other Income	97,451.59	110,013.42	159.20	917.57	4.55	19,537.81	74.34	90.01	5,018.92	233,267.41
Total Operating Revenue	**97,451.59**	**3,763,707.11**	**1,575,593.90**	**1,280,128.99**	**907,268.78**	**139,705.84**	**695,680.56**	**149,183.78**	**189,426.67**	**8,798,147.22**
OPERATING EXPENSES										
Depreciation & Amortization	94,700.94	1,426,586.33	826,344.80	148,961.69	176,731.16	47,146.89			1,986.41	2,722,458.22
Salaries	352,238.05	490,651.95	423,637.59	114,215.06	99,332.12	10,711.35	394,906.65	77,376.84	147,153.46	2,110,223.07
Fringe Benefits	182,479.71	275,066.73	182,839.14	59,333.50	48,021.76	5,448.42	223,560.37	34,632.87	69,543.49	1,080,925.99
Operation & Maintenance	4,892.60	211,280.00	733,079.63	23,851.91	951.00	753.30	8,366.58	37,956.70	90.00	1,021,221.72
Waste Diversion		9,702.22								9,702.22
Wastewater Treatment		110,466.04		316,447.48						426,913.52
Closure & Post Closure Costs		979,397.13								979,397.13
Community Benefits		271,238.85								271,238.85
Water Purchases				139.12	127,133.76	29,252.48				156,525.36
Office & Administration	66,390.44	15,183.84	6,698.99	152.25	252.30	305.10	29,505.09	4,637.72	66,364.41	189,490.14
Insurance	6,675.00	75,225.00	51,174.99	24,174.99	16,100.01	2,250.00	18,849.99	4,224.99		198,674.97
Utilities		13,093.97	909.06	17,962.90	2,803.33	7,029.80				41,799.06
Bad Debt Expense			(43,291.60)						(8,424.59)	(51,716.19)
Materials & Supplies		87,894.10								87,894.10
Professional Fees	50,537.91	40,269.31	11,972.50	180.15	97.00				37,947.55	141,004.42
Repairs & Maintenance		2,189.98		20,540.20	14,792.61	2,473.79				39,996.58
Automobile		25,260.72	12,827.28				105,871.52	16,047.27	680.01	160,686.80
Computer Expenses	194,008.94	8,750.65	31,143.66	5,309.39	3,820.00	529.24	13,754.15	47,915.29	1,024.02	306,255.34
Admin Allocation	(826,893.89)	309,258.32	198,123.77	130,897.31	94,265.90	5,788.26	13,809.13	17,034.03	57,717.17	
Engineering Allocation		25,195.40	26,851.08	6,003.71	5,618.62	268.47	1,547.28	(65,591.90)	107.34	
Water Quality Allocation			2,801.38	24,088.69	19,296.28	2,677.93	(48,864.28)			
Total Operating Expenses	**125,029.70**	**4,376,710.54**	**2,465,112.27**	**892,258.35**	**609,215.85**	**114,635.03**	**761,306.48**	**174,233.81**	**374,189.27**	**9,892,691.30**
Total Operating Income	**(27,578.11)**	**(613,003.43)**	**(889,518.37)**	**387,870.64**	**298,052.93**	**25,070.81**	**(65,625.92)**	**(25,050.03)**	**(184,762.60)**	**(1,094,544.08)**
NON-OPERATING REVENUE (EX…										
Interest Income	71,979.12	260,386.40	103,354.55	9,889.86	13,060.91	4,418.66			201,582.57	664,672.07
Gain on Sale of Fixed Assets						(7,343.75)				(7,343.75)
Interest Expense		(118,558.83)		(124,427.47)	(83,220.00)	(2,585.50)				(328,791.80)
Total Non-Operating Expense, Net	**71,979.12**	**141,827.57**	**103,354.55**	**(114,537.61)**	**(70,159.09)**	**(5,510.59)**			**201,582.57**	**328,536.52**
CHANGE IN NET ASSETS	**44,401.01**	**(471,175.86)**	**(786,163.82)**	**273,333.03**	**227,893.84**	**19,560.22**	**(65,625.92)**	**(25,050.03)**	**16,819.97**	**(766,007.56)**

Summary of All Units
Change In Net Position
For the Three Months Ending Tuesday, June 30, 2026

GL	Account Description	Annual Budget	YTD Budget	Actual YTD	YTD Variance Over (Under)
	OPERATING REVENUE:				
	Customer Billings	$33,082,608.00	$8,270,655.00	$8,472,817.21	$202,162.21
	Grant Revenue	7,006,032.00	1,570,290.00	(43,308.37)	(1,613,598.37)
	Loan Interest Income	612,000.00	153,000.00	135,370.97	(17,629.03)
	Other Income	1,344,443.00	201,837.00	233,267.41	31,430.41
	Total Operating Revenue	**42,045,083.00**	**10,195,782.00**	**8,798,147.22**	**(1,397,634.78)**
	OPERATING EXPENSES				
	Depreciation & Amortization	11,707,096.00	2,926,776.00	2,722,458.22	(204,317.78)
	Amortization, Lease ROU	150,000.00	0.00	0.00	0.00
	Salaries	8,733,584.00	2,183,394.00	2,110,223.07	(73,170.93)
	Fringe Benefits	4,218,561.00	1,054,645.50	1,080,925.99	26,280.49
	Operation & Maintenance	3,932,104.30	1,165,578.30	1,033,481.32	(132,096.98)
	Waste Diversion	319,230.00	13,590.00	9,702.22	(3,887.78)
	Wastewater Treatment	2,226,865.00	371,143.34	414,653.92	43,510.58
	Closure & Post Closure Costs	3,584,766.00	896,193.00	979,397.13	83,204.13
	Water Purchases	936,111.00	166,889.00	156,525.36	(10,363.64)
	Community Benefits	1,017,309.00	254,328.00	271,238.85	16,910.85
	Office & Administration	615,704.00	195,858.50	189,490.14	(6,368.36)
	Insurance	794,700.00	198,672.00	198,674.97	2.97
	Utilities	240,738.00	60,183.00	41,799.06	(18,383.94)
	Bad Debt Expense	0.00	0.00	(51,716.19)	(51,716.19)
	Materials & Supplies	340,100.00	85,023.00	87,894.10	2,871.10
	Professional Fees	571,462.00	150,366.01	141,004.42	(9,361.59)
	Repairs & Maintenance	223,500.00	55,878.00	39,996.58	(15,881.42)
	Automobile	654,733.00	163,680.00	160,686.80	(2,993.20)
	Computer Expenses	675,118.00	237,233.00	306,255.34	69,022.34
	Grants	275,000.00	68,751.00	0.00	(68,751.00)
	NYS Administrative Assessment	125,051.00	31,266.00	0.00	(31,266.00)
	Contingency	52,900.00	13,224.00	0.00	(13,224.00)
	Total Operating Expenses	**41,394,632.30**	**10,292,671.65**	**9,892,691.30**	**(399,980.35)**
	Total Operating Income	**650,450.70**	**(96,889.65)**	**(1,094,544.08)**	**(997,654.43)**
	NON-OPERATING REVENUE…				
	Interest Income	2,787,290.00	696,819.00	664,672.07	(32,146.93)
	Gain on Sale of Fixed Assets	138,000.00	34,500.00	(7,343.75)	(41,843.75)
	Gain on Trade-In of Fixed Ass…	300,000.00	75,000.00	0.00	(75,000.00)
	Interest Expense	(1,165,431.00)	(291,360.00)	(328,791.80)	(37,431.80)
	Debt Issuance Costs	(300,000.00)	(75,000.00)	0.00	75,000.00
	Total Non-Operating Expe…	**1,759,859.00**	**439,959.00**	**328,536.52**	**(111,422.48)**
	CHANGE IN NET POSITION	**2,410,309.70**	**343,069.35**	**(766,007.56)**	**(1,109,076.91)**

Administration
Change In Net Position
For the Three Months Ending Tuesday, June 30, 2026

GL	Account Description	Annual Budget	YTD Budget	Actual YTD	YTD Variance Over (Under)
	OPERATING REVENUE:				
	Other Income	$388,500.00	$97,125.00	$97,451.59	$326.59
	Total Operating Revenue	**388,500.00**	**97,125.00**	**97,451.59**	**326.59**
	OPERATING EXPENSES				
	Depreciation & Amortization	420,400.00	105,099.00	94,700.94	(10,398.06)
	Amortization, Lease ROU	150,000.00	0.00	0.00	0.00
	Salaries	1,491,339.00	372,834.00	352,238.05	(20,595.95)
	Fringe Benefits	766,233.00	191,556.00	182,479.71	(9,076.29)
	Operation & Maintenance	6,570.00	1,644.00	4,892.60	3,248.60
	Office & Administration	141,595.00	74,909.00	66,390.44	(8,518.56)
	Insurance	26,700.00	6,675.00	6,675.00	0.00
	Professional Fees	136,290.00	34,071.00	50,537.91	16,466.91
	Automobile	630.00	159.00	0.00	(159.00)
	Computer Expenses	502,046.00	167,196.00	194,008.94	26,812.94
	Admin Allocation	(2,812,466.00)	(703,119.00)	(826,893.89)	(123,774.89)
	Contingency	22,500.00	5,625.00	0.00	(5,625.00)
	Total Operating Expenses	**851,837.00**	**256,649.00**	**125,029.70**	**(131,619.30)**
	Total Operating Income	**(463,337.00)**	**(159,524.00)**	**(27,578.11)**	**131,945.89**
	NON-OPERATING REVENUE…				
	Interest Income	367,743.00	91,935.00	71,979.12	(19,955.88)
	Gain on Sale of Fixed Assets	118,000.00	29,499.00	0.00	(29,499.00)
	Total Non-Operating Expe…	**485,743.00**	**121,434.00**	**71,979.12**	**(49,454.88)**
	CHANGE IN NET POSITION	**22,406.00**	**(38,090.00)**	**44,401.01**	**82,491.01**

Materials Management
Change In Net Position
For the Three Months Ending Tuesday, June 30, 2026

GL	Account Description	Annual Budget	YTD Budget	Actual YTD	YTD Variance Over (Under)
	OPERATING REVENUE:				
	Customer Billings	$13,929,800.00	$3,482,451.00	$3,653,693.69	$171,242.69
	Grant Revenue	141,165.00	35,292.00	0.00	(35,292.00)
	Other Income	922,433.00	96,333.00	110,013.42	13,680.42
	Total Operating Revenue	**14,993,398.00**	**3,614,076.00**	**3,763,707.11**	**149,631.11**
	OPERATING EXPENSES				
	Depreciation & Amortization	6,015,000.00	1,503,750.00	1,426,586.33	(77,163.67)
	Salaries	2,003,919.00	500,979.00	490,651.95	(10,327.05)
	Fringe Benefits	1,039,710.00	259,929.00	275,066.73	15,137.73
	Operation & Maintenance	1,084,500.00	271,128.99	223,539.60	(47,589.39)
	Waste Diversion	319,230.00	13,590.00	9,702.22	(3,887.78)
	Wastewater Treatment	596,300.00	99,383.34	98,206.44	(1,176.90)
	Closure & Post Closure Costs	3,584,766.00	896,193.00	979,397.13	83,204.13
	Community Benefits	1,017,309.00	254,328.00	271,238.85	16,910.85
	Office & Administration	101,347.00	25,335.00	15,183.84	(10,151.16)
	Insurance	300,900.00	75,225.00	75,225.00	0.00
	Utilities	115,000.00	28,749.00	13,093.97	(15,655.03)
	Materials & Supplies	340,100.00	85,023.00	87,894.10	2,871.10
	Professional Fees	191,740.00	47,934.00	40,269.31	(7,664.69)
	Repairs & Maintenance	21,000.00	5,250.00	2,189.98	(3,060.02)
	Automobile	77,200.00	19,299.00	25,260.72	5,961.72
	Computer Expenses	29,000.00	7,251.00	8,750.65	1,499.65
	Admin Allocation	1,052,142.00	263,037.00	309,258.32	46,221.32
	Engineering Allocation	59,740.00	14,934.00	25,195.40	10,261.40
	NYS Administrative Assessment	49,898.00	12,474.00	0.00	(12,474.00)
	Contingency	30,000.00	7,500.00	0.00	(7,500.00)
	Total Operating Expenses	**18,028,801.00**	**4,391,292.33**	**4,376,710.54**	**(14,581.79)**
	Total Operating Income	**(3,035,403.00)**	**(777,216.33)**	**(613,003.43)**	**164,212.90**
	NON-OPERATING REVENUE…				
	Interest Income	1,089,920.00	272,478.00	260,386.40	(12,091.60)
	Gain on Sale of Fixed Assets	20,000.00	5,001.00	0.00	(5,001.00)
	Gain on Trade-In of Fixed Ass…	300,000.00	75,000.00	0.00	(75,000.00)
	Interest Expense	(533,169.00)	(133,293.00)	(118,558.83)	14,734.17
	Debt Issuance Costs	(250,000.00)	(62,499.00)	0.00	62,499.00
	Total Non-Operating Expe…	**626,751.00**	**156,687.00**	**141,827.57**	**(14,859.43)**
	CHANGE IN NET POSITION	**(2,408,652.00)**	**(620,529.33)**	**(471,175.86)**	**149,353.47**

Telecommunications
Change In Net Position
For the Three Months Ending Tuesday, June 30, 2026

GL	Account Description	Annual Budget	YTD Budget	Actual YTD	YTD Variance Over (Under)
	OPERATING REVENUE:				
	Customer Billings	$6,565,864.00	$1,641,465.00	$1,618,743.07	($22,721.93)
	Grant Revenue	6,000,000.00	1,500,000.00	(43,308.37)	(1,543,308.37)
	Other Income	12,000.00	3,000.00	159.20	(2,840.80)
	Total Operating Revenue	**12,577,864.00**	**3,144,465.00**	**1,575,593.90**	**(1,568,871.10)**
	OPERATING EXPENSES				
	Depreciation & Amortization	3,610,500.00	902,625.00	826,344.80	(76,280.20)
	Salaries	1,733,215.00	433,305.00	423,637.59	(9,667.41)
	Fringe Benefits	688,901.00	172,221.00	182,839.14	10,618.14
	Operation & Maintenance	2,455,334.30	796,376.31	733,079.63	(63,296.68)
	Office & Administration	50,442.00	12,612.00	6,698.99	(5,913.01)
	Insurance	204,700.00	51,174.00	51,174.99	0.99
	Utilities	5,738.00	1,434.00	909.06	(524.94)
	Bad Debt Expense	0.00	0.00	(43,291.60)	(43,291.60)
	Professional Fees	82,340.00	20,585.01	11,972.50	(8,612.51)
	Automobile	59,700.00	14,925.00	12,827.28	(2,097.72)
	Computer Expenses	40,565.00	10,143.00	31,143.66	21,000.66
	Admin Allocation	673,770.00	168,444.00	198,123.77	29,679.77
	Engineering Allocation	87,894.00	21,975.00	26,851.08	4,876.08
	Water Quality Allocation	10,094.00	2,523.00	2,801.38	278.38
	NYS Administrative Assessment	25,661.00	6,414.00	0.00	(6,414.00)
	Contingency	400.00	99.00	0.00	(99.00)
	Total Operating Expenses	**9,729,254.30**	**2,614,855.32**	**2,465,112.27**	**(149,743.05)**
	Total Operating Income	**2,848,609.70**	**529,609.68**	**(889,518.37)**	**(1,419,128.05)**
	NON-OPERATING REVENUE…				
	Interest Income	330,227.00	82,557.00	103,354.55	20,797.55
	Total Non-Operating Expe…	**330,227.00**	**82,557.00**	**103,354.55**	**20,797.55**
	CHANGE IN NET POSITION	**3,178,836.70**	**612,166.68**	**(786,163.82)**	**(1,398,330.50)**

Water Quality
Change In Net Position
For the Three Months Ending Tuesday, June 30, 2026

GL	Account Description	Annual Budget	YTD Budget	Actual YTD	YTD Variance Over (Under)
	OPERATING REVENUE:				
	Customer Billings	$11,683,330.00	$2,920,833.00	$3,002,249.90	$81,416.90
	Other Income	3,610.00	903.00	20,534.27	19,631.27
	Total Operating Revenue	**11,686,940.00**	**2,921,736.00**	**3,022,784.17**	**101,048.17**
	OPERATING EXPENSES				
	Depreciation & Amortization	1,653,196.00	413,301.00	372,839.74	(40,461.26)
	Salaries	2,555,391.00	638,847.00	619,165.18	(19,681.82)
	Fringe Benefits	1,303,507.00	325,881.00	336,364.05	10,483.05
	Operation & Maintenance	198,500.00	49,629.00	33,922.79	(15,706.21)
	Wastewater Treatment	1,630,565.00	271,760.00	316,447.48	44,687.48
	Water Purchases	936,111.00	166,889.00	156,525.36	(10,363.64)
	Office & Administration	108,998.00	27,255.00	30,214.74	2,959.74
	Insurance	245,500.00	61,374.00	61,374.99	0.99
	Utilities	120,000.00	30,000.00	27,796.03	(2,203.97)
	Professional Fees	6,671.00	1,668.00	277.15	(1,390.85)
	Repairs & Maintenance	202,500.00	50,628.00	37,806.60	(12,821.40)
	Automobile	444,300.00	111,075.00	105,871.52	(5,203.48)
	Computer Expenses	35,600.00	11,767.00	23,412.78	11,645.78
	Admin Allocation	832,313.00	208,077.00	244,760.60	36,683.60
	Engineering Allocation	51,353.00	12,837.00	13,438.08	601.08
	Water Quality Allocation	(10,094.00)	(2,523.00)	(2,801.38)	(278.38)
	NYS Administrative Assessment	46,807.00	11,706.00	0.00	(11,706.00)
	Total Operating Expenses	**10,361,218.00**	**2,390,171.00**	**2,377,415.71**	**(12,755.29)**
	Total Operating Income	**1,325,722.00**	**531,565.00**	**645,368.46**	**113,803.46**
	NON-OPERATING REVENUE…				
	Interest Income	119,800.00	29,949.00	27,369.43	(2,579.57)
	Gain on Sale of Fixed Assets	0.00	0.00	(7,343.75)	(7,343.75)
	Interest Expense	(632,262.00)	(158,067.00)	(210,232.97)	(52,165.97)
	Debt Issuance Costs	(50,000.00)	(12,501.00)	0.00	12,501.00
	Total Non-Operating Expe…	**(562,462.00)**	**(140,619.00)**	**(190,207.29)**	**(49,588.29)**
	CHANGE IN NET POSITION	**763,260.00**	**390,946.00**	**455,161.17**	**64,215.17**

Army Sewer
Change In Net Position
For the Three Months Ending Tuesday, June 30, 2026

GL	Account Description	Annual Budget	YTD Budget	Actual YTD	YTD Variance Over (Under)
	OPERATING REVENUE:				
	Customer Billings	$4,812,503.00	$1,203,126.00	$1,279,211.42	$76,085.42
	Other Income	3,610.00	903.00	917.57	14.57
	Total Operating Revenue	**4,816,113.00**	**1,204,029.00**	**1,280,128.99**	**76,099.99**
	OPERATING EXPENSES				
	Depreciation & Amortization	736,700.00	184,176.00	148,961.69	(35,214.31)
	Salaries	555,529.00	138,882.00	114,215.06	(24,666.94)
	Fringe Benefits	279,887.00	69,972.00	59,333.50	(10,638.50)
	Operation & Maintenance	110,000.00	27,498.00	23,851.91	(3,646.09)
	Wastewater Treatment	1,630,565.00	271,760.00	316,447.48	44,687.48
	Water Purchases	4,500.00	1,125.00	139.12	(985.88)
	Office & Administration	8,845.00	2,211.00	152.25	(2,058.75)
	Insurance	96,700.00	24,174.00	24,174.99	0.99
	Utilities	65,000.00	16,251.00	17,962.90	1,711.90
	Professional Fees	4,157.00	1,038.00	180.15	(857.85)
	Repairs & Maintenance	85,000.00	21,249.00	20,540.20	(708.80)
	Computer Expenses	9,630.00	2,409.00	5,309.39	2,900.39
	Admin Allocation	445,129.00	111,282.00	130,897.31	19,615.31
	Engineering Allocation	16,833.00	4,209.00	6,003.71	1,794.71
	Water Quality Allocation	98,832.00	24,708.00	24,088.69	(619.31)
	NYS Administrative Assessment	19,806.00	4,953.00	0.00	(4,953.00)
	Total Operating Expenses	**4,167,113.00**	**905,897.00**	**892,258.35**	**(13,638.65)**
	Total Operating Income	**649,000.00**	**298,132.00**	**387,870.64**	**89,738.64**
	NON-OPERATING REVENUE…				
	Interest Income	49,200.00	12,300.00	9,889.86	(2,410.14)
	Interest Expense	(269,000.00)	(67,251.00)	(124,427.47)	(57,176.47)
	Debt Issuance Costs	(50,000.00)	(12,501.00)	0.00	12,501.00
	Total Non-Operating Expe…	**(269,800.00)**	**(67,452.00)**	**(114,537.61)**	**(47,085.61)**
	CHANGE IN NET POSITION	**379,200.00**	**230,680.00**	**273,333.03**	**42,653.03**

Army Water Line
Change In Net Position
For the Three Months Ending Tuesday, June 30, 2026

GL	Account Description	Annual Budget	YTD Budget	Actual YTD	YTD Variance Over (Under)
	OPERATING REVENUE:				
	Customer Billings	$3,490,778.00	$872,694.00	$907,264.23	$34,570.23
	Other Income	0.00	0.00	4.55	4.55
	Total Operating Revenue	**3,490,778.00**	**872,694.00**	**907,268.78**	**34,574.78**
	OPERATING EXPENSES				
	Depreciation & Amortization	734,100.00	183,525.00	176,731.16	(6,793.84)
	Salaries	435,347.00	108,837.00	99,332.12	(9,504.88)
	Fringe Benefits	213,947.00	53,493.00	48,021.76	(5,471.24)
	Operation & Maintenance	10,000.00	2,502.00	951.00	(1,551.00)
	Water Purchases	805,659.00	134,276.00	127,133.76	(7,142.24)
	Office & Administration	5,293.00	1,323.00	252.30	(1,070.70)
	Insurance	64,400.00	16,101.00	16,100.01	(0.99)
	Utilities	25,000.00	6,249.00	2,803.33	(3,445.67)
	Professional Fees	2,014.00	504.00	97.00	(407.00)
	Repairs & Maintenance	85,000.00	21,252.00	14,792.61	(6,459.39)
	Computer Expenses	3,820.00	3,820.00	3,820.00	0.00
	Admin Allocation	320,528.00	80,133.00	94,265.90	14,132.90
	Engineering Allocation	17,173.00	4,293.00	5,618.62	1,325.62
	Water Quality Allocation	74,648.00	18,663.00	19,296.28	633.28
	NYS Administrative Assessment	13,159.00	3,291.00	0.00	(3,291.00)
	Total Operating Expenses	**2,810,088.00**	**638,262.00**	**609,215.85**	**(29,046.15)**
	Total Operating Income	**680,690.00**	**234,432.00**	**298,052.93**	**63,620.93**
	NON-OPERATING REVENUE…				
	Interest Income	53,400.00	13,350.00	13,060.91	(289.09)
	Interest Expense	(318,522.00)	(79,632.00)	(83,220.00)	(3,588.00)
	Total Non-Operating Expe…	**(265,122.00)**	**(66,282.00)**	**(70,159.09)**	**(3,877.09)**
	CHANGE IN NET POSITION	**415,568.00**	**168,150.00**	**227,893.84**	**59,743.84**

Regional Water Line
Change In Net Position
For the Three Months Ending Tuesday, June 30, 2026

GL	Account Description	Annual Budget	YTD Budget	Actual YTD	YTD Variance Over (Under)
	OPERATING REVENUE:				
	Customer Billings	$486,935.00	$121,734.00	$120,168.03	($1,565.97)
	Other Income	0.00	0.00	19,537.81	19,537.81
	Total Operating Revenue	**486,935.00**	**121,734.00**	**139,705.84**	**17,971.84**
	OPERATING EXPENSES				
	Depreciation & Amortization	182,396.00	45,600.00	47,146.89	1,546.89
	Salaries	53,996.00	13,497.00	10,711.35	(2,785.65)
	Fringe Benefits	26,683.00	6,669.00	5,448.42	(1,220.58)
	Operation & Maintenance	8,500.00	2,127.00	753.30	(1,373.70)
	Water Purchases	125,952.00	31,488.00	29,252.48	(2,235.52)
	Office & Administration	1,485.00	372.00	305.10	(66.90)
	Insurance	9,000.00	2,250.00	2,250.00	0.00
	Utilities	30,000.00	7,500.00	7,029.80	(470.20)
	Professional Fees	500.00	126.00	0.00	(126.00)
	Repairs & Maintenance	32,500.00	8,127.00	2,473.79	(5,653.21)
	Computer Expenses	546.00	138.00	529.24	391.24
	Admin Allocation	19,815.00	4,953.00	5,788.26	835.26
	Engineering Allocation	4,323.00	1,080.00	268.47	(811.53)
	Water Quality Allocation	11,912.00	2,979.00	2,677.93	(301.07)
	NYS Administrative Assessment	1,857.00	465.00	0.00	(465.00)
	Total Operating Expenses	**509,465.00**	**127,371.00**	**114,635.03**	**(12,735.97)**
	Total Operating Income	**(22,530.00)**	**(5,637.00)**	**25,070.81**	**30,707.81**
	NON-OPERATING REVENUE…				
	Interest Income	17,200.00	4,299.00	4,418.66	119.66
	Gain on Sale of Fixed Assets	0.00	0.00	(7,343.75)	(7,343.75)
	Interest Expense	(44,740.00)	(11,184.00)	(2,585.50)	8,598.50
	Total Non-Operating Expe…	**(27,540.00)**	**(6,885.00)**	**(5,510.59)**	**1,374.41**
	CHANGE IN NET POSITION	**(50,070.00)**	**(12,522.00)**	**19,560.22**	**32,082.22**

Water Sewer Contracts
Change In Net Position
For the Three Months Ending Tuesday, June 30, 2026

GL	Account Description	Annual Budget	YTD Budget	Actual YTD	YTD Variance Over (Under)
	OPERATING REVENUE:				
	Customer Billings	$2,893,114.00	$723,279.00	$695,606.22	($27,672.78)
	Other Income	0.00	0.00	74.34	74.34
	Total Operating Revenue	**2,893,114.00**	**723,279.00**	**695,680.56**	**(27,598.44)**
	OPERATING EXPENSES				
	Salaries	1,510,519.00	377,631.00	394,906.65	17,275.65
	Fringe Benefits	782,990.00	195,747.00	223,560.37	27,813.37
	Operation & Maintenance	70,000.00	17,502.00	8,366.58	(9,135.42)
	Office & Administration	93,375.00	23,349.00	29,505.09	6,156.09
	Insurance	75,400.00	18,849.00	18,849.99	0.99
	Automobile	444,300.00	111,075.00	105,871.52	(5,203.48)
	Computer Expenses	21,604.00	5,400.00	13,754.15	8,354.15
	Admin Allocation	46,841.00	11,709.00	13,809.13	2,100.13
	Engineering Allocation	13,024.00	3,255.00	1,547.28	(1,707.72)
	Water Quality Allocation	(195,486.00)	(48,873.00)	(48,864.28)	8.72
	NYS Administrative Assessment	11,985.00	2,997.00	0.00	(2,997.00)
	Total Operating Expenses	**2,874,552.00**	**718,641.00**	**761,306.48**	**42,665.48**
	Total Operating Income	**18,562.00**	**4,638.00**	**(65,625.92)**	**(70,263.92)**
	NON-OPERATING REVENUE…				
	CHANGE IN NET POSITION	**18,562.00**	**4,638.00**	**(65,625.92)**	**(70,263.92)**

Engineering
Change In Net Position
For the Three Months Ending Tuesday, June 30, 2026

GL	Account Description	Annual Budget	YTD Budget	Actual YTD	YTD Variance Over (Under)
	OPERATING REVENUE:				
	Customer Billings	$599,700.00	$149,925.00	$149,093.77	($831.23)
	Grant Revenue	40,000.00	9,999.00	0.00	(9,999.00)
	Other Income	0.00	0.00	90.01	90.01
	Total Operating Revenue	**639,700.00**	**159,924.00**	**149,183.78**	**(10,740.22)**
	OPERATING EXPENSES				
	Salaries	295,007.00	73,752.00	77,376.84	3,624.84
	Fringe Benefits	123,556.00	30,888.00	34,632.87	3,744.87
	Operation & Maintenance	146,700.00	36,675.00	37,956.70	1,281.70
	Office & Administration	53,764.00	13,443.00	4,637.72	(8,805.28)
	Insurance	16,900.00	4,224.00	4,224.99	0.99
	Professional Fees	1,000.00	249.00	0.00	(249.00)
	Automobile	66,900.00	16,722.00	16,047.27	(674.73)
	Computer Expenses	64,615.00	40,054.00	47,915.29	7,861.29
	Admin Allocation	57,835.00	14,460.00	17,034.03	2,574.03
	Engineering Allocation	(199,465.00)	(49,866.00)	(65,591.90)	(15,725.90)
	NYS Administrative Assessment	2,685.00	672.00	0.00	(672.00)
	Total Operating Expenses	**629,497.00**	**181,273.00**	**174,233.81**	**(7,039.19)**
	Total Operating Income	**10,203.00**	**(21,349.00)**	**(25,050.03)**	**(3,701.03)**
	NON-OPERATING REVENUE…				
	CHANGE IN NET POSITION	**10,203.00**	**(21,349.00)**	**(25,050.03)**	**(3,701.03)**

Regional Development
Change In Net Position
For the Three Months Ending Tuesday, June 30, 2026

GL	Account Description	Annual Budget	YTD Budget	Actual YTD	YTD Variance Over (Under)
	OPERATING REVENUE:				
	Customer Billings	$303,914.00	$75,981.00	$49,036.78	($26,944.22)
	Grant Revenue	824,867.00	24,999.00	0.00	(24,999.00)
	Loan Interest Income	612,000.00	153,000.00	135,370.97	(17,629.03)
	Other Income	17,900.00	4,476.00	5,018.92	542.92
	Total Operating Revenue	**1,758,681.00**	**258,456.00**	**189,426.67**	**(69,029.33)**
	OPERATING EXPENSES				
	Depreciation & Amortization	8,000.00	2,001.00	1,986.41	(14.59)
	Salaries	654,713.00	163,677.00	147,153.46	(16,523.54)
	Fringe Benefits	296,654.00	74,170.50	69,543.49	(4,627.01)
	Operation & Maintenance	40,500.00	10,125.00	90.00	(10,035.00)
	Office & Administration	159,558.00	42,304.50	66,364.41	24,059.91
	Bad Debt Expense	0.00	0.00	(8,424.59)	(8,424.59)
	Professional Fees	153,421.00	45,859.00	37,947.55	(7,911.45)
	Automobile	6,003.00	1,500.00	680.01	(819.99)
	Computer Expenses	3,292.00	822.00	1,024.02	202.02
	Grants	275,000.00	68,751.00	0.00	(68,751.00)
	Admin Allocation	196,406.00	49,101.00	57,717.17	8,616.17
	Engineering Allocation	478.00	120.00	107.34	(12.66)
	Total Operating Expenses	**1,794,025.00**	**458,431.00**	**374,189.27**	**(84,241.73)**
	Total Operating Income	**(35,344.00)**	**(199,975.00)**	**(184,762.60)**	**15,212.40**
	NON-OPERATING REVENUE…				
	Interest Income	879,600.00	219,900.00	201,582.57	(18,317.43)
	Total Non-Operating Expe…	**879,600.00**	**219,900.00**	**201,582.57**	**(18,317.43)**
	CHANGE IN NET POSITION	**844,256.00**	**19,925.00**	**16,819.97**	**(3,105.03)**

Board Resolution No. 2026-08-56
August 27, 2026

RECOGNITION OF SERVICE
DAVID M. WOLF

Whereas, David M. Wolf joined the Development Authority of the North County as Director of Telecommunications on November 3, 2008 and retired from the Authority on August 6, 2026, and

Whereas, during nearly eighteen years of leadership, Dave played an instrumental role in the growth and evolution of the Authority's telecommunications network, helping transform it into a robust regional broadband infrastructure serving communities, businesses, institutions, and service providers throughout the North Country, and

Whereas, Dave championed the Authority's open-access mission and successfully grew the number of service providers utilizing the Authority's network from one to twenty-three, fostering greater competition, expanding opportunities for broadband deployment, and improving access to telecommunications services for North Country communities, businesses, and residents, and

Whereas, Dave guided the Telecommunications Division through numerous major initiatives supported by federal, state, and regional funding programs, including NTIA, Northern Border Regional Commission, public emergency, and telemedicine grants, skillfully leveraging these investments to significantly expand the reach, capacity and impact of the Authority's telecommunications network, thereby enhancing connectivity, supporting economic development, strengthening public safety communications, and improving access to critical services throughout the region, and

Whereas, Dave's knowledge of the North Country, its telecommunications infrastructure, and the needs of its communities and service providers contributed greatly to the Authority's ability to advance broadband connectivity throughout the region, and

Whereas, Dave's nearly eighteen years of service have left a lasting impact on the Authority and on the telecommunications infrastructure that will continue to serve the North Country for years to come.

Now, therefore be it

RESOLVED, that the Development Authority of the North Country recognizes and acknowledges David M. Wolf for his committed leadership of the Development Authority Telecommunications Division and his significant contributions to the progress and well-being of the North Country, and further be it

RESOLVED, that the Development Authority of the North Country extends its appreciation and gratitude to David M. Wolf for his unwavering personal dedication and professional commitment.

Adopted August 27, 2026, Development Authority of the North Country

Carl E. Farone, Jr. Executive Director	Mary Doheny Board Chair

Board Resolution No. 2026-08-57
August 27, 2026

PERSONNEL POLICY
APPROVING MODIFICATIONS

Whereas, the Development Authority of the North Country operates in accordance with Board policies and administrative guidelines, as may be amended from time to time, and

Whereas, the Personnel Policy of the Development Authority of the North Country is posted on the Development Authority's website, and

Whereas, Executive Management has reviewed and recommends modification as reflected in the attached Personnel Policy. Substantive changes to the Policy are as follows:

- Replacing references to "supervisor" with "manager";
- Adding Section 2.15, Prohibition and Scope of Domestic & Gender-Based Violence in the Workplace Policy;
- Updating language in Section 4.10 relating to the Family and Medical Leave Act (FMLA);
- Adding language to Section 4.11, Holidays, relating to an employee's final official workday;
- Updating Appendix A to reflect the Next Move NY Program Administrator position; and
- Updating Appendix B to reflect currently authorized positions; and

Now, therefore be it

RESOLVED, that the Board of Directors of the Development Authority of the North Country does hereby approve the Personnel Policy, attached hereto and incorporated in this Resolution.

Development Authority of the North Country

Subject: Personnel Policy
Adopted: August 27, 2026
Resolution: 2026-08-xx

PERSONNEL POLICY

TABLE OF CONTENTS

SECTION 1 – INTRODUCTION

1.1 Welcome to the Development Authority of the North Country

An interesting and challenging experience awaits you as an employee of the Development Authority of the North Country (Authority). To answer some of the questions you may have concerning the Authority and its policies, we have written this Personnel Policy. Its purpose is to establish guidelines for fair, consistent and legal treatment of Authority employees. Please read it thoroughly and retain it for future reference. The Personnel Policy is subject to change at the sole discretion of the Authority and supersede any prior written or unwritten policies. The Personnel Policy may also be modified, as deemed necessary, to accommodate individual employment circumstances. From time to time, you may receive updated information concerning changes in the policy. Should you have any questions regarding any policies, please ask your manager.

The purpose of this Personnel Policy is to provide a general guide to the Authority's policies, programs, and benefits. As with all Authority communications, this Personnel Policy is provided to employees for their general information. This Personnel Policy does not include all the information employees will need during the course of their employment; therefore, employees are encouraged to contact their managers for additional information when necessary, and to review other Authority policies and procedures as applicable.

This Personnel Policy is not a contract guaranteeing employment, and nothing in it, or any other policy or communication, changes the fact that employment with the Authority is at-will. At-will employment means you can leave the Authority at any time, and the Authority can terminate your employment at any time, for any reason.

We wish you the best of luck and success in your position and hope that your employment relationship with the Authority will be a rewarding experience.

1.2 Authority Mission

The mission of the Development Authority of the North Country is to serve the common interests of Jefferson, Lewis and St. Lawrence Counties by providing technical services and infrastructure, which will enhance economic opportunities in the region and promote the health and well-being of its communities and Fort Drum.

1.3 Authority Principles

We will measure our achievements against these standards in all our activities.

A. Integrity

- We will be honest and responsible in dealing with customers, suppliers, partners and coworkers.

B. Environment

- We will strive to protect, conserve and enhance the health and well-being of our region, for current and future generations.

C. Quality and Excellence

- We will provide services that meet or exceed the needs and expectations of our customers.
- We will listen to our customers and pursue improvement and innovation in all our operations.

D. People

- People are the key to our success and our most important resource. Our employees will have equal opportunity in an environment that fosters communications and continuous improvement through employee involvement. We will treat our employees the way we expect them to treat our customers.

E. Leadership and Accountability

- We will identify opportunities that will benefit our customers and partners, and will focus our resources to take advantage of those opportunities. We will be accountable and responsible - individually and as an organization - for our actions and results.

F. Partnership

- We will work collectively and cooperatively with our coworkers and customers to achieve together what we could not achieve alone.

G. Stewardship

- We will maintain the highest level of fiscal responsibility and trust in our dealings.

SECTION 2 - EMPLOYMENT POLICIES

2.1 Equal Employment Opportunity

The Authority is an equal opportunity Employer and does not discriminate against any applicant or employee because of race, color, creed, religion, national origin, age, sex, sexual preference, sexual orientation, marital status, domestic violence victim status, gender identity or expression, familial status, military status, veteran’s status, disability, genetic predisposition or carrier status, a known disability or any other characteristics protected by law. This policy applies to all terms and conditions of recruitment and employment, including, but not limited to, hiring, placement, promotion, working conditions, termination, layoff, recall, transfer, leave of absence, discipline, compensation, and training.

To further the principles of equal employment opportunity for all, the Authority has developed affirmative action practices for minorities, women, handicapped individuals, and Vietnam-era special disabled veterans. The Executive Director is responsible for administering and ensuring compliance with these policies.

Any employees with questions or concerns about any type of discrimination in the workplace are encouraged to bring these issues to the attention of their immediate manager, the Human Resources Department or Executive Director. Employees can raise concerns and make reports without fear of reprisal. Every effort will be made to maintain the confidentiality of the matter consistent with the Authority’s need to thoroughly investigate the allegations. Complete confidentiality cannot however be guaranteed. Anyone found to be engaging in any type of unlawful discrimination will be subject to disciplinary action, up to and including termination of employment.

2.2 Prohibition of Discrimination Based on Reproductive Health Decision Making

The Authority will not access an employee's personal information regarding the employee's or the employee's dependent's reproductive health decision making, discriminate or take any retaliatory action against any employee with respect to compensation, terms, conditions, or privileges of employment because of or on the basis of the employee’s or their dependent’s reproductive health decision making, or require an employee to sign a waiver or other document which purports to deny an employee the right to make their own reproductive health care decisions. For purposes of this policy “reproductive health decision making” includes, but is not limited to, a decision to use or access a particular drug, device, or medical service. In addition to reporting any alleged violations of this policy to the Authority, employees may also choose to pursue legal remedies by initiating a civil action in court for damages, injunctive relief, reinstatement, and/or liquidated damages.

No employee will be subject to retaliation or discipline by the Authority as a result of making or threatening to make a complaint against the Authority, a co-worker, or a public body, with respect to rights guaranteed under applicable law that have been violated; causing to be instituted any proceeding alleging violations of applicable law; or providing information to, or testifying before, any public body conducting an investigation, hearing, or inquiry into any alleged violation by the Authority of applicable law, rule, or regulation.

Any employee who believes that they have been subject to discriminatory or retaliatory behavior in violation of this policy should report it immediately to Human Resources or the Executive Director.

2.3 Personal Privacy Protection and Employee Access to Personnel Records

I. Personnel files are the property of the Authority.

II. The Authority complies with Article 6A of the Public Officers Law with respect to the privacy of personnel records.

III. Upon request, each employee of the Authority will be allowed to inspect their personnel records in the presence of their manager or Human Resources. An employee may request inaccurate information be corrected and/or may submit corrections to the records. If a request to correct records is denied, the employee may file a written appeal with the Executive Director.

2.4 Employee Complaint Process

The Authority has an internal complaint and right of appeal process to enable an employee to request assistance, report sexual harassment or other discrimination, or address any perceived unfairness. Through this process, the Authority can eliminate conditions, which may be discriminatory or detrimental to an employee or the Authority's efficiency and reputation.

Misunderstandings or conflicts can arise in any organization. To ensure effective working relations, it is important that such matters be resolved before serious problems develop. Most incidents resolve themselves naturally; however, should a situation persist that you believe is detrimental to you or to the Authority, you should follow the procedure described here for bringing your complaint to management's attention.

Step One: Discussion of the problem with your immediate manager or Division Director is encouraged as a first step. If, however, you don't believe a discussion with your manager is appropriate, you may proceed directly to Step Two.

Step Two: If your problem is not resolved after discussion with your manager or if you feel discussion with your manager is inappropriate, you are encouraged to request a meeting with Human Resources. In an effort to resolve the problem, the Authority will consider the facts, conduct an investigation, and will normally respond within five working days.

Step Three: If you are not satisfied with this decision and wish to pursue the problem or complaint further, you may prepare a written summary of your concerns and request that the matter be reviewed by the Executive Director and/or Governance Committee. If the Executive Director has already been consulted during Step Two, the issue will be reviewed by the Governance Committee.

The committee, after a full examination of the facts (which would include a review of the written summary of your statement, and may include discussions with all individuals concerned, and a further investigation if necessary), will normally advise you of its decision within fifteen working days. The decision of the committee shall be final.

All requests will be reviewed as quickly and thoroughly as possible. The concern or complaint will be treated with complete respect and confidentiality, except as may be otherwise required by law.

2.5 Employee Assistance Program

I. The Authority recognizes that a wide range of problems — such as marital or family distress, alcoholism, and drug abuse — not directly associated with an individual's job function can nonetheless be detrimental to an employee's performance on the job. Consequently, we believe it is in the interest of employees and the Authority to provide an effective program to assist employees and their families in resolving problems such as these as the need arises.

II. Pivot Employee Assistance Services (EAP), is a confidential referral service available to all employees. The program provides crisis intervention and pretreatment counseling and referral to appropriate professional services for any employee with a personal problem that is adversely affecting job performance. Employees wishing this confidential service may call 315-788-4790.

III. Participation in EAP does not excuse employees from complying with normal Authority policies or from meeting normal job requirements during or after receiving EAP assistance. Nor will participation in our EAP prevent the Authority from taking disciplinary action against any employee for performance problems that occur before, during, or after the employee's seeking assistance through the EAP.

2.6 Physical Evaluation/Alcohol and Substance Abuse

Drug and alcohol dependency is an illness and a major health problem, which effects employee job performance. Furthermore, such abuse creates potential safety and security problems. For these reasons, the Authority has developed this policy.

I. As part of the Authority's employment procedures, all job applicants offered a position with the Authority will be required to have a pre-employment medical examination and drug screen conducted by a physician designated by the Authority. Any offer of employment by the Authority is contingent upon, among other things, satisfactory completion of these examinations, and a determination by the Authority and its examining physicians that the applicant is capable of performing the responsibilities of the position that has been offered.

II. Further, as a condition of continued employment, employees may also be required to undergo periodic medical examinations, at times specified by the Authority. Examinations may be required post-job injury or incident/accident. In connection with these examinations, employees are required to provide the Authority with access to their medical records, if requested. Further, it should be understood that the Authority receives a full medical report from its examining physicians regarding the applicant's or employee's state of health. Questions about medical examinations or alcohol and drug screening should be directed to Human Resources.

III. The Authority is required to comply with the Omnibus Transportation Employee Testing Act of 1991 (the "Act") and the U.S. Department of Transportation Regulation 49 CFR Part 40 (the "Regulation"). Job applicants for a position that requires a CDL will be required to have a pre-employment alcohol and controlled substance screening. Procedures for compliance with the

Act and Regulation have been adopted by the Authority and communicated to covered employees.

IV. All Authority required medical examinations and alcohol and drug screenings are paid by the Authority.

V. Employees are expected and required to report to work on time and in mental and physical condition for work. Reporting to work under the influence of alcohol or a controlled substance is prohibited.

VI. The manufacture, distribution, dispensation, possession, or use of alcohol, marijuana or any controlled substance on Authority premises or while conducting Authority business off premises is prohibited. Violations of this policy will result in disciplinary action, which may include termination of employment.

VII. The Authority encourages employees needing help in dealing with such problems to use the Pivot Employee Assistance Services, 315-788-4790.

2.7 Conflicts of Interest

I. Authority employees may not have any interest, direct or indirect, financial or otherwise, or engage in any business activity or transaction which is in conflict or creates the appearance of a conflict with the proper discharge of the employee's duties for the Authority. All personnel will sign an annual certification, declaring any conflicts of interest, or affirming none exist.

II. All business of the Authority must be conducted on an objective basis, solely on its merits and in accordance with Section 74 of the Public Officers Law, "Code of Ethics", and the Authority's Ethics Policy.

2.8 Confidential Information

I. Employees may not use their knowledge gained in the course of employment with the Authority in any way except to serve the authorized purposes of the Authority.

II. All of the business transacted by the Authority and all records, correspondence and general information is to be considered confidential except as specifically identified otherwise by the Executive Director, in accordance with the Authority's Public Access to Records policy.

III. Employees found to be violating this policy are subject to disciplinary action, up to and including termination, and may be subject to civil and/or criminal penalties for violations of, among other things, applicable securities laws.

2.9 Outside Employment

I. No Authority employee may engage in outside employment of the same nature, or provide similar services as provided by the Authority. An employee may engage in unrelated employment outside the Authority during hours that do not interfere with their work schedule or performance.

II. Authority employees who serve as directors, owners, employees or agents of companies seeking to do business with the Authority shall disclose in writing such interest to the Executive Director, who shall determine whether a prohibited conflict exists. The Executive Director shall update and review such relationships on an annual basis.

III. This guideline does not apply to volunteer, civic and humanitarian organizations.

2.10 Personal Conduct and Disciplinary Procedures

I. Each Authority employee is expected to be aware of and personally exemplify the highest standards of professional, ethical and moral conduct.

II. Whether you are on duty or off, your conduct reflects on the Authority. You are, consequently, encouraged to observe the highest standards of professionalism at all times.

III. Types of behavior and conduct that the Authority considers inappropriate include, but are not limited to, the following:

- Falsifying employment or other Authority records
- Violating the Authority's nondiscrimination and/or sexual harassment policy
- Excessive absenteeism or tardiness
- Excessive, unnecessary, or unauthorized use of supplies, particularly for personal purposes
- Reporting to work intoxicated or under the influence of non-prescribed drugs, and illegal manufacture, possession, use, sale, distribution or transportation of drugs
- Bringing or using alcoholic beverages, marijuana or any illegal drug on Authority property or using alcoholic beverages, marijuana or any illegal drug while engaged in Authority business
- Fighting or using obscene, abusive, or threatening language or gestures
- Theft of property
- Possession of firearms on Authority premises or while on Authority business
- Disregarding safety or security regulations
- Insubordination
- Failing to maintain required confidentiality

IV. Violations of the Authority's work rules, instances of unacceptable behavior or misconduct, or continued poor performance will generally be subject to progressive discipline. Progressive discipline means that employees will be assessed penalties that become increasingly severe each time an offense is repeated or a performance improvement is not forthcoming. However, some types of misconduct and/or job performance are so serious that they may result in further discipline to include an immediate dismissal from employment.

2.11 Solicitations

I. Solicitation or distribution of literature of any kind by or of Authority employees is not permitted during working time or in working areas. Employees who are not on working time, such as during meal periods, break time, or other non-working time, may not solicit employees who are on working time. The intent of this prohibition is not to preclude supporting the fundraising efforts of adjudged community benefit organizations. All such proposed solicitations shall be approved, and conditions of approval detailed, by the soliciting employee's manager.

II. Non-employees are not permitted to solicit or distribute literature at any time on Authority property.

2.12 Personal Business and Use of Authority Equipment

I. The Authority expects all of its employees to perform Authority work during their normal work hours. Employees are expected to use discretion with regard to incoming and outgoing personal calls, and the carrying out of personal business during normal work hours.

II. Employee work areas, desks, lockers, and office equipment are provided by the Authority. The control of these areas and equipment remains with the Authority and the Authority reserves the right to enter these workspaces and monitor the use of other equipment when deemed appropriate.

III. The Authority's computer system provides e-mail capabilities. The system is subject to monitoring by the Authority and the use of electronic mail program amounts to employee consent of such monitoring. Employees using Authority computers may, from time to time, find it necessary to use a password to protect confidential material. When a confidential password is used, it must also be given to the employee's manager as needed. The Authority's computer system is governed by the Authority's Information Technology and Security Policy and associated IT procedures.

IV. The Authority also reserves the right to open all mail delivered to the Authority; therefore, employees are encouraged to have personal mail delivered to their homes.

V. Personal use of Authority equipment or supplies, including, but not limited to, copying machines, fax machines, computers, and office supplies, is generally prohibited. The intent of this policy is not to preclude reasonable use of such equipment by the employee when the employee's manager determines that such use is in the interest of the Authority given specific circumstances. Use of Authority equipment or supplies for outside employment is strictly prohibited.

VI. Personal use of Authority automobiles and other equipment is prohibited.

2.13 Safety and Wellness

Providing you with safe working conditions is a primary concern of the Authority. To this end, the Authority makes every effort to comply with relevant Federal and State Occupational Health and Safety Laws, but the prevention of injuries and accidents cannot be accomplished without the continuous sincere effort of all employees. We encourage you to be constantly on the alert for incidents of human error and mechanical failure. Report any condition or employee practice that is likely to cause an accident to your manager immediately. For more information regarding safety and health, refer to the Health & Safety Manual located on the Authority website.

2.14 Workplace Violence Prevention Program

The Authority is a New York State public benefit corporation and therefore, is required to follow NYCRP Part 800.6 Workplace Violence Prevention regulations. The requirements of the regulation mandates annual training for all employees at time of hire and annually thereafter of what workplace violence is, conduct a risk evaluation to identify possible danger before they happen and provide a written workplace violence prevention program for employee review. For more information regarding the Authority's Workplace Violence Prevention Program, refer to the program details in the Health & Safety Manual.

2.15 Prohibition and Scope of Domestic & Gender-Based Violence in the Workplace Policy

The Authority strictly prohibits the following conduct, whether it occurs on Authority premises, at Authority sponsored events, or in connection with Authority business:

- Acts or threats of violence
- Intimidation, harassment, or coercion
- Gender-based or domestic violence related conduct

More information is available in the Domestic & Gender-Based Violence Policy, which can be found on the Authority's website under Governance Related Documents.

2.16 Smoking Policy

The purpose of this policy is to establish guidelines whereby the Authority provides a smoke-free work environment for our employees and complies with all federal and state indoor Clean Air Acts. This policy applies to all employees, vendors, visitors and contractors. Any use of tobacco must be 25 feet away from Authority buildings.

I. Discipline: All employees share in the responsibility for adhering to and enforcing the Smoking Policy. In all cases, the right of the non-smoker to protect their health and comfort will take precedence over an employee desiring to smoke. Employees who violate this policy may receive a written safety violation notice and may be disciplined, up to and including termination of employment, based on the severity of the violation.

II. Employee Assistance: The Authority provides an Employee Assistance Program for its employees. This program includes assistance with smoking cessation. In addition, community-based programs are available and the Authority will assist any interested employee (Reference Personnel Policy Section 2.5., Employee Assistance Program).

2.17 Recording in the Workplace Policy

The Authority prohibits its employees from secretly recording or directing others to secretly record, by audio or video tape or other electronic means, discussions or meeting between or among employees, vendors, visitors or and contractors while on Authority premises, and/or between or among employees while outside the Authority-on-Authority business without the prior express written approval by the Executive Director. Anyone violating this policy will be disciplined up to and including termination from employment.

2.18 Nursing Mothers Policy

The Authority will provide a reasonable amount of break time to accommodate a female employee's need to express breast milk for the employee's infant child. The break time should, if possible, be taken concurrently with other break periods already provided. The Authority will also make a reasonable effort to provide the employee with the use of a room or other location in close proximity to the employee's work area, for the employee to express milk in private.

Employees should notify their manager, or a member of Human Resources to request time to express breast milk under this policy. The Authority reserves the right to delay or postpone an employee's request for a lactation break by up to 30 minutes if the additional break time will seriously disrupt operations and in accordance with applicable law.

No provision of this policy applies or is enforced if it conflicts with or is superseded by any requirement or prohibition contained in a federal, state or local law or regulation. Anyone with knowledge of such a conflict or potential conflict should contact Human Resources.

2.19 Telecommuting Policy

The Authority has a Telecommuting policy that establishes guidelines for telecommuting arrangements for employees. Telecommuting arrangements are not a right or entitlement of employment; they are discretionary and subject to operational needs. Telecommuting arrangements can be rescinded at any time with appropriate notice. The appeals process does not apply when a telecommuting arrangement has been denied or rescinded.

Telecommuting allows employees to work at home, on the road or in a satellite location for all or part of their workweek. The Authority considers telecommuting to be a viable, flexible work option when both the employee and the job are suited for such an arrangement. Telecommuting may be appropriate for some employees and jobs, but not for others. Telecommuting is not an entitlement, it is not an Authority-wide benefit, and it in no way changes the terms and conditions of employment between the employee and the Authority. It is important to note that Telecommuting approved on a one-off or otherwise irregular basis is not a telecommuting arrangement as defined under the policy.

Telecommuting arrangements require the initial and ongoing approval of the employee's Division Director, Human Resources, and the Executive Director. For more information regarding the policy, refer to the program on the Authority website.

To maintain a secure and professional environment, the Authority prohibits conducting in person business meetings at an employee's personal residence. Home settings do not meet the necessary standards for business discussions. Employees are expected to hold meetings in designated office spaces, conference rooms, or through approved virtual platforms.

2.20 Employment References and Background Checks

Employment References for New Employees

To ensure that individuals who join the Authority staff are well qualified and have a strong potential to be productive and successful, it is the policy of the Authority to check the employment references of a person selected for hire as a condition of employment.

Background and Credit Checks

Likewise, the Authority will perform background checks on candidates selected for employment. In addition, for specific positions, the Authority will conduct credit checks on candidates selected for employment or promotion into those positions. The Authority will comply with the federal Fair Credit Reporting Act and applicable state laws, including providing the selected person for hire or employee with any required notices and forms. Consistent with legal requirements, the Authority requires a person selected for hire or an employee selected for a promotion to sign the appropriate authorization and release forms, as requested, as a condition of employment or promotion.

External Employment Reference Checks

The Authority receives employment reference checks from external sources, including reference checks from lending institutions for current employees, and from other employers for former employees. All employment reference check requests received by Authority personnel must be forwarded to Human Resources. Only Human Resources may provide this employment information on behalf of the Authority. Prior to responding to such requests, Human Resources will contact the employee to validate that the request is legitimate.

Employment reference checks must be submitted to Human Resources in writing. Responses to such inquires will confirm dates of employment, wage rates and position(s) held. No employment data will be released without a written authorization and release signed by the individual who is the subject of the inquiry.

Letter of Recommendation
Employees are not permitted to write business letters of recommendation for existing or former employees on behalf of the Authority. All formal requests for a letter of recommendation must be sent to Human Resources for a reply.

An employee may provide a personal letter of recommendation regarding an existing or former employee as long as the letter is not on Authority letterhead, does not reference the writer's Authority position title and is completed on personal time. If the letter references the Authority in the body of the letter, a disclaimer must be noted on the letter stating, "This letter does not represent the opinion of the Development Authority of the North Country".

SECTION 3 - COMPENSATION POLICIES

3.1 Salary Administration Definitions

I. Employees

A. **Full-Time** - Any employee who is regularly scheduled to work 30 hours or more per week. Full-Time employees are eligible for the benefits detailed in Section 4.

B. **Part-Time** - Any employee who is regularly scheduled to work less than 30 hours per week or less than 1,560 hours, in any fiscal year. Part-Time employees are not eligible for benefits as described in Section 4, except for participation in the New York State Employees' Retirement System and those benefits that are statutorily required. Part-Time employees receive workers' compensation as mandated by law. Part-Time employees working a minimum of 20 hours per week receive short-term disability coverage.

C. **Temporary** - Any employee who is hired for a special project or period of time and works fewer than 12 months or less than 1,560 hours, in any fiscal year. Temporary employees are not eligible for benefits as described in Section 4, except for participation in the New York State Employees' Retirement System and those benefits that are statutorily required. Temporary employees receive workers' compensation as mandated by law. Temporary employees working a minimum of 20 hours per week receive short-term disability coverage.

D. **Workers provided by a third-party contractor, or a consultant who is retained as an independent contractor** by the Authority, are not covered under these Personnel Policies.

II. Orientation Period

A. Newly hired employees will have a 180 calendar-day orientation period. The orientation period provides both the employee and the Authority an opportunity to get to know one another. At the end of the period, the employee will receive a review by their manager.

B. Successful completion of the orientation period should not be construed as creating a contract guaranteeing any special privileges.

III. Basic Work Week

A. Each work week begins Sunday and ends Saturday midnight, and is considered individually. Work schedules are as established by management. Standard work days can be changed from time to time by management to meet changing operating requirements.

IV. Base Salary

A. Base salary is compensation regularly paid to each employee as remuneration for work performed. Base salary does not include overtime pay.

V. Employee Status and Overtime Pay

A. Exempt employees are those employees whose duties meet the standards for exemption from the U.S. Fair Labor Standards Act (FLSA), the New York Labor Law and the implementing regulations, including the exemptions for executive (managerial and supervisory), administrative, and professional employees, and computer-related occupations. Exempt employees do not receive overtime compensation for hours worked in excess of 40 hours in a work week.

1. Special rules apply to Public Agency employees. An exempt employee of a public agency may have their pay reduced or may be placed on unpaid leave for absences due to personal reasons of less than one full day when leave is not used by the employee because:

a. Permission to use leave has not been sought or permission has been sought and denied;

b. The employee's accrued leave has been exhausted; or

c. The employee chooses to use leave without pay;

Provided that the employee is paid according to a pay system established by statue, ordinance or regulation or by a policy or practice established pursuant to the principles of public accountability, under which the employee accrues personal leave and sick leave and which requires the public agency employee's pay to be reduced for such absences.

B. Non-Exempt employees are those employees covered by the minimum wage and overtime provisions of the Fair Labor Standards Act (FLSA) and the New York Labor Law, and include all non-salaried (hourly) workers. Non-exempt employees who work more than 40-hours in a work week will receive compensation at the rate of 1 and ½ times their regular hourly rate for all hours worked in excess of 40 in a work week.

1. Overtime hours should be approved in advance by the Division Director or manager.

2. Solely for overtime pay purposes, hours worked include designated holidays, vacation, personal, and sick leave hours.

C. Employees will be informed of their status at the time of hire and when a change occurs due to a promotion or transfer.

VI. Call-In Pay

A Full-Time, hourly employee who is called in to work outside of their scheduled work hours will be guaranteed a minimum of two (2) hours pay.

VII. On-Call Pay

A Full-Time employee, in a pay grade less than 18 who is scheduled to be on-call will receive a stipend for the duration of the on-call period. The amount of the stipend will be determined by the Authority and reviewed on an annual basis.

3.2 Longevity Incentive Pay

Full-Time employees are eligible for a one-time, non-recurring payment upon reaching five, ten, fifteen, twenty and twenty-five years of continuous service with the Authority. The amount of the longevity incentive is as follows:

Years of Service	Dollar Amount
5	$500
10	$1,000
15	$1,500
20	$2,000
25	$2,000

The payment will be issued on the next payday following the employee’s anniversary date with the Authority and is not included in the employee’s annual salary. The Executive Director reserves the right to withhold the payment for reasons related to performance or just cause.

3.3 Salary Administration Policy

I. Job Description

A. Each position has a written job description. Employees will sign a copy of their job description at time of hire, and again if there are any significant changes to their position, or due to a promotion or transfer.

II. Salaries and Wages

A. Newly hired employees will start at a competitive rate commensurate with their job function and experience.

B. Salaries and wages will be reviewed periodically to determine overall competitiveness. Reviews will compare the Authority's salaries with available resources such as private industry, state, county, and city salary ranges for similar job descriptions.

III. Performance Reviews

To ensure that you perform your job to the best of your abilities, it is important that you are recognized for good performance and that you receive appropriate suggestions for improvement when necessary. Consistent with this goal, your performance will be evaluated by your manager on an ongoing basis. Such evaluations will normally occur at the completion of the Orientation Period, and on a periodic basis thereafter.

An annual review will occur during the fourth quarter of each fiscal year and will be based on your overall performance from January to December of the previous calendar year. Your annual review will become the basis for annual wage adjustments. Your manager will notify you of the schedule each year for completion of your annual review.

If you are promoted or transferred to a new position; your job performance may be evaluated after you have been in your new job for ninety days.

All performance reviews will be based on your overall performance in relation to your goals, job responsibilities, and will also take into account your conduct, demeanor, and record of attendance. Special written performance reviews may be conducted by your manager at any time to advise you of the existence of performance problems. Completed performance reviews will be maintained in a confidential employee file in the Authority's HRIS software system.

IV. Annual Adjustment Pool

An annual adjustment pool system has been established for all employees. Each fiscal year, prior to April 1, the pool shall be reviewed by management and the Board of Directors to determine if an annual adjustment should be implemented based on cost of living, wage comparability and other factors. Any such adjustments will be made as part of the annual budget adoption process. The total of all pay adjustments shall not exceed the pool established in a given year.

On the first pay period on or after April 1 of each year, all employees may be eligible for a pay adjustment subject to the following conditions:

- The employee must have worked for six (6) months in a full-time capacity.
- The employee must have a satisfactory performance review for the current rating period.
- Individual performance is a key criterion in determining increases in an employee's pay.

The Executive Director shall approve all pay increases.

V. Executive Director's Compensation

The Governance Committee of the Board of Directors recommends modifications to the Executive Director's compensation. The Board of Directors then reviews, approves or denies the recommendation on an annual basis. The Executive Director's compensation may be subject to an employment contract.

VI. Promotions, Change of Title and Organizational Changes

A. The Executive Director submits to the Governance Committee and/or Finance and Budget Committee recommendations with supporting documentation, if required by the Authority's By-Laws.

B. Upon Committee approval, recommended action(s) are submitted to the Board for approval, if required.

C. When an employee is promoted to a new position, their pay increase will be determined based on several factors, including:

   a. The relationship of their new pay rate to the pay rates of subordinates (if applicable).
   b. The alignment of their salary with the minimum range for the new position.
   c. The potential loss of overtime eligibility (if applicable).

VII. Salary Advances

Employee salary advances are not permitted.

VIII. Employee Garnishments

The Authority complies with employee wage garnishment and levy notices, which will have no impact on employment.

3.4 Employee Payroll

I. The Authority requests all newly hired employees to enroll in direct deposit for payroll purposes. The Authority will provide pay statements by email each payroll period.

SECTION 4 – BENEFITS

4.1 Benefit Policies

Benefit policies are established for the health and welfare of Authority employees.

This Section contains a brief description of the various benefits provided to eligible employees by the Authority. For the actual descriptions of the benefits available, reference must be made to the individual benefit plans. Where benefits are governed by formal plan documents or master policies, the exact terms of the plans or policies will govern. The Authority has discretionary authority to construe all benefit plans and policies and the provisions of this Personnel Policy, including discretionary authority to interpret any disputed provisions and to resolve all issues that arise under such plans and policies.

The Authority has no plans at this time to discontinue its current benefit plans and policies. However, the Authority expressly reserves the unqualified right, by action of the Board of Directors, to modify, amend or terminate any plan or policy at any time and for any reason, including changes that may increase the contributions required for employees and/or retired employees for a benefit beyond the levels stated in this Personnel Policy and/or the benefit plans and policies.

Retirement does not confer upon any person any irrevocable right to continued benefits under any Plan or policy of the Authority. The Authority makes no promise to continue any particular benefits in the future and rights to future benefits do not vest.

4.2 Medical Insurance

I. Authority Employees

The Authority currently provides medical insurance plans to Full-Time Authority employees and their spouses and dependent children (collectively, "dependents"), or as required by law. Effective January 1, 2016, employees will continue to contribute a fixed amount of employee contribution as established annually by the Governance Committee of the Authority Board.

II. Health Insurance Stipend

An employee who is eligible for Authority provided medical coverage who has medical insurance coverage from another qualified source may opt NOT to participate in the Authority's medical insurance plan and is eligible to receive a cash stipend upon providing proof of such qualified alternative medical coverage. The amount of the stipend will be established annually by the Governance Committee of the Authority Board and is paid bi-weekly over the course of the year as part of the employee taxable compensation. The stipend will stop if the employee chooses to enroll in the Authority's medical insurance plan part way through the year, (assuming this enrollment is permitted by the medical insurance plan).

III. Retirees

A retiring employee may choose to continue medical coverage if they are employed by the Authority at the time of retirement, are at least 55 years of age, and meet one of the following conditions: 1) employees who have retired prior to April 1, 2008, must have a minimum of ten (10) years of service; 2) current active employees hired prior to April 1, 2008, must have a minimum of fifteen (15) years of service; 3) employees hired after April 1, 2008, must have a minimum of twenty (20) years of service. When the retiree reaches age 65, Medicare will provide primary coverage, except as otherwise required by law. The Authority may elect to provide an alternative supplemental insurance plan.

Effective January 1, 2016, the rate of retired employees' individual coverage contributions will be established as a fixed amount of contribution as established by the Governance Committee of the Authority Board. If retiree/spouse, retiree/child(ren) or family coverage is elected instead, the Authority will pay for such costs up to the dollar amount provided for individual coverage.

A retiring employee must be a member of the Authority's health insurance plan to continue coverage. If an employee is participating in the "stipend medical insurance alternative", the employee must enroll in the Authority's health insurance plan during the enrollment period prior to the anticipated year of retirement.

If a retired employee does not satisfy the requirements, medical coverage for both the retired employee and any dependents who had medical coverage will terminate at retirement. Both the retired employee and dependents will have the right to continue coverage for a period of time at their own expense under the "COBRA" rules.

IV. Consolidated Omnibus Budget Reconciliation Act (COBRA)

The Consolidated Omnibus Budget Reconciliation Act of 1986, as amended ("COBRA"), requires that previously covered employees and dependents who are considered "qualified beneficiaries" have the opportunity to elect continuing coverage under the medical plan for a specified period, at their own expense, when coverage would otherwise end due to an employee's termination of employment (or reduction in hours of employment). In addition, dependents that are qualified beneficiaries have the right to elect COBRA coverage upon the occurrence of certain other events that are "qualifying events" under the COBRA rules.

4.3 Retirement Plans

At the time of employment, all Authority employees have the option to enter in to the New York State Employee's Retirement System (ERS), or the New York State Voluntary Defined Contribution (VDC) Program (as applicable).

Option 1: New York State Employee's Retirement System (ERS) ***/*** Defined Benefit Plan
The Authority participates in the New York State Employees' Retirement System (ERS). In addition, the Authority has elected to provide additional credit toward retirement through an Allowance for Unused Sick Leave [RSSL Sec. 41(j)]. Participation by Authority employees is required under Article 15 of the Retirement and Social Security Law of New York State. For purposes of calculating days worked for an employee's retirement, NYSLR requires the Authority to first establish the number of hours that constitutes a standard work day for each Authority position. Appendix B lists the standard workday by position title. For more information, go to https://www.osc.ny.gov/retirement.

Option 2: New York State Voluntary Defined Contribution (VDC) Program
The Authority participates in the New York State Voluntary Defined Contribution (VDC) Program.

This retirement option will be made available to all unrepresented employees of NYS public employers who are paid at a rate of $75,000 or more on an annual basis as an alternative to the Employees' Retirement System (ERS) defined benefit plan system, at time of hire. Transferring State employees whose immediately preceding employment was with another department, division, or agency of the State are not eligible for the VDC retirement option and must remain with their current retirement system. For more information about the VDC Program, go to https://www.tiaa.org/public/ms/nyvdc/employee.

4.4 New York State Deferred Compensation Plan (Optional Participation)

The Authority participates in this optional plan. The New York State Deferred Compensation Plan provides employees with additional retirement savings and investment opportunities. Contributions to the Deferred Compensation Plan can be on an after-tax or a pre-tax basis. For more information, go to https://www.nysdcp.com/rsc-web-preauth/index.html.

4.5 Section 125 Flexible Benefits Plan (Optional Participation)

The Authority participates in this optional plan, which allows Full-Time employee to establish a pre-tax account to fund: (1) existing medical insurance employee contributions, and a (2) Flexible Spending Account (FSA) to pay qualifying health care and dependent care expenses. Information on the Section 125 Plan is distributed to each employee.

4.6 Other Benefits

The Authority may provide additional benefits, fully paid for by an employee and at no cost to the Authority (e.g., dental coverage, vision coverage, etc.).

4.7 Sick Leave

Sick leave is provided for the benefit of Authority Full-Time employees. Leave time to care for self, dependents, or family members may be from accrued sick time, personal time, and vacation time. Family Medical Leave (FML) will run concurrently, if applicable as provided for in Section 4.10.

Employees accrue sick leave at the rate of 3.08 hours per pay period or an equivalent of ten (10) workdays per year.

- Sick accrual is based upon hire date; accrual begins on the hire date.
- Maximum accrual cannot exceed 200 days or 1600 hours.
- The Executive Director is authorized to modify the applicable accruals and accrual rate for the purposes of recruitment and retention of personnel, or other extenuating circumstances.

Employees must notify their manager of an absence due to sickness within two (2) hours of the start of that workday. Failure to properly notify the Authority will result in absence without leave, and may result in pay being reduced accordingly.

Employees who have been on sick leave for three (3) or more consecutive workdays may be requested to provide a medical certificate.

Accrued unused sick leave is not payable upon resignation, retirement, death or other termination of employment. The Authority has elected to provide additional credit toward retirement through an Allowance for Unused Sick Leave [RSSL Sec. 41(j)]. Up to 165 sick days may be so applied for Tiers 1 through 5, and 100 sick days for Tier 6.

4.8 Workers Compensation

Any Authority employee suffering an injury or illness while on the job are eligible for Workers' Compensation benefits in accordance with New York State law. All payments made by the Authority's insurance carrier for wage reimbursements will be received at the Administrative Office of the NYS Insurance Fund and forwarded to the employee.

The day of occurrence (Day 0) of the injury or illness, where the employee is required to obtain medical attention, will be considered a full day of regular employment at the employee’s usual wage rate. Time lost due to the injury or illness on the day of occurrence will not be charged against accrued sick time.

For the next seven calendar days (Days 1-7), the employee may utilize accrued time off for the number of regularly scheduled hours of work lost due to the injury or illness. The employee may not claim time off in excess of the amount accrued.

After seven calendar days, Workers' Compensation benefits become payable to the employee. The employee will not receive compensation from the Authority while eligible for such benefits.

For injuries or illnesses requiring the employee to remain away from work for more than fifteen calendar days, Workers' Compensation will begin to pay benefits for wages during the first seven calendar days. Such retroactive benefits will be returned to the Authority by the employee. In return, the Authority will reinstate the employee’s accrued time off on a prorated basis.

Employees will continue to accrue vacation and sick time during the first seven calendar days of time lost due to injury or illness, if utilizing accrued time off during such period. Accrual of paid leave will terminate on the eighth calendar day and will be resumed upon the employee’s return to work.

For purposes of retirement, the employee will not be considered to be on the Authority payroll while receiving Workers' Compensation benefits. During that time, no contributions will be made on behalf of the employee nor will time of service be credited.

Family and Medical Leave (FML) will run concurrently when an employee is out of work on Workers’ Compensation as provided for in Section 4.10. Alternative or limited duty may be provided by the Authority, as available and/or appropriate, to employees able to return to work on such a basis.

4.9 Short Term Disability

Short-Term Disability benefits provide partial insurance protection to an employee in the event of a non-job-related injury or illness that prevents any Authority employee from working. The absence from work must be for more than 8 work days to be eligible for coverage. The Short-Term Disability benefit is a maximum of 60% of base weekly income for up to 25 weeks. The Authority provides this Short-Term Disability benefit to employees (at no cost to the employee) who work a minimum of 20-hours per week. If an employee becomes disabled, the employee will receive full pay through available accrued sick leave for the first 8 days of disability. In addition, after the first 8 work days, employees may elect to receive full pay to the extent that the employee’s accrued sick leave covers the un-insured portion of the employee’s weekly pay. Sick time will not be paid beyond the maximum 25 weeks disability benefit period. Family Medical Leave (FML) will run concurrent as provided for in Section 4.10.

4.10 Family and Medical Leave Act (FMLA)

The Authority complies with the Family Medical Leave Act (FMLA) and will grant up to 12 weeks of leave during a 12-month period to eligible employees (or up to 26 weeks of military caregiver leave).

The purpose of this policy is to provide employees with a general description of their FMLA rights. In the event of any conflict between this policy and the applicable law, employees will be afforded all rights required by law. If you have any questions, concerns or disputes with this policy, please contact the Director of Human Resources.

The terms used in this policy are defined and governed by the Family and Medical Leave Act (FMLA), 29 U.S.C. § 2601 et seq., and the implementing regulations issued by the U.S. Department of Labor, 29 CFR Part 825. Where this policy uses simplified language to explain an FMLA term, the applicable statute and regulations control.

Eligibility
To be eligible for leave under this policy, employees must meet all of the following requirements:

- Have worked at least twelve (12) months for the Authority, and
- Have worked at least 1,250 hours for the Authority over the twelve (12) months preceding the date the leave would commence.

The 12 months of employment do not have to be consecutive. All periods of absence from work due to or necessitated by service in the uniformed services are counted as hours worked in determining eligibility.

Reason for Leave
To qualify as FMLA leave under this policy, the leave must be for one of the following reasons:

- The birth of a child or placement of a child with the employee for adoption or foster care.
- To care for a spouse (husband or wife, including those in valid same-sex or common law marriages), child (a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is either under age 18, or age 18 or older and "incapable of self-care because of a mental or physical disability" at the time that FMLA leave is to commence, or parent (a biological, adoptive, step or foster father or mother, or any other individual who stood in loco parentis to the employee when the employee was a child. This term does not include parents "in law) who has a serious health condition.
- For a serious health condition that makes the employee unable to perform the essential functions of their job. A serious health condition is an illness, injury, impairment, or physical or mental condition that involves inpatient care or continuing treatment by a health care provider. This can include conditions with short-term, chronic, long-term or permanent periods of incapacity.
- For any qualifying exigency arising out of the fact that a spouse, child, or parent is a military member on covered active duty or on call to covered active-duty status. A qualifying exigency includes short-notice deployment, military events and activities, child care and school activities, financial and legal arrangements, counseling, rest and recuperation, post-deployment activities, and additional activities that arise out of active duty, provided that the employer and employee agree, including agreement on timing and duration of the leave.
- To care for a covered service member with a serious injury or illness as defined by FMLA. A covered service member is a current member of the Armed Forces, including a member of the National Guard or Reserves, who is receiving medical treatment, recuperation or therapy, or is in outpatient status or on the temporary disability retired list for a serious injury or illness.

Amount of Leave
Eligible employee may take up to 12 weeks of FMLA leave within a 12-month period. The Authority administers FMLA leave using a rolling 12-month period measured backward from the date FMLA leave is used. FMLA leave runs concurrently with other applicable leave entitlements and benefits, as permitted by law and Authority policy. Each time an employee requests FMLA qualifying leave, the Authority will track the amount of leave the employee has taken under this policy in the last 12 months and subtract it from the total 12 weeks of available leave. The remaining balance is the amount the employee is entitled to take for the current request.

An eligible employee can take up to 26 weeks for the FMLA military caregiver leave during a single 12-month period. For this military caregiver leave, the Authority will measure the 12-month period as a single 12-month period measured forward from the first day the employee begins such leave. FMLA leave already taken for other FMLA circumstances will be deducted from the total of 26 weeks available.

Eligible spouses who both work for the Authority may only take a combined total of 12 workweeks of leave for the birth of a child, adoption, or placement of a child in foster care, or to care for a parent (but not a parent "in-law") with a serious health condition. Both may only take a combined total of 26 weeks of leave to care for a covered injured or ill service member (if each spouse is a parent, spouse, child, or next of kin of the service member).

Intermittent Leave or a Reduced Work Schedule

Employee may take FMLA in one consecutive block of time, may use the leave intermittently (take time periodically when needed over the 12-month), or, under certain circumstances, may use the leave to reduce the workweek or workday, resulting in a reduced-hour schedule. In all cases, the leave may not exceed a total of 12 workweeks (or 26 workweeks to care for an injured or ill service member) in a 12-month period.

The Authority may temporarily transfer an employee to an available alternative position with equivalent pay and benefits if the alternative position would better accommodate the intermittent or reduced schedule, in instances when leave for the employee or employee's family member is foreseeable, and for planned medical treatment, including recovery from a serious health condition or to care for a child after birth or placement for adoption or foster care.

For the birth, adoption, or foster care of a child, the Authority and the employee must mutually agree to the schedule before the employee may take the leave intermittently or work a reduced-hour schedule. Leave for birth, adoption, or foster care of a child must be taken within one year of the birth or placement of the child.

When leave is needed for planned medical treatment, the employee must make a reasonable effort to schedule treatment so as not to unduly disrupt the Authority's operations.

Employee Notice Requirement

All employees requesting FMLA leave should provide written notice of the need for leave to the Director of Human Resources as soon as practicable under the circumstances. Managers and Division Directors who become aware of an employee's need for leave must notify the Director of Human Resources.

When the need for the leave is foreseeable, the employee must provide the Authority with at least 30 days' notice. When an employee becomes aware of a need for FMLA leave fewer than 30 days in advance, the employee must provide notice as soon as practicable under the circumstances, generally the same or next business day. When the need for FMLA leave is not foreseeable, the employee must comply with the Authority's usual and customary notice and procedural requirements for requesting leave, or reporting an absence from work.

Within five business days after the employee has provided this notice, Human Resources will complete and provide the employee with a Notice of Eligibility and Rights and request a medical certification or other supporting documentation as necessary.

Designation of FMLA Leave

Within five business days after the employee has submitted the required certification or other documentation, Human Resources will complete and provide the employee with a written response to the employee's request for FMLA leave using the FMLA Designation Notice.

Employee Status and Benefits During Leave
The Authority will continue the employee's health, dental, and vision benefits during the approved leave period at the same level and under the same conditions as if the employee was continuously at work.

While on paid leave, the employer will continue to make payroll deductions to collect the employee's share of insurance premiums.

While on unpaid leave, employees do not accrue retirement credit or paid leave benefits (e.g., vacation or sick) and the employee must make payment for their share of insurance premiums by either:

- Submitting payment by check; or
- Repaying the amount through payroll deductions within 6 pay periods.

If an employee does not return to active employment status, at the conclusion of approved FMLA leave, the Authority will require the employee to reimburse the Authority the amount it paid for the employee's insurance coverage, as permitted by law; except where the failure to return is due to a serious health condition or other circumstances beyond the employee's control. The employee and covered dependents may also be entitled to continue coverage under COBRA, as applicable.

Health Insurance Stipend
Employees receiving a health insurance stipend prior to an approved leave of absence will continue to receive the stipend for up to 12 weeks. If an employee remains in inactive status for 61 or more workdays, the stipend will be discontinued.

Intent to Return to Work from FMLA Leave
The Authority may require an employee on FMLA leave to report periodically on their status and intent to return to work. Upon return from FMLA leave, employees will be restored to the same or an equivalent position with equivalent pay, benefits, and terms and conditions of employment, as required by law.

No Retaliation
The Authority prohibits interference with, restraint of, or denial of any rights provided under the FMLA and this policy, and prohibits retaliation against employees for exercising such rights.

4.11 Holidays

Holiday schedules are established on an annual basis and will be posted by Management. Depending on ~~individual~~ operating requirements, ~~operating departments~~ divisions may have different schedules.

If a holiday falls on a Saturday or Sunday, the Authority holiday is observed on the workday closest to the actual holiday.

An employee's final official workday with the Authority may not fall on a recognized Authority holiday. If an employee's planned separation date would otherwise occur on a holiday, the employee's final official workday shall be the last scheduled workday immediately preceding the recognize Authority holiday.

4.12 Personal Days

Full-Time employees are eligible for two (2) paid personal days per fiscal year. New employees hired after the start of the fiscal year will receive credit for personal days prorated for the time remaining in the fiscal year. These days may be taken at the convenience of the employee and the Authority for such occasions as religious observances, birthdays or personal business. Personal days may not be carried over to the next fiscal year.

4.13 Vacations

I. The Authority provides annual paid vacation to Full-Time employees and it is administered and scheduled on a fiscal year basis (April 1 – March 31) to meet the requirements of the Authority and, whenever possible, the convenience of the employee.

II. Vacations are scheduled with consideration of other employees' requests. If a conflict in scheduling occurs, the employee with the longest continuous service with the Authority has first choice.

III. Vacation accrual is based upon hire date and length of service; accrual begins on the hire date.

IV. Eligible employees accrue vacation at the following rates:

Hire date through completion of 5 years of service - accrual rate 4.62 hours per pay period, equivalent to 3 work weeks per year.

5 years through completion of 10 years of service - accrual rate 5.38 hours per pay period, equivalent to 3.5 work weeks per year.

10 years through completion of 15 years of service - accrual rate 6.15 hours per pay period, equivalent to 4 work weeks per year.

15 years through completion of 20 years of service – accrual rate 6.92 hours per pay period, equivalent to 4.5 work weeks per year.

20 or more years of service – accrual rate 7.69 hours per pay period, equivalent to 5 work weeks per year.

The Executive Director is authorized to modify the applicable accruals and accrual rates for the purposes of recruitment and retention of personnel, or other extenuating circumstances.

A. Employees may accumulate unused vacation up to a maximum of one- and one-half times (1 and 1/2) the annual entitlement at fiscal year-end (March 31st) as long as all other provisions of the vacation policy are met.

B. Employees are not permitted to take paid vacation in excess of hours accrued.

C. Eligible employees will be paid at the then effective rate for any unused accrued vacation (up to 1½ times the annual entitlement) upon resignation, retirement, death, or other termination of employment.

D. Accrued vacation paid upon termination may not be used to extend length of service beyond the last day worked.

4.14 Excused Leave for Cancer Screenings

Pursuant to New York State Civil Service Law Section 159-b, effective March 18, 2018, all Authority employees are entitled to take up to a maximum of four (4) hours of paid leave per fiscal year for any type of cancer screening without deducting from any other leave time (i.e., sick, personal, or vacation).

4.15 Bereavement, Jury Duty, and Military Leave

Bereavement:
If a death occurs in an employee's or their spouse's immediate family, defined as mother/stepmother,

father/stepfather, legal guardian, brother/stepbrother, sister/stepsister, grandparent, spouse, or child/stepchild, the employee may be granted bereavement leave with pay for up to five (5) days.

Up to one (3) days of paid bereavement leave, may be granted for the death of other relatives (e.g.: aunts, uncles, and cousins.) The same bereavement time applies to employees in a committed domestic partner relationship or same-sex domestic partner relationship.

Bereavement leave is intended to allow employees time to attend services or manage related responsibilities. Requests for leave should be submitted promptly for approval.

Jury Duty:
Any employee required to serve jury duty will receive an equivalent of their full pay for the days absent from work. It is the responsibility of the employee to provide proper documentation as proof of service. Such documentation will be placed in the confidential employee file.

Military:
Leaves of absence for military or Reserve duty are granted to all employees in accordance with applicable federal and state laws. Employees are not required to use paid time off before taking unpaid Military leave.

4.16 Leave of Absence

A Leave of Absence (LOA) without pay from active employment at the Authority may be granted, at the sole determination of the Executive Director. Prior written approval must be obtained from the Executive Director, except in emergencies. Employees will submit a written request for a LOA to their immediate manager at least two (2) weeks in advance. All paid time off must be used before any time will be granted unpaid.

I. If the Leave of Absence (LOA) is not Family Medical Leave (FML) protected time away from work, and extends for a period of less than eight (8) weeks, the employee will be returned to the same job at the same rate of pay. If the LOA extends for more than eight (8) weeks, the employee will generally be eligible for the first suitable opening for which the employee is qualified.

II. Employees must use all of their accrued time and the remaining time will be unpaid. The employee does not continue to accrue vacation and sick leave benefits, and retirement payments will cease.

III. If the Leave of Absence (LOA) is not Family Medical Leave (FML) protected time away from work, the Authority will continue to make contributions on behalf of the employee for their elected health, dental, vision and disability insurances for up to eight (8) weeks of inactive status, and the employee is overall responsible for paying their employee insurance premiums while they are out of work on the Leave of Absence (LOA). The employee insurance premium payback can be done in either one of two ways: The employee may pay the Authority while they are out of work on a monthly basis. Or, pay the total amount due in full within 6 pay periods upon their return from the LOA. After eight (8) weeks of inactive status, the inactive employee and their covered dependents may elect to continue their health, dental and vision coverage under COBRA.

IV. If the employee does not return to work in active status, they will be responsible for the Employer and employee portion of the health, dental and vision premiums paid on their behalf during the LOA. In addition, the employee will be responsible for the premiums paid on behalf of the employee for any voluntary benefit, if applicable.

V. If the employee was receiving a health insurance stipend before they were on a leave of absence, the Authority will continue to reimburse an employee the health insurance stipend, biweekly, for up to eight (8) weeks. If the employee is in an inactive work status after eight (8) weeks, the health insurance stipend will end.

4.17 Return to Work / Inability to Return to Work Procedure

The Authority strives to assist employees to return to work at the earliest possible date following an injury or illness when the Authority has work that the employee can perform safely given any medical restrictions. A return-to-work program has several benefits for both the Authority and our employees by minimizing time lost from work. For more information, call Human Resources.

SECTION 5 - TRAINING AND DEVELOPMENT

5.1 Training and Development Policies

I. The Authority provides an onboarding session for new employees to acquaint them with the terms and benefits of their employment and with their role and responsibilities as an employee of the Authority.

II. Training and development policies are established to aid an employee in improving performance and productivity in their current position. The Authority supports training and development as a long-term strategy for improving organizational effectiveness.

III. It is the intent of the Authority that for a period of 24 months from the completion of a college course leading to a degree, or a training program leading to a professional license, for which tuition assistance is provided, the Authority may recover the cost of such training from the employee if the employee chooses to leave the Authority.

5.2 Tuition Reimbursement

I. Training and Development

A. The Authority will sponsor employees in external programs, non-college programs, workshops and seminars when the training provides a direct benefit to their job function and is required by the Authority.

B. All fees will be 100% paid for by the Authority, including related travel, consistent with Authority Travel and Miscellaneous Expense Policy.

C. Specific approval of the Executive Director is required prior to enrollment.

II. Continuing Education

A. The Authority will reimburse eligible employees for the cost of tuition and books for college credits, non-credits, and credential related individual courses or courses that have been approved by the Executive Director.

B. The course or program must be work related or be a required part of degree requirements, and must be offered by an accredited institution of learning.

The employee must pay for tuition and books and submit a request for reimbursement at the end of each term.

C. The employee will be reimbursed as follows:

- 100% of tuition and books for achieving an A-, A or A+

- 90% of tuition and books for achieving a B-, B or B+
- 80% of tuition and books for achieving a C-, C or C+
- No reimbursement will occur if the grade is "D" or lower.

D. The reimbursement of tuition shall not exceed the established rates for the graduate and undergraduate levels of the State University of New York tuition schedule.

E. In special situations, at the discretion of the Executive Director, the Authority may pay for tuition, in advance, if the course is directly related to job performance and productivity.

F. Any employee receiving continuing education reimbursement shall enter into an agreement for a mandatory continued employment or payback schedule established as per the policy Continuing Education Assistance Program.

H. Only regular employees with one year or more of service are eligible for tuition reimbursement, unless specifically authorized by the Executive Director.

SECTION 6 - EMPLOYEE TRAVEL AND MISCELLANEOUS EXPENSES

I. The Authority's Travel and Miscellaneous Expense Policy is contained in a separate document. The purpose of the policy is to provide for reimbursement of allowable travel expenses incurred when business is conducted away from the employee's assigned location and for reimbursement of certain other expenses.

II. The policy applies to the Board of Directors and employees of the Authority.

III. Refer to the Travel and Miscellaneous Expense Policy for detailed guidance.

SECTION 7 – RECORD OF REVISIONS

Revision Date:	**Resolution No./Notes:**
May 3, 2016	No Resolution Required (Section 3. B. 9. a. "requests" replaces "requires")
March 23, 2017	2017-03-25
February 22, 2018	2018-02-02
March 28, 2018	2018-03-32
December 20, 2018	2018-12-123
March 28, 2019	2019-03-32
May 16, 2019	2019-05-49 (recalculation/financial payroll & human resources reporting)
March 26, 2020	2020-03-27
August 27, 2020	2020-08-106 (Update Organizational Chart)
March 25, 2021	2021-03-56 (Update Appendix A-D)
March 24, 2022	2022-02-24
October 27, 2022	2022-10-76
March 23, 2023	2023-03-19(Added References and Background Checks, Revised Appendix A, added B)
March 28, 2024	2024-03-23 (Added: Special Rules Applicable to Public Agency, NYS Voluntary Defined Contribution (VDC). Updated: Section 4.15 Personal Leave of Absence, Appendix A (Organizational Chart) and Appendix B (Standard Work Day)
March 27, 2025	2025-03-20
August 27, 2026	2026-08-XX

PERSONNEL POLICY ACKNOWLEDGEMENT FORM

This Personnel Policy, dated August xx, 2026, is not a contract guaranteeing employment, and nothing in it, or any other policy or communication, changes the fact that employment with the Development Authority of the North Country is at-will. At-will employment means you can leave the Development Authority at any time, and the Development Authority can terminate your employment at any time, for any reason.

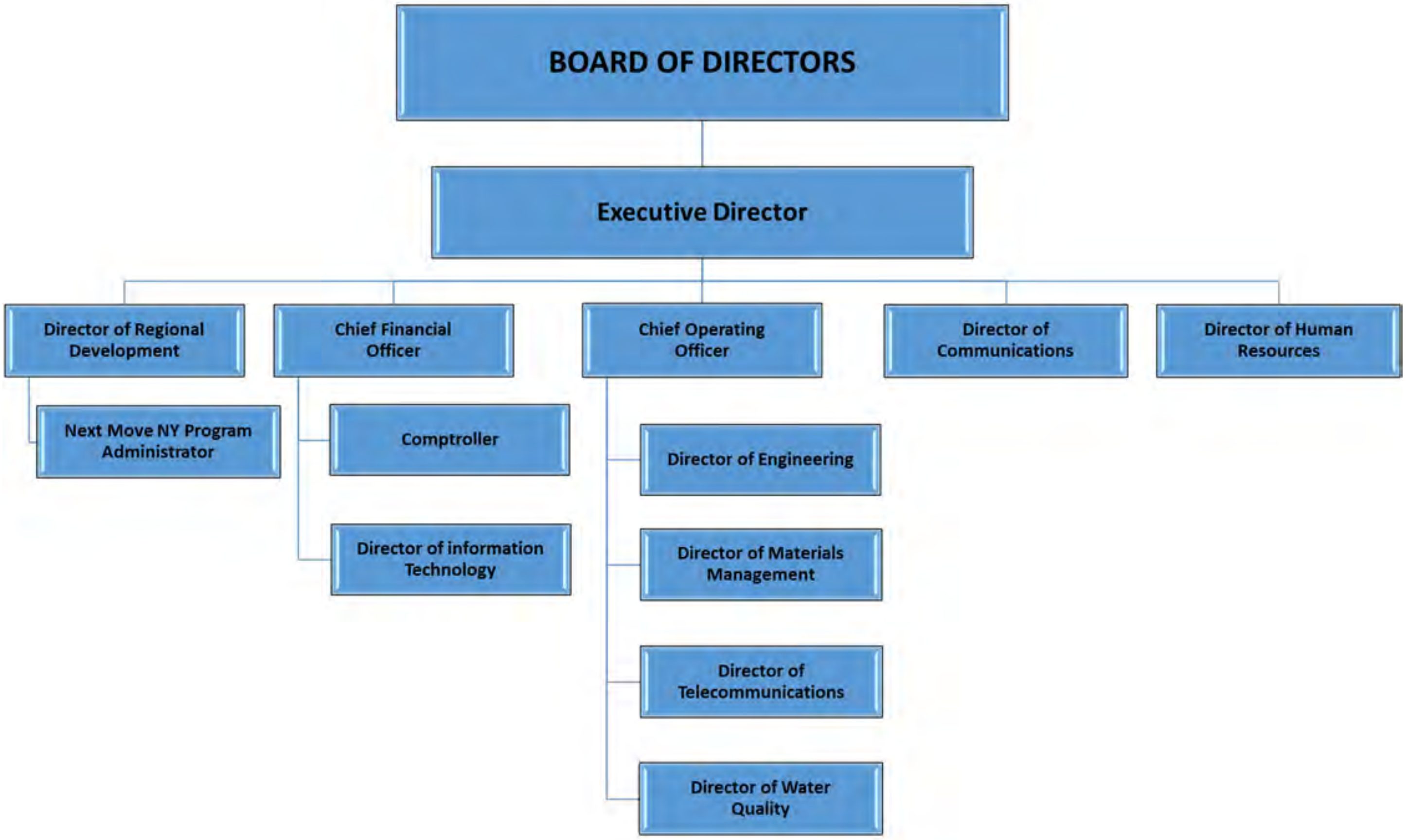
By signing this acknowledgment form, you confirm understanding and acknowledge the contents in the Authority's Personnel Policy. You further understand that the Personnel Policy can be found on the Authority's website at www.danc.org. Furthermore, you acknowledge you can ask your direct manager, human resources or the Executive Director, at any time, about the contents within the Personnel Policy.

The undersigned acknowledges the above statement:

____ ____________________________

Employee Name **Date**

APPENDIX A – ORGANIZATION CHART



APPENDIX B – STANDARD WORK DAY

Job Title	Standard Work Day	Job Title	Standard Work Day
Accounting Associate	8.0 Hours	IT Network Analyst	8.0 Hours
Administrative Associate - ADMIN	8.0 Hours	IT Systems Analyst	8.0 Hours
Administrative Specialist - Operations	8.0 Hours	Landfill Superintendent	8.0 Hours
Administrative Supervisor	8.0 Hours	MMF - Equipment Operator CDL-A	8.0 Hours
Assistant Director of Engineering	8.0 Hours	MMF - Equipment Operator CDL-B	8.0 Hours
Assistant Director of Telecom	8.0 Hours	MMF Lead Maintenance Technician	8.0 Hours
Assistant Director of Water Quality Management	8.0 Hours	MMF Maintenance Technician	8.0 Hours
Assistant Landfill Superintendent	8.0 Hours	MMF Maintenance Technician Assistant	8.0 Hours
Chief Financial Officer	8.0 Hours	Network Engineer	8.0 Hours
Chief Operating Officer	8.0 Hours	Network Technician	8.0 Hours
Comptroller	8.0 Hours	NEXT MOVE NY Program Administrator	8.0 Hours
Controls Engineer	8.0 Hours	NEXT MOVE NY Program Manager	8.0 Hours
Customer Service Coordinator	8.0 Hours	NEXT MOVE NY Regional Business Liaison	8.0 Hours
Deputy Comptroller	8.0 Hours	Optical Network Engineer	8.0 Hours
Director of Communications	8.0 Hours	Outside Plant Engineer	8.0 Hours
Director of Engineering	8.0 Hours	Procurement Coordinator	8.0 Hours
Director of Human Resources	8.0 Hours	Project Development Coordinator	8.0 Hours
Director of Information Technology	8.0 Hours	Project Development Specialist	8.0 Hours
Director of Materials Management	8.0 Hours	Project Engineer	8.0 Hours
Director of Network Engineering	8.0 Hours	Recycling Coordinator	8.0 Hours
Director of Regional Development	8.0 Hours	Safety & Environmental Technician I	8.0 Hours
Director of Service Delivery	8.0 Hours	Senior Accountant	8.0 Hours
Director of Telecommunications	8.0 Hours	Senior Project Development Specialist	8.0 Hours
Director of Water Quality Management	8.0 Hours	Supervisor of Outside Plant Engineering & Construction	8.0 Hours
Engineering Specialist	8.0 Hours	Telecommunications Sales Engineer	8.0 Hours
Environmental Health & Safety Engineer	8.0 Hours	Water Quality Coordinator	8.0 Hours
Environmental Specialist	8.0 Hours	Water Quality Maintenance Technician Assistant	8.0 Hours
Environmental Technician I	8.0 Hours	Water Quality Operator	8.0 Hours
Executive Assistant	8.0 Hours	Water Quality Senior Operator	8.0 Hours
Executive Director	8.0 Hours	Water Quality Supervisor	8.0 Hours
GIS Analyst	8.0 Hours	Water Quality Supervisor II	8.0 Hours
GIS Supervisor	8.0 Hours	Water Quality Technician	8.0 Hours
Human Resources Specialist	8.0 Hours		

Development Authority of the North Country

Board Resolution No. 2026-08-58
August 27, 2026

TELECOMMUTING POLICY
APPROVING MODIFICATIONS

Whereas, the Development Authority of the North Country operates in accordance with Board policies and administrative guidelines, as may be amended from time to time, and

Whereas, the Telecommuting Policy of the Development Authority of the North Country is posted on the Development Authority's website, and

Whereas, Executive Management has reviewed and recommends minor modifications as reflected in the attached Telecommuting Policy.

Now, therefore be it

RESOLVED, that the Board of Directors of the Development Authority of the North Country does hereby approve the Telecommuting Policy, attached hereto and incorporated in this Resolution.

Development Authority of the North Country

Subject: **Telecommuting Policy**
Adopted: **August 27, 2026**
Resolution: **2026-08-xx**

TELECOMMUTING POLICY

TABLE OF CONTENTS

SECTION 1.0 PURPOSE

This policy establishes guidelines for telecommuting arrangements for employees of the Development Authority of the North Country (hereinafter, "the Authority"). As detailed below, telecommuting arrangements are not a right or entitlement of employment; they are discretionary and subject to operational needs. Telecommuting arrangements can be rescinded at any time with appropriate notice. There is no appeal~~s~~ process for a denied or rescinded ~~when a~~ telecommuting arrangement. ~~has been denied or rescinded.~~

Telecommuting allows employees to work at home, on the road or in a satellite location for all or part of their workweek. The Authority considers telecommuting to be a viable, flexible work option when both the employee and the job are suited to such an arrangement. Telecommuting may be appropriate for some employees and jobs, but not for others. Telecommuting is not an entitlement, it is not an Authority-wide benefit, and it in no way changes the terms and conditions of employment between the employee and the Authority. [Note: Telecommuting approved on a one-off or otherwise irregular basis is not a telecommuting arrangement as defined under this policy.]

Telecommuting arrangements require the initial and ongoing approval of Authority management.

SECTION 2.0 APPLICABILITY

This policy applies to staff in good standing and whose job duties and responsibilities are suitable for telecommuting arrangements (hereinafter, "Covered Positions" are referred to as Telecommuters). Telecommuting is not operationally feasible for all job functions. The Authority will determine which job functions and employees are eligible to participate in this telecommuting arrangement. Covered Positions shall be designated by the Executive Director in consultation with the COO, CFO, Division Directors and Human Resources. Human Resources will maintain a list of Covered Positions that will be updated on an ongoing basis.

This policy does not apply to requests for, or management of, workplace accommodation(s) under the Americans with Disabilities Act (ADA) or under any other applicable federal, state, or local law or regulation. Employees seeking such workplace accommodation(s) should contact the Authority's Human Resources Office.

SECTION 3.0 DEFINITIONS

Telecommuting arrangement means working from home or from a remote location one or more days per week on a regular basis within the mutually agreed upon geographic area of the Authority's business responsibilities and duties within the state of New York.

While on a ~~T~~telecommuting arrangement, covered employees are expected to work the same ~~general~~ business hours of the Authority that they were originally hired to work in their current position, and to perform their responsibilities as they otherwise would at an Authority worksite.

The Telecommuting Agreement details the terms and conditions of the covered employee's telecommuting arrangement.

SECTION 4.0 PROCEDURE

4.1 GUIDELINES FOR APPROVAL OF A TELECOMMUTING ARRANGEMENT

The success of a telecommuting arrangement can depend on several factors, such as current job performance and attendance, the ability to work independently, the nature of the work to be performed, consideration of the impact such arrangement will have on others, services available at the proposed telecommuting site, and strong communication skills. ~~A telecommuting arrangement is not a right of employment. It~~ A telecommuting arrangement is established at the discretion of the Executive Director with recommendation from the employee's Division Director, Executive Management and Human Resources, and may be subject to change at the sole discretion of Authority management.

~~Telecommuting is not operationally feasible for all job functions. The Authority will determine which job functions and employees are eligible to participate in this telecommuting arrangement.~~

When requesting a telecommuting arrangement, a covered employee should consider their own needs together with those of the Authority and their family. Any employee who requests a telecommuting arrangement should ensure that their work can be performed in a manner consistent with standards that would be true if they were reporting to an assigned work location (e.g.: State Office Building). When considering a covered employee's request for a telecommuting arrangement, Division Directors should assess the impact of such an arrangement on the division and, in making such a determination, consider the following as applicable:

- Does the covered employee meet the minimum requirements?
  - The covered employee is in good standing in their current position.
- Will the covered employee be able to meet the minimum requirements of their position?
  - The nature of the employee's position is such that they can perform their normal duties from an alternate location (e.g., outside of their normally assigned office).
  - Productivity and progress metrics are still measurable under the proposed arrangement.
  - Quality of service to internal and external clients can be sustained.
  - Any required face-to-face contact can be maintained.
- Questions about the covered employee and their ability to perform the job under a telecommuting arrangement:
  - Is the covered employee highly independent and disciplined, requiring minimum supervision?
  - Are there issues that may affect operations in the workplace or ability to do the work off-site, such as access to necessary information or support for work tasks?
  - Is the covered employee's proposed alternative work location in a physical workspace conducive for adequate privacy, security and business suitable for maximum productivity?
  - Will the covered employee have the technology, equipment and secure system access to perform all responsibilities and to maintain the effectiveness of communications?
  - Will there be the ability to maintain a two-way flow of communication between Division Director, direct manager/supervisor and covered employee, and covered employee and their colleagues?
  - How will the performance of the covered employee on a telecommuting arrangement be measured?
  - Will the Division Director be able to assess the covered employee's productivity

and the quality of their work results?

– Will the covered employee's job satisfaction and morale be sustained or improved?

- Questions about scheduling, as applicable:

  – Will there be adequate team coverage in the workplace, especially during peak service or demand times?

  – Has the Division Director taken into account intermittent job demands that may make it necessary for specific workers to be in the workplace at certain times, for certain tasks, meetings, events, or projects?

4.2 HOW TO REQUEST A TELECOMMUTING ARRANGEMENT

To make a request for a telecommuting arrangement, the employee shall make the request via email to their supervisor/manager and Division Director. The Division Director will consult with Human Resources to confirm that the position is a covered position (i.e., eligible for Telecommuting). The Division Director will make a recommendation to the Executive Director, in accordance with the guidelines set forth herein, and respond to the employee accordingly. Upon written approval of such request to the Division Director and HR, HR will initiate a Telecommuting Agreement in OnBase for the employee to complete. The Division Director will communicate such approval with the supervisor/manager and other appropriate colleagues.

4.3 MANAGEMENT AND CONTINUED APPROVAL OF TELECOMMUTING ARRANGEMENT

If a telecommuting arrangement is approved, it is subject to an initial trial period during the first two months and will be evaluated annually thereafter (or sooner as necessary and appropriate). Circumstances may change causing the telecommuting arrangement to change or be discontinued. It shall be the responsibility of the covered employee's Division Director to consider, assess, and evaluate the implications of the request for and management of a telecommuting arrangement. Nothing in this policy is intended to alter a covered employee's responsibilities, which are determined by the covered employee's Division Director.

While on a telecommuting arrangement, covered employees must continue to comply with all applicable state and federal employment laws, Authority policies and procedures and rules of conduct. They are expected to perform their responsibilities as they otherwise would under a standard working arrangement while on Authority owned worksites. There may be times where a covered employee will be required to work in the office or attend meetings at the business site.

The Authority will monitor and audit compliance with the terms of the telecommuting arrangement. The covered employee's Division Director is responsible to manage the performance of a covered employee on the telecommuting arrangement. The first two months of the telecommuting arrangement are a trial period. At that point (or sooner if deemed necessary) the Division Director will conduct an evaluation of the telecommuting arrangement and meet with the covered employee to discuss the status of the arrangement:

- Are expectations clearly understood?
- Have turnaround times for tasks been adversely impacted?
- Is productivity being maintained?
- Are the division's needs still being met?
- Are there benefits that can be identified?
- Are there adjustments to the arrangement that might be desired by either party?

The covered employee's Division Director will decide whether to continue the telecommuting arrangement. Continued approval of the telecommuting arrangement will be granted on a case-by-case basis, taking into account the considerations of the current business needs of the Authority and the covered employee. If the telecommuting arrangement is continued, it will be evaluated at least annually thereafter.

If the telecommuting arrangement is discontinued, the covered employee's Division Director will provide the employee with notice of discontinuation at least 14 days in advance, except for non-compliance by the employee in which case the telecommuting arrangement may be terminated immediately.

Consistent with the expectations that would exist onsite, employees who telecommute must~~should~~ avoid conflicting personal commitments that would distract from their work such as engaging in non-work-related activity, including but not limited to child and dependent care, during telecommuting hours (e.g.: during normal business hours). Telecommuting arrangements are not to be used for purposes of taking leave or time off from work. Requests for leave or time off (e.g., to bond with a newborn child or care for a family member with an illness or injury) should be made under the appropriate policy.

4.4 WORK HOURS / WORKSPACE

Telecommuters will work during their approved normal workday (including overtime when appropriate and authorized in advance by their manager). Telecommuters must request time off in accordance with Authority policies. Failure to comply with these requirements may result in the immediate termination of the telecommuting agreement. Additionally, when Telecommuters are required to report to their official work site there will be no reimbursement for travel, nor will the Telecommuter be paid for their travel time. The employee shall designate a workspace within their remote work location while teleworking. The Telecommuter shall maintain this workstation and surrounding area in a safe condition, free from hazards and other dangers to the employee and equipment. The Authority must approve the site chosen as the employee's remote workspace at the commencement of the telecommuting arrangement. The Telecommuter is expected to complete the Telecommuting Agreement in OnBase by: (1) Designating the address of telework location, (2) Reading the Agreement, (3) Completing~~e~~ the safety checklist, (4) Describ~~e~~ing the designated work area and (5) Attaching three photos of the workstation and surrounding area. Once the above sections are completed, the employee shall electronically sign their name and date the Agreement for further approval processing by the Division Director, Chief Financial Officer/Chief Operating Officer and the Executive Director.

The Authority has the right to make on-site visits (with 48 hours advance notice) to the remote work location for purposes of determining that the site is safe and free from hazards, and to maintain, repair, inspect, or retrieve company-owned equipment, software, data or supplies.

4.5 EQUIPMENT REQUIRED FOR TELECOMMUTING

The Authority will not provide the covered employee with any computer equipment, telephone, or web access other than what the covered employee already has received or is eligible to receive for purposes of work.

The covered employee is responsible for ensuring that their telework location is equipped with the equipment they will need to fully carry out assigned duties. The Authority is not responsible for servicing and maintaining equipment that is not Authority property, and shall not be responsible for costs associated with normal wear, maintenance, upkeep, repair or replacement of personal equipment that supports the employee's ability to telecommute.

Office supplies will be provided by the Authority as needed. Out-of-pocket expenses for other supplies will not be reimbursed unless by prior approval of the employee's division director.

The Authority's Virtual Private Network (VPN) is a user-managed service; therefore, users are responsible for paying their associated Internet Service Provider (ISP) fees.

Consistent with the Authority's IT Policy and General User Procedure, telecommuting employees will be expected to ensure the protection of proprietary company and customer information accessible from their home office.

Steps include securing and locking electronic devices, the use of locked file cabinets and desks, regular password maintenance, and any other measures appropriate for the job and the environment. The Authority will provide certain tools and equipment for the employee to perform his/her current duties at a home work location. This does not include phone lines or internet service. When the employee uses their own equipment, the employee is responsible for maintenance and repair of equipment.

Whether personally owned or Authority provided, if equipment relied upon as a condition for telecommuting is not operational on a scheduled telecommute day, the employee will be required to either report to the office work location or make a request for time off under the Authority's normal leave policy.

4.6 SAFETY

During work hours and while performing work functions in the designated work area of the home, Telecommuters are covered by workers' compensation.

Employees are expected to maintain their home workspace in a safe manner, free from safety hazards. The Authority assumes no liability for injuries occurring in the employee's home workspace outside the agreed-upon work hours or while performing non-work-related functions.

The Authority's Telecommuting Agreement requires the completion of a safety checklist.~~ will provide each Telecommuter with a safety checklist~~. Each Telecommuter shall notify HR if their work location/station changes from that which was approved, requiring completion of a new Telecommuting Agreement ~~that must be completed once per year~~. Accidents that occur at home while the employee is being paid to work and that are directly related to the performance of the employee's work duties must be reported. Telecommuting employees are responsible for notifying their Division Director and Human Resources of such injuries as soon as practicable as per the Authority's Health & Safety Manual.

The Authority is not liable for loss, destruction, or injury that may occur in or to the employee's home. This includes family members, visitors, or others that may become injured within or around the employee's home.

4.7 CHILD AND/OR DEPENDENT CARE

Teleworking is not a substitute for child and/or dependent care and it is the expectation of the Authority that Telecommuters will use appropriate child and/or dependent care during work hours.

Telecommuters will not be available during Authority's core business hours to provide child and/or dependent care.

Prospective Telecommuters are encouraged to discuss expectations of telecommuting with family members prior to entering into an agreement.

4.8 TAXES

It will be the ~~t~~Telecommuter's responsibility to determine any income tax implications of maintaining a home office area. The Authority will not provide tax guidance nor will the Authority assume any additional tax liabilities. Telecommuters are encouraged to consult with a qualified tax professional to discuss income tax implications.

4.9 COMMUNICATION

Telecommuters must be available by phone and email during business hours. Telecommuters will still be available for in person staff meetings, and other meetings deemed necessary by management.

SECTION 5.0 RECORD OF REVISIONS

Revision Number	Revision Date	Description of Changes
	08/26/2021	Policy Created
1	10/27/2022	Resolution No. 2022-10-78, citing 8 modifications
2	11/27/2023	Updated document formatting
3	1/15/2025	Minor grammatical changes
4	8/27/2026	Minor updates to improve clarity and provide additional clarification.

TELECOMMUTING AGREEMENT

Employee Name: ____________________	**Job Title:** __________________________
Division: ____________________________	**FLSA Status:** ☐ Exempt ☐ Nonexempt
Start Date: __________________________	**End Date:** ________________________________
☐ Monday ☐ Tuesday ☐ Wednesday	☐ Thursday ☐ Friday
Shift: _______________________________	

This telecommuting agreement will begin and end on the following dates:

Address of Telework Location: ____

The employee agrees to the following conditions:

1. The employee understands that they must follow all the terms and conditions of their employment to include policy and procedures and the Code of Conduct while working from a remote location approved by the Authority.
2. The employee agrees and understands "regular work performed for the Authority" is defined as one or more full days per week on a regular basis within the geographic area of the Authority's business responsibilities and duties within the state of New York.
3. The employee will remain available and productive during their approved normal workday.
4. The employee will be available and ready (with no advance notice) to report to an Authority business location during working hours within 90-minutes of a request from management.
5. The employee must request time off in advance in accordance with Authority policies.
6. The employee will designate a workspace within the remote work location for teleworking in an area free from distractions.
7. Nonexempt (hourly) employees will only work as scheduled and will obtain manager approval prior to working unscheduled overtime hours.
8. The employee will communicate regularly with his/her manager and co-workers during normal Authority business hours, which may include a weekly written report of activities to his/her manager.
9. The employee will comply with all Authority's rules, policies, practices and instructions that would apply if the employee were working at an Authority's location.
10. The employee will maintain satisfactory performance standards.
11. The employee will make arrangements for regular child/dependent care and understands telecommuting is not a substitute for child/dependent care.
12. The employee will maintain a safe and secure work environment at all times at their preapproved telework location.
13. The employee will allow an Authority representative to have access to the telecommuting location for purposes of assessing safety and security, upon reasonable notice by the Authority's representative.

14. The employee will report work-related injuries to his/her manager and to Human Resources as soon as practicable as per the Authority's Health and Safety Manual.
15. The employee will adhere to IT General User Procedures and the employee understands that all tools and resources provided by the Authority shall remain the property of the Authority at all times.
16. The employee agrees to protect Authority tools and resources from theft or damage and to report theft or damage to his or her manager immediately.
17. The employee will be expected to ensure the protection of proprietary Authority and customer information accessible from their home offices.
18. The employee understands that all terms and conditions of employment with the Authority remain unchanged, except those specifically addressed in this agreement. This agreement is not a contract of employment for a definite term or duration, and does not alter the employee's status as an employee-at-will.
19. The employee understands that management retains the right to modify this agreement on a temporary or permanent basis for any reason at any time.
20. The employee agrees to all the terms and conditions of the Authority's Telecommuting Policy.

Completion of Sections for the Safety Checklist (Completed by Employee)

- General
- Fire Safety
- Electrical Safety
- Workstation Ergonomics

Completion Work Area (Completed by Employee)

- Briefly define and describe the designated work area. **Attach three (3) Photos Showing Work Station and Surrounding Area Signed Approvals (Signatures are automatically applied when passing the form out of the workflow queue in OnBase.)**
- Employee
- Division Director
- Chief Financial Officer / Chief Operating Officer
- Executive Director

Development Authority of the North Country
Technical Services Summary Report
August 2026

Company	Customer	Contract Type	Description of Services/Contract Title	Current Agreement ($)	New Agreement / Amendment ($)	Total Agreement	Start Date	End Date	County
60	Lewis County	TSA	NBRC Grant Administration, Project AP-NBRC-511, Moose River Road Extension Bridge Replacement	$ -	$ 9,525.00	$ 9,525.00	8/27/2026	12/31/2027	Lewis
60	Village of Hammond	TSA	Municipal Efficiency Study	$ -	$ 40,000.00	$ 40,000.00	8/27/2026	3/31/2027	St. Lawrence
60	Village of Hammond	TSA	Technical Assistance with NYSDEC Order on Consent R6-20250805	$ -	$ 10,000.00	$ 10,000.00	8/27/2026	8/31/2027	St. Lawrence
60	Town of Colton	TSA	NBRC Grant Administration, Project AP-NBRC-577, Wastewater Treatment Plant Improvement Project	$ -	$ 14,630.00	$ 14,630.00	8/27/2026	12/31/2027	St. Lawrence
60	Village of Clayton	TSA	NBRC Grant Administration, Project AP-NBRC-604, Essential Workers Housing	$ -	$ 20,000.00	$ 20,000.00	8/27/2026	12/31/2027	Jefferson
44	Town of Watertown	O&M	Operations & Maintenance Service Agreement	$ -	$ 474,300.00	$ 474,300.00	1/1/2027	12/31/2031	Jefferson

GIS - GIS Services
MS - WQ Management Services
O&M - WQ Operations & Maintenance
SSA - SCADA Services

SUB - Subrecipient
TSA - Technical Services
WSA - Water Service Agreement

Contract Criteria

Board Resolution No 2021-03-63 authorized staff replacing individual resolutions and agreement with a Technical Services Summary Report for contracts meeting the following criteria:

1) Annual Contract amount is less than $100K or renewal of an existing service, and
2) Service requested is within the Authority's Tri-County Area

Board Resolution No 2021-03-64 authorized the ED to execute GIS Contracts. The ED shall report such agreements on the Technical Services Summary Report.

Board Resolution No 2016-08-93 authorized ED to enter into contracts as the NBRC LDD in Jefferson, Lewis, St Lawrence and Franklin Counties. The ED shall report such contract to the Board

TECHNICAL SERVICES AGREEMENT
LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD
ADIRONDACK PARK COMPREHENSIVE CELL COVERAGE

Whereas, pursuant to **Resolution No. 2022-08-64**, the Development Authority of the North Country (Authority) entered into an agreement with the Lake Champlain – Lake George Regional Planning Board (LCLGRPB) to provide Geographic Information Systems (GIS) hosting services, and

Whereas, the Authority has provided technical assistance to the LCLGRPB through the Telecommunications Division to help identify unserved areas and develop technical solutions to improve broadband access throughout the region, and

Whereas, the Adirondack Park faces significant challenges related to cell service, 911 access, and emergency public communication, which directly impact public safety, particularly given the Adirondack Park's vast state-managed Forest Preserve and high visitor volume, and

Whereas, an increasing share of 911 calls are made via mobile phones, yet many areas within the Adirondack Park have no signal, leaving residents and visitors unable to call for help in emergencies; and

Whereas, expanding 911 access and emergency communication will require strategic deployment of fiber optic infrastructure, wireless facilities, and other telecommunication solutions to support both cellular service and emergency radio communications, and

Whereas, to date, no comprehensive park-wide effort has been undertaken to address this issue. Instead, counties and municipalities have acted independently to resolve local communication gaps, while private carriers have generally focused investments in areas where deployment is more commercially viable, and

Whereas, this fragmented approach complicates permitting and has failed to produce a comprehensive solution that identifies and addresses coverage gaps, existing infrastructure, land classifications, and environmentally sensitive areas such as wetlands, and

Whereas, the LCLGRPB has undertaken a multi-phase initiative to develop a comprehensive plan to identify feasible solutions to provide cellular service along all public roadways within the entire Adirondack Park. The first phase will complete the preliminary engineering and feasibility study necessary to identify solutions and associated costs for all 12 counties within the Adirondack Park to implement cellular service on roadways for which the New York State Department of Transportation is responsible for maintenance, and

Whereas, the LCLGRPB has requested technical assistance from the Authority in developing the preliminary engineering and resulting feasibility study, and

Whereas, the Authority is uniquely positioned to support this project through its existing open access telecom network within the Adirondack Park, and

Whereas, the total cost of services to be provided by the Authority through the preliminary engineering and feasibility study phase of the project shall not exceed $750,000.

Now, therefore be it

RESOLVED, that the Development Authority of the North Country does hereby authorize and direct the Executive Director to execute the attached Technical Services Agreement, by and between the Development Authority of the North Country and the Lake Champlain - Lake George Regional Planning Board.

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
ENGINEERING TECHNICAL SERVICES AGREEMENT FOR
ADIRONDACK PARK COMPREHENSIVE CELL COVERAGE PROJECT

WITH THE

LAKE CHAMPLAIN – LAKE GEORGE REGIONAL PLANNING BOARD

This Agreement entered into this _____ day of __________________ 20__, by and between:

LAKE CHAMPLAIN – LAKE GEORGE REGIONAL PLANNING BOARD, a Regional Planning Council as defined in article 12-B section 239-h of general municipal law, having an office building and principal place of business located at 1 Lower Amherst Street, Lake George, NY, 12845, herein after referred to as "LCLGRPB",

And

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY, a public benefit corporation organized and existing under the laws of the State of New York, having an office and principal place of business located at 317 Washington Street, Watertown, New York 13601, hereinafter referred to as the "Authority".

<u>Recitals</u>

1. The Authority has assisted the LCLGRPB with various grant-funded projects by providing technical assistance through its Telecommunications Division to help identify unserved areas and develop technical solutions to improve internet access to the region.

2. The Authority currently provides Geographic Information Systems (GIS) hosting services illustrating the unserved and underserved within the LCLGRPB service area.

3. The LCLGRPB has undertaken a multi-phase initiative to bring cellular service to all public roadways within the entire Adirondack Park. The first phase will complete the preliminary engineering and feasibility study necessary to determine solutions and associated costs for all 12 counties within the Adirondack Park to implement cellular service on all public roadways.

4. The LCLGRPB has requested technical assistance from the Authority in developing the preliminary engineering and resulting feasibility study.

5. The LCLGRPB Director, who is authorized by the LCLGRPB Board of Directors to enter into contracts and selected the Authority to provide these services.

6. This Agreement is authorized under Section 2704(17) of the Public Authorities Law.

Agreement

In consideration of the mutual covenants herein contained, the parties agree as follows:

Scope of Services

1. The scope of services that will be performed by the Authority in Preliminary Engineering Phase consists of four tasks: 1) Project Management; 2) Research and Data Acquisition; 3) Permitting, and 4) Plan Development and Cost Estimate. A description of each of these tasks follows.

   a. Project Management

   The Authority will coordinate all aspects of the project through the preliminary engineering and feasibility study phase. Services will include contractor coordination, monthly project meetings, schedule development, project updates, and presentations.

   b. Research and Data Acquisition/Evaluation

   Identification of coverage gaps and technical solutions to address these gaps requires that the following data be obtained:

   - Drive test results
   - Existing tower locations
   - Existing fiber locations
   - Road right of way ownership
   - Land use classification
   - Land ownership
   - Site requirements

   Drive testing is necessary to identify coverage gaps and is to be contracted directly by LCLGRPB. The Authority will be responsible for obtaining the balance of the data from various agencies including but not limited to: Adirondack Park Agency (APA), Federal Communication Commission (FCC), New York State Department of Transportation (NYSDOT), New York State Department of Environmental Conservation (NYSDEC), New York State Connect All, National Grid, and New York State Electric and Gas (NYSEG). Based upon information available from the above agencies via Freedom of Information Law (FOIL) requests, the Authority may be required to contract a third-party vendor to complete right-of-way reviews. This cost has been included in the proposal. The information gathered will be utilized to develop a written evaluation on existing conditions and identify technical solutions to address the gaps in cell phone coverage. Data will be compiled into the Authority's GIS Portal for review by the project team.

c. Permits

Based upon the proposed coverage solutions for each gap location, the Authority will begin the permitting process for each site. Permitting of each site could require the following agency reviews and permits:

- NYSDOT
- NYSDEC
- APA
- Local Government Review
- National Grid
- NYSEG

Identification of necessary permits will be completed during the Data Evaluation Phase. The Authority intends to obtain all necessary permits as a result of this project in order to develop the final report and cost estimate. Permitting, associated with utility companies (National Grid and NYSEG), will require that electrical make-ready engineering be completed to identify costs associated with electrical improvements necessary to complete the recommended solution. The Authority has included estimated costs to complete no more than 15 miles of make-ready engineering.

d. Plan Development and Cost Estimate

The final deliverable of the project will be a comprehensive report that identifies the existing conditions, proposed solutions, regulatory requirements, and detailed cost estimates for the proposed solutions. This report will be the basis to solicit funding for future project phases to construct the necessary solutions. The Authority will make a formal presentation of the results to the involved agencies at the Adirondack Park Local Government Review Board Meeting.

Terms and Conditions

1. The Authority will conduct work under the sole direction of a single, primary point of contact of the LCLGRPB.

2. The LCLGRPB shall pay the Authority for such services at the fully burdened hourly rate for the specific job classification performing the services as indicated in Table 1 below and for direct expenses such as sub contracted services. The Authority reserves the right to update the hourly rates annually effective April 1, i.e., the beginning of the Authority's fiscal year. The Authority will provide an updated rate table at that time; provided however, that the total cost of these services shall not exceed $750,000. In the event that actual costs incurred are expected to exceed $750,000 due to justifiable causes outside the Authority's control, the Authority in its reasonable discretion will require an amendment to this Agreement for such additional costs and the LCLGRPB shall act in good faith with the Authority to resolve any such matters. The Authority shall submit quarterly invoices properly itemized and supported by appropriate documentation. The LCLGRPB shall make payment thereof within 30 days of receipt of grant funding.

TABLE 1 – FYE2027 HOURLY RATES

Employee Wage Rate	Standard	Overtime
Chief Operating Officer	$165	NA
Director of Engineering	$140	NA
Assistant Director of Engineering	$110	NA
EHS Engineer	$100	NA
Controls Engineer	$97	NA
OSP Supervisor	$93	NA
Project Engineer	$90	NA
GIS Supervisor	$90	NA
OSP Engineer	$89	NA
GIS Analyst	$80	NA
Engineering Specialist	$80	NA
Director of Telecommunications	$155	NA
Assistant Director of Telecommunications	$110	NA
Director of Water Quality	$130	NA
Assistant Director of Water Quality	$125	NA
Water Quality Supervisor II	$105	NA
Water Quality Supervisor I	$100	NA
Water Quality Coordinator	$89	NA
Water Quality Senior Operator	$91	$111
Administrative Specialist	$73	$93
Water Quality Operator	$83	$101
Water Quality Technician	$75	$91
Maintenance Technician Assistant	$54	$71

3. The Authority will complete the work specified within 36 months after authorization to proceed, with an estimated completion date of September 30, 2029; however, in the event the Authority in its reasonable discretion requires an extension of the completion date / the need for additional services due to justifiable causes outside its control, LCLGRPB shall act in good faith with the Authority to resolve any such matters.

4. The LCLGRPB shall provide the reasonable support services of its attorney, clerk and other staff as appropriate to assist in implementing the project.

5. The LCLGRPB shall carry general liability insurance in the customary amounts and coverages maintained on its general operations, and shall name the Authority as additional insured on the liability policy. The Authority shall carry general public liability insurance in the customary amounts and coverages maintained on its general operations, and shall name the LCLGRPB as additional insured on the liability policy.

6. The LCLGRPB will at all times indemnify and save harmless the Authority against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to

persons or property resulting in any manner from the willful malfeasance, intentional or negligent acts or omissions, of the LCLGRPB, its officers, agents or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement. The Authority will at all times indemnify and save harmless the LCLGRPB against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to persons or property resulting in any manner from the willful malfeasance, or negligent acts or omissions, of the Authority, its agents or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement.

7. The Authority shall use reasonable diligence to provide the services herein required, but shall not be liable to the LCLGRPB for damages, breach of contract, or otherwise, for failure, suspension, diminution, or other variations of service occasioned by any cause beyond the control of the Authority. The LCLGRPB will not be liable in the event of a breach beyond their control. Such causes may include, but are not restricted to, acts of God or of the public enemy, acts of the government in its sovereign or contractual capacity, fires, floods, epidemics, riots, strikes, civil disturbance, quarantine, restrictions, or inability to obtain equipment or supplies.

8. All accounts, reports and other records generated by the Authority or required under this Agreement, in the performance hereof, shall be open to inspection and audit at all reasonable times by the LCLGRPB. Such records shall be retained by the Authority for a minimum of seven years following the expiration or earlier termination of this Agreement or any renewal or extension of this Agreement.

9. The parties acknowledge that the Authority has undertaken and may undertake various projects unrelated to this Agreement. It is the intent of the parties that this Agreement, the services provided hereunder and all payments, accounts receivable and equipment resulting from or required by such service shall be separate from and independent of all unrelated projects and activities of the Authority. The LCLGRPB shall have no right to, or claim upon, the assets, insurance proceeds or income of the Authority other than those associated with the performance of this Agreement, in satisfaction of any claim by the LCLGRPB arising hereunder. A similar restrictive clause is contained and will be provided in all service agreements made by the Authority with others.

10. The Authority is an independent contractor of the LCLGRPB and this Agreement does not create and shall not be construed as creating a relationship of principal and agent, landlord and tenant, or employer and employee.

11. No waiver by LCLGRPB or Authority of any breach of any term, covenant or condition contained in this Agreement shall operate as a waiver of such term, covenant or condition itself, or of any subsequent breach thereof.

12. This Agreement shall be construed and enforced in accordance with the laws of the State of New York. If any provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and shall continue to be valid and enforceable to the fullest extent permitted by law.

13. This Agreement contains the entire agreement of the parties and may be modified or amended only by the written mutual agreement of the parties.

14. All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if sent by certified or registered mail, return receipt requested, postage prepaid to the addresses indicated above.

15. The LCLGRPB and/or Authority may terminate this Agreement with or without cause upon thirty (30) days' prior written notice; provided, however, that the LCLGRPB shall pay the Authority all costs incurred by the Authority to the date of termination.

All of the above is established by the signatures of the authorized representatives of the parties set forth below.

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY	LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD
By: ____________________________	By: ____________________________
Carl E. Farone, Jr. Executive Director	Beth Gilles Executive Director
Date: _________________________	Date: _________________________

Development Authority of the North Country

Board Resolution No. 2026-08-60
August 27, 2026

AUTHORIZING THE FORMAL ADOPTION OF THE 2026 - 2035 LOCAL SOLID WASTE MANAGEMENT PLAN

Whereas, pursuant to **Resolution No. 2016-10-127** the Development Authority of the North Country (Authority) adopted the Local Materials Management Plan (LMMP) covering the geographic area encompassing Jefferson, Lewis and St. Lawrence Counties, and

Whereas, such resolution authorized staff to: 1) implement the solid waste management programs, projects and plans identified in the LMMP; 2) submit compliance reports to the New York State Department of Environmental Conservation (NYSDEC) every two years; 3) submit plan modifications to NYSDEC as required; and 4) submit updates to the NYSDEC-Approved LMMP when required, and

Whereas, the Authority has served as the lead agency and Planning Unit responsible for the preparation and implementation of the region's Local Solid Waste Management Plan (LSWMP), formally known as Local Materials Management Plan, in accordance with the provisions of 6 NYCRR Part 366, and

Whereas, in collaboration with the Solid Waste Management Directors of Jefferson, Lewis and St. Lawrence Counties, the Authority prepared and submitted a draft update to the LSWMP as required by the NYSDEC and responded to requested clarifications, and

Whereas, the Planning Unit has received written confirmation from the NYSDEC that the 2026-2035 LSWMP is deemed approvable, contingent upon receipt of certified resolutions from Jefferson, Lewis and St. Lawrence Counties adopting the LSWMP, and

Whereas, it is in the best interest of the Authority and the communities it serves to formally adopt the 2026-2035 LSWMP as a guiding document for solid waste management policy and implementation over the planning period.

Now, therefore be it

RESOLVED, that the Development Authority of the North Country hereby formally adopts the 2026-2035 Local Solid Waste Management Plan as the official plan for the Local Solid Waste Planning Unit, and be it further

RESOLVED, that the Executive Director of the Authority, or their designee, is hereby authorized and directed to submit required documentation to the NYSDEC confirming adoption of the LSWMP and to take all necessary steps to implement the goals and strategies outlined in the 2026-2035 LSWMP, and be it further

RESOLVED, that a certified copy of this resolution, together with the finalized Local Solid Waste Management Plan, shall be maintained in the official record of the Authority and shared with the NYSDEC as required.

Development Authority of the North Country

Procedure Title:	**LOCAL SOLID WASTE MANAGEMENT PLAN**
Document Type:	**LANDFILL PLANNING**
Rev #:	**0**
Document Owner:	**Recycling Coorinator**
Document Owner Supervisor:	**Director of Materials Management**
Review Cycle:	**Annual**

Local Solid Waste Management Plan (2026-2035)

April 2026

Table of Contents

1. PLANNING UNIT MEMBERS AND DESCRIPTION

The Development Authority of the North Country (Authority), in partnership with Jefferson County, Lewis County and St. Lawrence County, prepared this Local Solid Waste Management Plan (LSWMP), which will be effective for a 10-year planning period, starting January 1, 2026 and ending December 31, 2035. This LSWMP addresses and considers current regulations and future needs of the three-county region (i.e., the Planning Unit), as well as pertinent items in the 2024 New York State Department of Environmental Conservation (NYSDEC) State Solid Waste Management Plan.

The Authority was created in 1985 by the New York State Legislature to develop and manage the infrastructure needed to support the reactivation of the 10th Mountain Division at Fort Drum, and to serve the common interests of Jefferson, Lewis and St. Lawrence counties. The Authority operates as a revenue-based public benefit corporation, independent of state operational funding. The mission of the Authority is to serve the common interests of Jefferson, Lewis and St. Lawrence Counties by providing technical services and infrastructure, which will enhance economic opportunities in the region and promote the health and well-being of its communities and Fort Drum. An unpaid 13-member Board of Directors sets the policy and strategic direction of the Authority, which is then implemented by executive management and staff. Figure 1 - Planning Unit is a map of the planning unit.

Figure 1 - Planning Unit

1.1. Planning Unit Population Served

Table 1 - Planning Unit Details provides details on the Planning Unit counties and population. St. Lawrence County is the largest county in New York State while Lewis County is the ninth largest, and Jefferson is the tenth. The total Planning Unit land area is greater than the land area of the State of Connecticut. The size of the Planning Unit area and the resultant impact on transportation costs are major considerations for the LSWMP.

County	Area (square miles)	Population 2010 Census	Population 2020 Census	Population Density (1) (people/sq. mile)	Urban	Suburban	Rural
Jefferson	1,269	116,229	116,721	92	25,679 (22%)	18,675 (16%)	72,367 (62%)
Lewis	1,275	27,087	26,582	21	0 (0%)	5,848 (22%)	20,734 (78%)
St. Lawrence	2,680	111,944	108,505	40	6,510 (6%)	35,807 (33%)	66,188 (61%)
Total	5,224	255,260	251,808	48	25,181 (10%)	67,988 (27%)	158,639 (63%)

Table 1 - Planning Unit Details[1]

[1] U.S. Census Bureau, *New York*, 2020 Census Data.

The population in Jefferson County increased by 0.4 percent between 2010 and 2020. The City of Watertown and Fort Drum (Town of LeRay) are the major population centers in Jefferson County. The population in Lewis County decreased by 1.86 percent and in St. Lawrence County by 3.07 percent between 2010 and 2020. Lowville and Croghan are the largest towns in Lewis County. The Villages of Potsdam, Massena, and Canton, and the city of Ogdensburg are the largest population centers in St. Lawrence County. Outside the below-mentioned cities and towns, the majority of the Planning Unit is considered rural.

1.1.1. Major Population Centers

The major population centers in each county are provided in Table 2 - Major Population Centers. Watertown, Lowville and Canton are the county seats for Jefferson, Lewis, and St. Lawrence Counties, respectively. The City of Watertown is centrally located within Jefferson County, with no part of the county more than 28 miles away from Watertown.

Jefferson County		Lewis County		St. Lawrence County	
Municipality	Population	Municipality	Population	Municipality	Population
C/Watertown	24,685	V/Lowville	3,272	C/Ogdensburg	10,064
Fort Drum	15,896	V/Copenhagen	631	V/Massena	12,443
V/Carthage	3,236	V/Port Leyden	554	V/Potsdam	14,901
V/West Carthage	1,780	V/Harrisville	604	V/Canton	7,155
V/Clayton	1,705	V/Croghan	639	V/Gouverneur	3,526

Table 2 - Major Population Centers[2]

1.1.2. Industries

The Planning Unit encompasses a diverse regional economy supported by industries such as agriculture, forestry, manufacturing, construction, energy, tourism, transportation, warehousing, and retail. These sectors are foundational to local employment, economic resilience, and resource management across the tri-county area.

Jefferson County benefits from a balanced economy led by government, manufacturing, healthcare, and tourism. Fort Drum remains the county's largest employer, contributing significantly to the regional economy with nearly 20,000 military and civilian personnel. The healthcare sector is anchored by Samaritan Medical Center and Jefferson Rehabilitation Center. Manufacturing continues to play a strong role, with employers such as New York Air Brake and Car-Freshener Corporation producing rail and automotive-related goods. Private-sector job growth has also expanded opportunities in food services, retail, and accommodations, particularly in tourism-rich areas near the Thousand Islands.

Lewis County maintains its historical strength in forestry, with more than 100 active logging operations and numerous facilities converting raw timber into finished products. The wood products industry remains vital, alongside growing investments in sustainable development, renewable energy, and tourism. The county supports food processing and dairy operations, including the presence of Kraft Heinz, which produces cream cheese and

[2] U.S. Census Bureau, *New York*, 2020 Census Data.

other dairy products at its Lowville facility. The local economy is also bolstered by a strong sense of community entrepreneurship and small manufacturing enterprises.

St. Lawrence County is a leader in agriculture, with over 1,000 farms producing dairy, grain, vegetables, beef, and maple syrup. The county supports a robust value-added agriculture industry, with yogurt and cheese processed in several local plants. In manufacturing, the Massena-based Alcoa facility continues to serve as a major aluminum producer and regional employer. Corning Incorporated recently expanded its high-tech glass manufacturing operations in Canton, producing high-purity fused silica for the semiconductor industry. Additional economic activity stems from forestry, mineral extraction (including zinc and wollastonite), and light manufacturing, especially in industrial parks such as those in Ogdensburg and Gouverneur. Renewable energy, advanced materials, and cross-border trade with Canada also play an increasing role in shaping the local economy.

1.1.3. School Districts and Institutions

Jefferson County

- **Public Schools**: Jefferson County comprises 11 public school districts, encompassing 37 public schools. The total K–12 public school enrollment is 16,267 students[3].
- **Non-Public Schools**: There are 5 non-public schools in the county, serving over 1,100 students.
- **Higher Education**: Jefferson Community College (JCC), located in Watertown, is the sole institution of higher education within a 50-mile radius. As a SUNY campus, JCC offers over 30 programs and serves approximately 1,431 full-time students.
- **Hospitals**: Three hospitals serve Jefferson County, located in Carthage, Alexandria Bay, and Watertown.

Lewis County

- **Public Schools**: The county has 5 public school districts, encompassing 13 public schools, with a total K–12 public school enrollment of 3,831 students[4].
- **Non-Public Schools**: There are 3 non-public schools in Lewis County, enrolling over 220 students.
- **Higher Education**: While there are no colleges or universities located within Lewis County, residents have access to nearby institutions in adjacent counties, including Jefferson Community College in Watertown and SUNY Polytechnic Institute in Utica.
- **Hospitals**: Lewis County General Hospital, located in Lowville, serves as the primary healthcare facility for the county.

St. Lawrence County

- **Public Schools**: St. Lawrence County encompasses 17 public school districts with 41 public schools, serving a total K–12 public school enrollment of 12,984 students[5].

[3] *JEFFERSON COUNTY | NYSED Data Site*. (2023). Nysed.gov. https://data.nysed.gov/profile.php?county=22
[4] *2024 | LEWIS COUNTY - Enrollment Data | NYSED Data Site*. (2024). Nysed.gov. https://data.nysed.gov/enrollment.php?year=2024&county=23
[5] *2024 | SAINT LAWRENCE COUNTY - Enrollment Data | NYSED Data Site*. (2024). Nysed.gov. https://data.nysed.gov/enrollment.php?year=2024&county=51

- **Non-Public Schools**: The county has 16 non-public schools, enrolling over 700 students.
- **Higher Education**: St. Lawrence County is home to several higher education institutions, including:
  - Clarkson University (Potsdam)
  - St. Lawrence University (Canton)
  - SUNY Canton
  - SUNY Potsdam

These institutions contribute significantly to the county's educational landscape and have an impact on local waste generation and management.

- **Hospitals**: Five hospitals serve St. Lawrence County, located in Gouverneur, Massena, Ogdensburg, Potsdam, and Star Lake.

These educational institutions and healthcare facilities play a vital role in the region's waste generation patterns. Schools and colleges contribute to municipal solid waste through daily operations, events, and seasonal activities. Hospitals generate both municipal and medical waste, necessitating specialized handling and disposal methods. Understanding the distribution and scale of these institutions is essential for effective waste management planning and resource allocation.

1.1.4. Agricultural Use

Jefferson, Lewis, and St. Lawrence Counties all have large segments of land dedicated to agriculture and farm operations. According to the 2022 Census of Agriculture, 31% of land in Jefferson County is used as farmland, 19% in Lewis County, and 17% in St. Lawrence County[6]. While these farms generate a lot of organic material, the Counties do not have specific data to report as the organic material is typically handled at the farms and does not come to the Counties' facilities.

Jefferson County has many dairy farms, which produce the fourth largest quantity of milk in New York State. Jefferson County's farm operations produce the largest quantity of hay in the state. The average size of a farm in Jefferson County is 32 acres[7]. Agriculture is considered the largest industry in Lewis County. The largest percentage of agricultural sales are attributed to animal products, such as milk and meat, with the remaining revenue derived from commercial horticulture as well as sales of hay and other crops. Lewis County dairy farms produce the fifth largest quantity of milk in New York State. The average size of a farm in Lewis County is 318 acres[8]. Forestry is the other large industry in Lewis County. St. Lawrence County ranks third in the state for number of farms and second for land in farms. The leading products sold in St. Lawrence County are milk, dairy, cattle, hay, grains and vegetables. The average size farm in St. Lawrence County is 273 acres[9].

[6] A Profile of Agriculture in New York State. (2024). https://www.osc.ny.gov/files/reports/pdf/profile-of-agriculture-in-nys.pdf
[7] *Percent of state agriculture sales*. (n.d.). Retrieved March 7, 2025, from https://www.nass.usda.gov/Publications/AgCensus/2017/Online_Resources/County_Profiles/New_York/cp36045.pdf
[8] *Percent of state agriculture sales*. (n.d.). Retrieved March 7, 2025, from https://www.nass.usda.gov/Publications/AgCensus/2022/Online_Resources/County_Profiles/New_York/cp36049.pdf
[9] *Percent of state agriculture sales*. (n.d.). Retrieved March 7, 2025, from https://www.nass.usda.gov/Publications/AgCensus/2017/Online_Resources/County_Profiles/New_York/cp36089.pdf

1.2. Neighboring Planning Units and Other Jurisdictions

The neighboring Planning Units, as identified by the NYSDEC, include:

- Oswego County
- Oneida-Herkimer Solid Waste Management Authority (OHSWA)
- Hamilton County
- Franklin County Solid Waste Management Authority (Franklin County)
- Canada

Jefferson, Lewis, and St. Lawrence Counties have a limited inflow of waste due to mutual flow control agreements both in the Planning Unit and in neighboring counties. For this reason, neighboring Planning Units have no role in waste generation within this Planning Unit.

Two of the three counties within this planning unit border Canada; however, Canada has no role in waste generation within this Planning Unit.

1.3. Seasonal Variations and Unique Characteristics

The Planning Unit experiences distinct seasonal variations and unique characteristics in population and solid waste generation. These fluctuations are influenced by tourism, seasonal residences, outdoor recreation, educational institutions, and military operations, all of which contribute to changes in both population and waste management needs throughout the year.

Jefferson County is significantly affected by summer tourism, particularly in the 1000 Islands region. Popular destinations such as Alexandria Bay, Clayton, Sackets Harbor, and Cape Vincent attract thousands of visitors from across the country and Canada, especially between Memorial Day and Labor Day. The seasonal influx is driven by boating, fishing, historical tourism, and waterfront events. According to the 1000 Islands International Tourism Council, the county's population increases by an estimated 20–25% during peak summer months, leading to a noticeable rise in solid waste volumes, especially recyclables, food waste, and packaging materials. Additionally, Fort Drum**,** a major U.S. Army installation located near Watertown, contributes unique characteristics to the county's waste profile. While the base has a relatively stable population, deployments, training exercises, and troop rotations may result in short-term changes in local service demands and waste generation patterns.

Lewis County, located on the western edge of the Adirondack Park, experiences modest but notable seasonal variations due to recreational tourism. The region is known for its snowmobiling**,** downhill and cross-country skiing, and hunting, attracting visitors during the winter and fall seasons. Areas such as the Tug Hill Plateau receive significant snowfall—among the highest in the eastern United States—which supports a vibrant winter sports economy. While the total population change is less dramatic than in Jefferson County, there is still a seasonal uptick in waste, particularly at local hospitality businesses, second homes, and recreational sites.

St. Lawrence County is New York State's largest by land area and contains a mix of rural communities, forested areas, and waterfront properties along the St. Lawrence River. Like Lewis County, it includes part of the Adirondack Park and supports a strong tourism and seasonal housing sector. Communities such as Ogdensburg, Waddington, and Massena see increased summer activity due to boating, fishing, and waterfront events**.** In addition, fall hunting season and winter recreation (including snowmobiling and ice fishing) draw regional tourism, especially in areas such as Colton, Parishville, and Cranberry Lake.

St. Lawrence County is also home to multiple higher education institutions, including St. Lawrence University, Clarkson University, SUNY Canton, and SUNY Potsdam. These colleges and universities generate a cyclical population surge during the academic year (late August to May), which significantly impacts housing, food services, and waste generation—particularly at the beginning and end of semesters when move-in/move-out activity peaks.

Across the Planning Unit, seasonal population increases are most pronounced during the summer months (June–August)**,** when tourism and second-home occupancy are at their highest. Based on current estimates from local tourism boards and Chambers of Commerce, summer populations can increase by 20–25%**,** with solid waste generation rising proportionately, particularly in service-heavy sectors such as food, lodging, and entertainment. In contrast, winter, spring, and fall seasonal variations are more sporadic and generally shorter in duration, but still contribute to localized surges in waste from recreational areas, especially during major events or holidays. Seasonal housing units, estimated to comprise 10–15% of the housing stock in some communities, contribute to these cyclical changes.

Overall, the Planning Unit's waste management infrastructure must remain flexible to accommodate these predictable but uneven demands. Coordination with municipalities, tourism agencies, event organizers, higher education institutions, and Fort Drum remains essential to ensuring adequate service capacity, especially during high-demand periods.

1.3.1. State or Federal Parks

Jefferson County has 13 State parks and nine State forests primarily located along the St. Lawrence Seaway and Lake Ontario. There are seven State parks in Lewis County. There are 11 State parks in St. Lawrence County.

1.4. Solid Waste Management Activities

The Planning Unit's Solid Waste Management Facility is located at 23400 County Route 177 in Rodman, NY and is the only active landfill in the Planning Unit. The landfill is permitted for 250,000 tons a year, as approved by the DEC. In the 2024 DEC annual report, the estimated landfill capacity utilized was 342,723 cubic yards of airspace. The remaining capacity of the landfill that is already constructed is 493,574 cubic yards of airspace. At roughly 225,000 tons per year, which is the typical average waste received, the remaining life of the constructed capacity is 1.5 years. In addition to the remaining capacity, the remaining permitted capacity (that is not yet constructed) is 11,645,696 cubic yards of airspace, projecting expected life remaining at a disposal rate of 225,000 tons per year of 46 years and 11 months.

The landfill accepts residential, commercial and institutional MSW, C&D debris, along with bio-solids. The landfill operates under a flow control law, diverting all waste generated within Lewis, and St. Lawrence Counties to the landfill for disposal. All Planning Unit operations are done in compliance with DEC's Part 360 regulations. Generated solid waste is transported through direct hauling from the source, and the Jefferson, Lewis, and St. Lawrence County Transfer Stations.

The Planning Unit has made consistent efforts to implement the objectives outlined in the previous Local Solid Waste Management Plan (LSWMP), with a focus on reducing waste generation, increasing recycling and diversion rates, improving public outreach, and enhancing regional coordination. Over the past planning period, progress was made across a number of program areas, including public education, household hazardous waste collection, and support for municipal recycling programs.

A detail implementation schedule for solid waste management activities 2016-2025 is provided in Appendix A. A comprehensive review of the previous LSWMP objectives, along with a summary of implementation efforts, achievements, and any challenges encountered, is provided in Appendix B. This detailed update outlines the measurable outcomes of each objective and serves as a foundation for identifying opportunities for continued improvement in the next planning cycle.

1.4.1. Changes in the Planning Unit since the previous LSWMP

The Planning Unit members have not changed since the last LSWMP. The same towns, villages, and cities are still incorporated other than the villages of Hermon (2016), Herrings (2017), Harrisville (2018), and Morristown (2019), which were dissolved into their respective towns. The Counties do not anticipate any changes in the municipalities involved over the duration of the next ten years.

In addition, the materials recovery and program implementation has stayed the same. All transfer stations in the county have continued to operate and there are no new facilities for material collection or disposal.

Annual generated tonnage of waste has been relatively static over the past ten years, landfilling around 225,000 tons of waste each year. The Counties do not anticipate any significant changes in waste generation for the next ten years.

2. WASTE GENERATION AND MATERIALS RECOVERY DATA

2.1. Description of the Waste Stream

The Planning Unit oversees the disposal of all non-hazardous solid waste generated in Jefferson, Lewis, and St. Lawrence Counties. The waste stream can be broken down into four main categories: municipal solid waste, construction and demolition (C&D) debris, bio-solids, and industrial waste. Other waste stream materials include asbestos, ash (coal), ash (MSW energy recovery), oil/gas drilling waste, petroleum contaminated soil, treated regulated medical waste, and emergency authorization waste (storm debris). These categories are defined below in Table 3 - 2023-2024 Solids Waste Stream:

Material	2023 Tonnage	2024 Tonnage
MSW (commonly known as trash or garbage, includes everyday items that are discarded by the public)	144,939	145,373
Construction & Demolition Debris	32,876	27,241
Industrial Waste	23,366	15,072
Asbestos	2,160	6,375
Bio-solids	3,358	7,802
Treated Regulated Medical Waste	88	100
Petroleum Contaminated Soil	9,906	0

Table 3 - 2023-2024 Solids Waste Stream

Municipal solid waste consists of non-recyclable and recyclable materials. All non-recyclable and non-hazardous MSW generated within the counties are hauled in and weighed through the scales system before being disposed of in the Planning Unit's landfill. Recyclables are handled through a combination of curbside pick-up and transfer station drop-off centers and are not accepted at the Planning Unit's landfill. Each county collects and processes their recyclables independently. C&D debris is reported separately from MSW. The Planning Unit does not have a C&D debris recycling program and disposes of material in the landfill. The landfill also accepts industrial waste, asbestos, bio-solids, and treated regulated medical waste from the entire Planning Unit. Although the Counties have flow control over solid waste generated, the same is not true for recyclable materials. Some industries, such as manufacturing and agriculture, choose to handle recyclables through their own reuse process. Therefore, some data may be unavailable, giving the Counties an incomplete look at the total amount of materials recycled.

2.2. Projections of MSW Generation

Over the past 5 years, the Counties have generated between 143,000 – 153,000 tons of municipal solid waste (not including recyclables) per year. Given that the population of the area has remained relatively flat and is anticipated to continue to remain flat this is not expected to increase over the next ten years, so the amount of MSW generated each year is expected to remain at approximately 147,000 tons annually. Figure 2 - 2020-2024 Composition of Waste Stream illustrates the waste stream composition:

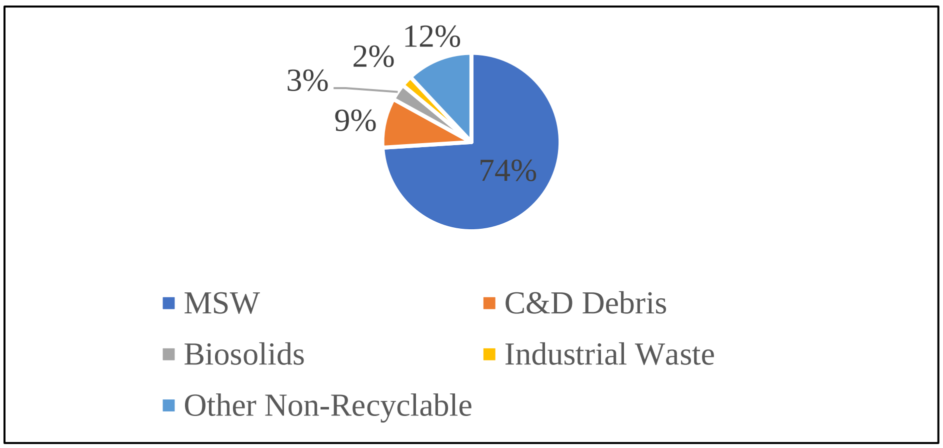


Figure 2 - 2020-2024 Composition of Waste Stream

2.3. Recyclable and Diverted Materials

A breakdown of the Planning Units recyclable and diverted material for 2023 are outlined in Table 4 - 2023 Recycled & Diverted Materials and 2024 is outlined in Table 5 - 2024 Recycled and Diverted Materials.

RECYCLED AND DIVERTED MATERIALS CY 2023 (tons)							
Recycled Materials	**Jefferson County**	**Fort Drum (JC)**	**Waste Mgmt. (JC)**	**St. Lawrence County**	**Lewis County**	**Total**	**Material Destination**
Tin & Aluminum	103	0	0	0	0	103	NH Kelman Inc. **(103 tons)**
Mixed /Other Plastics	510	0	0	0	0	510	NH Kelman Inc. **(510 tons)**
Paper OCC	4,348	0	0	2,211	0	6,559	WestRock **(4,348 tons)** Casella – Proprietary **(2,211 tons)**
Mixed /Other Paper	881	0	0	73	0	954	WestRock (572 tons) NH Kelman Inc. (309 tons) Casella – Proprietary (73 tons)
Glass	192	0	0	0	0	192	DANC Beneficial Reuse **(192 tons)**
Single Stream Recyclables	0	1,793	1,699	5,974	2,624	12,090	Recycle America **(9,464 tons)** Oneida-Herkimer Solid Waste Authority **(2,626 tons)**
Source Separated	2113					2113	Unknown **(2,113 tons)**
Recycled Tons	**8,147**	**1,793**	**1,699**	**8,258**	**2,624**	**22,521**	
White Goods & Scrap Metal	14,016	2,174	0	292	294	16,776	Kimco Steel Sales **(3,202 tons)** NorthStar **(13,574 tons)**
Textile & Other Clothing Items	15	46	0	10	2	73	St. Pauly Textiles **(63 tons)** Syracuse Rescue Mission **(10 tons)**
Tires	398	22	0	631	173	1,224	Geiter Done of WNY **(1,224 tons)**
Mattresses	196	26	0	89	54	365	Casella **(276 tons)** Triad Recycling **(89 tons)**
E-Waste	108	485	0	123	64	780	Kimco Steel Sales **(780 tons)**
Compost	734	226	0	443	55	1,458	Fort Drum Reuse **(226 tons)** Oneida-Herkimer Solid Waste Authority **(1,232 tons)**
HHW	29	485	0	60	10	584	Clean Harbors Environmental Services **(584 tons)**
Batteries	0	113	0	0	3	116	Kimco Steel Sales **(116 tons)**
Hard Cover Books	91					91	Recycle America (91 tons)
Diverted Tons	**15,587**	**3,577**	**0**	**1,648**	**655**	**21,467**	
Total Tons Recycled and Diverted						**43,988**	

Table 4 - 2023 Recycled & Diverted Materials

RECYCLED AND DIVERTED MATERIALS CY 2024 (tons)							
Recycled Materials	**Jefferson County**	**Fort Drum (JC)**	**Waste Mgmt. (JC)**	**St. Lawrence County**	**Lewis County**	**Total**	**Material Destination**
Tin & Aluminum	128	0	0	0	0	128	NH Kelman Inc. **(128 tons)**
Mixed /Other Plastics	523	0	0	0	0	523	NH Kelman Inc. **(523 tons)**
Paper OCC	4,289	0	0	0	0	4,289	WestRock **(4,289 tons)**
Mixed/Other Paper	519	0	0	0	0	519	WestRock **(519 tons)**
Glass	254	0	0	0	0	254	DANC Beneficial Reuse **(254 tons)**
Single Stream Recyclables	0	958	1,686	7,309	4,397	14,350	Recycle America **(9,953 tons)** Oneida-Herkimer Solid Waste Authority **(4,397 tons)**
Source Separated – Not Specified	369					369	Unknown **(369 tons)**
Recycled Tons	**6,082**	**958**	**1,686**	**7,309**	**4,397**	**20,432**	
White Goods & Scrap Metal	13,369	1,515	0	268	396	15,548	Kimco Steel Sales **(2,613 tons)** NorthStar **(12,935 tons)**
Textile & Other Clothing Items	314	54	0	16	299	683	St. Pauly Textiles **(667 tons)** Syracuse Rescue Mission **(16 tons)**
RECYCLED AND DIVERTED MATERIALS CY 2024 (tons)							
Tires	334	37	0	676	308	1,355	Geiter Done of WNY **(1,355 tons)**
Mattresses	25	15	0	26	10	75	Casella **(50 tons)** Triad Recycling & Energy Corp **(26 tons)**
E-Waste	92	19	0	65	85	261	Kimco Steel Sales **(261 tons)**
Compost	0	104	0	0	2,746	2,850	Fort Drum Beneficial Reuse **(104 tons)** Oneida-Herkimer Solid Waste Authority **(2,746 tons)**
HHW	41	136	0	39	14	231	Clean Harbors Environmental Services **(231 tons)**
Batteries	0	24	0	0	4	28	
Hard Cover Books	119					119	Recycle America **(119 tons)**
Diverted Tons	**14,294**	**1,904**	**0**	**1,090**	**3,862**	**21,150**	
Total Tons Recycled and Diverted						**41,582**	

Table 5 - 2024 Recycled and Diverted Materials

2.4. Summary of Data Gaps and Informational Needs

There are multiple data gaps and informational needs that, if addressed, could significantly improve the efficiency and accuracy of data collection and, in turn, enhance the planning process for waste diversion within the Planning Unit. Identifying and resolving these gaps is essential for making informed decisions, setting realistic goals, and evaluating program performance over time. The primary data gaps and needs include:

- <u>Commercial and Industrial Recycling Data</u>: There is limited information available on the volume and types of recyclable materials generated and processed by local businesses and industries, particularly those that do not use the Planning Unit's facilities.

- <u>Absence of a Centralized Reporting System for Recycling Programs:</u> Currently, there is no unified, statewide database that consolidates and manages recycling data from all municipal, commercial, and institutional programs. This fragmentation in reporting systems leads to inconsistent data collection, hinders the ability to conduct comprehensive analyses, and limits the accurate assessment of overall recycling performance and sustainability outcomes across jurisdictions. The lack of centralized reporting impairs strategic planning, resource allocation, and benchmarking efforts, making it difficult for the state and local governments to track progress toward waste diversion goals, identify underperforming areas, or recognize successful initiatives that could be replicated elsewhere. Establishing a centralized reporting framework would enhance transparency, accountability, and data-driven decision-making in support of New York's broader sustainability and climate objectives.

Addressing these data gaps, at the State level, would improve the accuracy of the LSWMP and help ensure that waste management goals align with state-level sustainability and environmental targets. Strengthening data collection, increasing transparency, and enhancing public engagement will support more effective waste management and resource recovery strategies.

3. DESCRIPTION OF SOLID WASTE MANAGEMENT FACILITIES AND PROGRAMS

3.1. Identification of Known Facilities

There are 22 transfer stations or convenience centers in Jefferson County, 7 in Lewis County, and 9 in St. Lawrence, which operate for residential recyclables and waste drop-off. The transfer stations accept in-county residential municipal solid waste, construction and demolition debris, source-separated recyclables, and yard waste. The transfer stations serve as centralized facilities in areas of low population density where residents can bring waste and recyclables, which are not collected by a municipality or hauler. The transfer stations utilize a drop-off center with segmented roll-off containers for recyclable materials and includes a yard waste program for brush and yard clippings. Some transfer stations also collect white goods, tires, and e-waste. The Counties transport the recyclable materials collected at the transfer stations to their main transfer stations in Watertown, Lowville, and Ogdensburg for consolidation, prior to being sold into the recycling market. See Figure 3 - Planning Unit Transfer Stations.

MSW and C&D materials are transported to the landfill where they are weighed in through the scale system and processed for disposal. The only facility in the Planning Unit that receives waste generated outside of the county is the landfill, which has an exception to the flow control laws for beneficial waste, which requires approval from the Authority's Executive Director. Table 6 - 2023-2024 Planning Unit Tonnage outlines the tonnage received at the landfill in 2023 and 2024. Measured tonnages are based on materials weighed through the county's scales system and conveyed to the DEC in the Part 360 annual report.

	Jefferson		Lewis		St. Lawrence	
Material	**2023 Tonnage**	**2024 Tonnage**	**2023 Tonnage**	**2024 Tonnage**	**2023 Tonnage**	**2024 Tonnage**
MSW	75,190	76,575	12,887	12,686	56,862	56,112
C&D	23,486	16,292	4,787	5,659	4,603	5,291
Total Recycling	11,639	8,726	2,624	4,397	8,259	7,309
Bulk Metal	16,190	14,884	294	396	292	268
Electronics	244	111	123	85	67	65
Mattresses	222	40	54	10	89	26
Textiles	61	368	2	299	10	16
Tires	420	371	173	308	631	676
HHW	29	178	10	14	60	39
Compost	959	104	55	2,746	443	0
Hardcover Books	91	119	0	0	0	0
Batteries	113	24	3	4	0	0
Total Tonnage	**121,449**	**117,792**	**21,883**	**26,604**	**72,003**	**69,802**

Table 6 - 2023-2024 Planning Unit Tonnage

3.1.1. Planning Unit Transfer Stations and Convenience Centers

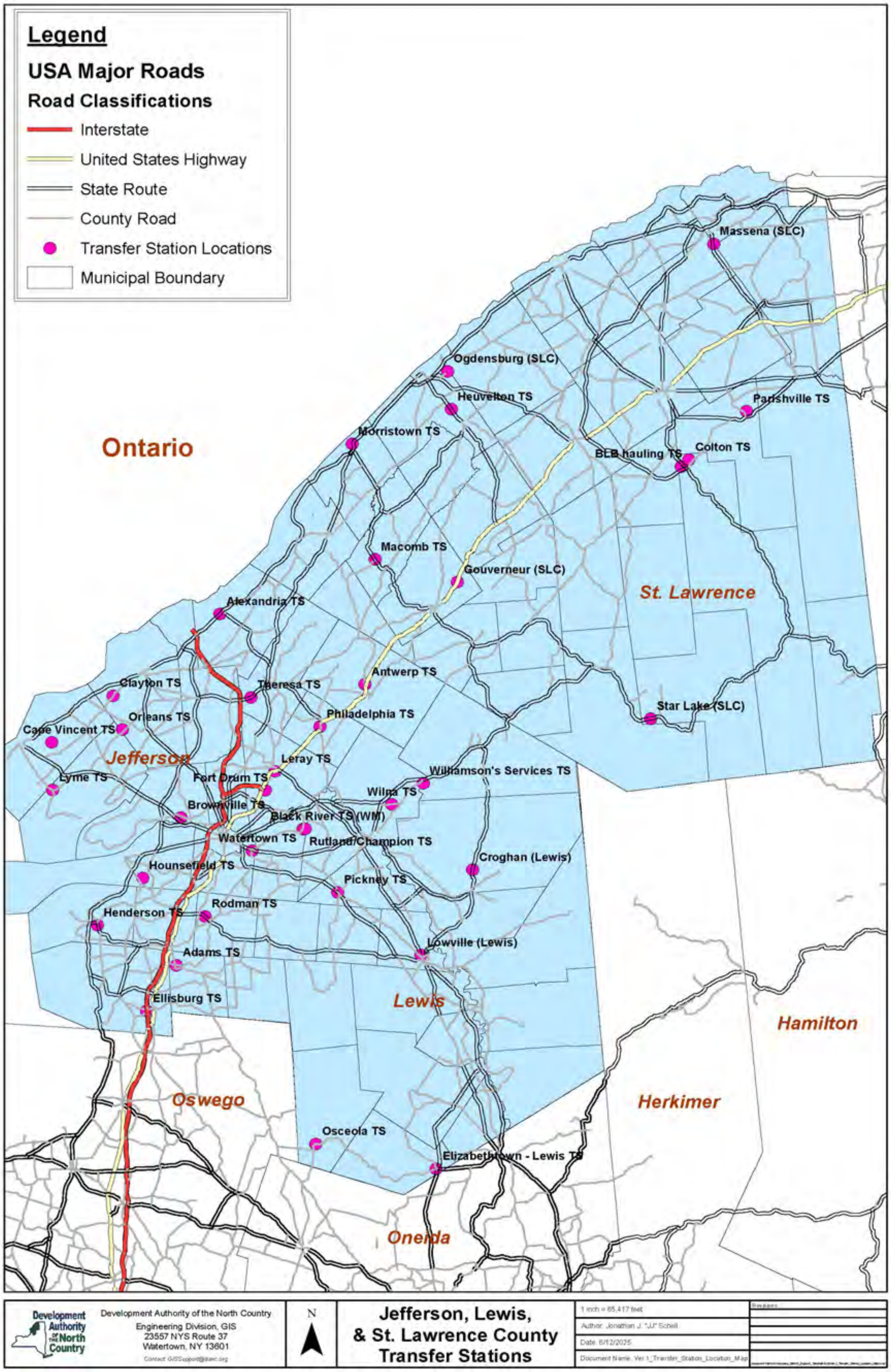


Figure 3 - Planning Unit Transfer Stations

Transfer Station/Convenience Center Name	Owner/Operator	Facility Address	Disposal Destination	Type(s) of Waste/ Recyclables Received	2024 Annual Tonnage Accepted	Materials Breakdown
Jefferson County (Jefferson)	Jefferson County	27138 NYS Rte 12 Watertown, NY 13601	DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial) Metals (Ferrous & Non-Ferrous) Construction & Demolition Debris, Wood, Yard Waste, Mattresses	41,675	C&D 2,319; MSW 39,355; Commingled Papers 519; Commingled Plastic 523; Corrugated Cardboard 4,289; Glass 254; Metal 434; Tin &Aluminum 128; Electronics 92; Textiles 18; Tires 334
Watertown Transfer Station	Jefferson County	19624 Heines Road Watertown, NY 13601	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	465	MSW 346; Commingled Papers 24; Commingled Containers 26; Corrugated Cardboard 69
Ellisburg Transfer Station	Town of Ellisburg	14925 County Rd 89 Mannsville, NY 13661	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), Construction & Demolition Debris	608	C&D 126; MSW 375; Metal 32; Single Stream Recyclables 38; Commingled Papers 37
Adams Transfer Station	Town of Adams	6224 County Road 97 Adams, NY 13605	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), Waste Tires, Construction & Demolition Debris	387	C&D 36; MSW 191; Commingled Containers 62; Corrugated Cardboard 90; Tin & Aluminum 6; Commingled Plastic 2
Black River Transfer Station (WM)	Waste Management of NY, LLC (private)	22360 Card Road Black River, NY 13612	Contracted disposal (see NYSDEC annual report); may include DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	436	MSW 343; Source Separated Recycling 93
Fort Drum Transfer Station	U.S. Army (Fort Drum)	Evans Mills, NY 13637	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), Wood (Brush / Branches / Trees / Stumps), Yard Waste, Food Scraps	2,850	Single Stream Recycling 958; Metal 1,515; Electronics 19; Textiles 54; Tires 36; Mattresses 15; Batteries 24; Compost 104; HHW 125
LeRay Transfer Station	Town of LeRay	26506 US-11 Black River, NY 13612	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	551	MSW 397; Commingled Containers 71; Commingled Papers 17; Corrugated Cardboard 17; Metal 42; Electronics 7
Brownville Transfer Station	Town of Brownville	18554 Game Farm Road Dexter, NY 13634	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	1,044	MSW 908; White Goods 57; Corrugated Cardboard 69; Electronics 10
Clayton Transfer Station	Town of Clayton	Crystal Springs Rd, Rte. 4 Clayton, NY 13624	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), Wood (Brush / Branches / Trees / Stumps), Yard Waste	1,355	MSW 1,003; Commingled Containers 47; Commingled Papers 170; Tires 6; Tree Debris 13; Electronics 7; Metals 88; Textiles 7; Land Clearing Debris 14
Orleans Transfer Station	Town of Orleans	18108 County Road 3 LaFargeville, NY 13656	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), Construction & Demolition Debris	1,399	C&D 526; MSW 635; Unspecified Recycling 120; Land Clearing Debris 118
Philadelphia Transfer Station	Town of Philadelphia	Quaker Village Highway Philadelphia, NY 13673	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), Construction & Demolition Debris	295	MSW 181; Commingled Papers 9; Corrugated Cardboard 76; Glass 6; Metal 11; Tin & Aluminum 4; Commingled Plastic 8
Antwerp Transfer Station	Town of Antwerp	Rte. 11 South Antwerp, NY 13608	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	190	MSW 161; Commingled Papers 18; Electronics 2; Commingled Containers 9
Cape Vincent Transfer Station	Town of Cape Vincent	32777 Wilson Road Cape Vincent, NY 13618	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	Construction & Demolition Debris, MSW (Residential / Institutional & Commercial)	1,086	C&D 215; MSW 474; Commingled Papers 120; Corrugated Cardboard 126; Glass 10; Tin & Aluminum 4; Commingled Plastic 126; Electronics 8 Textiles 3;
Alexandria Transfer Station	Town of Alexandria	46604 NY-12 Alexandria Bay, NY 13607	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	650	MSW 299; Commingled Papers 111; Tree Debris 130; Corrugated Cardboard 41; Metal 65 Electronics 4
Rodman Transfer Station	Town of Rodman	Olde Bridge Road Adams Center, NY 13606	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), Construction & Demolition Debris	622	MSW 573; Other (unspecified) 49
Henderson Transfer Station	Town of Henderson	12103 Town Barn Rd Henderson, NY 13650	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), Waste Tires, Construction & Demolition Debris	403	MSW 349; Tree Debris 54
Theresa Transfer Station	Town of Theresa	25770 NYS Route 411 Theresa, NY 13691	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	146	MSW 12; Commingled Containers 39; Commingled Papers 39; Corrugated Cardboard 27; Metal 26; Electronics 3
Wilna Transfer Station	Town of Wilna	40807 Route 40 Carthage, NY 13619	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), Metals (Ferrous & Non-Ferrous), Construction & Demolition Debris	275	MSW 226; Single Stream Recyclables 49
Deferiet Transfer Station	Village of Deferiet	68 Riverbend Drive Deferiet, NY 13628	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	Tree Debris, Yard Trimmings	6	Tree Debris 3; Yard Trimmings 3
Town of Hounsfield	Town of Hounsfield	Fawdrey Road. Sackets Harbor 13685	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	Recycling Recovery and LCD Only	116	Commingled Papers 27; Commingled Plastic 10; Corrugated Cardboard 52; Glass 2; Electronics 1; Land Clearing Debris 24
Thousand Islands Park Corporation	Thousand Island Park	Sunrise Ave. Ext T. I. Park, NY 13692	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	17	C&D 17
Newberry Transfer Site	Town of Alexandria	Swan Hollow Rd Ext Alexandria Bay, NY 13607	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	161	C&D 161
Lyme Transfer Station	Town of Lyme	27990 County Rte 57 Three Mile Bay, NY 13693	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	Yard Waste, Construction & Demolition Debris, MSW (Residential / Institutional & Commercial)	1,336	MSW 1,064; Comingled Containers 36; Tree Debris 120; Corrugated Cardboard 71; Metal 42; Electronics 3
Lowville (Lewis)	Lewis County	7952 State Route 26 Lowville, Ny 13367	DANC MMF Landfill (Rodman)	Construction & Demolition Debris, MSW (Residential / Institutional & Commercial), Waste Tires, Mattresses	18,398	C&D 3,560; MSW 11,084; Single Stream Recycling 2,987; Metal 334; Electronics 85; Textiles 2; Paint 1; Batteries 4; Tires 256; Electronics 85
Croghan (Lewis)	Lewis County	10319 State Route 812 Croghan, NY 13327	DANC MMF Landfill (Rodman)	Construction & Demolition Debris, MSW (Residential / Institutional & Commercial), Waste Tires, Mattresses	584	C&D 154; MSW 250; Single Stream Recycling 109; Metal 62; Electronics 6; Textiles 1; Tires 2
Pickney Transfer Station	Town of Pickney	587 Co Rt 194 Copenhagen, NY 13626	Lowville Transfer Station → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	73	MSW 59; Single Stream Recycling 14
Rauscher Bros Inc	Rauscher Bros Inc (Private)	Cty Rte 47; Fish Creek Rd West Leyden, NY 13489	Lowville Transfer Station → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	281	Single Stream Recycling 281
Osceola Transfer Station	Town of Osceola	1426 Osceola Road Osceola, NY 13316	Lowville Transfer Station → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	90	MSW 79 Single Stream Recycling 11
Montague Transfer Station	Town of Montague	6353 Salmon River Rd Lowville, NY 13367	Lowville Transfer Station → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	12	Single Stream Recycling 12
Williamson's Services Transfer Station	Williamson's Services, Inc. (Private)	12988 N Croghan Rd Natural Bridge, NY 13665	Lowville Transfer Station → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	2,038	MSW 1,444; Single Stream Recycling 594
Ogdensburg (SLC)	St. Lawrence County	522 County Route 28 A Ogdensburg, NY 13669	DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), White Goods, Waste Tires, Other - Mattresses	11,791	C&D 1,528; MSW 9,256; Sewage Treatment Plant Sludge 15; Single Stream Recycling 651; Metal 89; Electronics 83; Textiles 4; Tires 165

Colton Transfer Station	Town of Colton	132 Lenny Road Colton, NY 13625	Ogdensburg Transfer Station → DANC MMF Landfill (Rodman)	Construction & Demolition Debris, MSW (Residential / Institutional & Commercial), Single Stream	1,225	MSW 892; Single Stream Recycling 159; Other (unspecified) 87; Metal 72; Batteries 1; Electronics 14
Parishville Transfer Station	Town of Parishville	67 Rutman Rd Parishville, NY 13672	Ogdensburg Transfer Station → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	610	MSW 499; Commingled Containers 91; Metal 20; Land Clearing Debris 34
Piercefield Transfer Station	Town of Piercefield	Dump Road Piercefield, NY 12973	Ogdensburg Transfer Station → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), White Goods, Waste Tires, Other - Mattresses	75	MSW 54; Single Stream Recycling 6; Tires 12; Commingled Containers 3
Star Lake (SLC)	St. Lawrence County	4582 State Highway 3 Star Lake, Ny 13690	DANC MMF Landfill (Rodman)	Waste Tires, MSW (Residential / Institutional & Commercial), Construction & Demolition Debris	1085	C&D 136; MSW 802; Single Stream Recycling 21; Metal 30; Electronics 8; Tires 22
Gouverneur (SLC)	St. Lawrence County	1831 US Highway 11 Gouverneur, NY 13642	DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial), Waste Tires, Construction & Demolition Debris	4942	C&D 588; MSW 3,908; Septage 19; Single Stream Recycling 170; Metal 71; Electronics 7; Tires 179
Macomb Transfer Station	Town of Macomb	6663 State Highway 58 Macomb, NY 13646	Ogdensburg Transfer Station → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	11	MSW 11
Massena (SLC)	St. Lawrence County	49 Dump Road Massena, NY 13662	DANC MMF Landfill (Rodman)	Other - Non-putrescible MSW	12654	C&D 1,606; MSW 9,856; Sewage Treatment Plant Sludge 16; Single Stream Recycling 748; Metal 78; Electronics 27; Textiles 12; Tires 311
Louisville Transfer Station	Town of Louisville	14810 State Highway 37 Massena, NY 13662	Ogdensburg Transfer Station → DANC MMF Landfill (Rodman)	MSW (Residential / Institutional & Commercial)	423	C&D 1; MSW 80; Corrugated Cardboard 1; Metal 26; Land Clearing Debris 315
Oneida Herkimer Recycling Center	Oneida-Herkimer Solid Waste Authority	824 Sewage Plant Road Utica NY, 13502	Lowville Transfer Station → Oneida Herkimer Recycling Center	Recycling Recovery Only	4,397	Single Stream Recycling 4,397
Waste Management - Recycle America MRF	Waste Management (Private)	4550Steelway Blvd. South Liverpool NY, 13090	St. Lawrence Transfer Station → Recycle America MRF	Recycling Recovery Only	3,975	Single Stream Recycling 3,975
Waddington Stock Area	Town of LeRay	26719 Waddingham Road Evans Mills NY 13637	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	Construction & Demolition Debris (Residential / Institutional & Commercial)	20	C&D 20
TJ Clement Construction Co.	TJ Clement (Private)	Route 342 Black River NY 13612	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	Construction & Demolition Debris (Residential / Institutional & Commercial)	650	C&D 650
TJ Clement Construction Co.	TJ Clement (Private)	24495 Bush Road Calcium NY, 13616	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	Construction & Demolition Debris (Residential / Institutional & Commercial)	500	C&D 500
Barrett Paving Materials - Watertown Facility	Barrett Paving Materials INC (Private)	26572 NYS RT 37 Watertown NY, 13601	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	Construction & Demolition Debris (Residential / Institutional & Commercial)	14,461	C&D 14,461
Whitten Family Farm	Whitten Family (Private)	101 CR 49 Winthrop NY, 13697	Onsite Disposal	Compost (Residential / Institutional & Commercial)	275	Compost 275
NoCo Compost	NOCO Energy Corporation (Private)	187 Townline Road Hermon NY, 13652	Onsite Disposal	Compost (Residential / Institutional & Commercial)	316	Compost 316
Black River Tree Removal	Timothy Percy (Private)	29807 Andrews Road Black River NY, 13612	Onsite Disposal	LCD (Residential / Institutional & Commercial)	180	LCD 180
Vespa Sand and Stone	John Vespa INC (Private)	State St Rd NYS 126 Watertown NY, 13601	Onsite Disposal	LCD (Residential / Institutional & Commercial)	86	LCD 86
Greig Land Clearing Fill	Town of Greig	5624 Brantingham Road Brantingham NY, 13612	Onsite Disposal	LCD (Residential / Institutional & Commercial)	241	LCD 241
Stockholm LCD	Town of Stockholm	540 St. Highway 11C Winthrop, NY 13697	Onsite Disposal	LCD (Residential / Institutional & Commercial)	150	LCD 150
Morristown Transfer Station	Town of Morristown	136 CR 2 Brier Hill NY, 13614	Onsite Disposal	LCD (Residential / Institutional & Commercial)	69	LCD 69
Norfolk LCD Facility	Town of Norfolk	206 Joy Road Norfolk NY, 13667	Onsite Disposal	LCD (Residential / Institutional & Commercial)	40	LCD 40
Norwood LCD Facility	Town of Potsdam	11 Bernard Avenue Norwood NY, 13668	Onsite Disposal	LCD (Residential / Institutional & Commercial)	450	LCD 450
Town of Lawrence LCD Facility	Town of Lawrence	McAuslin Road North Lawrence, 12967	Onsite Disposal	LCD (Residential / Institutional & Commercial)	4	LCD 4
Town of Hammond Brush Pile	Town of Hammond	Hyde Road Hammond NY, 13646	Onsite Disposal	LCD (Residential / Institutional & Commercial)	45	LCD 45
City of Ogdensburg LCD	Town of Ogdensburg	910 Champlain Street Ogdensburg NY, 13669	Onsite Disposal	LCD (Residential / Institutional & Commercial)	550	LCD 550
Town of Hermon LCD	Town of Hermon	125 Washington Street Hermon NY, 13652	Onsite Disposal	LCD (Residential / Institutional & Commercial)	460	LCD 460
Canton LCD	Town of Canton	731 State Highway 310 Canton NY, 13617	Onsite Disposal	LCD (Residential / Institutional & Commercial)	102	LCD 102
Fiacco Development Corp.	Thomas Fiacco (Private)	South Main Street Norwood NY, 13668	Onsite Disposal	LCD (Residential / Institutional & Commercial)	190	LCD 190
CNY North East	CNY Northeast (Private)	12521 US RT 11 Adams Center NY, 13606	Jefferson County Transfer Station (Watertown) → DANC MMF Landfill (Rodman)	Recycling Recovery (Residential / Institutional & Commercial)	409	Batteries 63 Metal 346
Wiley Trash Services	Wiley Trash Services (Private)	291 Kingsley Road Louisville NY, 13662	St. Lawrence County Transfer Station → DANC MMF Landfill (Rodman)	Recycling Recovery (Residential / Institutional & Commercial)	239	Single Stream Recycling 239
Conte Containers & Fuller's Trucking	Katherine Fuller (Private)	8692 State Highway 56 Raymondville NY, 13678	St. Lawrence County Transfer Station → DANC MMF Landfill (Rodman)	Recycling Recovery (Residential / Institutional & Commercial)	163	Single Stream Recycling 70; Electronics 4; Commingled Papers 89
Norwood Recycling Center	Norwood Lake Association (Private)	4 Bernard Avenue Norwood NY, 13668	St. Lawrence County Transfer Station → DANC MMF Landfill (Rodman)	Recycling Recovery (Residential / Institutional & Commercial)	134	Commingled Papers 24; Commingled Containers 50; Glass 1;2 Tin & Aluminum 3; Metal 35; Plastics 10

Waste Stream INC, Transfer Station	Waste Stream, Inc (Private)	472 W. Parishville Road Potsdam NY, 13676	St. Lawrence County Transfer Station → DANC MMF Landfill (Rodman)	Recycling Recovery (Residential / Institutional & Commercial)	7,294	Commingled Papers 28; Commingled Containers 172; Metal 3; Single Stream Recycling 4,900; Cardboard 2,191
Smurfit Westrock	Smurfit WestRock (Private)	4464 S Old Peachtree Road Norcross GA, 30071	Onsite Disposal	Recycling Recovery (Residential / Institutional & Commercial)	4,808	Paper 519; Corrugated Cardboard 4,289
Kimco Steel Sales	Rosen Family (Private)	1325 John Counter Blvd. Kingston ON, K7L4W1	Onsite Disposal	Recycling Recovery (Residential / Institutional & Commercial)	1,300	Metal 1,035; Electronics 265
NH Kelman	Nathan Kelman (Private)	41 Euclid Street Cohoes NY, 12047	Onsite Disposal	Recycling Recovery (Residential / Institutional & Commercial)	651	Tin & Aluminum 128; Plastic 523
St. Pauly Textiles	DeGeorge Family (Private)	1067 Gateway Drive Farmington NY, 14425	Onsite Disposal	Recycling Recovery (Residential / Institutional & Commercial)	594	Textiles 594
Geiter Done of WNY	Honer Family (Private)	300 Greene Street Buffalo NY, 14206	Onsite Disposal	Recycling Recovery (Residential / Institutional & Commercial)	1,267	Tires 1,267
Pete Alfano	Pete Alfano	5330 Greig Road Greig NY, 13345	Onsite Disposal	Recycling Recovery (Residential / Institutional & Commercial)	5	License Plates 1; Batteries 4
Casella Waste Services	Casella Waste Systems (Private)	472 West Parishville Raod Potsdam NY, 13676	Onsite Disposal	Recycling Recovery (Residential / Institutional & Commercial)	10	Mattresses 10
Syracuse Rescue Mission	Rescue Mission Alliance of Syracuse (Non-Profit)	122 Dickerson Street Syracuse NY, 13202	Onsite Disposal	Recycling Recovery (Residential / Institutional & Commercial)	16	Textiles 16

Table 7- Planning Unit Transfer Stations and Convenience Centers

3.2. Description of Waste Reduction, Reuse, and Recycling Program

3.2.1. Recyclables Collected and Processing

Lewis County and St. Lawrence County each participate in single stream recycling, while Jefferson County utilizes source separation. The Authority does not manage recyclables, so recycling is conducted at the county transfer stations; however, the Authority is responsible for coordinating, promoting, and overseeing waste diversion activities in the region in accordance with the LSWMP for the Planning Unit. Such responsibilities include sponsoring household hazardous waste collection events and implementing diversion programs such as hard cover book recycling.

Jefferson County asks users of its recycling area to separate recyclables into separate streams and markets the materials itself. Lewis County collects and transport co-mingled recyclables (single stream) for processing at the Oneida-Herkimer MRF in Utica, NY and St. Lawrence County collects and transport co-mingled recyclables (single stream) for processing at the Recycle America MRF in Syracuse. All of the counties also have yard waste programs, collect electronics as ewaste, and household batteries for recovery. All of the counties also separate hazardous wastes from the waste stream. Jefferson and Lewis counties also collect textiles at their transfer stations. St Lawrence County does not have any third-party textile collection programs due to the cost of transportation, the county discontinued collecting textiles at the transfer stations in 2024, due to the economic viability of the program. County guidelines for recycling are posted to their individual websites and are outlined in Appendix C.

3.2.2. Organics Recovery

Each of the three counties have established voluntary yard waste composting and brush chipping sites at each of the transfer stations. This diversion of organic material has played a role in extending the life of the landfill and converting the material into a useable compost material that is used by the municipalities on county owned properties. Each of the Counties anticipate continuing the yard waste collection program through the next ten years. The counties understand the importance of diverting other organic material such as food scraps to help reduce the amount of waste going into the landfill. Given the expansive sizes of Jefferson, Lewis, and St. Lawrence Counties and despite the NYSDEC Municipal Funding for Food Scraps Recycling Initiatives grant, which provides funding to assist municipalities in starting or expanding municipal food scraps recycling programs, it is not currently economically feasible for the counties to invest in on-site organics recovery programs.

To foster backyard composting habits across the Planning Unit, the Authority continues to promote workshops and educational resources to help residents divert organic material at their own home. The amount of organic material generated within the county does not make it economically feasible to establish an organics drop-off program, especially given the lack of close proximity to nearby facilities. The adoption of the NYS Food Donation and Food Scraps Recycling law, which mandates that large generators of food scraps (defined as generating an annual average of two tons per week or more) must donate excess edible food and recycle all remaining food scraps if they are within 25 miles of an organic’s recycler, led to approximately 1,232 tons of diversion in the three counties in 2023 and 4,832 tons in 2024. The Food Donation and Food Scraps Recycling Law will be expanding, starting on January 1, 2027. On that date, businesses and institutions that generate an annual average of 1 ton of wasted food per week or more must comply with the law and those within 50 miles of a recycling facility will be required to recycle their food scraps.

3.2.3. Public Outreach and Education

Each of the three counties are mostly rural, which makes it challenging to engage large segments of the population through traditional methods. The Authority is committed to educating as many residents as possible on reduction, reuse, and recycling, budgeting funds and employing a full-time recycling coordinator to fulfil these commitments. The Recycling Coordinator oversees the education and outreach programs, which consists of the following:

- Classroom Presentations
- Field Trips to the Landfill
- Tabling at Events and Fairs
- Developing and Distributing Printed Recycling Guides, Magnets & Handouts
- Social Media Campaigns
- Paid Print and Digital Advertising in Local Newspapers
- Managing the Planning Unit's Diversion Website: www.northcountryrecycles.org
- Radio Spots
- Generating Diversion Reports for Public Consumption

The goal of the education and outreach effort is to help residents identify how to properly dispose of, or recycle their items, encourage waste reduction, and establish a connection between residents and the waste that leaves their homes. Education is continuous and spread through various outlets in an effort to reach more people. In 2024, the Authority hosted nine field trips to the landfill, educating 383 visitors on the local waste streams and recycling procedures. The Recycling Coordinator also attended multiple science fairs at local elementary school and other tabling opportunities. Throughout 2024, over 500 PaintCare Recycling Pamphlets and northcountryrecycles.org magnets were distributed to the community to promote recycling guidelines.

3.2.4. Efforts to Enforce Local Disposal and Recycling Laws

In an effort to enforce local disposal and recycling laws, the recycling coordinator completes, at minimum, 10 random truck inspections. These inspections are to spot check for recyclable and prohibitive materials, and fines are occurred for any samples that contain more than 20% recyclable material. As per policy, a minimum of 10 monthly inspections are to be completed at local transfer stations across the Planning Unit. In 2024, the recycling coordinator completed 1,397 random truck inspections, resulting in $5,723 in fines across 25 violations.

3.2.5. Volume-Based Pricing Incentives

There are no volume-based pricing incentives in the Planning Unit.

3.2.6. Recycling Markets Agreements

A stable and well-structured recycling market is a cornerstone of an effective local solid waste management system. For Jefferson, Lewis, and St. Lawrence Counties, the ability to sustain and expand recycling efforts depends heavily on the identification, development, and maintenance of reliable end markets for recovered materials. The Planning Unit recognizes that recycling markets are dynamic and subject to fluctuations in global demand, commodity pricing, and material quality requirements. These factors directly influence operational decisions and long-term planning. To ensure program continuity and maximize the value of collected recyclables, the Planning Unit works closely with both private-sector processors and regional MRFs to align collection standards with market expectations.

Recognizing the challenges associated with current market conditions, including occasional costs associated with marketing lower-value or contaminated materials, the Planning Unit is committed to pursuing new and innovative markets. This includes exploring end-use applications in regional manufacturing, construction, and emerging industries, as well as advocating for expanded domestic processing capacity. The Planning Unit will continue to collaborate with industry stakeholders, neighboring jurisdictions, and state agencies to expand marketing options, promote product stewardship. Ongoing analysis of market performance and adaptation to industry changes will be integral to achieving long-term sustainability of the regional recycling system.

3.2.7. Local Hauler Licensing

Entities such as companies, haulers, and municipalities must obtain a MMF Waste Disposal Permit from the Authority to access disposal facilities. Permits are valid annually from April 1 through March 31 and are not prorated. Applications must be submitted with the required fees, documentation of their Part 364 permit, a Certificate of Insurance, and a completed W-9 form. Each permitted vehicle received a vehicle-specific decal upon payment of registration fees. Decals must be affixed before landfill entry and may not be transferred between vehicles. Only vehicles owned or leased by the applicant may be added to the permit, and lease agreements must be provided if applicable. License plate changes must be reported promptly, though no fee is charged for such updates.

3.2.8. Data Collection Efforts

The Authority uses data management tools such as HACH WIMS and CompuWeigh to measure, collect, and maintain data from the counties to ensure accurate and consistent data collection across the Planning Unit. Historically, data has been collected by the Authority through monthly updates provided by the county partners and Annual Reports, which are compiled and used to generate an Annual Waste Diversion Report. Starting in 2024, the Planning Unit began soliciting data from third-party recyclers in the region, to create a more accurate depiction of the diversion rate in the Planning Unit.

4. ADMINISTRATIVE AND FINANCIAL STRUCTURE

4.1. Planning Unit Organizational Charts

The Authority's Board of Directors sets policy for the Authority. The Executive Director, Chief Operating Officer, Chief Financial Officer and senior managers execute the directives of the Board of Directors. Authority staff coordinate and communicate with the counties and municipal representatives to share information, develop synergistic approaches, and facilitate long-term mutually advantageous planning or contracting. The Director of Materials Management and MMF staff are responsible for implementation of this LSWMP and specifically, the items assigned to the Authority. See Figure 4 - Authority MMF Organizational Chart.

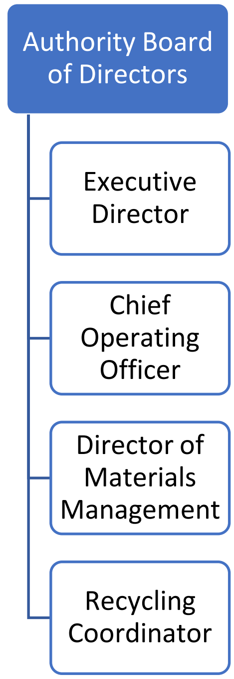


Figure 4 - Authority MMF Organizational Chart

Jefferson, Lewis and St. Lawrence counties are governed by a Board of Legislators. The Board of Legislators develops policy and legislation for the administration and operation of the county, while the administrative staff and operating departments implement the legislature's directives.

In Jefferson County, policy and legislative development are facilitated through 15 elected Board members and three standing committees: Health and Human Services, General Services, and Finance and Rules. Solid waste items are covered by the General Services committee. The Division of Recycling and Waste Management, under the Highway Department, is responsible for implementation of this LSWMP and specifically, the items assigned to Jefferson County (see Figure 5 - Jefferson County Solid Waste Organization Chart).

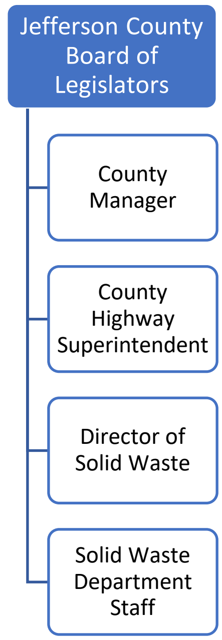


Figure 5 - Jefferson County Solid Waste Organization Chart

Lewis County has ten elected Board Members and three standing committees, General Services, Health and Human Services, and Finance and Rules. They address a variety of issues. Solid waste items are covered by the Solid Waste committee. The Solid Waste Department is responsible for implementation of this LSWMP and specifically, the items assigned to Lewis County (see Figure 6 - Lewis County Solid Waste Organizational Chart).

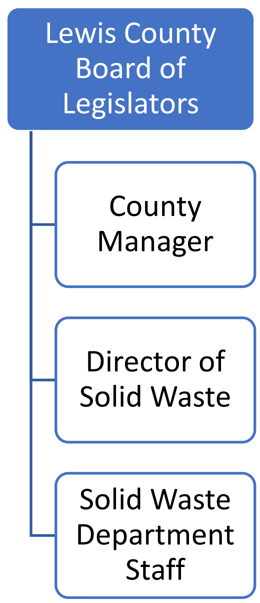


Figure 6 - Lewis County Solid Waste Organizational Chart

St. Lawrence County has 15 elected Board Members and three standing committees, Operations, Services and Finance. They address a variety of issues. Solid waste items are covered by the Finance committee. The Solid Waste Department is responsible for implementation of this LSWMP. See Figure 7 - St. Lawrence County Solid Waste Organizational Chart.

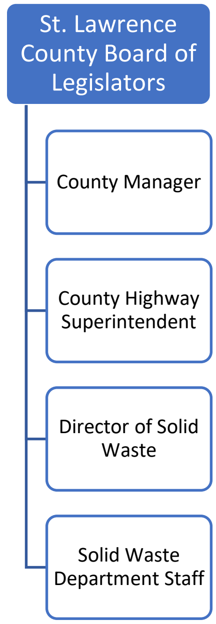


Figure 7 - St. Lawrence County Solid Waste Organizational Chart

4.2. Financial Structure of the Planning Unit

The Planning Unit operates a financially self-sustaining solid waste management system designed to function without reliance on local tax subsidies. This system is based on a user-fee model, whereby waste generators are charged tipping fees according to the volume of non-recyclable waste delivered to the Planning Unit's facilities. Drop-off recyclables are free in Jefferson and Lewis counties; however, St. Lawrence charges $70 per ton, with a $1.00 minimum.

The financial framework of the Planning Unit is supported primarily through two revenue streams: tipping fees on non-recyclable materials charged at transfer stations and the MMF. Select recyclable materials also generate revenue at the county level. These revenues are allocated to cover the full operational and debt service costs of the solid waste management system. Additionally, they support future landfill development, post-closure care, and the ongoing operation of recycling and special waste programs, including household hazardous waste collection services. Other revenue sources for the counties include sales of recyclables, grants, and other fees. The Authority also earns revenue from sale of electricity from the landfill gas to energy facility. Other revenue sources for the municipalities may include sales of recyclables and grants. The operating budget for each of the entities covers expenses such as insurance, operations, maintenance and administration.

4.3. Laws, Regulations, or Ordnances Related to Solid Waste Management in Effect

4.3.1. Laws and Local Ordinances

The Planning Unit operates in adherence to the following NYS laws and local ordinances. Copies of the Planning Unit local ordinances are listed below and included in Appendix D.

- New York Consolidated Laws, General Municipal Law - GMU § 120-aa
- New York Environmental Conversation Law, Title 7- Articles 17, 27 and 37
- New York Codes, Rules and Regulations (NYCRR), Title 6 – Subchapters B & C
- Jefferson County Local Law No.1 of 2014
- Lewis County Local Law No. 3 of 2015
- St. Lawrence County Local Law No. 3 of 2008

State and local laws are enforced through a rigorous commercial user permitting process. Additionally, members of the Planning Unit regularly inspect loads entering the transfer stations and landfill for restricted material, with an escalating fine structure for violators. The landfill scans every truck entering the facility for radioactive material and follows a comprehensive radioactive management plan to manage hot loads. Finally, the Planning Unit provides regular communications to haulers and meets periodically to provide feedback on compliance issues and to training. The Materials Management Facility has several operating procedures to ensure regulatory compliance including:

- Environmental Monitoring Plan
- Facility Manual
- Greenhouse Gas Monitoring Plan
- Stormwater Pollution Prevention Plan
- Radiation Monitoring Plan
- Solid Waste Permit Requirements and Site Rules

4.3.2. Source Separation & Zoning Laws

New York General Municipal Law § 120-aa required that, no later than September 1, 1992, each municipality adopt a local law or ordinance to require source separation and segregation of recyclable or reusable materials from solid waste delivered for collection or disposal, where economic markets for those materials exist.

A review of county codes within the Planning Unit confirms that all three counties—Jefferson, Lewis, and St. Lawrence—adopted source separation laws pursuant to GML § 120-aa. These include:

Jefferson County Local Law No. 1 of 2014, which replaced Local Law No. 3 of 1991 and established requirements for the separation of designated recyclable materials from the solid waste stream prior to disposal.
Lewis County Local Law No. 3 of 2015, which replaced Local Law No. 2 of 1986 (as amended in 1992 and 2008), and requires source separation of recyclable materials, along with provisions for enforcement and compliance.
St. Lawrence County Local Law No. 3 of 2008, which replaced Local Law No. 2 of 1997, and establishes requirements for separation and proper management of recyclable materials generated within the county.

These laws remain in effect and form the regulatory basis for source separation within the Planning Unit.

While source separation is supported by these local laws, implementation within the Planning Unit is primarily carried out through a combination of operational programs, including transfer station-based separation, public education and outreach, and county-level recycling systems. Enforcement of source separation requirements is supplemented through inspection programs and compliance measures at transfer stations and the Materials Management Facility.

A review of municipal (city, town, and village) codes within the Planning Unit did not identify additional active local laws adopted pursuant to GML § 120-aa beyond those enacted at the county level.

If any of these local laws are amended or superseded during the planning period, updated versions will be incorporated into future LSWMP updates and Appendix D.

Zoning authority within the Planning Unit resides primarily at the municipal level. Counties within the Planning Unit do not maintain county-wide zoning laws that regulate solid waste management facilities. Municipal zoning codes may address land use classifications, including industrial or public utility uses, under which solid waste management facilities may be permitted, subject to local approval processes.

No planning unit–wide zoning laws specific to solid waste management were identified. Existing solid waste management facilities operated by or on behalf of the Planning Unit are sited and operated in accordance with applicable municipal zoning requirements, where applicable, and permitted under New York State regulations.

The Planning Unit partners do not see the need to enact new laws or ordinances in order to fully implement the 2026 LSWMP.

4.3.3. Product Stewardship and Local Diversion Initiatives

Product stewardship efforts within Jefferson, Lewis, and St. Lawrence Counties are implemented primarily through regional education, collection programs, and participation in New York State–supported extended producer responsibility programs. The Planning Unit, through DANC, provides residents with access to diversion resources and disposal guidance across the tri-county area.

Local initiatives include Household Hazardous Waste collection events and transfer station programs that support diversion of electronics, tires, scrap metal, white goods, pharmaceuticals, and other materials prohibited from landfill disposal. Educational outreach is coordinated through the North Country Recycles program, which serves as a regional resource for recycling, reuse, and waste reduction information. No county-specific product stewardship ordinances were identified beyond participation in applicable New York State programs.

4.3.4. Green Procurement and Sustainability Initiatives

Green procurement and sustainability practices within the tri-county area are addressed through county purchasing policies and sustainability initiatives rather than formal local mandates. Jefferson and St. Lawrence Counties utilize “best value” procurement policies that may consider factors such as environmental benefits and energy efficiency, when permitted by law. Lewis County supports sustainability through county-level coordination and planning initiatives, though its purchasing policies do not include explicit green procurement requirements.

Public entities within the Planning Unit may also align with New York State green procurement and sustainability frameworks, including GreenNY and NYSDEC guidance, on a voluntary basis. DANC supports sustainability through internal operational policies, including a Pesticide Use Policy and a Green Cleaning Products Use Policy, which limit the use of hazardous chemicals and promote environmentally responsible alternatives. These policies reduce potential environmental impacts, protect employee health, and support DANC's overall sustainability and green procurement objectives.

4.3.5. Environmental Justice (EJ) Considerations

No county-specific EJ ordinances or local EJ requirements were identified for Jefferson, Lewis, or St. Lawrence Counties. EJ considerations are addressed through New York State regulatory frameworks, including the State Environmental Quality Review Act (SEQRA), which requires evaluation of potential disproportionate pollution burdens on Disadvantaged Communities where applicable.

The Planning Unit does not anticipate disproportionate environmental or public health impacts associated with the programs and recommendations included in this LSWMP.

5. ASSESSMENT AND EVALUATION OF ALTERNATIVES

5.1. Program Assessment

The Planning Unit recognizes the various alternative and supplemental programs available to manage generated materials. This section provides an objective evaluation of the alternatives in relation to the existing LSWMP and explores ways to enhance specific programs.

5.1.1. Waste Diversion Programs

Summary of Status & Recommendation:
Waste diversion remains the highest priority in the solid waste management hierarchy. Both manufacturers and consumers play critical roles to reduce waste generation, such as limiting packaging and avoiding non-essential materials. The Planning Unit will continue to support and advocate for local initiatives like the plastic bag ban and extended producer responsibility (EPR) programs to divert materials from landfills. In addition, the Planning Unit will promote both public and private sector waste diversion strategies, including donation centers for household goods, clothing, and food; recycling and reuse programs; and the use of sustainable packaging that reduces waste and improves recyclability.

Administrative/Technical Impacts:
1. Quantitative/Qualitative Impacts on Waste Stream: Select materials in the MSW stream will have lower volumes due to waste diversion programs by individual generators.
2. Types and Sizing of Facilities or Program: Does not require a permanent facility operated by the Planning Unit but will vary depending on the waste generator.
3. Summary of Cost Data for Evaluation: Residential waste generators are not expected to incur additional costs unless producers incorporate the expenses of EPR into the price of their products. The cost impact of EPR is difficult to quantify, as it varies depending on the type of material involved. Similarly, the feasibility and cost of industrial waste reduction programs will vary based on the specific waste stream and the nature of the generator. These industrial considerations fall outside the direct scope of the Planning Unit.
4. Impact on Natural Resource Conservation, Energy Production and, Employment: Waste diversion efforts contribute to the conservation of natural resources by minimizing unnecessary waste and supporting the development of reuse and recycling programs.

Jurisdictional Impacts:
1. Interest in Participation by Neighboring Planning Units: Neighboring Planning Units would possibly adopt similar messaging and regulations to establish cohesive messaging about waste diversion programs.
2. Alternatives Available with Participation by Neighboring Planning Units: Not applicable as it varies by the individual waste generator.
3. Recommendations from Neighboring Planning Units: None available.
4. Assessment of Environmental Justice Impacts: None expected.

Selected Alternatives and Program Identification
1. Alternatives Chosen and Why: see ‘Summary of Status & Recommendation’
2. *Expected Qualitative and Quantitative Impacts on:* Waste Diversion – Waste diversion programs will reduce select waste volumes;
   - Reuse – Waste diversion programs will improve existing and new reuse programs to capture more material; Materials Recovery – Waste diversion programs will improve material recovery; Participation in Recovery Opportunities – Waste diversion programs will improve participation among generators
   - Product Stewardship – Waste diversion programs will improve product stewardship support
   - Economic, administrative or partnership benefits – Waste diversion programs will reduce program costs
3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: The existing infrastructure in the Planning Unit is enough to support recommended waste diversion activities.
4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: New laws or regulations are not required at this time.

Table 8 - Waste Diversion Programs

5.1.2. Reuse Programs

Summary of Status & Recommendation:

- Product reuse is among the most efficient forms of waste diversion, allowing items in usable condition to be recovered from the waste stream.
- The Planning Unit recommends educating residents about existing local reuse programs, such as the Salvation Army and Rescue Mission donation centers, as effective options for reusing certain products. The Planning Unit will maintain ongoing outreach efforts to promote reuse and provide information on how residents can participate in these programs. The planning unit is also investigating municipal maintained reuse sheds that would serve as "take it or leave it" facilities, allowing residents to obtain reusable items, as well as donation similar items. The planning unit is also working with local schools to adopt or enhance clothing closets to serve the student bodies.

Administrative/Technical Impacts:

1. Quantitative/Qualitative Impacts on Waste Stream: Reuse programs will reduce MSW waste volumes.
2. Types and Sizing of Facilities or Program: Establishing a separate reuse program from existing outlets would require a facility that would vary in size depending on the types of materials collected. Under the Planning Unit's recommendation of utilizing existing reuse programs, it does not require an extra facility.
3. Summary of Cost Data for Evaluation: Residential waste generators will not bear a cost as they would be diverting waste from the waste stream.
4. Impact on Natural Resource Conservation, Energy Production and, Employment: Reuse programs save natural resources and energy as less products are replaced with new ones through reuse programs. Additional job creation is not anticipated as reuse facilities already exist.

Jurisdictional Impacts:

1. Interest in Participation by Neighboring Planning Units: Neighboring Planning Units would encourage similar messaging to establish cohesive messaging about waste reuse programs.
2. Alternatives Available with Participation by Neighboring Planning Units: Reuse programs are through individual organizations that do not rely directly on Planning Units.
3. Recommendations from Neighboring Planning Units: None available.
4. Assessment of Environmental Justice Impacts: None expected.

Selected Alternatives and Program Identification:

1. Alternatives Chosen and Why: see 'Summary of Status & Recommendation'
2. Expected Qualitative and Quantitative Impacts on: Waste Reduction – Reuse programs reduce select waste volumes depending on the material targeted; Reuse – Reuse programs and continuing education/outreach will improve waste reuse for specific materials; Materials Recovery – Reuse programs will improve material recovery; Participation in Recovery Opportunities – Reuse programs will improve participation; Product Stewardship – No measurable impact; Economic, administrative or partnership benefits – Reuse programs will reduce disposal costs of generators
3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: The existing infrastructure in the Planning Unit is enough to support recommended waste reuse activities.
4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: New laws or regulations are not required at this time.

Table 9 - Reuse Programs

5.1.3. Recyclable Recovery Programs for Paper, Metal, Glass, and Textiles

Summary of Status & Recommendation: • Counties in the Planning Unit will continue to operate recycling programs independently, with Jefferson County utilizing source separation, and Lewis and St. Lawrence Counties will utilize single stream recycling. • In addition to the curbside collection of paper, aluminum and tin cans, plastic bottles and tubs, and glass containers, the Planning Unit will continue to encourage residents to utilize local textile donation centers to remove textiles from the waste stream. However, several other local outlets for textile recycling exist and residents are encouraged to bring textiles to the St. Pauly donation boxes located at the transfer stations or other community drop off boxes. • The planning unit is also expanding the existing hardcover book recycling program to offer these services to local K-12 schools, as well as universities. • The Planning Unit will continue to review and edit the mandatory recycling list to reflect current markets and demands.
Administrative/Technical Impacts: 1. <u>Quantitative/Qualitative Impacts on Waste Stream</u>: Improved recycling efforts can divert recyclables from the waste stream and decrease contamination in the recycling stream. 2. <u>Types and Sizing of Facilities or Program</u>: Transfer stations are sufficient in supporting the collection and processing of common curbside recyclables. 3. <u>Summary of Cost Data for Evaluation</u>: Recycling will not have a cost to the waste generator. However, the counties in the Planning Unit will continue to incur operational and maintenance costs related to their transfer stations, which are built into the budget projections each year. 4. <u>Impact on Natural Resource Conservation, Energy Production and, Employment</u>: Recycling helps conserve natural resources. Energy production and additional job opportunities outside of the current operations are not expected.
Jurisdictional Impacts: 1. <u>Interest in Participation by Neighboring Planning Units</u>: Work with neighboring Planning Units to adopt similar messaging to establish cohesive messaging about recycling programs. 2. <u>Alternatives Available with Participation by Neighboring Planning Units</u>: Recycling program is not dependent on neighboring Planning Units under the current system. 3. <u>Recommendations from Neighboring Planning Units</u>: None available. 4. <u>Assessment of Environmental Justice Impacts</u>: None expected.
Selected Alternatives and Program Identification: 1. <u>Alternatives Chosen and Why:</u> Single-stream recycling can increase participation by simplifying the process for consumers, as it requires less sorting at the source. It may also reduce collection costs by minimizing the need for multiple trucks or compartmentalized collection systems. However, this approach shifts the burden to the processing stage, requiring more advanced machinery and technology to sort materials and remove contaminants. As a result, single-stream recycling often involves higher processing and operational costs and tends to have increased contamination rates. Both single stream and source separated recycling methods have strengths and weaknesses, and the counties within the Planning Unit will continue to use the collection methods that they are comfortable with. 2. Expected Qualitative and Quantitative Impacts on: <u>Waste Reduction</u> – Recycling programs reduce select waste volumes depending on materials targeted; <u>Reuse</u> – Continued education is expected to improve diversion for specific materials; <u>Materials Recovery</u> – Diversion programs improve material recovery; <u>Participation in Recovery Opportunities</u> – Recycling programs and education improves participation; <u>Product Stewardship</u> – No measurable impact; <u>Economic, administrative or partnership benefits</u> – Recycling program costs are associated with contamination 3. <u>Identification of Administrative, Contractual, and Financial Requirements for Implementation:</u> The existing infrastructure in the Planning Unit is enough to support recommended recycling activities. 4. <u>Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation</u>: New laws or regulations are not required at this time but will be reviewed in the upcoming years to stay consistent with current recycling markets.

Table 10 - Recyclable Recovery Programs

5.1.4. Organics Recovery Programs

Summary of Status & Recommendation: • The Planning Unit will continue its yard waste collection program and implement backyard composting workshops to encourage further organics recovery.
Administrative/Technical Impacts: 1. Quantitative/Qualitative Impacts on Waste Stream: Encouraging backyard composting through workshops, as well as through education and outreach will divert organic material from the waste stream. 2. Types and Sizing of Facilities or Program: Existing yard waste collection at transfer stations is sufficient. Promoting at-home composting will not require a composting site from the Planning Unit. 3. Summary of Cost Data for Evaluation: Composting will likely have a reduced cost to the waste generator. 4. Impact on Natural Resource Conservation, Energy Production and, Employment: Composting organic waste helps conserve natural resources. Energy production from landfill gas may decrease slightly as more organics are diverted from the landfill. Additional job opportunities outside of the current operations are not expected.
Jurisdictional Impacts: 1. Interest in Participation by Neighboring Planning Units: Neighboring Planning Units would encourage similar messaging to establish cohesive messaging about recycling programs. 2. Alternatives Available with Participation by Neighboring Planning Units: None available. 3. Recommendations from Neighboring Planning Units: None available. 4. Assessment of Environmental Justice Impacts: None expected.
Selected Alternatives and Program Identification: 1. Alternatives Chosen and Why: The Planning Unit recognizes the importance of diverting other organic material outside of yard waste using alternative technologies such as anaerobic digestion and aerated composting piles. With no alternatives, the Planning Unit will focus on education and outreach to teach residents how to process organic materials at home. 2. Expected Qualitative and Quantitative Impacts on: Waste Reduction – Reduce organic waste through backyard composting programs; Reuse – Expected to increased due to continued education; Materials Recovery – Improve material recovery; Participation in Recovery Opportunities – Improve participation; Product Stewardship – No measurable impact; Economic, administrative or partnership benefits – Composting can reduce costs to generators 3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: The existing infrastructure in the Planning Unit is enough to support current recommended composting activities, which consists of yard wastes 4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: New laws or regulations are not required at this time.

Table 11 - Organics Recovery Programs

5.1.5. Programs to Develop or Improve Local and Regional Markets

Summary of Status & Recommendation: • The Planning Unit will continue to work with organizations such as the DEC, Solid Waste Association of North America, and the NYS Association for Reduction, Reuse and Recycling in order to research and develop local recycling markets for recyclable materials. • The Planning Unit is developing processes to increase focus on bale quality by strengthening inspection and load-check processes and expanding targeted outreach to generators most associated with contamination, with the goal of improving marketability and reducing commodity rejections. • The Planning Unit will continue to educate the public and haulers, promoting the importance of clean, non-contaminated recycling.
Administrative/Technical Impacts: 1. Quantitative/Qualitative Impacts on Waste Stream: Improved and expanded local recycling markets will lead to increase opportunities for recycling efforts. 2. Types and Sizing of Facilities or Program: A facility or other infrastructure is not required. 3. Summary of Cost Data for Evaluation: Currently, the costs associated with recycling markets are built into the recycling program. No other costs are anticipated. 4. Impact on Natural Resource Conservation, Energy Production and, Employment: Building local recycling markets helps conserve natural resources by cutting transportation-related greenhouse gas emissions and generates job opportunities within the community.
Jurisdictional Impacts: 1. Interest in Participation by Neighboring Planning Units: Enhancing and expanding recycling material markets will boost recycling rates by streamlining operations and transactions, ultimately making the entire recycling process more efficient and accessible for all stakeholders. 2. Alternatives Available with Participation by Neighboring Planning Units: It is not dependent on neighboring Planning Units. 3. Recommendations from Neighboring Planning Units: None available. 4. Assessment of Environmental Justice Impacts: None expected.
Selected Alternatives and Program Identification: 1. Alternatives Chosen and Why: See 'Summary Status & Recommendation' 2. Expected Qualitative and Quantitative Impacts on waste reduction, reuse, materials recovery, participation in recovery opportunities, product stewardship and economic/administrative or partnership benefits are difficult to predict. 3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: The existing infrastructure in the Planning Unit is enough to support waste reduction activities. 4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: New laws or regulations are not required at this time.

Table 12 - Programs to Develop or Improve Local and Regional Markets

5.1.6. Enforcement Programs

Summary of Status & Recommendation:

- The Planning Unit will continue to utilize the recycling coordinator to ensure compliance of recycling and prohibitive waste regulations. When appropriate, the recycling coordinator will continue to distribute fines to those violating such regulations.
- The recycling coordinator's inspection cadence has been expanded to include at least 10 random truck inspections monthly at municipal transfer stations.
- The counties also enforce regulations through fines within the waste and recycling system. To ensure proper material collection, the Planning Unit issues fines to haulers who deliver prohibited items to the landfill or whose recycling loads contain excessive contamination. These fines serve as an incentive for haulers to educate their customers on proper disposal practices and recycling guidelines to help prevent future violations.
- The Planning Unit Municipal Partners have developed a new inspection cadence and fine system to increase accountability for both residents and haulers.

Administrative/Technical Impacts:

1. Quantitative/Qualitative Impacts on Waste Stream: Enforcement programs will increase the amount of recoverable material in the MSW stream and divert them from the landfill.
2. Types and Sizing of Facilities or Program: A facility or other infrastructure is not required.
3. Summary of Cost Data for Evaluation: No additional costs are anticipated.
4. Impact on Natural Resource Conservation, Energy Production and, Employment: Enforcement programs will lead to natural resource conservation, energy production and employment.

Jurisdictional Impacts:

1. Interest in Participation by Neighboring Planning Units: Enhancing and expanding recycling material markets will boost recycling rates by streamlining operations and transactions, ultimately making the entire recycling process more efficient and accessible for all stakeholders.
2. Alternatives Available with Participation by Neighboring Planning Units: It is not dependent on neighboring Planning Units.
3. Recommendations from Neighboring Planning Units: None available.
4. Assessment of Environmental Justice Impacts: None expected.

Selected Alternatives and Program Identification:

1. Alternatives Chosen and Why: See 'Summary of Status & Recommendation'
2. Expected Qualitative and Quantitative Impacts on: Waste Reduction – Enforcement expected to reduce waste volumes. Increased focus on waste composition and prohibitive materials will force haulers to be more aware of the contents of their loads, leading them to restrict such materials, which will lead to a reduction in volume; Reuse – Enforcement expected to improve reuse; Materials Recovery – Enforcement expected to improve material recovery; Participation in Recovery Opportunities – Through increased, enforcement actions like issuing fines for receipt of recyclable materials at the landfill, haulers will be financially incentivized to improve participation; Product Stewardship – No measurable impact; Economic, administrative or partnership benefits – Enforcement expected to reduce program expenses.
3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: The existing infrastructure in the Planning Unit is enough to support waste reduction activities.
4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: New laws or regulations are not required at this time.

Table 13 - Enforcement Programs

5.1.7. Incentive-Based Pricing

Summary of Status & Recommendation:

- The Planning Unit operates an effective economic incentive program through a Pay-As-You-Throw (PAYT) system at its transfer stations. Under this system, residents are charged for disposing of waste destined for the landfill, creating a financial incentive to reduce waste. Recycling is offered free of charge in both Jefferson and Lewis Counties, while St. Lawrence County provides a reduced recycling rate of $70 per ton. These programs encourage residents to recycle more and minimize household waste generation.
- Progressive fine structure for repeat offenders: The Planning Unit Partners have implemented a progressive fine system that increases financial penalties for repeat prohibitive waste violations, creating a clear economic incentive for compliance and proper source separation.

Administrative/Technical Impacts:

1. Quantitative/Qualitative Impacts on Waste Stream: PAYT system encourages recycling as a free alternative in Jefferson and Lewis County and as a discounted alternative in St, Lawrence County, leading to more recyclables captured.
2. Types and Sizing of Facilities or Program: No new infrastructure is not required.
3. Summary of Cost Data for Evaluation: No additional costs are anticipated.
4. Impact on Natural Resource Conservation, Energy Production and, Employment: PAYT encourages recycling and promotes natural resource conservation. Energy production and additional employment is not anticipated.

Jurisdictional Impacts:

1. Interest in Participation by Neighboring Planning Units: Not dependent on other Planning Units.
2. Alternatives Available with Participation by Neighboring Planning Units: It is not dependent on neighboring Planning Units.
3. Recommendations from Neighboring Planning Units: None available.
4. Assessment of Environmental Justice Impacts: None expected.

Selected Alternatives and Program Identification:

1. Alternatives Chosen and Why: See 'Summary of Status & Recommendation'
2. *Expected Qualitative and Quantitative Impacts on*: Waste Reduction – Incentive programs expected to reduce waste volumes; Reuse – Incentive programs expected to improve reuse; Materials Recovery – Incentive programs expected to improve material recovery; Participation in Recovery Opportunities – Incentive programs expected to improve participation; Product Stewardship – No measurable impact; Economic, administrative or partnership benefits – No measurable impact.
3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: The existing infrastructure in the Planning Unit is enough to support waste reduction activities.
4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: New laws or regulations are not required at this time.

Table 14 - Incentive Programs

5.1.8. Education and Outreach

Summary of Status & Recommendation: • Education and outreach serve as vital links between residents and the Planning Unit's waste and recycling programs, helping to ensure the collection of high-quality, low-contamination materials. The Planning Unit will continue to engage residents and businesses through a mix of social media, presentations, community events, local partnerships, and advertising. Outreach efforts focus on waste reduction through prevention—such as encouraging consumers to influence brands by choosing products with recyclable or minimal packaging, as well as promoting the Planning Unit's recycling programs and encouraging reuse through donation or upcycling. • The Planning Unit will continue to implement a variety of public education initiatives, within budgetary limits, to improve the current waste diversion rate. These efforts will include targeted campaigns focused on specific recyclable materials such as cardboard and plastic.
Administrative/Technical Impacts: 1. Quantitative/Qualitative Impacts on Waste Stream: Improved education efforts can divert recyclables and prohibited items from the waste stream as well as decrease contamination in the recycling stream. 2. Types and Sizing of Facilities or Program: No new infrastructure is not required. 3. Summary of Cost Data for Evaluation: No additional costs are anticipated. 4. Impact on Natural Resource Conservation, Energy Production and, Employment: Education will ideally lead to natural resource conservation. Energy production and additional employment are not anticipated.
Jurisdictional Impacts: 1. Interest in Participation by Neighboring Planning Units: Sharing information with neighboring Planning Units will help public understanding of solid waste management within and across communities. 2. Alternatives Available with Participation by Neighboring Planning Units: It is not dependent on neighboring Planning Units. 3. Recommendations from Neighboring Planning Units: None available. 4. Assessment of Environmental Justice Impacts: None expected.
Selected Alternatives and Program Identification: 1. Alternatives Chosen and Why: See 'Summary Status & Recommendation' 2. *Expected Qualitative and Quantitative Impacts on*: Waste Reduction – Education programs expected to reduce waste volumes; Reuse – Education programs expected to improve reuse; Materials Recovery – Education programs expected to improve material recovery; Participation in Recovery Opportunities – Education programs expected to improve participation; Product Stewardship – No measurable impact; Economic, administrative or partnership benefits – Education programs expected to reduce operational costs. 3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: The existing infrastructure in the Planning Unit is enough to support waste reduction activities. 4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: New laws or regulations are not required at this time.

Table 15 - Education and Outreach Programs

5.1.9. Data Collection and Evaluation

Summary of Status & Recommendation: • The Planning Unit is responsible for collecting data and conducting evaluations of the landfill, transfer stations, and third-party recyclers to support the development of an efficient and fiscally responsible solid waste management plan. • The Planning Unit will consider conducting a business survey to evaluate the recycling practices of local businesses and industries, including those not utilizing the Planning Unit's facilities. This initiative will expand upon existing recycling data to gain a more complete understanding of all solid waste and recyclable materials generated within the Planning Unit. • Establishing a centralized reporting framework would enhance transparency, accountability, and data-driven decision-making in support of New York's broader sustainability and climate objectives.
Administrative/Technical Impacts: 1. Quantitative/Qualitative Impacts on Waste Stream: Data collection will allow for better tracking of waste and recyclables in the waste stream. 2. Types and Sizing of Facilities or Program: No new software is required outside of the existing scale management system. 3. Summary of Cost Data for Evaluation: No additional costs are anticipated. 4. Impact on Natural Resource Conservation, Energy Production and, Employment: No impact
Jurisdictional Impacts: 1. Interest in Participation by Neighboring Planning Units: Sharing data information with neighboring Planning Units will help understanding of solid waste movement. 2. Alternatives Available with Participation by Neighboring Planning Units: Not dependent on neighboring Planning Units. 3. Recommendations from Neighboring Planning Units: None available. 4. Assessment of Environmental Justice Impacts: None expected.
Selected Alternatives and Program Identification: 1. Alternatives Chosen and Why: See 'Summary Status & Recommendation' 2. Expected Qualitative and Quantitative Impacts on: Waste Reduction – Data collection programs expected to reduce waste volumes Reuse – Data collection programs expected to improve reuse; Materials Recovery – Data collection programs expected to improve material recovery; Participation in Recovery Opportunities – Data collection programs expected to reduce operational costs; Product Stewardship – No measurable impact; Economic, administrative or partnership benefits – Education programs expected to reduce operational costs. 3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: The existing infrastructure in the Planning Unit is enough to support waste reduction activities. 4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: New laws or regulations are not required at this time.

Table 16 - Data Collection and Evaluation Programs

5.1.10. Local Hauler Licensing & Flow Control

Summary of Status & Recommendation: • Continue to require waste generators and haulers to obtain a permit before waste disposal. • Continue to enforce flow control legislation for all non-recyclable and non-hazardous solid waste coming through the Planning Unit's landfill. While the flow control legislation controls solid waste headed to the landfill, it does not cover recyclables. • Maintain enforcement and inspection of materials entering transfer stations and the landfill to prevent prohibited items and recyclables from entering the waste stream, while providing education to haulers and residents to enhance diversion rates. • Hauler permit suspension for repeat prohibitive waste violations**:** Any hauler receiving three prohibitive waste violations within a calendar year will have their landfill hauler permit suspended for a period of six months. • The Planning Unit will continue to assess the effectiveness of local hauler licensing and commingling prohibitions by reviewing contamination trends, enforcement activity, and feedback from facility operators and municipal partners. Adjustments to licensing conditions, education efforts, or enforcement practices may be considered to further reduce contamination and support local and regional recycling markets. • The Planning Unit will evaluate districting concepts, where appropriate, as a potential method to improve operational efficiency, reduce transportation impacts, and support stable recycling and disposal markets.
Administrative/Technical Impacts: 1. <u>Quantitative/Qualitative Impacts on Waste Stream</u>: Hauler licensing and flow control of waste requires all waste generated within the Planning Unit to come to the Planning Unit's facility for disposal. This does not include recyclable materials. 2. <u>Types and Sizing of Facilities or Program</u>: No new infrastructure is required. 3. <u>Summary of Cost Data for Evaluation</u>: No additional costs are anticipated. 4. <u>Impact on Natural Resource Conservation, Energy Production and, Employment</u>: No impact.
Jurisdictional Impacts: 1. <u>Interest in Participation by Neighboring Planning Units</u>: Not dependent on neighboring Planning Units. 2. <u>Alternatives Available with Participation by Neighboring Planning Units</u>: Not dependent on neighboring Planning Units. 3. <u>Recommendations from Neighboring Planning Units</u>: None available. 4. <u>Assessment of Environmental Justice Impacts</u>: None expected.
Selected Alternatives and Program Identification: 1. <u>Alternatives Chosen and Why:</u> Private and municipal haulers provide garbage and recycling collection throughout the Planning Unit, which will continue to require waste haulers to obtain a permit before disposal and enforce flow control legislation for non-recyclable and non-hazardous solid waste. 2. <u>Expected Qualitative and Quantitative Impacts on</u>: <u>Waste Reduction</u> – Hauler licensing and flow control expected to reduce waste volumes; <u>Reuse</u> – Hauler licensing and flow control expected to improve reuse; <u>Materials Recovery</u> – Hauler licensing and flow control expected to improve material recovery; <u>Participation in Recovery Opportunities</u> – Hauler licensing and flow control expected to improve participation; <u>Product Stewardship</u> – No measurable impact; <u>Economic, administrative or partnership benefits</u> – Hauler licensing and flow control expected to reduce operational costs. 3. <u>Identification of Administrative, Contractual, and Financial Requirements for Implementation:</u> The existing infrastructure in the Planning Unit is enough to support waste reduction activities. 4. <u>Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation</u>: New laws or regulations are not required at this time.

Table 17 - Local Haulers Licensing & Flow Control

5.1.11. C&D Debris Reduction

Summary of Status & Recommendation: • At this time, the Planning Unit is not considering the development of a publicly operated C&D debris recycling or deconstruction program. This determination is based on the rural and geographically dispersed nature of the tri-county planning area, the absence of existing C&D processing infrastructure within a reasonable hauling distance, and the lack of identified private entities currently positioned to develop and operate such facilities locally. These conditions limit the technical and economic feasibility of a Planning Unit-led program and would result in high transportation costs and limited participation. As a result, the Planning Unit has determined that implementation of a C&D debris recycling program is not viable at this time but will continue to monitor market conditions and emerging technologies. This recommendation reflects current geographic, infrastructure, and market limitations within the Planning Unit rather than a lack of potential environmental benefit associated with C&D debris diversion.
Administrative/Technical Impacts: 1. Quantitative/Qualitative Impacts on Waste Stream: C&D diversion by the private sector would reduce waste sent to the landfill; however, it is not a viable option at this time. 2. Types and Sizing of Facilities or Program: Existing infrastructure would be sufficient at this time based on current recommendations. 3. Summary of Cost Data for Evaluation: No additional costs are anticipated. 4. Impact on Natural Resource Conservation, Energy Production and, Employment: No impact on Planning Unit. The private sector that invests in this will have a positive impact on natural resource conservation, energy production, and employment.
Jurisdictional Impacts: 1. Interest in Participation by Neighboring Planning Units: Not dependent on neighboring Planning Units. 2. Alternatives Available with Participation by Neighboring Planning Units: Not dependent on neighboring Planning Units. 3. Recommendations from Neighboring Planning Units: None available. 4. Assessment of Environmental Justice Impacts: None expected.
Selected Alternatives and Program Identification: 1. Alternatives Chosen and Why: The Planning Unit does not have a C & D debris recycling program in place, despite the potential for the reuse and recycling for many of the materials. The Planning Unit will continue to look for alternative technologies available and encourage local businesses to separate materials at the source for reuse. 2. Expected Qualitative and Quantitative Impacts on: Waste Reduction – Expected to reduce waste volumes in the private sector; Reuse – Expected to improve reuse in the private sector; Materials Recovery – Expected to improve material recovery in the private sector; Participation in Recovery Opportunities – Expected to improve participation in the private sector; Product Stewardship – No measurable impact; Economic, administrative or partnership benefits – Expected to reduce operational costs in the private sector. 3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: The existing infrastructure in the Planning Unit is enough to support waste reduction activities. 4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: New laws or regulations are not required at this time.

Table 18 - C&D Debris Reduction Programs

5.1.12. Private Sector Management and Coordination

Summary of Status & Recommendation: • The Planning Unit aims to establish partnerships with local businesses to enhance data collection and tracking of recyclable materials. Many items such as textiles, electronic waste, business-generated cardboard, thin film plastics, deposit containers, and tires are often recycled outside of the Planning Unit's solid waste facilities. Improved collaboration will help provide a more accurate picture of overall recycling activity within the region.
Administrative/Technical Impacts: 1. Quantitative/Qualitative Impacts on Waste Stream: Waste diversion and tracking by the private sector will reduce waste sent to the landfill. 2. Types and Sizing of Facilities or Program: Existing infrastructure is sufficient at this time based on current recommendations. 3. Summary of Cost Data for Evaluation: No additional costs are anticipated. 4. Impact on Natural Resource Conservation, Energy Production and, Employment: No impact on Planning Unit. The private sector that invests in waste reduction opportunities will have a positive impact on natural resource conservation, energy production, and employment.
Jurisdictional Impacts: 1. Interest in Participation by Neighboring Planning Units: Not dependent on neighboring Planning Units. 2. Alternatives Available with Participation by Neighboring Planning Units: Not dependent on neighboring Planning Units. 3. Recommendations from Neighboring Planning Units: None available. 4. Assessment of Environmental Justice Impacts: None expected.
Selected Alternatives and Program Identification: 1. Alternatives Chosen and Why: See 'Summary of Status & Recommendation' 2. *Expected Qualitative and Quantitative Impacts on*: Waste Reduction – Expected to reduce waste volumes in the private sector; Reuse – Expected to improve reuse in the private sector; Materials Recovery – Expected to improve material recovery in the private sector; Participation in Recovery Opportunities – Expected to improve participation in the private sector; Product Stewardship – No measurable impact; Economic, administrative or partnership benefits – Expected to reduce operational costs in the private sector. 3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: The existing infrastructure in the Planning Unit is enough to support waste reduction activities. 4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: New laws or regulations are not required at this time.

Table 19 - Private Sector Management and Coordination

5.1.13. Alternative Waste Disposal Options

Summary of Status & Recommendation: • The Planning Unit reaffirms to reduce, reuse, and recycle as much of the waste stream that is feasible and to landfill the remainder in an environmentally secure public landfill. • The Planning Unit will pursue landfill cell expansion as necessary. • The Planning Unit will continue to run the landfill, recycling, yard waste, and transfer station operations.
Administrative/Technical Impacts: 1. Quantitative/Qualitative Impacts on Waste Stream: Continued efforts to promote reducing, reusing, and recycling will divert materials from the landfill and extend its life. 2. Types and Sizing of Facilities or Program: Existing infrastructure is sufficient at this time based on current recommendations. 3. Summary of Cost Data for Evaluation: Continuation of tipping fees is anticipated to provide sufficient funding for program costs. 4. Impact on Natural Resource Conservation, Energy Production and, Employment: Promoting waste reduction will provide natural resource conservation.
Jurisdictional Impacts: 1. Interest in Participation by Neighboring Planning Units: Not dependent on neighboring Planning Units. 2. Alternatives Available with Participation by Neighboring Planning Units: Not dependent on neighboring Planning Units. 3. Recommendations from Neighboring Planning Units: None available. 4. Assessment of Environmental Justice Impacts: None expected.
Selected Alternatives and Program Identification: 1. Alternatives Chosen and Why: In addition to landfilling, several alternative waste disposal technologies are available, including waste-to-energy. 2. *Expected Qualitative and Quantitative Impacts on*: Waste Reduction – Expected to reduce waste volumes; Reuse – Expected to improve reuse; Materials Recovery – Expected to improve material recovery; Participation in Recovery Opportunities – Expected to improve participation; Product Stewardship – No measurable impact; Economic, administrative or partnership benefits – No expected reduction to operational costs. 3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: The existing infrastructure in the Planning Unit is enough to support waste reduction activities. 4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: New laws or regulations are not required at this time.

Table 20 - Alternative Waste Disposal Options

5.1.14. Thermal Treatment Technologies

Summary of Status & Recommendation:

After evaluation, the Planning Unit does **not** recommend the implementation of thermal treatment technologies during the current planning period. This determination is based on the rural and geographically dispersed nature of the three-county Planning Unit; the absence of existing thermal treatment facilities within a reasonable hauling distance; high capital and operating costs; uncertainty in long-term energy markets; and the availability of permitted landfill capacity extending to 2072. While thermal treatment technologies may be viable in densely populated regions with large, consistent waste streams, they are not considered technically or economically feasible for this Planning Unit at this time. In addition, the majority of MSW received at the MMF in Rodman, New York consists of commingled waste delivered from county-operated transfer stations and private haulers. Very little MSW is source-segregated in a manner suitable for thermal processing, making implementation more complex without significant modification to the existing collection system. Landfilling would also remain necessary for residuals and other waste streams even if thermal treatment were adopted.

Furthermore, the Authority is anticipating being required to implement a project to treat landfill leachate within four years, based on proposed regulatory requirements. This initiative is anticipated to cost in excess of $20M and will require significant resources to complete within the anticipated timeframe. Diverting resources to implement multiple costly initiatives at the same time will not only make solid waste disposal more costly, it will undermine the probability of successful implementation of the regulatory driven requirements by taxing our already limited resources.

Administrative/Technical Impacts:

1. Quantitative/Qualitative Impacts on Waste Stream: Thermal treatment could reduce the volume of waste requiring landfill disposal by approximately 80–90 percent; however, residual ash would still require landfill disposal. Implementation could also negatively impact recycling and waste reduction efforts by diverting materials better suited for recovery.
2. Types and Sizing of Facilities or Program: Thermal treatment facilities require large, centralized infrastructure and a consistent, high-volume waste stream to achieve economies of scale. The Planning Unit's dispersed population, rural service area, and current waste generation levels do not support the siting or operation of such facilities.
3. Summary of Cost Data for Evaluation: Thermal treatment technologies require substantial capital investment, often exceeding hundreds of millions of dollars, along with high long-term operation and maintenance costs. Disposal costs per ton are typically higher than landfilling in New York State, particularly for rural planning units without flow control measures sufficient to guarantee waste supply.
4. Impact on Natural Resource Conservation, Energy Production and, Employment: While thermal treatment may generate energy, it can reduce material recovery opportunities and does not align with the Planning Unit's priority focus on waste reduction, reuse, and recycling. Employment impacts would be limited and dependent on facility scale.

Jurisdictional Impacts:

1. Interest in Participation by Neighboring Planning Units: Not dependent on neighboring Planning Units.
2. Alternatives Available with Participation by Neighboring Planning Units: Not applicable.
3. Recommendations from Neighboring Planning Units: None available.
4. Assessment of Environmental Justice Impacts: None expected.

Selected Alternatives and Program Identification:

1. Alternatives Chosen and Why: The Planning Unit will continue to prioritize waste reduction, reuse, recycling, organics diversion, and disposal of residual waste at a permitted public landfill. Thermal treatment technologies are acknowledged but are not viable under current conditions.
2. *Expected Qualitative and Quantitative Impacts on*: Waste Reduction – Achieved through diversion and education rather than combustion; Reuse – Improved through existing reuse programs; Materials Recovery – Maintained and enhanced through recycling initiatives; Participation in Recovery Opportunities - Supported through outreach and enforcement; Product Stewardship – No measurable impact; Economic, administrative or partnership benefits – Avoids significant capital risk and long-term financial commitments.
3. Identification of Administrative, Contractual, and Financial Requirements for Implementation: No new administrative, contractual, or financial requirements are identified, as thermal treatment technologies are not proposed for implementation.
4. Identification of New or Modified Local Laws, Ordinances, or Regulations Required for Implementation: None required at this time.

Table 21 - Thermal Treatment Technologies

6. IMPLEMENTATION PLAN AND SCHEDULE

Several planned program enhancements are already underway and will continue to expand in the coming years. The implementation schedule will be reviewed regularly to ensure goals are met efficiently and cost-effectively, with adjustments made as new information and resources become available. Program strategies are grouped and outlined below, with the Implementation Schedule detailing tasks, responsible parties, milestones, and timelines included in Appendix E.

6.1. Detailed Implementation Schedule

1. **LSWMP**
   a. Finalize new LSWMP
   b. Carryout goals of LSWMP during 2026-2035
2. **Waste Reduction Programs**
   a. Evaluate community needs and opportunities for waste reduction programming
   b. Integrate waste reduction messaging into existing education and outreach efforts
   c. Explore partnerships to support reuse, sharing, or waste prevention initiatives
   d. Engage local businesses and institutions to identify waste reduction opportunities
   e. Evaluate effectiveness of waste reduction efforts and identify future actions
3. **Reuse Program**
   a. Review existing reuse activities within the Planning Unit
   b. Identify materials with greatest reuse potential
   c. Integrate reuse messaging into education and outreach
   d. Promote reuse opportunities (furniture, clothing, household goods, materials)
   e. Explore partnerships with nonprofits, schools, and community groups
   f. Encourage reuse through special events and coordination with existing programs
   g. Evaluate feasibility of expanded or pilot reuse initiatives
   h. Monitor participation and effectiveness of reuse efforts
   i. Refine reuse strategies through biennial LSWMP updates
4. **Recycling Recovery**
   a. Continue existing county-based recycling programs
   b. Evaluate contamination trends and material quality
   c. Implement targeted improvements to reduce contamination

d. Evaluate recycling markets and acceptable materials
e. Assess feasibility of recovering additional recyclable materials

5. **Organic Recovery Program**
   a. Continue existing yard waste composting and brush diversion programs
   b. Enhance education and outreach related to yard waste diversion
   c. Develop and promote backyard composting resources and workshops
   d. Identify large generators subject to NYS Food Donation and Food Scraps Recycling Law
   e. Evaluate feasibility of additional organics diversion opportunities
6. **Rethink**
   a. Monitor implementation of State and Federal EPR laws
   b. Educate municipalities, businesses, and residents on EPR requirements
   c. Integrate product stewardship concepts into outreach materials
   d. Evaluate opportunities for waste reduction through purchasing or policy tools
7. **Residue**
   a. Continue disposal of non-recyclable waste at DANC MMF landfill
   b. Monitor landfill capacity and projected disposal rates
   c. Plan, permit, and construct new landfill cells
   d. Operate and monitor landfill gas-to-energy system
   e. Evaluate special waste handling needs and opportunities
8. **Local Laws and Enforcement Programs**
   a. Review existing local solid waste and recycling laws
   b. Identify opportunities to improve clarity, compliance, or enforcement
   c. Implement updated procedures or guidance
   d. Conduct ongoing enforcement and compliance monitoring
   e. Evaluate effectiveness of enforcement programs
9. **Communications**
   a. Develop and implement annual communications plans
   b. Maintain and update recycling and diversion website and materials
   c. Conduct targeted outreach campaigns
   d. Coordinate messaging with counties and municipalities
   e. Evaluate outreach effectiveness and adjust strategies
10. **Data Collection and Evaluation Efforts**
   a. Improve consistency and accuracy of recycling and diversion data
   b. Expand data collection from businesses and third-party recyclers
   c. Develop planning-unit-wide recycling and diversion summaries
   d. Monitor program performance and data gaps
   e. Incorporate findings into biennial LSWMP updates
11. **Review Available Technologies**
   a. Monitor emerging waste management and recycling technologies
   b. Evaluate technical and economic feasibility for rural application
   c. Consider technologies during biennial LSWMP updates

7. WASTE STREAM PROJECTIONS

Appendix F provides annual projections from 2026 to 2035 for MSW and C&D waste generated and diverted, categorized by material type. The projections reflect an overall decline in waste requiring disposal, driven by improved data collection, expanded outreach, and targeted public education campaigns. The tables in Appendix F have been created using the NYSDEC's Population and MSW Composition Calculator and Demolition Debris Calculator. They present projections for the quantity and composition of MSW and Construction & Demolition Debris generated within the Planning Unit. Figure 8 - MSW Material Composition illustrates the types of MSW expected from 2026 to 2035. Figure 9 -

MSW Generated vs. MSW Diverted shows the gap between materials generated and those diverted, highlighting opportunities for increased diversion. The Planning Unit will continuously assess the effectiveness of diversion and data collection efforts. Updates and program improvements will be included in biennial compliance reports submitted to the DEC.

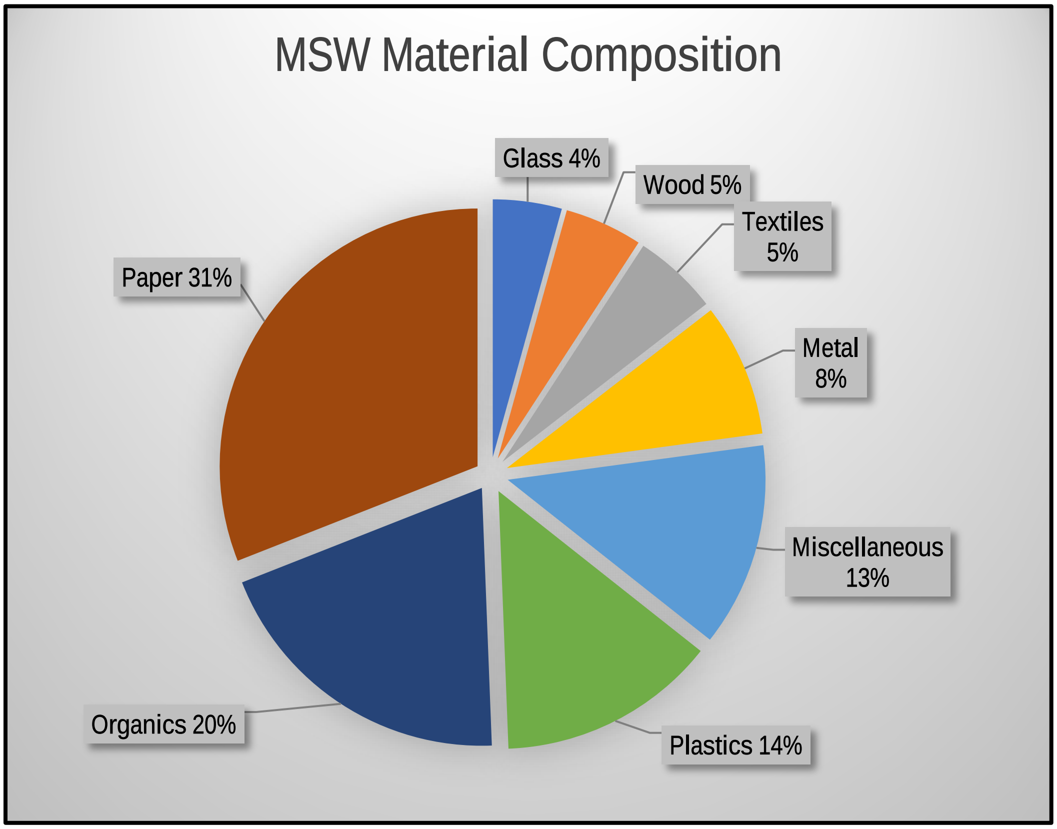


Figure 8 - MSW Material Composition

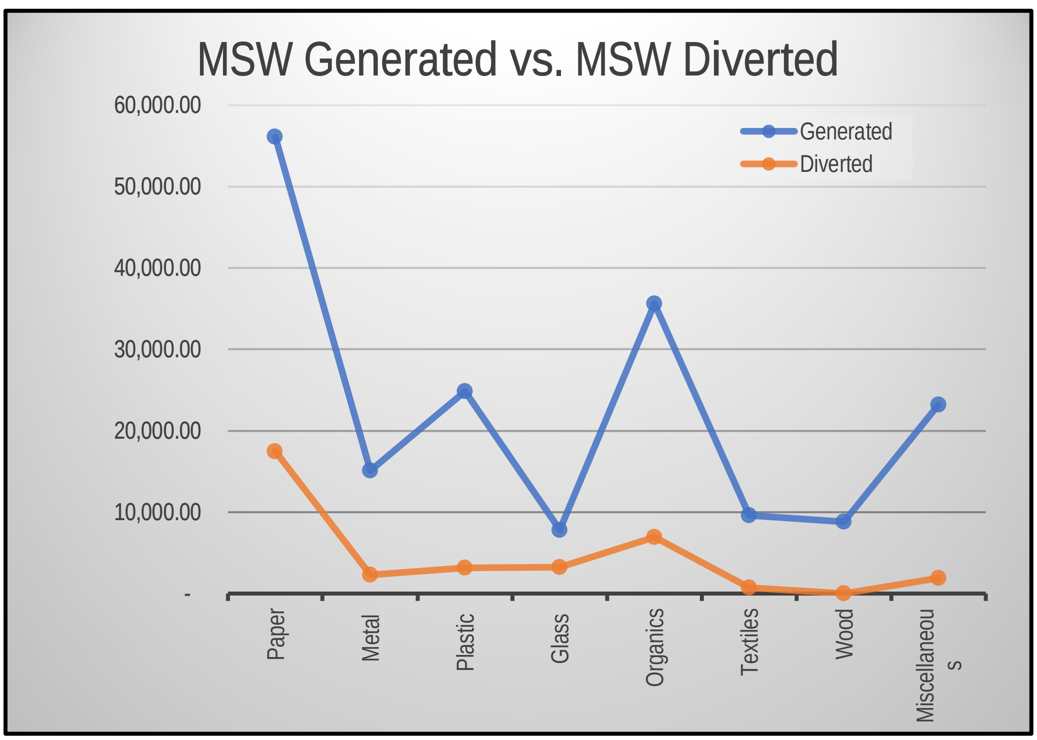


Figure 9 - MSW Generated vs. MSW Diverted

8. PUBLIC PARTICIPATION & RESPONSIVENESS SUMMARY

The planning unit released the draft LSWMP for public comment on June 26, 2025, via public notice published in the Watertown Daily Times, the official newspaper for the tri-county region the Authority serves. Copies of the document were posted to the Authority's website and hard copies were placed at the Rodman Town offices and at the Solid Waste management Facility in Rodman. Residents and businesses were encouraged to review and comment during the public comment period, with outreach methods detailed in Appendix G. The comment period ran from June 26 to August 18, 2025, and included an in-person Public Informational Meeting on July 29, 2025 to present the plan and gather feedback. No attendees or comments were received at the meeting or during the comment period.

9. RESOLUTION ADOPTING THE LSWMP

NOTE: This section will be added after the plan is approved by the Planning Unit partners.

APPENDICES

Appendix A – 2016-2025 Implementation Schedule

<table>
<tr><th rowspan="3">Program strategy</th><th colspan="10">Year</th></tr>
<tr><th>2016</th><th>2017</th><th>2018</th><th>2019</th><th>2020</th><th>2021</th><th>2022</th><th>2023</th><th>2024</th><th>2025</th></tr>
<tr><th>1</th><th>2</th><th>3</th><th>4</th><th>5</th><th>6</th><th>7</th><th>8</th><th>9</th><th>10</th></tr>
<tr><td rowspan="2">1.) Evaluate solid waste diversion opportunities and efforts in the planning unit</td><td colspan="8" rowspan="2">Continue to review alternatives for waste diversion through reuse, recycling - Ongoing Goal</td><td colspan="2">Promote additional waste diversion opportunities by meeting with county partners, and Fort Drum 6 times per year</td></tr>
<tr><td>Evaluate opportunity to add PaintCare drop off locations within Jefferson, Lewis and St. Lawrence Counties</td><td>Evaluate other opportunities to add recycling options to 3-county region to increase convenience for residents and therefore volume of material collected</td></tr>
<tr><td>2.) Evaluate the transfer stations and waste hauler inspection program</td><td colspan="6">Evaluate the effectiveness of the private hauler inspection program</td><td>Develop and implement necessary changes</td><td colspan="3">The Authority has discontinued the Recycling Compliance Officer Position. The responsibility of recycling compliance is the responsibility of the Counties and the transfer stations and haulers that they oversee. The Authority continues to use random weekly load inspections to enforce compliance. The Authority uses their NexGen computer software to generate work orders (WO) to inspect incoming loads. Ten (10) random WOs are generated weekly for the inspection of MSW loads. Landfill operators have the necessary experience and are trained to make these determinations. They have the capability to enter their observation and analysis of the load in their I-Pad as the MSW is being offloaded. MMF Supervisory staff review the operator's data entered in the WO and take corrective action as necessary</td></tr>
<tr><td>3.) Waste Hauler and Transfer Station Attendant training programs</td><td colspan="5">Provide training to transfer station attendants and to waste haulers on an ongoing annual basis. The training will be evaluated annually to ensure that it meets all regulations and requirements and to ensure that the training remains effective</td><td colspan="5">Conduct annual hauler training at landfill</td></tr>
<tr><td>4.) Increase diversion of agricultural plastics from the waste stream</td><td colspan="7">Initiate diversion program throughout the planning unit</td><td colspan="3">The Authority is discontinuing this diversion effort and will leave it to the private market to develop. The Authority is committed to reinstating this program if it can be done in an environmental and economically friendly manner. The Authority will evaluate the local options and market conditions annually to determine if this program can be resumed</td></tr>
<tr><td>5.) Increase diversion of construction & demolition debris from the waste stream</td><td colspan="7">Plan and establish practical C&D waste diversion goals</td><td colspan="3">The Authority is discontinuing this diversion effort and will leave it to the private market to develop. The Authority is committed to reinstating this program if it can be done in an environmental and economically friendly manner. The Authority will evaluate the local options and market conditions annually to determine if this program can be resumed</td></tr>
<tr><td>6.) Identify and evaluate potential opportunities for mattress recycling or diversion</td><td colspan="6">Rollout program to all three counties and evaluate</td><td>Re-evaluate program due to un-sustainability</td><td colspan="3">The Authority sold the RTS in Harrisville NY to GeiterDone of WNY in an effort to create a private, local option to manage hard to recycle materials like mattresses. The Authority will adjust their strategy related to mattresses based upon changes prompted by the NYSWMP</td></tr>
</table>

7.) Increase the diversion of organics from the waste stream	New York State is implementing new regulations that will dictate how organics are diverted. The Authority will continue to monitor the implementation of these new regulations and assist its partners with implementation. This will continue to remain as a goal for the planning unit									
8.) Provide backyard composting	Provide education and outreach about the benefits of back yard composting									
9.) Promote food waste composting	Provide technical assistance and funding as available to develop additional programs with in the planning unit							Implement lunchroom composting program at Authority owned facilities		
10.) Complete a waste composition study to evaluate programmatic needs	1 Study & Report completed					1 Study & Report completed	3 Studies completed	2 Studies completed	2 Studies completed	1 Study completed and one scheduled
11.) Establish uniform Authority-approved Single Stream Recycling Decal for use on recycling bins	Provide decals to transfer station and private haulers for dissemination							Decals continue to be distributed		
12.) Develop recycling palm cards for distribution at recreational facilities, businesses, and hotels	Disseminate to hotels, resorts, etc. in the planning unit							Re-focus program to disseminate information through northcountryrecycle.org and social media; generating paper palm card to disseminate increases materials that will be disposed of; electronic format for material dissemination is the preferred strategy going forward		
13.) Work with industry and businesses to develop greater accountability for waste and recyclables	This is an ongoing annual objective. Continue to reach out to commercial and industrial business units to encourage participation in the regional planning unit reporting activities; also continue to maintain social media accounts as necessary to encourage participation by all age groups									
14.) Evaluate ongoing education and outreach programs	Continue to develop educational methods such as TV commercials, mailings, and school programs to further increase recycling and diversion to the maximum extent possible. Further develop partnerships and cooperatives with in the planning unit to achieve local goals for recycling and diversion							Continue to promote waste diversion initiatives through advertising (budget minimum of $15k annually)		
	Outreach events = 1 per month. Page views = 1,000 per month.						Page views = 986 per month	Page views = 500 per month	1 site visit for educational tour per month Page views = 450 per month	1 site visit for educational tour per month Page views = 550 per month 1 Community outreach event per quarter
15.) Staff training and development for								Send staff to NYSASWM and NYSAR conferences annually to network and learn of additional opportunities		

onsite inspections and landfill compliance	Create a training program for compliance staff performing onsite hauler inspections; provide education and training to landfill equipment operators relative to the identification of unacceptable materials, and waste diversion goals for the Authority		Develop SOP for inspections, institute process to complete annual report summarizing findings and complete annual training	Implement and adjust annually to ensure compliance with NYSDEC Part 360 permit requirements and Authority policies; adjust as necessary and provide updated training to ensure compliance
16.) Financial incentives for recycling	Create financial incentives to increase recycling and waste diversion activities in the planning unit, as appropriate; assess the ongoing needs of the planning unit, on an individual county basis, and offer financial support for the implementation of local programs, development of infrastructure, and the establishment of rebates, as appropriate		This program was evaluated, and it was determined that the money being allocated to this program could be more efficiently used in other diversion opportunities. The program was discontinued effective December 31, 2022	
17.) Establish an enforcement program to increase compliance with Authority recycling and waste diversion goals	The program was restructured in June of 2020. The counties have been tasked with the responsibility of enforcement and compliance at their transfer stations. The Authority is increasing the number of inspections and analysis of waste coming into the landfill so it can identify the source of and material types that are entering the waste stream that could be recycled. Waste composition studies and recycling inspection results will be used to enforce permit requirements and targeted educational outreach			
18.) Product Stewardship	Work with the NYS Product Stewardship Council in coordinating and participating product stewardship initiatives locally and regionally; this includes working with County and State governments to encourage support for Legislative actions that support product stewardship			
19.) Tire Recycling	Assist Counties with tire recycling program. Evaluate effectiveness of program, costs and green directives		The Authority sold the RTS in Harrisville NY to GeiterDone of WNY in an effort to create a private, local option to manage hard to recycle materials like tires. The Authority will adjust their strategy related to tires based upon future regulations and environmental directions	
20.) Single stream RTS Regional Transfer Station	Establish a permitted site to consolidate regionally generated Single Stream material		Program was evaluated and determined not to be cost effective. The Property was sold to a private company with the goal of processing hard to recycle items like tires, mattresses, etc. This will no longer be reported in our biennial updates	
21.) Promote additional recycling of hard cover books		Entered into a IMA with North Country Library Systems to recycle hard cover books	Continue to promote and support recycling of hard cover books	
22.) Promote additional removal of household hazardous waste from waste stream	Implement 5 HHW collection events in the Planning Unit			

23.) Education public on importance of waste diversion and landfill air space								Hold bi-annual Open House with tours and educational information		Hold bi-annual Open House with tours and educational information

Appendix B – 2016-2025 Summary of Implementation efforts and Achievements

Goal #1

Program Strategy: Evaluate solid waste diversion opportunities and efforts in the Planning Unit

Goal: Promote additional waste diversion opportunities by meeting with county partners, and Fort Drum 6 times per year

Progress towards Goal:

1. Meet with Jefferson, Lewis and St. Lawrence counties six times each year (February, April, June, August, October, and December.

Additional Opportunities to Further this Goal:

1. Fort Drum is not actively participating in Partner Meetings. Either integrate FD into the existing meetings or identify another venue to meet with FD to discuss additional waste diversion opportunities.
2. Is FD continuing to recycle their mattresses? If so, are we capturing their data?

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025

☐ Goal at risk for not completing by 12/31/2025.

☐ Goal NOT on Track for completing by 12/31/2025.

- ☐ Additional efforts needed to get back on track identified above.
- ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #2

Program Strategy: Transfer stations and waste hauler inspection program

Goal: Continue to complete and document inspections on-site, and periodic transfer station inspections

Progress towards Goal:

1. 645 inspections completed of waste haulers at the landfill in 2023.
2. 191 inspections completed of the transfer stations during 2024.
3. 1,397 inspections completed of waste haulers at the landfill in 2024.
4. 27 recyclable violations flagged. $9,618.88 surcharges applied

Additional Opportunities to Further this Goal:

1. To work with individual haulers with repeat violations to figure out the root cause of the issue and come up with some solutions.
2. Reallocate a camera to look into the back of the trucks as the roll across the scale to spot violations before they reach the landfill.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025

☐ Goal at risk for not completing by 12/31/2024.

☐ Goal NOT on Track for completing by 12/31/2025.

- ☐ Additional efforts needed to get back on track identified above.
- ☐ Goal determined by Management to not-be relevant and no further efforts will be taken.

Goal #3

Program Strategy: Waste Hauler and Transfer Station Attendant training programs

Goal: Conduct annual hauler training at landfill

Progress towards Goal:

1. Conducted Waste Hauler meetings, with training in April 2023, April and November 2024, and scheduled for November 2025. November training focused on changes to the hauler permit requirements.

Additional Opportunities to Further this Goal:

1. Revamp training material Q3 of 2024
2. Schedule training in Q4 of 2024

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025

☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
  ☐ Additional efforts needed to get back on track identified above.
  ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #4

Program Strategy: Increase diversion of agricultural plastics from the waste stream

Goal: The Authority is committed to reinstating this program if it can be done in an environmental and economically friendly manner. The Authority will evaluate the local options and market conditions annually to determine if a program can be developed to address ag-plastics and boat plastic wraps.

Progress towards Goal:
1. Investigation into the economic feasibility of recycling ag-plastic continued throughout the year. Reached out to the Syracuse University Center for Sustainability Community Solutions and Cornell Cooperative Extension of Jefferson County Agricultural teams to look for opportunities and any programs.
2. Reached out to five companies (Indigo Plastics, Central States Recycling, Blackridge Investments Huntington, Banyan Plastics, and NH Kelman Inc) to see if there is a market for ag-plastic.
3. Feedback from the industry experts is that there is not an economically viable market for recycling ag plastic.
4. Developed relationships with this network that will keep the Authority plugged in if things change.

Additional Opportunities to Further this Goal:
1. There are no additional opportunities at this time. Just a periodic review to see if anything has changed.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
  ☐ Additional efforts needed to get back on track identified above.
  ☒ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #5

Program Strategy: Increase diversion of construction & demolition debris from the waste stream

Goal: The Authority sold the RTS in Harrisville NY to Geiter Done of WNY in an effort to create a private, local option to manage hard to recycle materials like C&D. The Authority will adjust their strategy related to C&D based upon changes prompted by the New York State Solid Waste Management Plan (NYSWMP).

Progress towards Goal:
1. Monthly meetings with Syracuse University Center for Sustain-ability Community Solutions team and regional subject matter experts to advance initiative
2. Discussion with Purcell Construction about clean wood diversion, DEC commented that virgin construction lumber could not be used as organic composting due to the chemicals used in the lumber manufacturing process.
3. Discussion with Alcoa about clean wood diversion (100-200 tons annually) DEC commented that virgin construction lumber could not be used as organic composting due to the chemicals used in the lumber manufacturing process.
4. Engaged all county partners to inquiry about reuse of these materials but was unsuccessful.

Additional Opportunities to Further this Goal:
1. None of the county partners will accept these materials for reuse and Fort Drum has asked about a NYS DEC waiver to accept it without effecting their current permitting, which prevents them from accepting material from outside the base

2. Engaged the local composting community but none are interested due to chemicals used during curing of treated lumber

☐ Goal on track for successful completion by 12/31/2024
☐ Goal at risk for not completing by 12/31/2024.
☐ Goal NOT on Track for completing by 12/31/2024.
    ☐ Additional efforts needed to get back on track identified above.
    ☒ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #6

Program Strategy: Identify and evaluate potential opportunities for mattress recycling or diversion

Goal: The Authority sold the RTS in Harrisville NY to Geiter Done of WNY in an effort to create a private, local option to manage hard to recycle materials like mattresses. The Authority will adjust their strategy related to mattresses based upon changes prompted by the NYSWMP.

Progress towards Goal:
1. Meeting with Casella about continuing mattress recycling opportunities in the North Country
2. Geiter Done of WNY sold the RTS property in the spring. Since the Authority had not budgeted for mattress recycling in FY2025, the program was dis-continued and mattresses returned to the landfill. _April 2024__
3. Met a company called Renewable Recycling, Inc. They are a mattress recycling firm from Long Island. They presented a proposal to direct haul mattresses from the transfer stations to their facility (similar to the structure of the previous program). The counties would absorb the cost of the agreements with Renewable Recycling. None of the counties were interested in pursuing further discussion on the topic. __June 2024__

Additional Opportunities to Further this Goal:
1. Continue to touch base with Renewable Recycling, Inc and Cassella about changes in the market to make it enticing to open a mattress recycling operation in the North Country.

☐ Goal on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
    ☐ Additional efforts needed to get back on track identified above.
    ☒ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #7

Program Strategy: Increase the diversion of organics from the waste stream

Goal: New York State is implementing new regulations that will dictate how organics are diverted. The Authority will continue to monitor the implementation of these new regulations and assist its partners with implementation. This will continue to remain as a goal for the Planning Unit.

Progress towards Goal:
1. Met with Hannaford, Price Chopper and Wal Mart to discover that all three businesses already donate their excess food to local food banks. Food scraps are sent to two companies who specialize in collecting food scrap waste.
2. Submitted FOIL request to NYSDEC for food scraps reporting on August 2024 and on May 2025
3. Receive Food Scraps Data for the Planning Unit and created a Food Scraps Report that was shared with the community

Additional Opportunities to Further this Goal:
1. Explore food waste reduction and organic recycling opportunities with school districts.
2. Develop a resource group with (CSCS, CET, Compost for Good and Clarkson) for local businesses and entrepreneurs interested in organics recycling.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025

☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
  ☐ Additional efforts needed to get back on track identified above.
  ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #8
Program Strategy: Provide backyard composting
Goal: Provide education and outreach about the benefits of back yard composting.

Progress towards Goal:
1. Provided educational outreach on backyard composting at area Farmers Markets June, July 2023
2. Co-hosted webinar with Cornell Cooperative Extension of Jefferson County in May. There were 20 registered participants from Jefferson County __May 2024___
3. Partnering with Syracuse University CSCS and Compost for Good to create backyard workshop in _August 2024_and September 2025
4. Monthly NYSAR Organics Council Meeting beginning in August 2024_

Additional Opportunities to Further this Goal:
1. Continue to support educational opportunities through Cornell Cooperative, Clarkson University, Compost for Good, CET and CSCS.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
  ☐ Additional efforts needed to get back on track identified above.
  ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #9
Program Strategy: Promote food waste composting
Goal: Continue to promote food waste composting through educational outreach and advertising

Progress towards Goal:
1. Provided educational outreach on backyard composting at area Farmers Markets June, July 2023
2. Online webinar in May, working with North Country Composting group to educate, as well as to identify new entrepreneurs. Meeting with large scale generators in all 3 counties _May 2024__
3. Working with a group of entrepreneurs and academia to present a roundtable discussion on Municipal Composting _August 2024__
4. Discussed hosting November roundtable for schools with Compost for Good, Clarkson, and Syracuse CSCS ______September 2024_________
5. Partnered with Carthage High School to source reoccurring wood chips source for their composting operation _____April 2025_________

Additional Opportunities to Further this Goal:
1. Continue to support educational opportunities through Cornell Cooperative, Clarkson University, Compost for Good, CET and CSCS.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.

☐ Additional efforts needed to get back on track identified above.
☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #10

Program Strategy: Complete a waste composition study (WCS) to evaluate programmatic needs
Goal: Two Studies Planned; Results will be incorporated into Report

Progress towards Goal:
1. MMF Waste Composition Study _March 2024__
2. Finalized March 2024 Waste Composition Study Report _June 2024__
3. Jefferson Co waste composition study _July 2024 _
4. MMF Waste Composition Study _October 2024__
5. MMF Waste Composition Study _March 2025_
6. _______________

Additional Opportunities to Further this Goal:
1. Generate Jefferson County report utilizing Stony Brook WCS data from 2021-2024, comparing results from MMF WCS data
2. Expand recycling audits to St Lawrence and Lewis Counties.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
☐ Additional efforts needed to get back on track identified above.
☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #11

Program Strategy: Establish uniform Authority-approved Single Stream Recycling Decal for use on recycling bins
Goal: Continue to review and update materials annually.

Progress towards Goal:
1. Completed decal draft and sent for pricing quotes __July 2024___
2. Order placed on 8/26, with a 2-3 week delivery ______August 2024____
3. Order received and barrels were finalized ______September 2024____

Additional Opportunities to Further this Goal:
1. Created a recycling decal for barrels donated by Slack Chemical for loan to area schools and special events.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
☐ Additional efforts needed to get back on track identified above.
☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #12

Program Strategy: Develop recycling palm cards for distribution at recreational facilities, businesses, and hotels
Goal: Disseminate to hotels, resorts, etc. in the Planning Unit

Progress towards Goal:

1. Continuing to work through old stock at community outreach and HHW events _January 2024__
2. Updated the palm card _August 2024_
3. Reprinted updated cards June 2025

Additional Opportunities to Further this Goal:
1. During annual review look for ways to improve the look and design of the information. Better ways to distribute the information.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
 ☐ Additional efforts needed to get back on track identified above.
 ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #13

Program Strategy: Work with industry and businesses to develop greater accountability for waste and recyclables

Goal: This is an ongoing annual objective. Continue to reach out to commercial and industrial business units to encourage participation in the regional Planning Unit reporting activities; also continue to maintain social media accounts as necessary to encourage participation by all age groups.

Progress towards Goal:
1. Participated in local Farmers markets providing educational material to the public on recycling June-July 2023
2. Met with Carthage Area Hospital to set up a battery recycling program _May 2024 _
3. Created a joint letter to the haulers reminding of NYS Law on recycling _June 2024 _
4. This will tighten the inspection criteria. Met with Hannaford, Price Chopper and Wal Mart to discover that all three businesses already donate their excess food to local food banks. Food scraps are sent to two companies who specialize in collecting food scrap waste. Met with Watertown __July 2024___
5. Presented recommendations to revamp the prohibitive waste inspection process _August 2024__

Additional Opportunities to Further this Goal:
1. Meet with the school districts to introduce recycling opportunities and education.
2. Use the Food Scraps designated generator list as a tool to target commercial entities for education and compliance on recycling.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
 ☐ Additional efforts needed to get back on track identified above.
 ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #14

Program Strategy: Evaluate ongoing education and outreach programs

Goal: 1 educational tour/ month
Page views = 450 per month

Progress towards Goal:
1. Recycling Poster contest with Sherman Elementary _January 2024
2. Page views __February 2024 - 3,081 page views____
3. Page views __March 2024 - 741 page views__
4. Earth Day events - Sustainability poster contest awards ceremony ___April 2024
5. Clothing swap at Watertown High school. May 23rd tour ___May 2024

6. Field trip - Met with General Brown School. Discussed their recycling program, and how to help support the schools recycling efforts. __June 2024
7. Page views July 1,007 page views
8. Helped Calcium school develop a compost education presentation __August 2024
9. Meet with Beaver River Schools to introduce recycling barrel program and discuss other ways the Authority can support their recycling efforts. _August 2024
10. Educational Tours hosted: (Goal 12) __ 2024 - 9 tours 359 visitors 2025 4 tours 89 visitors

Additional Opportunities to Further this Goal:
1. Develop a marketing pamphlet that explains the tour program.
2. Expand the tours to other community groups and organizations that can meet the criteria (such as insurance and transportation)

☐ Goal on track for successful completion by 12/31/2025
☒ Goal at risk for not completing by 12/31/2025.
☒ Goal NOT met in 2023 or 2024. Personnel turnover in the Recycling program was the primary contributor.
  - ☐ Additional efforts needed to get back on track identified above.
  - ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #15

Program Strategy: Staff training and development for onsite inspections and landfill compliance

Goal: This program was evaluated, and it was determined that the money being allocated to this program could be more efficiently used in other diversion opportunities. The program was discontinued effective December 31, 2022

Progress towards Goal:
1. Sustainability training completed July 2023 and June 2024__
2. Annual review and update (as necessary) the Recyclables & Prohibitive Waste SOP _August 2023 & 2024_

Additional Opportunities to Further this Goal:
1. Weekly recap at morning operations meeting so MMF staff hear the results of their efforts.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
  - ☐ Additional efforts needed to get back on track identified above.
  - ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #16

Program Strategy: Financial incentives for recycling

Goal: This program was evaluated, and it was determined that the money being allocated to this program could be more efficiently used in other diversion opportunities. The program was discontinued effective December 31, 2022.

Progress towards Goal:
1. Working with Syracuse University Center for Sustain-ability Community Solutions, NYSAR, and other regional subject matter experts to increase grant knowledge and to assist partners and local community secure funding _January 2024__
2. Met with NCLS to discuss DEC Grants _August 2024_
3. Submitted for NYSAR Grant for reuse _August 2024_

Additional Opportunities to Further this Goal:

1. Investigate EPA grant opportunities
2. Become a local clearinghouse for information on recycling grant opportunities.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
- ☐ Additional efforts needed to get back on track identified above.
- ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #17

Program Strategy: Establish an enforcement program to increase compliance with Authority recycling and waste diversion goals

Goal: The program was restructured in June of 2020. The counties have been tasked with the responsibility of enforcement and compliance at their transfer stations. The Authority is increasing the number of inspections and analysis of waste coming into the landfill so it can identify the source of and material types that are entering the waste stream that could be recycled. Waste composition studies and recycling inspection results will be used to enforce permit requirements and targeted educational outreach

Progress towards Goal:
1. Recycling Audits_April 2024 – Gouv – 20; Ogd – 13 _____
2. Partner (Lewis, St Lawrence, FT Drum) one-on-one meets to discuss waste diversion data
3. Recycling Audits_May 2024 – Ogd – 10 _______________
4. Partner (Lewis, St Lawrence, FT Drum) one-on-one meets to discuss waste diversion data
5. Recycling Audits_June 2024 – Gouv – 10; Ogd – 10 ______
6. Partner (Lewis, St Lawrence, FT Drum) one-on-one meets to discuss waste diversion data
7. Recycling Audits__July 2024 – Jeff Cty - 13_____________
8. Partner (Lewis, St Lawrence, FT Drum) one-on-one meets to discuss waste diversion data
9. Recycling Audits_August 2024- Ogdensburg-5,Massena –17, Gouverneur-8
10. Partner (Lewis, St Lawrence, FT Drum) one-on-one meets to discuss waste diversion data
11. Recycling Audits_____September 2024- Ogdensburg-20, Lowville – 5 _

Additional Opportunities to Further this Goal:
1. Expand County transfer station audits to take place every other month during County one-on-one visits.
2. Provide training and support to transfer station staff to conduct independent recycling audits.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
- ☐ Additional efforts needed to get back on track identified above.
- ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #18

Program Strategy: Product Stewardship

Goal: Work with the NYS Product Stewardship Council in coordinating and participating product stewardship initiatives locally and regionally; this includes working with County and State governments to encourage support for Legislative actions that support product stewardship

Progress towards Goal:
1. Joined NYSARRR Legislative Committee _January 2024____

2. The legislative is finalizing talking points and draft communications which Municipal leaders can use to encourage passing legislation on Plastic and mattress ERP. Latest version of documentation will be received by EoM __July 2024__
3. Follow-up with NYSAR Legislative Committee for ERP documentation _August 2024_
4. Recycling Coordinator elected to NYSRRR Board of Directors April 2025

Additional Opportunities to Further this Goal:
1. Expand our work with NYSRRR ReUse committee to identify and grow a cottage reuse industry in the North Country

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
  ☐ Additional efforts needed to get back on track identified above.
  ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #19
Program Strategy: Tire Recycling
Goal: The Authority will adjust their strategy related to tires based upon future regulations and environmental directions.

Progress towards Goal:
1. Transfer stations in all three counties have tire recycling. Tires are not accepted at the Landfill _January 2024__

Additional Opportunities to Further this Goal:
1. Explore opportunities with businesses to develop a local tire recycling.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
  ☐ Additional efforts needed to get back on track identified above.
  ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #20
Program Strategy: Single-stream RTS Regional Transfer Station
Goal: Program was evaluated and determined not to be cost effective. This will no longer be reported in our biennial updates.
Progress towards Goal:
1. NA

Additional Opportunities to Further this Goal:
1. NA

☐ Goal on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
  ☐ Additional efforts needed to get back on track identified above.
  ☒ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #21

Program Strategy: Promote additional recycling of hard cover books
Goal: Continue to promote and support recycling of hard cover books

Progress towards Goal:
1. Added three St Lawrence County transfer stations to the list of stops for the Library system to pick up books for de-binding _March 2024__
2. Added Lewis County (Croghan) to the list of stops for the Library system to pick up books for de-binding _April 2024__
3. Added Clarkson University to the list of stops for the Library system to pick up books for de-binding _May 2024__
4. Attended NCLS Events at their main office to promote recycling ____October 2024
5. Participated in NCLS annual book swap April 2025

Additional Opportunities to Further this Goal:
1. Explore opportunities to incorporate school system books into the recycling process.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
  ☐ Additional efforts needed to get back on track identified above.
  ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #22

Program Strategy: Promote additional removal of HHW from waste stream
Goal: Implement 5 HHW collection events in the Planning Unit

Progress towards Goal:
1. St. Lawrence County HHW event - 27,962 lbs. (collected) __May 2024___
2. Jefferson County HHW event - 38,550 lbs. (collected) Coordinated large volume collection training for St Lawrence and Lewis Counties __June 2024__
3. 1st Thursday - St Lawrence County latex paint collection 3rd Thursday; Lewis County latex paint collection __August 2024__
4. Lewis & Jefferson County HHW events; 1st Thursday - St Lawrence County latex paint collection; 3rd Thursday - Lewis County latex paint collection _September 2024__
5. St Lawrence County HHW event - 1st Thursday - St Lawrence County latex paint collection; 3rd Thursday - Lewis County latex paint collection _October 2024__
6. 1st Thursday - St Lawrence County latex paint collection; 3rd Thursday - Lewis County latex paint collection __November 2024__
7. 1st Thursday - St Lawrence County latex paint collection; 3rd Thursday - Lewis County latex paint collection - __December 2024__

Additional Opportunities to Further this Goal:
1. Establish paint collection days for each county with PaintCare
2. Work with Green Sheen to host Paint Only collect events in each County

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
  ☐ Additional efforts needed to get back on track identified above.
  ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #23

Program Strategy: Educate public on importance of waste diversion and landfill air space
Goal: Hold bi-annual Open House with tours and educational information

Progress towards Goal:
1. Open House schedule for August 28th 2025

Additional Opportunities to Further this Goal:
1. Develop a road program to educate the public on landfill operations and recycling

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
- ☐ Additional efforts needed to get back on track identified above.
- ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Goal #24

Program Strategy: Increase collaboration and outreach with the six colleges and schools that exist within the Planning Unit to improve waste diversion initiatives
Goal: Develop programs to increase waste diversion such as furniture collection/ donation at the end of academic years

Progress towards Goal:
1. After Clarkson's Take it or Leave event in April, assisted the University with donating excess clothing to St Pauley _May 2024__
2. August 28th clothing swap event at Beaver River Central School _August 2024__
3. August 29th clothing swap event at Watertown High School _August 2024__
4. Science Fair at Wilson Elementary School _April 2025__
5. Science Fair at General Brown Elementary School _May 2025__
6. Lewis County Legislature Tour of MMF May 2025

Additional Opportunities to Further this Goal:
1. During clothing swap events, add school supplies.
2. Get invited to the University Sustainability festivals to promote the landfill and recycling programs.

☒ Goal was met in 2023, 2024, and is on track for successful completion by 12/31/2025
☐ Goal at risk for not completing by 12/31/2025.
☐ Goal NOT on Track for completing by 12/31/2025.
- ☐ Additional efforts needed to get back on track identified above.
- ☐ Goal determined by Management to not be relevant and no further efforts will be taken.

Appendix C – Combined Recycling Guidelines

Recycling
Acceptable Items at the Jefferson County Transfer Station

Plastic

Bottles, Containers & Tubs with 1-7
- **No Styrofoam (even with symbol)**
- **No automotive oil containers**
- **No plastic bags**
- **Containers should be empty & rinsed**

Glass

Bottles & Jars (No need to separate by colors)
- **Containers should be empty & rinsed**
- **No windows, plate glass, mirrors, broken glass**
- **No dishes and drinking glasses**
- **No ceramic dishes, clay pots, etc**
- **No light bulbs**

Metal

Tin food cans
Aluminum food & beverage cans
Aluminum pans and foil
- **Containers should be empty and rinsed**

Mixed Paper

Office & copier paper
Junk mail and envelopes
Newspaper
Magazines & catalogues
Shredded paper
Telephone books
Paperback books—No hardcover books
- **No paper cups, plates, tissue & toilet paper**
- **No hardcover books unless cover removed**
- **No carbon paper**

Lightweight Cardboard
Cereal & Food Boxes

Cardboard
Corrugated cardboard boxes
Paper grocery bags
- **No wax, plastic, styrofoam or metal coatings**

Rechargeable Batteries: ***Nickel-cadmium, Lead Acid, Lithium Ion, Nickel Metal Hydride***
Electronic Equipment: ***TVs, Computers, Monitors, VCRs, DVRs, Keyboards, Mice, Fax Machines, Printers, Scanners, Cable or Satellite Receivers, Video Game Consoles***

White Goods--------Scrap Metal

For more information visit our website: www.co.jefferson.ny.us or call (315)786-6900.

Recycling Rules

DO Recycle

- Aerosol Cans, if empty
- Greeting Cards
- Wrapping Paper
- Canning Jar Lids
- Scrap Paper
- Empty Cardboard Boxes
- Glass Bottles & Jars
- Tins and Cans
- Newspapers & Magazines
- Empty plastic beverage bottles
- Empty plastic shampoo, detergent, etc.
- Empty tubs of yogurt, butter, etc.
- Empty milk bottles

DON'T Recycle

- CD/DVD Cases
- Candy Wrappers
- Single-Use Papers & Plastics
- Soiled Tissues/Paper Towels
- Shaving Cream Cans
- Disposable Razors
- Used Vacuum Cleaner Bags
- Bread bags/Ziploc bags
- Pellet Bags
- Plastic Coat Hangers
- Cardboard/Metal Containers
- (Pringles, Cocoa, Crisco)
- Rubber Garden Hoses

For free and convenient electronic waste recycling options, please visit the NYS Department of Environmental Conservation's website at: https://www.dec.ny.gov/chemical/66872.html

The Following Items are Recyclable ONLY at Transfer Stations (Not Curbside):

Batteries:	Alkaline, Rechargeable, Automotive
Electronic Scrap :	Computers, Printers, TV's, Answering Machines, Scanners, Household Thermostats

Taken ONLY at Transfer Stations as Scrap Metal (Not Curbside):

Refrigerators :	Only if freon has been removed
Other Appliances:	Stoves, Washers, Dryers, Vacuum Cleaners, Toasters, Crock Pots, Griddles, Coffee Maker (without the glass carafe)
Small Electric Motors:	Any appliance that contains a SMALL electric motor.

St. Lawrence County Live Stream, Agendas and Minutes

SOLID WASTE

- Events Calendar
- FAQ
- Homeowners Guide to Asbestos
- Household Hazardous Waste
- News
- Recycling
- Services and Fees
- Recycle Coach Web-App
- Useful Links

Recycling In St. Lawrence County

RECYCLING HOTLINE – (315) 379-9084 (Line is staffed Monday - Friday 8:00am to 3:30pm)

North County Recycles - This site provides you with the latest recycling information for the tri-county area as well as the most recent TV commercials. Educational videos are also available at this site. You are encouraged to utilize it as an additional recycling resource.

Glass, Metal & Plastic Containers, Cartons And Cardboard & Paper

- Click HERE to get a process overview.
- Click HERE to get the latest Recycling Instructions Flyer - Packaging Instructions and Non-Recyclable Items. Flyers are available on-line or by calling the Recycling Hotline.

Bulk Metal

- We accept residential scrap metal items and appliances with refrigerants - FREE OF CHARGE - both large and small.
- Acceptable Items Include:
- Large Appliances or White Goods
- Small Appliances
- Bicycles
- Barbeques
- Metal Patio Furniture
- Metal Doors & Window Frames
- Automotive Parts (oil must be drained)
- Metal Ladders, Ironing Boards, Tools, etc...

CONTACT INFORMATION

St. Lawrence County Government

Solid Waste Department

Fox Building Highway Department
44 Park Street
Canton, New York 13617

View Map to Solid Waste Dept.

Ph: **315-379-9084**
Fx: **315-379-1061**

Email Solid Waste Dept.

Donald R. Chambers,
Director

Ellen Hooker,
Deputy Director of Solid Waste

Tires

- The County transfer stations accept car and truck tires < 44" in diameter at a predetermined rate per ton.
- Minimum charge is $15.00.
- For tires larger than 44" or for off-road tires (tractor, loader, etc.) contact the transfer station first to see if they are accepting these type of tires.
- We suggest that the tires are removed from the rims, but will accept them on the rims.

Electronic Waste - E-Waste

- Covered Electronic Equipment (CEE) will be accepted - FREE OF CHARGE - at the County's transfer stations.
- To be eligible for free drop-off you MUST be:
- A residential owner of the equipment, or
- A business of less than 50 employees, or
- A not-for-profit of less than 75 employees.
- Dismantlers are not eligible for this service.
- For an overview of the New York State Electronic Equipment Recycling & Reuse Act, Click HERE.
- We will not accept materials that have been scavenged or that are disassembled.
- CEE Materials include:
- Televisions (as well as cathode ray tubes)
- Small Scale Servers
- Computers
- Computer Peripherals*
- Monitors
- Electronic Keyboards
- Electronic Mice or Similar Pointing Devices
- Facsimile Machines**
- Document Scanners**
- Printers**
- Small Electronic Equipment*
- VCRs
- Digital Video Recorders
- Portable Digital Music Players
- DVD Players
- Digital Converter Boxes
- Cable / Satellite Receivers
- Electronic or Video Game Consoles

* Computer peripherals and small electronic equipment also include any cables, cords, or wiring permanently affixed to or incorporated into such products.

** Only those intended for use with a computer and weighing less than 100 lbs.

Rechargeable Batteries Recycling

The "New York State Rechargeable Battery Law" was signed into effect December 10, 2010. The law requires manufacturers and retailers to accept rechargeable batteries at no charge to the consumer.

Effective December 5, 2011 rechargeable batteries are banned for disposal. It is against the law to place rechargeable batteries in your trash. Please Click HERE for an informational flyer.

We will be working closely with Call 2 Recycle to provide additional collection sites in the County. Click HERE to go to Call 2 Recycles webpage.

Drop off locations are:

- Ogdensburg Transfer Station
- Massena Transfer Station
- Gouverneur Transfer Station
- Star Lake Transfer Station
- Zip Code Drop-Off Point Locator

Drycell Batteries Recycling

Now available at the County's four transfer stations on a year-around basis.

- Rechargeable batteries MUST be kept separated from non-rechargeable batteries. Please Click HERE if you have any questions on packaging of Rechargeable Batteries.
- In addition to the four County transfer stations, the Clifton Fine Lions Club is sponsoring the collection and recycling of drycell batteries at NO Cost to the public.
- They will be accepting:
- AA, AAA, C, D and 9 Volt
- Button Batteries (hearing aids, watches, etc.)
- Cell Phone Batteries (terminals must be taped for these types of batteries)
- Drop off locations are:
- Fine Town Office Building
- Cranberry Lake Municipal Building
- Batteries will be processed by a universal waste handler. All heavy metals and toxic substances are reused, recycled or rendered harmless.

Learn more about recycling at the New York State Department of Environmental Conservation website.

If you or your organization is interested in enhancing your recycling process or starting a recycling club please contact the Solid Waste Department @ (315) 379-9084.

Appendix D – Planning Unit Local Ordinances

LOCAL LAW NO. 1 OF 2014
COUNTY OF JEFFERSON, STATE OF NEW YORK

LOCAL LAW OF THE COUNTY OF JEFFERSON TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES

Be It Enacted, by the Board of Legislators of the County of Jefferson, State of New York as follows:

LEGISLATIVE FINDINGS

The Board of Legislators of the County of Jefferson, upon consideration and in support of the adoption of Local Law No. 1 of 2014, hereby finds and declares:

1. The safe and proper disposal of the solid wastes generated by the people of the County has been and remains a matter of serious public concern. Having a solid waste management system that is environmentally sound and financially self-sufficient benefits all of the residents of the County in that it provides a safe, sanitary and efficient means for the collecting, transporting and disposing of solid wastes.

2. To that end, the County entered into an inter-municipal agreement on or about 1986 with the Development Authority of the North Country ("Authority"), to develop, construct and install a sanitary landfill located in the Town of Rodman (the "Authority landfill") for the purpose of disposing of solid waste materials that are produced or collected within the participating communities.

3. The Authority landfill has therefore become an integral component of the County's solid waste management system. Additionally, the professional resources of the Authority in the field of solid waste management are a valuable component of the County solid waste management system.

4. Following the adoption of the inter-municipal agreement with the Authority, the County adopted local laws and regulations governing the management of solid waste, including provisions governing collection, source separation of recyclables pursuant to General Municipal Law 120-aa.

5. The goal of the Regional Solid Waste Management Plan is to create a system of solid waste collection, transportation and disposal that is financially self-supporting, without the use of tax money to subsidize the waste management and recycling program costs. The County finds that designing an integrated solid waste management system that is financially supported by a user fee system is more equitable than one funded by taxes. Revenues needed to pay for the County's solid waste system are derived from user fees that are based on the amount of non-recyclable waste delivered to the County's facilities, as well as from revenues from

the sale of recyclable materials, rather than from tax revenues that are based on the assessed value of properties in the County.

6. The County provides a strong economic incentive to maximize recycling and waste reduction, by only charging a reduced or no fee on non-recyclable waste deliveries. The County does not currently charge for the use of its recycling programs and recycling services. Thus, both those who generate waste and those having a commercial waste hauling permit have an incentive to reduce their disposal costs by increasing their recyclables. This user fee system encourages recycling and other waste reduction activities and therefore maximizes environmental benefits. All classes of waste generators are equitably served when all classes deliver their wastes to the County's system. However, fiscal inequity results when some classes of generators or a significant number of waste generators or haulers do not participate in the system. In addition, waste reduction and recycling benefits are lost when recyclable materials are commingled with non-recyclable waste for disposal at out-of-system facilities.

7. Furthermore, establishing a regulatory scheme, including the granting of permits to collect and transport recyclables and waste delivered to the County's solid waste system is both a sound governmental function and provides a safe and effective means of controlling the collection, transportation and disposal of solid waste and recyclables.

8. The County finds and declares that establishing an integrated system of solid waste collection, transportation and disposal is the most effective means of achieving the goals of its Solid Waste Management Plan.

SECTION I. DEFINITIONS

1. **Authority Landfill** shall mean the Landfill owned and operated by the Authority and located at 23400 State Route 177, Town of Rodman, State of New York.

2. **Board of Legislators** or Board shall mean the duly elected County Board of Legislators.

3. **Commercial Waste Permit** shall mean the permit issued pursuant to Section III.1 of this local law.

4. **Commercial Waste** shall mean Solid Waste generated from commercial, business, institutional, educational, or other non-residential sources in the County.

5. **Construction and Demolition Debris** shall have the meaning set forth in 6 NYCRR 360-1.2 as amended from time to time.

6. **County** shall mean Jefferson County, New York, a municipal corporation of the State of New York, with offices at 195 Arsenal St. Watertown, New York and all of its political subdivisions.

7. **County Facility** shall mean any Solid Waste management facility or facilities owned and/or operated, or caused to be operated by the County, a municipality, or more than one municipality jointly, or public authority, or privately owned facility designated by the County, located within or out of the County that accepts or disposes of Solid Waste and/or Recyclables pursuant to agreement with the County, including but not limited to landfills, transfer stations, materials recovery facilities, drop off centers, and resource recovery facilities. For the purposes of this local law, the Authority Landfill shall be considered a County Facility.

8. **Department** shall mean the County Recycling and Waste Management Department or its successor. The designated head of that Department is authorized to act on behalf of the Department and the County as authorized herein.

9. **Designated Recyclables** shall mean the materials, as established and described by the Department which shall be separated from the Solid Waste stream for collection and/or delivery to a materials recovery facility or other recycling facility or market. The list of Designated Recyclables may be modified from time to time by regulation promulgated by the Department.

10. **Farm** shall have the meaning specified in 6 NYCRR Part 360 - 1.2 as the same may be amended, suspended or replaced.

11. **Hazardous Waste** shall mean those materials, substances, or wastes including, but not limited to, pesticides and containers used for pesticides, other waste which appears on the list or satisfies characteristics of hazardous waste promulgated by the New York State Commissioner of the Department of Environmental Conservation, and any other material, determined now or in the future, to be hazardous by State or Federal rule, regulation and/or statute.

12. **Household Hazardous Waste** shall mean household hazardous waste as defined in 6 NYCRR Part 360 of the State of New York as the may be amended from time to time.

13. **Industrial Waste** shall mean industrial waste as defined in 6 NYCRR 360-1.2(b)(88) of the State of New York as the same and may be amended from time to time. Industrial waste may have characteristics requiring special handling or treatment in order to qualify for acceptance at a County Facility.

14. **Infectious Waste** shall have the meaning specified in 6 NYCRR 360-1.2 as the same may be amended from time to time.

15. **Market** shall mean a primary user of a particular Designated Recyclable, including but not limited to glass factories, de-tinners, plastic recovery facilities, paper mills or consolidators of such materials not including the County.

16. **Open Dump** shall mean a Solid Waste disposal area which is not authorized to be operated under applicable Federal and State laws and regulations.

17. **Person or Persons** shall mean any individual, company, partnership, association, firm, corporation, municipality, or any other entity.

18. **Prohibited Materials** shall mean materials which are not authorized to be accepted at a County Facility or the Authority Landfill under the permit for such Facility, together with such other materials posing a hazard or which the Facility is unable to accommodate as may be determined from time to time by the Department.

19. **Recyclables** shall mean such material from Commercial Waste, IndustrialWaste, Construction and Demolition Debris, and Residential Waste sources, including but not limited to "Designated Recyclables", which under any applicable law or regulation, is not Hazardous Waste and which can be reasonably separated from the Solid Waste stream and held for its material recycling or reuse value.

20. **Refuse** shall mean putrescible and incidental non-putrescible Solid Waste including, but not limited to, animal, vegetable and paper waste. Refuse originates primarily in homes, businesses and restaurants, and has characteristics similar to that of Solid Waste collected and disposed of as part of normal residential and commercial collections in the County.

21. **Regulations** shall mean Regulations promulgated by the Board pursuant to the authority contained in this local law.

22. **Resident** shall mean any individual who is a legal resident of the County or any individual who is a temporary resident of the County.

23. **Residential Waste** shall mean Solid Waste generated from all houses, apartments and other residential dwellings, including, but not limited to, all single family dwellings and multi-family dwellings in the County.

24. **Solid Waste** shall have the meaning specified in 6 NYCRR Part 360-1.2 as the same may be amended, superseded or replaced.

25. **Waste Collector** shall mean any individual, association, partnership, firm, corporation, not-for-profit organization, municipality, educational institution or any other Person so deemed by the Department engaged in the business of collection, pickup, transfer, removal and/or disposal of Solid Waste and/or Recyclables.

SECTION II. ESTABLISHMENT OF THE DEPARTMENT OF RECYCLING AND WASTE MANAGEMENT, AND ADMINISTRATION OF LOCAL LAW

1. There is hereby established the Jefferson County Department of Recycling and Waste Management which shall operate as the department in County government responsible for oversight, coordination, operation and regulation of all recycling and waste management matters and other such matters as the Board shall direct.

2. The Director shall be appointed by the Board and shall serve at the pleasure of the Board. The Director shall be the administrative head of the Department and shall be responsible for the supervision of the Department's budget, personnel and mission. The Director may appoint such staff as may be authorized by the Board and subject to appropriations being made therefor.

3. The Department may encourage and conduct studies, investigations and research, develop and implement educational programs, and assist municipalities in the studying, implementation and planning of their various actions in effecting Solid Waste management in the County within the confines of appropriations provided therefor by the Board.

4. The Department shall be primarily responsible for the administration and enforcement of the terms of this local law, and for the promulgation of such rules and regulations as may be reasonably required in connection with the administration of this local law or the operation of any County Facility.

5. The Department shall administer the program of registering and permitting all Waste Collectors and other Persons collecting and/or transporting and disposing of Solid Waste and/or Recyclables at a County Facility. This includes the issuance, renewal, and revocation of all permits described in this local law.

6. The Authority shall be responsible for the administration of the Authority Landfill and for promulgating such rules and regulations as the Authority, in its sole discretion, may deem to be reasonably necessary.

7. In addition to authorized representatives of the County, the administrators and personnel of the Development Authority of the North Country (Authority) shall be authorized, upon personal knowledge and/or information and belief, to issue notices of violation on behalf of the Department and pursuant to Section IV (2)a. of this local law, to any person acting in violation of any provision of this local law. All such notices issued pursuant to this authorization shall be in a form approved by the Department and shall be returnable to the Department for prosecution pursuant to Section IV hereof.

SECTION III. STANDARDS AND REGULATIONS

1. Commercial Waste Permit Requirements

a. No Waste Collector shall collect and/or transport and then dispose of Solid Waste and/or Recyclables at a County facility without obtaining a Commercial Waste Permit issued by the Department.

b. All applications for Commercial Waste Permits shall be in writing and shall contain such information as requested by the Department, but at a minimum, as set forth in this local law. Such applications shall include a list of all vehicles (including registration and vehicle license numbers) the applicant intends to utilize for the collection of Solid Waste and/or Recyclables in the County. The list shall also describe the cubic yard capacity for each vehicle. All Commercial Waste Permit information shall be verified by the applicant as required by this local law and the Department.

c. Upon receipt of a complete application, together with an application fee of $100 and proof of insurance as required by subsection (k), below, the Department shall thereupon issue the applicant a Commercial Waste Permit so long as the applicant is otherwise deemed by the Department to be in compliance with this local law and related requirements of the Department. A Commercial Waste Permit shall, unless revoked or suspended pursuant to this local law, remain in effect for one year after it is issued.

d. Renewal of Commercial Waste Permits shall be in the same manner and subject to the same conditions as original Commercial Waste Permits, and also shall be subject to any additional requirements in effect at the time of application for renewal as specified by the Department.

e. The Department shall issue to a Permit Holder a decal or other identifying mark, to be displayed on each collection vehicle registered with the Department and used by the Permit Holder for collection of Solid Waste within the County. Use of any vehicle for the collection and subsequent disposal of Solid Waste at a County Facility that is not registered with the Department and identified as such shall be a violation of this Local Law.

f. No Commercial Waste Permit issued pursuant to the provisions of this local law shall be transferable.

g. The Commercial Waste Permit holder hereunder shall, when requested by the Department, furnish the Department with a list identifying the municipalities within which collection services are provided with as much detail as the Department may require to comply with the reporting requirements of the NYS Department of Environmental Conservation's Annual Transfer Station and/or Planning Unit Reports.

h. The Department, pursuant to Section IV of this local law, shall have the power to impose a civil penalty or suspend, revoke or condition a Commercial Waste Permit granted or renewed pursuant to this local law for any violation of any provision of this local law or any applicable rule, regulation, code or ordinance relating to the collection, handling, hauling or disposal of Solid Waste and/or Recyclables including, but not limited to, those promulgated by the Department.

i. All collection, transportation and/or disposal of Solid Waste and/or Recyclables shall be in strict conformance with the rules and regulations prescribed in this local law and as such rules and regulations may hereafter be amended or supplemented by the Department.

j. All vehicles used in the collection, transportation and/or disposal of Solid Waste and/or Recyclables shall be maintained in a sanitary condition and shall be constructed as to prevent leakage in transit. The body of the vehicle shall be wholly enclosed or shall at all times be kept covered with an adequate cover. The name of the Commercial Waste Permit holder shall be readily visible on all vehicles, and on all containers utilized for the collection of Solid Waste and/or Recyclables generated within the County.

k. All Commercial Waste Permit holders shall carry insurance with coverages and terms established by regulations of the Board, naming Jefferson County, its officers, agents and employees, as additional insureds on a primary and non contributory basis.

l. Any Commercial Waste Permit issued pursuant to this local law shall be in the nature of a privilege subject to the terms and conditions set forth in this local law and as amended or supplemented by the Department, and shall not be deemed to create a property interest with respect to the Commercial Waste Permit in the holder.

m. All Commercial Waste Permit requirements, including but not limited to fees, insurance coverage amounts, and length of permit validity, may be amended from time to time by resolution of the Board of Legislators.

2. Disposal of Solid Waste

a. No Waste Collector shall dispose of Solid Waste at any County Facility without a Commercial Waste Permit. Residents may transport, deliver and dispose of Residential Waste at the County Facilities without the necessity of obtaining a permit, provided that the applicable tipping fees are paid.

b. Anyone entering a County Facility to dispose of Solid Waste must adhere to the rules and regulations as posted and must follow the instructions of the attendant on duty.

c. Nothing within this local law shall be construed at any time to restrict the ability of the Department to refuse to accept Hazardous Waste or other Prohibited Materials at any County Facility.

d. The Department may, from time to time, provide alternative disposal means at the Authority Landfill or other County Facilities for selected Prohibited Materials.

e. No Waste Collector or other Person shall dispose of Solid Waste at a County Facility unless such Person or entity shall pay the applicable tipping fee.

3. Disposal of Recyclables

a. Nothing in this local law shall be construed to prohibit any Person generating Recyclables within the County from separating such recyclables from other wastes and making arrangements for the separate collection or delivery and sale of such materials under such terms as such Person may choose.

b. No Person shall commingle Designated Recyclables with other Solid Waste and set such commingled Designated Recyclables and Solid Waste at curbside for collection by a Waste Collector.

c. Owners of facilities open to the public and all organizers of public events are required to provide for the separate recovery, collection, and disposal of Recyclable Materials at the sites and/or events under their sponsorship.

d. All landlords shall:

1. Deliver information about tenants' source separation obligations to all tenants; and

a. Incorporate in tenants' lease arrangements a condition that tenants must source separate Recyclable Materials in accordance with the provisions contained in this Law.

b. For rental properties at which landlords maintain the responsibility for waste disposal, all landlords shall also provide, and pay for the costs of, adequate access to on-site recycling facilities and systems.

c. No Waste Collector shall collect Designated Recyclables commingled with other Solid Wastes from any customer in the County.

d. All Waste Collectors shall provide customers that place separated Designated Recyclables at curbside a separate collection for such Designated Recyclables, and shall not commingle such Designated Recyclables with other solid wastes.

e. Designated Recyclables collected at curbside by a Waste Collector may be delivered to a County Facility or to another facility capable of sorting and marketing said material, provided that such facility is permitted or registered with the State, or approved by the Department.

4. Promulgation of Regulations

a. The Board is hereby authorized and directed to adopt and promulgate, amend and repeal such rules and Regulations by resolution as recommended by the Director which in his discretion are necessary or desirable to carry out, interpret and enforce the intent and purposes of this local law. Notwithstanding this power, any failure to adopt and promulgate such rules and Regulations shall not impair the enforceability of this local law in a court of competent jurisdiction.

SECTION IV. ENFORCEMENT

1. Administrative Sanctions

a. Penalties and License Suspension/Revocation. The Department shall have the right to impose a civil penalty and/or suspend, condition or revoke any Commercial Waste Permit if the holder of such permit violates any of the provisions of this local law or any rules, regulations or requirements of the Department that may be adopted and modified from time to time in accordance with this local law.

b. Civil penalties shall be assessed in an amount not to exceed $500.00 for a first offense; up to $1500.00 for a second offense against the same provision of this law within twelve (12) months of the first offense; and up to $2500 and/or suspension or revocation of any permit issued pursuant to the local law for a third offense against the same provision of law within eighteen (18) months of the first offense. Civil penalties, or suspension or revocation of a Commercial Waste Permit may be imposed only after service of a written notice of violation upon the permit holder and, if demanded, a hearing as provided for in this local law.

2. Notice and Hearing

a. Upon any violation of the provisions of this local law or any applicable rules, regulations or requirements of the Department, the Department may serve notice in person or by ordinary mail sent to the residence of the offender, or in the case of a holder of any permit issued pursuant to this local law, to the address set forth in the permit application on file with the Department. Such notice shall state the Department's intent to revoke or suspend any permit, and/or impose a civil penalty upon the person charged. Any Person so notified may demand a hearing as allowed by this Section, by serving upon the Department a written request for a hearing; such request must be received by the Department within ten days of the date of service of notice. Upon receipt of such demand, a hearing shall be scheduled and held at the offices of the Department.

i) If the holder of a Commercial Waste Permit served with Notice pursuant to subsection (a) above fails to demand a hearing within the ten-day notice period provided for in Section IV.2.a, the revocation, suspension and/or surcharge provided for in the notice, shall be effective.

ii) Hearings. Hearings shall be held by a Hearing Officer designated by the Board. In any hearing conducted pursuant to this Section, the following shall apply:

(1) A stenographic record shall be kept.

(2) The permit holder may be represented by counsel.

(3) Witnesses shall be sworn and subject to cross-examination.

(4) Evidence submitted shall be relevant and may include evidence as to the past performance of the permit holder. Hearsay evidence shall be admissible, but shall be accorded such weight as the Hearing Officer deems appropriate, consistent with its reliability.

(5) Findings of fact shall be made by a majority of the Hearing Officer, in writing, upon a preponderance of the evidence.

(6) Upon a finding that a violation is proved, the Hearing Officer shall impose such civil penalty, or order such suspension or revocation of the Commercial Waste Permit, as it deems appropriate. The determination of the Hearing Officer shall be final, and shall be subject to judicial review.

iii) Any person who shall set Designated Recyclables commingled with other solid waste out for collection shall be liable for a civil penalty of up to $50 for the first violation, $100 for a the 2nd violation committed within 12 months of a prior violation, and $200 for a 3rd or subsequent committed within 12 months of a prior violation.

iv) Any Person who is ordered to pay a civil penalty for a violation of the provisions of this local law shall pay such penalty in full before any permit issued pursuant to this local law can be renewed or reinstated, unless otherwise ordered by the Hearing Officer.

v) Civil Enforcement. The County may enforce the orders and decisions of the Hearing Officer in a civil court of competent jurisdiction of the State of New York, including, but not limited to actions for declaratory and injunctive relief.

3. Presumptions

There shall be rebuttable presumptions in the enforcement of this local law that:

a. The placement of any Container which is marked or identified with the name of any Waste Collector, at any location within the County, shall be presumptive evidence that said Waste Collector is providing solid waste collection services at said location within the County as of the date of said placement.

b. Evidence of Solid Waste in a Container located in the County as described in Section IV(2)(a) above, and subsequent observation of the same Container empty, shall be presumptive evidence that Solid Waste was collected from the Container by the Waste Collector whose name is marked on the Container.

4. Enforcement Guidelines

a. The Department shall notify in writing each Waste Collector presently collecting, transporting and/or delivering Solid Waste generated or collected in the County of the adoption of the within local law and the effective date thereof. Such notice shall be delivered by first class mail at the last known address or business address or in person. Any such Waste Collector or Contractor so notified shall have sixty (60) days from the date of such notice to comply with the rules, regulations and requirements set forth herein. Thereafter, the Department shall implement the enforcement provisions of this local law as set forth herein.

SECTION V. EFFECTIVE DATE

This law shall take effect on March 1, 2014.

SECTION VI. REPLACEMENT OF LOCAL LAW NO. 3 of 1991

This local law will, upon its effective date, repeal and replace Local Law No. 3 of 1991, "Providing for Separation at the Source of Solid Waste Generation into Reusable, Recyclable and Waste Components, and to Provide Regulatory Authority to Assure that said Components are Handled, Transported and Disposed of Properly by Various Permitting and Enforcement Measures", as amended. All Board resolutions pertaining to solid waste adopted under the authority of that local law will remain in effect until superceded by future resolutions. All regulations promulgated by the Department under the authority of that local law will remain in effect until superceded by new regulations promulgated under the authority of this local law.

SECTION VII. SEVERABILITY

If any part of this local law, as originally enacted or as amended from time to time, is found to be illegal, or its application to any Person or circumstance is held invalid, the remainder and the application of its provisions to Persons or circumstances other that those to which it is held invalid, shall not be affected thereby and shall remain in full force and effect.

RESOLUTION NO. 111 - 2015
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 3 – 2015, COUNTY OF LEWIS

Introduced by Legislator Michael A. Tabolt, Chairman of the Board of Legislators.

WHEREAS, a resolution was duly adopted by the Board of Legislators on March 3, 2015, directing that a public hearing be held by said Board on April 7, 2015, from 5:00 p.m. to 5:30 p.m. at the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled, **"LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES."**; and

WHEREAS, notice of said public hearing was duly advertised in the *Watertown Daily Times,* the official newspaper designated by the County, on April 1, 2015, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location at such time and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

BE IT FURTHER RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 5 – 2015), County of Lewis, being **"LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES."** be and the same hereby is designated as Local Law No. 3 –2015, County of Lewis.

Section 2. That Local Law No. 3 – 2015, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Moser, seconded by Legislator Dolhof, and adopted pursuant to the following roll call vote:

YEAS: Dolhof, Hathway, King, Kulzer, Moroughan, Moser, and Tabolt

NAYS: Chartrand

ABSENT: Brennan and Pepper

RESOLUTION NO. 81 - 2015
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 5 - 2015), COUNTY OF LEWIS

Introduced by Legislator Craig Brennan, Chairman of the Solid Waste Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators to be held on March 3, 2015, a proposed Local Law entitled "**LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES.**"

Now, therefore, BE IT RESOLVED as follows:

Section 1. That a public hearing will be held on April 7, 2015, from 5:00 p.m. to 5:30 p.m., before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, New York, 7660 North State Street, Lowville, New York.

Section 2. That at least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Brennan, seconded by Legislator Dolhof, and adopted.

LOCAL LAW (INTRODUCTORY NO. 5- 2015)
COUNTY OF LEWIS, STATE OF NEW YORK

A LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES

BE IT ENACTED, by the Board of Legislators of the County of Lewis, State of New York as follows:

LEGISLATIVE FINDINGS

The Board of Legislators of the County of Lewis, upon consideration and in support of the adoption of Local Law No. 5 - 2015, hereby finds and declares:

1. The safe and proper disposal of the solid wastes generated by the people of the County has been and remains a matter of serious public concern. Having a solid waste management system that is environmentally sound and financially self-sufficient benefits all of the residents of the County in that it provides a safe, sanitary and efficient means for the collecting, transporting and disposing of solid wastes.

2. To that end, the County entered into an inter-municipal agreement in or about 1986 with the Development Authority of the North Country ("Authority"), to develop, construct and install a sanitary landfill located in the Town of Rodman (the "Authority landfill") for the purpose of disposing of solid waste materials that are produced or collected within the participating communities. At that time, Lewis County adopted Local law No. 2 of 1986, which provided that all solid waste generated or originated within Lewis County be delivered to the North Country Solid Waste Management Facility. The Local Law was subsequently amended in 1992 and 2008.

3. The Authority landfill has therefore become an integral component of the County's solid waste management system. Additionally, the professional resources of the Authority in the field of solid waste management are a valuable component of the County solid waste management system.

4. Following the adoption of the inter-municipal agreement with Authority, the County adopted local laws and regulations governing the management of solid waste, including provisions governing collection, source separation of recyclables pursuant to General Municipal Law 120-aa, and a flow control provision directing waste generated within the County to disposal facilities operated by the County or the Authority, Since that time,

legal issues arose as to the validity of municipalities mandating that all solid waste generated or collected within their jurisdiction be disposed of in designated municipal facilities. That issue has recently been resolved in federal court and as a result, the County finds that it is appropriate to review its solid waste management program and amend the same in order to address its current needs.

5. The goal of the Regional Solid Waste management Plan is to create a system of solid waste collection, transportation and disposal that is financially self-supporting, without the use of tax money to subsidize the waste management and recycling program costs. The County finds that designing an integrated solid waste management system that is financially supported by a user fee system is more equitable than one funded by taxes. Revenues needed to pay for the County's solid waste system are derived primarily from user fees that are based on the amount of non-recyclable waste delivered to the County's facilities, rather than from tax revenues that are based on the assessed value of properties in the County. Revenues from the sale of recyclable materials also contribute to system operating costs, however, to a lesser degree.

6. The County provides a strong economic incentive to maximize recycling and waste reduction, by changing a reduced or no fee on recyclable materials. Thus, both those who generate waste and those having a commercial waste hauling permit have an incentive to reduce their disposal costs by increasing their recyclables. Tipping fees on non-recyclable wastes are used to financially support the County's recycling programs which may not generate sufficient revenues to support themselves. This user fee system encourages recycling and other waste reduction activities and therefore maximizes environmental benefits. All classes of waste generators are equitably served when all classes deliver their wastes to the County's system. However, fiscal inequity results when some classes of generators or a significant number of waste generators or haulers do not participate in the system. In addition, waste reduction and recycling benefits are lost when recyclable materials are commingled with non-recyclable waste for disposal at out-of-system facilities.

7. Furthermore, establishing a regulatory scheme, including the granting of permits to collect and transport recyclables and waste within the County is both a sound governmental function and provides a safe and effective means of controlling the collection, transportation and disposal of solid waste and recyclables.

8. The County finds and declares that establishing an integrated system of solid waste collection, transportation and disposal that directs all of the non-recyclable waste generated in the County to the public facilities established for the system is the most effective means of achieving the goals of its Solid Waste Management Plan. Recent

judicial decisions in the federal courts have determined that municipal governments indeed have the power to direct the flow of waste materials to public facilities. The County remains authorized by the Laws of the State of New York to direct the flow of waste generated in the County to facilities constructed for that purpose. The County hereby declares it to be in the public interest and adopt the annexed legislation amending and restating the local laws requiring that all Solid Waste generated or collected within the County be delivered to a County-owned transfer station or other transfer station as designated by County resolution and/or directly to the Authority Landfill for disposal. The County further finds that including all such recyclable and non-recyclable waste within the integrated system is the best means of providing for the long-term benefit of all participants of the system.

SECTION I. DEFINITIONS

1. **Authority Landfill** shall mean the Landfill owned and operated by the Authority and located at 23400 State Route 177, Town of Rodman, State of New York.

2. **Board of Legislators** or Board shall mean the fully elected County Board of Legislators.

3. **Commercial Waste Permit** shall mean the permit issued pursuant to Section III.1 of this local law.

4. **Commercial Waste** shall mean Solid Waste generated from commercial, business, institutional, education, or other non-residential sources in the County.

5. **Construction and Demolition Debris** shall have the meaning set forth in 6 NYCRR 360-1.2 as amended from time to time.

6. **County** shall mean Lewis County, New York a municipal corporation of the State of New York, with offices at 7660 North State Street, Lowville, New York and all of its political subdivisions.

7. **County Facility** shall mean any Solid Waste management facility or facilities owned and/or operated, or caused to be operated by the County, a municipality, or more than one municipality jointly, or public authority, or privately owned facility designated by the County, located within or out of the County that accepts or disposes of Solid Waste and/or Recyclables pursuant to agreement with the County, including but not limited to landfills, transfer stations, materials recovery facilities, drop off centers, and resource recovery facilities.

8. **Department** shall mean the County Solid Waste Management and Recycling Department (Lewis), (Recycling and Solid Waste Department [Jefferson]) (Solid Waste Department [St. Lawrence]) or its successor. The designated head of that Department is authorized to act on behalf of the Department and the County as authorized herein.

9. **Designated Recyclables** shall mean the materials, as established and described by the Department which shall be separated from the Solid Waste stream for collection and/or delivery to a materials recovery facility or other recycling facility or market. The list of Designated Recyclables may be modified from time to time by regulation promulgated by the Department.

10. **Farm** shall have the meaning specified in 6 NYCRR Part 360-1.2 as the same may be amended, suspended or replaced.

11. **Hazardous Waste** shall mean those materials, substances, or wastes including, but not limited to, pesticides and containers used for pesticides, other waste which appears on the list or satisfies characteristics of hazardous waste promulgated by the New York State Commissioner of the Department of Environmental Conservation, and any other material, determined now or in the future, to be hazardous by State or Federal rule, regulations and/or statute.

12. **Household Hazardous Waste** shall mean household hazardous waste as defined in 6 NYCRR Part 360 of the State of New York as the same and may be amended from time to time.

13. **Industrial Waste** shall mean that portion of Commercial Waste generated by manufacturing or industrial processes which may have characteristics requiring special handling or treatment in order to qualify for acceptance at a County or Authority Facility. Such waste may include, but is not limited to, the following: electric power generation; fertilizer/agricultural chemicals; inorganic chemicals; iron and steel manufacturing; leather and leather products; nonferrous metals manufacturing/foundries; organic chemicals; plastic and resins manufacturing; pulp and paper industry; rubber and miscellaneous plastic products; stone, glass, clay and concrete products; textile manufacturing; transportation equipment; and water treatment. This term does not include oil or gas drilling, production, and water treatment. This term does not include oil or gas drilling, production, and treatment wastes (such as brines, oil, and fluids); or overburden, spoil, or trailing resulting from mining; or solution mining brine and insoluble component wastes.

14. **Infectious Waste** shall have the meaning specified in 6 NYCRR 360-1.2 as the same may be amended from time to time.

15. **Market** shall mean a primary user of a particular Designated Recyclable, including but not limited to glass factories, de-tinners, plastic recovery facilities, paper mills or consolidators of such materials not including the County.

16. **Open Dump** shall mean a Solid Waste disposal area which is not authorized to be operated under applicable Federal and State laws and regulations.

17. **Person or Persons** shall mean any individual, company, partnership, association, firm, corporation, municipality, or any other entity.

18. **Prohibited Materials** shall mean materials which are not authorized to be accepted at a County Facility or the Authority Landfill under the permit for such Facility, together with such other materials posing a hazard or which the Facility is unable to accommodate as may be determined from time to time by the Department.

19. **Recyclables** shall mean such material from Commercial Waste, Industrial Waste, Construction and Demolition Debris, and Residential Waste sources, including but not limited to "Designated Recyclables", which under an applicable law or regulation, is not Hazardous Waste and which can be reasonably separated from the Solid Waste stream and held for its material recycling or reuse value.

20. **Refuse** shall mean putrescible and incident non-putrescible Solid Waste including, but not limited to, animal, vegetable and paper waste. Refuse originates primarily in homes, businesses and restaurants, and has characteristics similar to that of Solid Waste collected and disposed of as part of normal residential and commercial collections in the County.

21. **Resident** shall mean any individual who is a legal resident of the County or any individual who is a temporary resident of the County.

22. **Residential Waste** shall mean Solid Waste generated from all houses, apartments and other residential dwellings, including, but not limited to, all single family dwellings and multi-family dwellings in the County.

23. **Solid Waste** shall have the meaning specified in 6 NYCRR 360-1.2 as the same may be amended, superseded or replaced.

24. **Waste Collector** shall mean any individual, association, partnership, firm, corporation, not-for-profit organization, municipality, educational institution or any other Person so deemed by the Department engaged in the business of collection, pickup, transfer, removal and/or disposal of Solid Waste and/or Recyclables.

25. **Waste generator** shall mean any individual, association, partnership, firm, corporation, not-for-profit organization or educational institution which produces Solid Waste and/or Recyclable Materials requiring disposal.

26. **Hearing Officers** shall mean Solid Waste Department Head and two (2) of the three (3) Board of Legislators who sit on the Solid Waste Committee; (determination of which committee members will serve to be decided among the three (3) legislative committee members) to hear any violation matters.

SECTION II. ADMINISTRATION

1. The Department shall be primarily responsible for the administration and enforcement of the terms of this local law, and for the promulgation of such rules and regulations as may be reasonably required in connection with the administration of this local law or the operation of any County Facility.

2. The Department shall administer the program of registering and permitting all Waste Collectors and other Persons collecting, transporting or disposing of Solid Waste and/or Recyclables generated within the County for disposal at Designated County facilities. This includes the issuance, renewal, and revocation of all Department permits described in this local law.

3. The Authority shall be responsible for the administration of the Authority Landfill and for promulgating such rules and regulations as the Authority, in its sole discretion, may deem to be reasonably necessary.

4. In addition to authorized representatives of the County, the administrators and personnel of the Development Authority of the North Country (Authority) shall be authorized, upon personal knowledge and/or information and belief, to issue notices of violation on behalf of the Department and pursuant to Section IV (2)(b) of this Local Law, to any person acting in violation of any provision of this Local Law. All such notices issued pursuant to this authorization shall be in a form approved by the Department and shall be returnable to the Department or their designee for prosecution pursuant to Section IV hereof.

SECTION III. STANDARDS AND REGULATIONS

1. Commercial Waste Permit Requirements

   a. No Waste Collector shall collect, transport or dispose of Solid Waste and/or Recyclables generated within the County without obtaining a Commercial Waste Permit issued by the Department.

   b. All applications for Commercial Waste Permits shall be in writing and shall contain such information as requested by the Department, but at a minimum, as set forth in this local law. Such applications shall include a list of all vehicles (including registration and vehicle license numbers) the applicant intends to utilize for the collection of Solid Waste and/or Recyclables in the County. The list shall also describe the cubic yard capacity for each vehicle. All Commercial Waste Permit information shall be verified by the applicant as required by this local law and the Department.

   c. Upon receipt of a complete application, together with an application fee as determined by the Department and proof of insurance as required by the Department, the Department shall thereupon issue the applicant a Commercial Waste Permit so long as the applicant is otherwise deemed by the Department to be in compliance with this local law and related requirements of the Department. A Commercial Waste Permit shall remain in effect, unless revoked or suspended pursuant to this local law.

   d. Renewal of Commercial Waste Permits shall be in the same manner and subject to the same conditions as original Commercial Waste Permits, and also shall be subject to any additional requirements in effect at the time of application for renewal as specified by the Department.

   e. The Department shall issue to a Permit Holder a decal or other identifying mark, to be displayed on each collection vehicle registered with the Department and used by the Permit Holder for collection of waste within the County. Use of any vehicle for the collection of waste that is not registered with the Department and identified as such shall be a violation of this Local Law.

   f. No Commercial Waste Permit issued pursuant to the provisions of this local law shall be transferable.

g. The Commercial Waste Permit holder hereunder shall furnish the Department with a list identifying the municipalities within which collection services are provided and with as much detail as the Department may require to comply with the reporting requirements of the NYS Department of Environmental Conservation's Annual Transfer Station and/or Planning Unit Reports. This list shall be updated by the Commercial Waste Permit holder at the request of the Department.

h. The Department, pursuant to Section IV of this local law, shall have the power to impose a civil penalty or suspend, revoke or condition a Commercial Waste Permit granted or renewed pursuant to this local law for any violation of any provision of this local law or any applicable rule, regulation, code or ordinance relating to the collection, handling, hauling or disposal of Solid Waste and/or Recyclables including, but not limited to, those promulgated by the Department.

i. All collection, transportation and/or disposal of Solid Waste and/or Recyclables shall be in strict conformance with the rules and regulations prescribed in this local law and as such rules and regulations may hereafter be amended or supplemented by the Department.

j. All vehicles used in the collection, transportation and/or disposal of Solid Waste and/or Recyclables shall be maintained in a sanitary condition and shall be constructed as to prevent leakage in transit. The body of the vehicle shall be wholly enclosed or shall at all times be kept covered with an adequate cover.

k. All Commercial Waste Permit holders shall carry and shall provide proof of insurance as deemed appropriate by the Department.

l. Any Commercial Waste Permit issued pursuant to this local law shall be in the nature of a privilege subject to the terms and conditions set forth in this local law and as amended or supplemented by the Department, and shall not be deemed to create a property interest with respect to the Commercial Waste Permit in the holder.

2. Disposal of Solid Waste

a. All Waste Collectors and other Persons shall deliver all Commercial Waste, Industrial Waste, Construction and Demolition Debris, and Residential Waste generated within the County, other than Designated Recyclables or other

Recyclables separated at the point of generation for separate collection, to a County Facility, or, to the Authority landfill for disposal.

b. All solid waste delivered in a plastic bag to a County Facility or to the Authority landfill for disposal shall be delivered in a clear or translucent bag such that the contents of the bag are easily identifiable for inspection of prohibited materials, including recyclable materials.

c. No Waste Collector shall dispose of Solid Waste and/or recyclable at any County Facility without a Commercial Waste Permit. No Waste Collector shall dispose of Solid Waste at any other facility, excluding the Authority Landfill, without the prior authorization of and/or notification to the Department. Waste generators may transport, deliver and dispose of their own solid waste and/or recyclables at the County Facilities without the necessity of obtaining a permit, provided that the applicable tipping fees are paid.

d. Anyone entering a County Facility to dispose of Solid Waste must adhere to the rules and regulations as posted and must follow the instructions of the attendant on duty.

e. Nothing within this local law shall be construed at any time to restrict the ability of the Department to refuse to accept Hazardous Waste or other Prohibited Materials at any County Facility.

f. The Department may, from time to time, provide alternative disposal means at the Authority Landfill or other County Facilities for selected Prohibited Materials.

g. No Waste Collector or other Person shall dispose of Solid Waste at a County Facility unless such Person or entity shall pay the applicable tipping fee.

3. Disposal of Recyclables

a. Nothing in this local law shall be construed to prohibit any Person generating Recyclables within the County from separating such recyclables from other wastes and making arrangements for the separate collection or delivery and sale of such materials under such terms as such Person may choose.

b. No Person shall commingle Designated Recyclables with other Solid Waste and set such commingled Designated Recyclables and Solid Waste at curbside for collection by a Waste Collector.

c. Owners of facilities open to the public and all organizers of public events are required to provide for the separate recovery, collection, and disposal of Recyclable Materials at the sites and/or events under their sponsorship.

d. All landlords shall:
    1. Deliver information about tenants' source separation obligations to all tenants; and
    2. Incorporate in tenants' lease arrangements a condition that tenants must source separate Recyclable Materials in accordance with the provisions contained in this Law.
    3. For rental properties at which landlords maintain the responsibility for waste disposal, all landlords shall also provide, and pay for the costs of, adequate access to on-site recycling facilities and systems.

e. No Waste Collector shall collect Designated Recyclables commingled with other Solid Wastes from any customer in the County.

f. All Waste Collectors shall provide customers that place separated Designated Recyclables at curbside, collection of those Designated Recyclables, and shall not commingle such Designated Recyclables with other solid wastes.

g. Designated Recyclables collected at curbside by a Waste Collector may be delivered to a County Facility or to another facility capable of sorting and marketing said material, provided that such facility is permitted or registered with the State, or approved by the Department.

SECTION IV. ENFORCEMENT

1. Administrative Sanctions

    a. Penalties and License Suspension/Revocation. The Department shall have the right to impose a civil penalty and/or suspend, condition or revoke any Commercial Waste Permit if the holder of such permit violates any of the provisions of this local law or any rules, regulations or requirements of the Department that may be adopted and modified form time to time in accordance with this local law.

    b. Civil penalties shall be assessed in an amount not to exceed $500.00 for a first offense; up to $1,500.00 for a second offense against the same provision of this law within twelve (12) months of the first offense; and up to $2,500.00 and/or suspension or revocation of any permit issued pursuant to the local law for a third offense against the same provision of laws within eighteen (18) months of the first offense. Civil penalties, or suspension or revocation of a Commercial Waste Permit may be imposed only after service of a written notice of violation upon the permit holder and, if demanded, a hearing as provided for in this local law.

2. Notice and Hearing

   a. Upon any violation of the provisions of this local law or any applicable rules, regulations or requirements of the Department, the Department may serve notice in person or by ordinary mail with certificate/confirmation of mailing sent to the residence of the offender, or in the case of a holder of any permit issued pursuant to this local law, to the address set forth in the permit application on file with the Department. Such notice shall state the Department's intent to revoke or suspend any permit, and/or impose a civil penalty upon the person charged. Any Person so notified may demand a hearing as allowed by this Section, by serving upon the Department a written request for a hearing; such request must be received by the Department within ten (10) days of the date of service of notice. Service by ordinary mail shall be presumed delivered ten (10) days from date mailed. Upon receipt of such demand, a hearing shall be scheduled and held at the offices of the Department.

   b. If the holder of a Commercial Waste Permit served with Notice pursuant to subsection (a) above fails to demand a hearing within the ten (10) day notice period provided for in Section IV.2.a, the revocation, suspension and/or surcharge provided for in the notice, shall be effective.

   c. Hearings shall be conducted by the Head of Solid Waste Department, and two (2) of the three (3) Board of Legislators who sit on the Solid Waste Committee; (determination of which committee members will serve to be decided among the three (3) legislative committee members). In any hearing conducted pursuant to this Section, the following shall apply:
      1) A stenographic record shall be kept. The cost of same is to be equally borne by the County and Person requesting the hearing.
      2) The permit holder may be represented by counsel.
      3) Witnesses shall be sworn and subject to cross-examination.
      4) Evidence submitted shall be relevant and may include evidence as to the past performance of the permit holder. Hearsay evidence

shall be admissible, but shall be accorded such weight as the Board of Hearing deems appropriate, consistent with its reliability.

5) Findings of fact shall be made by the Hearing Officer, in writing, upon a preponderance of the evidence.

6) Upon a finding that a violation is proved, the Hearing Officer, shall impose such civil penalty, or order such suspension or revocation of the Commercial Waste Permit, as it deems appropriate. The determination of the Hearing Officer shall be final, and shall be subject to judicial review.

d. Any person who shall set Designated Recyclables commingled with other solid waste out for collection shall be liable for a civil penalty of up to $50.00 for the first violation, $100.00 for a second violation committed with twelve (12) months of a prior violation, and $200.00 for a third or subsequent violation committed within twelve (12) months of a prior violation.

e. Any Person who is ordered to pay a civil penalty for a violation of the provisions of this local law shall pay each penalty in full before any permit issued pursuant to this local law can be renewed or reinstated, unless otherwise ordered by the Hearing Officer.

f. Civil Enforcement. The County may enforce the orders and decisions of the Board of Hearing in a civil court of competent jurisdiction of the State of New York, including, but not limited to actions for declaratory and injunctive relief.

3. Presumptions

a. The placement of any Container which is marked or identified with the name of any Waste Collector, at any location within the County, shall be presumptive evidence that said Waste Collector is providing solid waste collection services at said location within the County as of the date of said placement.

b. The failure to deliver any Solid Waste to a facility designated by the Department pursuant to Section III (3)(a) within three (3) days of the collection of Solid Waste from any location within the County shall be presumptive evidence of a violation of Section III (3)(a) of this local law.

4. Enforcement Guidelines

The Department shall notify in writing each Waste Collector presently collecting, transporting and/or delivering Solid Waste generated or collected in the County of the adoption of the within local law and the effective date thereof. Such notice shall be delivered by first class mail at the last known address or business address or in person. Any such Waste Collector or Contractor so notified shall have sixty (60) days from the date of such notice to comply with the rules, regulations and requirements set forth herein. Thereafter, the Department shall implement the enforcement provisions of this local law as set forth herein.

SECTION V. EFFECTIVE DATE

This Local Law shall be effective one year upon all legal requirements being met.

SECTION VI. SEVERABILITY

If any part of this local law, as originally enacted or as amended from time to time, is found to be illegal, or its application to any Person or circumstance is held invalid, the remainder and the application of its provisions to Persons or circumstances other than those to which it is held invalid, shall not be affected thereby and shall remain in full force and effect.

STATE OF NEW YORK
DEPARTMENT OF STATE
ONE COMMERCE PLAZA
99 WASHINGTON AVENUE
ALBANY, NY 12231-0001

DAVID A. PATERSON
GOVERNOR

LORRAINE A. CORTÉS-VÁZQUEZ
SECRETARY OF STATE

December 29, 2008

RECEIVED
JAN 2 - 2009
ST. LAWRENCE COUNTY
BOARD OF LEGISLATORS

Suzanne Houmiel
Deputy Clerk
Board of Legislators
48 Court Street, Court House
Canton NY 13617-1169

RE: County of St. Lawrence, Local Law No. 3, 2008, filed on December 17, 2008

Dear Sir/Madam:

The above referenced material was received and filed by this office as indicated. Additional local law filing forms can be obtained from our website, www.dos.state.ny.us/corp/misc.html.

Sincerely,
Linda Lasch
Principal Clerk
State Records and Law Bureau
(518) 474-2755

December 8, 2008

Operations Committee: 11-10-2008

RESOLUTION NO. 419-2008

ADOPTING PROPOSED LOCAL LAW D (NO. _) FOR THE YEAR 2008 PROVIDING AN ORDERLY PROGRAM FOR THE COLLECTION, TRANSPORTATION, AND DISPOSAL OF SOLID WASTE AND RECYCLABLES IN ORDER TO PROMOTE THE SAFETY, HEALTH, WELFARE, AND CONVENIENCE OF THE CITIZENS OF ST. LAWRENCE COUNTY

By Ms. Brothers, Chair, Operations Committee

BE IT ENACTED, by the Board of Legislators of the County of St. Lawrence, New York as follows:

I. LEGISLATIVE FINDINGS

The Board of Legislators of the County of St. Lawrence, upon consideration and in support of the adoption of Local Law D (No. _) for the year 2008, hereby finds and declares:

1. The County in its capacity pursuant to Environmental Conservation Law § 27-0107 as the entity responsible for the preparation and implementation of a local solid waste management plan under the laws and rules of the State of New York, has determined that a comprehensive ordinance regulating the collection and disposal of solid waste generated within the County is in the public interest.

2. The safe and proper disposal of the solid wastes generated by the people of St. Lawrence County long been and remains a matter of serious public concern. On August 26, 1993, in order to provide for reliable, economical and environmentally sound long term waste disposal capacity for the County and the region, the County entered into a Solid Waste Management Participation Agreement with the Counties of Lewis and Jefferson, the City of Watertown, the Town of Rodman and the Development Authority of the North Country (DANC), which Agreement incorporated by reference a certain Solid Waste Management Agreement executed on October 1, 1986 by the aforementioned parties, with the exception of St. Lawrence County. The purpose of these agreements was to provide certain publicly owned solid waste disposal facilities by DANC for the use of the participating municipalities. Pursuant to these agreements, the Counties of St. Lawrence, Lewis and Jefferson, together with the City of Watertown, reciprocally pledged to deliver or cause to be delivered, all of the solid waste generated within their respective jurisdictions, subject to the provisions for waste reduction and recycling otherwise provided for by state and local law, to the facilities constructed and operated by DANC for their mutual benefit. The mutual promises by each of the participating municipalities and DANC serve to reduce the per ton costs of solid waste disposal to all citizens of the region.

3. In 1992 St. Lawrence County prepared a Comprehensive Solid Waste Management Plan approved by the New York State Department of Environmental Conservation on April

10, 1992. The County hereby reaffirms the objectives set forth in the plan, as amended, to reduce, reuse and recycle so much of the waste stream of St. Lawrence County as is feasible, and to landfill the remainder in an environmentally secure public landfill facility.

4. The County hereby finds that regulation to direct the flow of solid waste to facilities operated by the County is beneficial in several ways. First, such direction aids in planning for the County's future waste management needs by providing an accurate assessment of the type and quantity of waste generated by the people of St. Lawrence County. Second, said direction ensures that waste that is not recycled will be disposed of in an economical and environmentally secure manner at the public facilities provided by DANC. Third, said direction ensures that all persons engaged in the collection of solid waste within the County will be subject to the same uniform rules and fee structures. Fourth, said direction will ensure that the public waste system and facilities constructed to manage the waste of the County of St. Lawrence will receive both the wastes it was designed for and the revenues necessary to support itself from fees charged to users.

5. The County further determines that In order to provide for the safe and effective collection of solid waste and recyclables, it is in the public interest to establish a regulatory system for the granting of permits to collect and transport waste and recyclables within the County.

6. Pursuant to the above findings, the Board hereby adopts a Local Law regulating the disposal of solid waste in St. Lawrence County.

II. DEFINITIONS

1. **Board of Hearing** shall mean the board described in Section IV of this local law.
2. **Commercial Waste Permit** shall mean the permit issued pursuant to Section III.1 of this local law.
3. **Construction and Demolition Debris** shall mean Solid Waste resulting from construction, remodeling, repair and demolition of structures, roads, buildings and land clearing. Such wastes include, but are not limited to, bricks, concrete and other masonry materials, soil, rock, lumber, road spoils, paving material and tree and bush stumps.
4. **Container** shall mean a container provided by a Waste Collector for use in the collection of Solid Waste and/or Recyclables within the County.
5. **County** shall mean St. Lawrence County, New York, a municipal corporation of the State of New York, with offices at Canton, New York.
6. **County Facility** shall mean any transfer station or other facility for the receipt of solid waste and recyclables owned and operated, or caused to be operated, by the County.
7. **Department** shall mean the St. Lawrence County Solid Waste Department, its successors and assigns.
8. **Development Authority of the North Country (DANC)** shall mean the public Authority created by § 2703 of the Public Authorities Law of the State of New York with offices located in Watertown N.Y.

9. **Designated Recyclables** shall mean recyclable materials, as specifically designated by the Board of Legislators by resolution and which shall be separated from the Solid Waste stream and accepted at County Facilities.
10. **Hazardous Waste** shall mean those materials, substances, or wastes including, but not limited to, pesticides and containers used for pesticides, other waste which appears on the list or satisfies characteristics of hazardous waste promulgated by the New York State Commissioner of the Department of Environmental Conservation, and any other material, determined now or in the future, to be hazardous by State or Federal rule, regulation and/or statute.
11. **Infectious Waste** shall have the meaning specified in 6 NYCRR 360-1.2 as the same may be amended, superseded or replaced.
12. **Municipality** shall mean a County, Town, City or Village.
13. **Person** or **Persons** shall mean any individual, company, partnership, association, firm, corporation, municipality or any other entity.
14. **Processor** shall mean a primary user of the particular material such as Recyclables, including but not limited to glass factories, de-tinners, plastic recovery facilities, paper mills or consolidators of such materials.
15. **Prohibited Materials** shall mean materials which shall not be accepted at a County Facility. The list of Prohibited Materials may be established and modified from time to time by resolution of the Board of Legislators.
16. **Recyclables** shall mean such material which under any applicable law or regulation, is not Hazardous Waste and which can be reasonably separated from the Solid Waste stream and held for its material recycling or reuse value.
17. **Refuse** shall mean putrescible and incidental non-putrescible Solid Waste including, but not limited to, animal, vegetable and paper waste. Refuse originates primarily in homes, businesses and restaurants, and has characteristics similar to that of Solid Waste collected and disposed of as part of normal residential and commercial collections in the County.
18. **Resident** shall mean any individual who is a legal resident of the County or any individual who is a temporary resident of the County.
19. **Residential Waste** shall mean Solid Waste generated from all houses, apartments and other residential dwellings, including, but not limited to, all single family dwellings and multifamily dwellings in the County.
20. **Solid Waste** shall have the meaning specified in 6 NYCRR Part 360-1.2 as the same may be amended, superseded or replaced.
21. **State** shall mean the State of New York.
22. **Transfer Station** shall mean a facility used for the consolidation of deliveries of Solid Waste by any Person in order to prepare such Solid Waste material for transport to a disposal facility.
23. **Waste Collector** shall mean any individual, association, partnership, firm, corporation, not-for-profit organization, or any other Person engaged in the business of collection, pickup, transfer, removal and/or disposal of Solid Waste and/or Recyclables for a fee.

III. ADMINISTRATION

1. The Department, or its successor, shall be primarily responsible for all ministerial and administrative duties described or reasonably required by the terms of this local law.

2. The Department, or its successor, shall administer the program of registering and permitting all Waste Collectors and other Persons collecting, transporting or disposing of Solid Waste and/or Recyclables generated within the County. This includes the issuance, renewal, and revocation of all permits described in this local law.
3. The Department, or its successor, shall promulgate rules and regulations in connection with the operation of the County Landfill or any other Facility.
4. The Department, or its successors, shall issue warning notices and initiate proceedings pursuant to Section IV of this local law to prosecute violations of this local law.
5. The Department, or its successor, may encourage and conduct studies, investigations and research relating to various aspects of Solid Waste management as it deems necessary or as requested by the Board of Legislators or Committee.

IV. STANDARDS AND REGULATIONS

1. Commercial Waste Permit Requirements
   a) No Waste Collector shall collect, transport or dispose of Solid Waste and/or Recyclables generated within the County without obtaining a Commercial Waste Permit issued by the County. Each day during which a Waste Collector collects, transports or disposes of Solid Waste or Recyclables generated within the County without a Commercial Waste Permit shall be considered a separate violation of this Section.
   b) All applications for Commercial Waste Permits shall be in writing and shall contain such information as requested by the Department, but at a minimum, as set forth in this local law. Such applications shall include a list that identifies all vehicles, that the applicant intends to utilize for the collection or transportation of Solid Waste and/or Recyclables in the County, along with the cubic yard capacity for each vehicle. The Department will assign an identification number for each vehicle, which may be the same number issued to the vehicle by DANC for use at DANC facilities. All Commercial Waste Permit information shall be verified by the applicant as required by this local law and the Department. The applicant shall pay the required permit fee as set forth in this local law.
   c) Each applicant other than a Municipality shall be required to pay a Commercial Waste Permit fee in an amount set by resolution of the Board of Legislators and amended as necessary from time to time. Municipalities shall not be required to pay permit fees identified in this Section III, but shall be required to comply with all other requirements of this Local Law.
   d) Upon receipt of the application and the payment of the Commercial Waste Permit fee, the Department shall thereupon issue the applicant a Commercial Waste Permit and vehicle decal so long as the applicant is otherwise deemed by the Department to be in compliance with this local law and related requirements of the Department. A Commercial Waste Permit shall expire on the next December 31 following the date of issue. Upon issuance of the Commercial Waste Permit the permit holder shall affix the vehicle decal to the inside rear bottom corner of the driver's window in each and every vehicle, on which shall be set forth clearly the official number of such Commercial Waste Permit and/or the license plate number of the vehicle to which the decal is affixed.

e) Renewal of Commercial Waste Permits shall be in the same manner and subject to the same conditions as original Commercial Waste Permits, and also shall be subject to any additional requirements in effect at the time of application for renewal as specified by the Department or the Board of Legislators.

f) Whenever satisfactory proof, such as by means of an affidavit, is submitted to the Department that a Commercial Waste Permit or decal issued for the purpose set forth in this local law has been lost or destroyed, the Department shall, upon payment by the applicant of a fee set by resolution of the Board of Legislators and amended as necessary from time to time, issue a new Commercial Waste Permit in lieu of the one that has been lost or destroyed.

g) No Commercial Waste Permit issued pursuant to the provisions of this local law shall be transferable.

h) Commercial Waste Permit holders who distribute waste containers or roll-off containers to customers in the County shall cause such containers to be clearly labeled, in letters not less than 4 inches in height, with the name and telephone number of the permit holder.

i) The Department, pursuant to Section IV of this local law, shall have the power to suspend or revoke a Commercial Waste Permit granted or renewed pursuant to this local law for any violation of any provision of this local law or any applicable rule, regulation, code or ordinance relating to the collection, handling, hauling or disposal of Solid Waste and/or Recyclables including, but not limited to, those promulgated by the Department.

j) All collection, transportation and/or disposal of Solid Waste and/or Recyclables shall be in strict conformance with the rules and regulations prescribed in this local law and as such rules and regulations may hereafter be amended or supplemented by the Department.

k) All vehicles used in the collection, transportation and/or disposal of Solid Waste and/or Recyclables shall be maintained in a sanitary condition the name of the Commercial Waste Permit holder shall be readily visible on all vehicles. Operation of vehicles shall be done in such a manner as to prevent spilling or loss of contents.

l) Any Commercial Waste Permit issued pursuant to this local law shall be in the nature of a privilege subject to the terms and conditions set forth in this local law and as amended or supplemented by the Board of Legislators, and shall not be deemed to create a property interest with respect to the Commercial Waste Permit in the holder.

m) All such Commercial Waste Permit requirements specified herein, including, but not limited to, Commercial Waste Permit fees may be amended or adjusted from time to time by resolution of the Board of Legislators.

2. Disposal of Solid Waste

a) All Waste Collectors and other Persons shall deliver all Solid Waste and Construction and Demolition Debris generated within the County, other than Designated Recyclables or Recyclables separated at the point of generation for separate collection, to any of the following designated facilities:

i) County Facility at Ogdensburg (Arnold-Wagner Road);
ii) County Facility at Massena (Dump Road off Route 420 toward Winthrop);
iii) County Facility at Gouverneur (US Route 11);
iv) County Facility at Star Lake (Route 3);
v) Town of Parishville Facility
vi) Town of Colton Facility
vii) DANC Landfill, Rodman, New York

Commercial Waste Permit holders shall not dispose of any such Solid Waste at any other facility located within or outside of the County unless designated and permitted by the Department.

b) Solid Waste generated outside the County will not be accepted at County Facilities except pursuant to approval by the Board of Legislators.
c) Anyone entering a County Facility to dispose of Solid Waste must adhere to the rules and regulations as posted and must follow the instructions of the attendant on duty.
d) All Commercial Waste Permit holders may dispose of Solid Waste at County Facilities.
e) Nothing within this local law shall be construed at any time to restrict the ability of the Department to refuse to accept Hazardous Waste or other Prohibited Materials at a County Facility.
f) No Waste Collector or other Person shall dispose of Solid Waste at a County Facility unless such Person or entity shall pay the applicable tipping fee.
g) Tipping fees at County Facilities shall be set by resolution of the Board of Legislators and amended as necessary from time to time.

V. ENFORCEMENT

1. Presumptions

There shall be rebuttable presumptions in the enforcement of this local law that:

a) The placement of any Container which is marked or identified with the name of any Waste Collector, at any location within the County, shall be presumptive evidence that said Waste Collector is providing solid waste collection services at said location within the County as of the date of said placement.
b) Evidence of Solid Waste in a Container located in the County as described in Section IV(1)(a) above, and subsequent observation of the same Container empty, shall be presumptive evidence that Solid Waste was collected from the Container by the Waste Collector whose name is marked on the Container.
c) The failure to deliver any Solid Waste to a facility designated by the department pursuant to Section III(3)(a) within three days of the collection of Solid Waste from any location within the County shall be presumptive evidence of a violation of Section III (3)(a) of this local law.

2. Administrative Sanctions

a) Penalties and License Suspension/Revocation. The Department shall have the right to impose a civil penalty and/or suspend or revoke any Commercial Waste Permit if the holder of such permit violates any of the provisions of this local law or any rules, regulations or requirements of the Department that may be adopted and modified from time to time in accordance with this local law. Civil penalties shall be assessed in an amount sufficient to compensate the County for any injury suffered, or any costs incurred by the County as a result of the violation. Civil penalties, or suspension or revocation of a Commercial Waste Permit may be imposed only after service of a written notice of violation upon the permit holder and, if demanded, a hearing as provided for in this local law.

b) Notice. Upon any violation of the provisions of this local law or any applicable rules, regulations or requirements of the Department, the Department may serve notice in person or by ordinary mail sent to the holder of any permit issued pursuant to this local law, at the address set forth in the permit application on file with the Department. Such notice shall state the Department's intent to revoke or suspend, and/or impose a civil penalty upon the permit holder. Any holder of a Commercial Waste Permit may demand a hearing as allowed by Section IV.2.a of this local law, by serving upon the Department a written request for a hearing; such request must be received by the Department within ten days of the date of service of notice. Upon receipt of such demand, a hearing shall be scheduled and held at the offices of the Department.

c) If the holder of a Commercial Waste Permit served with Notice pursuant to subsection (b) above fails to demand a hearing within the ten-day notice period provided for in Section IV.2.b, the revocation, suspension and/or surcharge provided for in the notice, shall be effective.

d) Hearings. Hearings pursuant to this Section IV(2) shall be conducted by a Board of Hearing. The Board of Hearing shall consist of three persons designated by the Board of Legislators. In any hearing conducted pursuant to this Section, the following shall apply:

i) A stenographic record shall be kept.

ii) The permit holder may be represented by counsel.

iii) Witnesses shall be sworn and subject to cross-examination.

iv) Evidence submitted shall be relevant and may include evidence as to the past performance of the permit holder. Hearsay evidence shall be admissible, but shall be accorded such weight as the Board of Hearing deems appropriate, consistent with its reliability.

v) Findings of fact shall be made by a majority of the Board of Hearing, in writing, upon a preponderance of the evidence.

vi) Upon a finding that a violation is proved, the Board of Hearing, by majority vote, shall impose such civil penalty, or order such suspension or revocation of the Commercial Waste Permit, as it deems appropriate. The determination of the Board of Hearing shall be final, and shall be subject to judicial review.

e) Any Person who is ordered to pay a civil penalty for a violation of the provisions of this local law shall pay such penalty in full before any permit issued pursuant to this local law can be renewed or reinstated, unless otherwise ordered by the Board of Hearing.

3. Civil Enforcement. The County may enforce the orders and decisions of the Board of Hearing in a civil court of competent jurisdiction of the State of New York, including, but not limited to actions for declaratory and injunctive relief.

4. Enforcement Guidelines

The Department may establish and modify from time to time enforcement guidelines that have been adopted, and that may be amended from time to time, by resolution of the Board of Legislators with regard to any provision of this local law.

VI. EFFECTIVE DATE

This article is effective upon passage by the St. Lawrence County Board of Legislators and filing with the Department of State pursuant to the Municipal Home Rule Law.

VII. SEVERABILITY

If any part of this local law, as originally enacted or as amended from time to time, is found to be illegal, or its application to any Person or circumstance is held invalid, the remainder and the application of its provisions to Persons or circumstances other that those to which it is held invalid, shall not be affected thereby and shall remain in full force and effect.

STATE OF NEW YORK)
) **ss:**
COUNTY OF ST. LAWRENCE)

I, Suzanne M. Houmiel, Deputy Clerk to the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY,** that I have compared this copy of Resolution No. 419-2008 **"Adopting Proposed Local Law D (No. _) for the Year 2008 Providing an Orderly Program for the Collection, Transportation, and Disposal of Solid Waste and Recyclables In Order to Promote the Safety, Health, Welfare, and Convenience of the Citizens of St. Lawrence Connty"** adopted December 8, 2008, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Suzanne M. Houmiel

Suzanne M. Houmiel, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2009

Appendix E – 2026-2035 Implementation Schedule

DANC Planning Unit Local Solid Waste Management Plan 2026-2035											
Program Strategy	**Task**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**	**2034**	**2035**
1) Waste Reduction Programs	Evaluate community needs and opportunities for waste reduction programming	●									
	Integrate waste reduction messaging into existing education and outreach efforts	●	●								
	Explore partnerships to support reuse, sharing, or waste prevention initiatives	●	●	●							
	Engage local businesses and institutions to identify waste reduction opportunities		●	●							
	Evaluate effectiveness of waste reduction efforts and identify future actions				●	●	●	●	●	●	●

Program Strategy	Task	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
2) Reuse Programs	Review existing reuse activities within the Planning Unit	•									
	Identify materials with greatest reuse potential	•	•								
	Integrate reuse messaging into education and outreach	•	•								
	Promote reuse opportunities (furniture, clothing, household goods, materials)	•	•	•	•	•	•	•	•	•	•
	Explore partnerships with nonprofits, schools, and community groups		•	•							
	Encourage reuse through special events and coordination with existing programs		•	•	•	•	•	•	•	•	•
	Evaluate feasibility of expanded or pilot reuse initiatives			•	•	•	•	•	•	•	•
	Monitor participation and effectiveness of reuse efforts			•	•	•	•	•	•	•	•
	Refine reuse strategies through biennial LSWMP updates		•		•	•	•	•	•	•	•

Program Strategy	Task	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
3) Recycling Recovery	Continue existing county-based recycling programs	●	●	●	●	●	●	●	●	●	●
	Evaluate contamination trends and material quality	●	●								
	Implement targeted improvements to reduce contamination		●	●							
	Evaluate recycling markets and acceptable materials	●	●	●	●	●	●	●	●	●	●
	Assess feasibility of recovering additional recyclable materials			●	●	●	●	●	●	●	●

Program Strategy	Task	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
4) Organic Recovery Program	Continue existing yard waste composting and brush diversion programs	●	●	●	●	●	●	●	●	●	●
	Enhance education and outreach related to yard waste diversion	●	●								
	Develop and promote backyard composting resources and workshops	●	●								
	Identify large generators subject to NYS Food Donation and Food Scraps Recycling Law		●								
	Evaluate feasibility of additional organics diversion opportunities			●	●	●	●	●	●	●	●

Program Strategy	Task	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
5) Rethink	Monitor implementation of State and Federal EPR laws	●	●	●	●	●	●	●	●	●	●
	Educate municipalities, businesses, and residents on EPR requirements	●	●	●							
	Integrate product stewardship concepts into outreach materials		●	●	●	●	●	●	●	●	●
	Evaluate opportunities for waste reduction through purchasing or policy tools			●	●	●	●	●	●	●	●

Program Strategy	Task	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
6) Residue	Continue disposal of non-recyclable waste at DANC MMF landfill	●	●	●	●	●	●	●	●	●	●
	Monitor landfill capacity and projected disposal rates	●	●	●	●	●	●	●	●	●	●
	Plan, permit, and construct new landfill cells	●	●	●	●						
	Operate and monitor landfill gas-to-energy system	●	●	●	●	●	●	●	●	●	●
	Evaluate special waste handling needs and opportunities		●	●	●	●	●	●	●	●	●

Program Strategy	Task	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
7) Local Laws and Enforcement Programs	Review existing local solid waste and recycling laws	•									
	Identify opportunities to improve clarity, compliance, or enforcement	•	•								
	Implement updated procedures or guidance		•	•							
	Conduct ongoing enforcement and compliance monitoring	•	•	•	•	•	•	•	•	•	•
	Evaluate effectiveness of enforcement programs				•	•	•	•	•	•	•

Program Strategy	Task	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
8) Communications	Develop and implement annual communications plans	•	•	•	•	•	•	•	•	•	•
	Maintain and update recycling and diversion website and materials	•	•	•	•	•	•	•	•	•	•
	Conduct targeted outreach campaigns	•	•	•							
	Coordinate messaging with counties and municipalities	•	•	•	•	•	•	•	•	•	•
	Evaluate outreach effectiveness and adjust strategies			•	•	•	•	•	•	•	•

Program Strategy	Task	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
9) Data Collection and Evaluation Efforts	Improve consistency and accuracy of recycling and diversion data	●	●								
	Expand data collection from businesses and third-party recyclers	●	●								
	Develop planning-unit-wide recycling and diversion summaries		●								
	Monitor program performance and data gaps			●	●	●	●	●	●	●	●
	Incorporate findings into biennial LSWMP updates		●		●	●	●	●	●	●	●

Program Strategy	Task	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
10) Review Available Technologies	Monitor emerging waste management and recycling technologies	●	●	●	●	●	●	●	●	●	●
	Evaluate technical and economic feasibility for rural application		●	●	●	●	●	●	●	●	●
	Consider technologies during biennial LSWMP updates		●		●	●	●	●	●	●	●

Appendix F – 2026-2035 DEC Calculator

Step 7. Municipal Solid Waste (MSW) Generation and Diversion - Detailed Projections

The final result of the Population and Municipal Composition Calculator is presented on the last tab. This tab contains data for the current year regarding waste generated and waste diverted from disposal. This tab also shows the projected waste diversion percentages, and the amount of waste in tons these percentages will divert for recycling. Total amounts of waste diverted will be calculated for each material and each year of the planning period.

Development Authority of the North Country (DANC) 2025-2034

			2024			2025			2026			2027		
		MSW Materials Composition (%)	MSW Generated (Tons)	MSW Diverted (Tons)	% MSW Diverted	MSW generated (Tons)	MSW Diverted	% MSW Diverted	MSW generated (Tons)	MSW Diverted	% MSW Diverted	MSW generated (Tons)	MSW Diverted	% MSW Diverted
	Material	100.00%	181,154	35,781	19.8%	180,842	35,101	19.4%	178,791	35,049	20%	176,764	34,965	19.8%
Paper	Newspaper	3.64%	6,591	2,910	44.2%	6,580	2,791	42.4%	6,505	2,787	43%	6,431	2,783	43.3%
Paper	Corrugated Cardboard	9.95%	18,021	10,542	58.5%	17,990	15,989	88.9%	17,786	15,966	90%	17,584	15,943	90.7%
Paper	Other Recyclable Paper (Total)	10.78%	19,526	4,032	20.6%	19,492	394	2.0%	19,271	393	2%	19,053	392	2.1%
Paper	Other Compostable Paper	6.61%	11,969	0	0.0%	11,948	121	1.0%	11,813	120	1%	11,679	120	1.0%
Paper	*Total Paper*	30.97%	56,107	17,484	31.2%	56,010	19,295	34.4%	55,375	19,266	35%	54,747	19,238	35.1%
Metal	Ferrous/Aluminum Containers (Total)	1.76%	3,189	192	6.0%	3,183	309	9.7%	3,147	308	10%	3,111	308	9.9%
Metal	Other Ferrous Metals	5.34%	9,674	1,896	19.6%	9,657	2,370	24.5%	9,547	2,367	25%	9,439	2,363	25.0%
Metal	Other Non-Ferrous Metals (Total)	1.24%	2,254	235	10.4%	2,250	364	16.2%	2,225	363	16%	2,199	363	16.5%
Metal	*Total Metals*	8.34%	15,116	2,323	15.4%	15,090	3,042	20.2%	14,919	3,038	20%	14,750	3,033	20.6%
Plastic	PET Containers	0.91%	1,656	1,274	76.9%	1,653	426	25.8%	1,634	425	26%	1,616	392	24.2%
Plastic	HDPE Containers	0.85%	1,534	1,153	75.2%	1,531	676	44.1%	1,514	675	45%	1,496	674	45.0%
Plastic	Other Plastic (3-7) Containers	0.18%	323	177	54.8%	322	10	3.2%	319	10	3%	315	10	3.3%
Plastic	Film Plastic	5.72%	10,361	0	0.0%	10,343	689	6.7%	10,226	688	7%	10,110	687	6.8%
Plastic	Other Plastic (Total)	6.08%	11,007	577	5.2%	10,988	55	0.5%	10,863	55	1%	10,740	55	0.5%
Plastic	*Total Plastics*	13.73%	24,880	3,181	12.8%	24,837	1,857	7.5%	24,556	1,854	8%	24,277	1,819	7.5%
Glass	Glass Bottles, Jars and Containers	3.91%	7,091	3,275	46.2%	7,078	400	5.7%	6,998	400	6%	6,919	399	5.8%
Glass	Other Glass (Flat glass, dishware, light bulbs, etc.)	0.41%	735	0	0.0%	734	0	0.0%	726	0	0%	717	0	0.0%
Glass	*Total Glass*	4.32%	7,826	3,275	41.8%	7,813	400	5.1%	7,724	400	5%	7,636	399	5.2%
Organics	Food Scraps	13.55%	24,554	2,850	11.6%	24,511	2,872	11.7%	24,233	2,867	12%	23,959	2,863	12.0%
Organics	Leaves and Grass / Pruning and Trimmings	6.09%	11,033	2,079	18.8%	11,014	2,992	27.2%	10,889	2,988	27%	10,765	2,984	27.7%
Organics	*Total Organics*	19.64%	35,586	4,929	13.9%	35,525	5,864	16.5%	35,122	5,855	17%	34,724	5,847	16.8%
Textiles	Clothing Footwear, Towels, Sheets	3.87%	7,004	684	9.8%	6,992	713	10.2%	6,913	712	10%	6,834	711	10.4%
Textiles	Carpet	1.45%	2,628	0	0.0%	2,623	0	0.0%	2,594	0	0%	2,564	0	0.0%
Textiles	*Total Textiles*	5.32%	9,632	684	7.1%	9,615	713	7.4%	9,506	712	7%	9,398	711	7.6%
Wood	*Total Wood* (Pallets, crates, adulterated and non-adulterated)	4.88%	8,833	1,982	22.4%	8,817	1,995	22.6%	8,717	1,992	23%	8,619	1,988	23.1%
Miscellaneous	DIY Construction & Renovation Materials	5.62%	10,184	0	0.0%	10,166	0	0.0%	10,051	0	0%	9,937	0	0.0%
Miscellaneous	Diapers	1.61%	2,908	0	0.0%	2,903	0	0.0%	2,870	0	0%	2,838	0	0.0%
Miscellaneous	Electronics	1.49%	2,700	261	9.7%	2,696	272	10.1%	2,665	272	10%	2,635	271	10.3%
Miscellaneous	Tires	1.68%	3,042	1,355	44.5%	3,037	1,420	46.8%	3,003	1,418	47%	2,969	1,416	47.7%
Miscellaneous	HHW	0.32%	588	231	39.3%	587	242	41.2%	581	242	42%	574	241	42.0%
Miscellaneous	Soils and Fines	0.38%	694	0	0.0%	692	0	0.0%	685	0	0%	677	0	0.0%
Miscellaneous	Other Composite Materials - Durable and/or inert	1.69%	3,057	76	2.5%	3,052	0	0.0%	3,017	0	0%	2,983	0	0.0%
Miscellaneous	*Total Miscellaneous*	12.79%	23,174	1,923	8.3%	23,134	1,935	8.4%	22,872	1,932	8%	22,613	1,929	8.5%

		2028			2029			2030			2031		
		MSW generated (Tons)	MSW Diverted	% MSW Diverted	MSW generated (Tons)	MSW Diverted	% MSW Diverted	MSW generated (Tons)	MSW Diverted	% MSW Diverted	MSW generated (Tons)	MSW Diverted	% MSW Diverted
	Material	174,759	34,947	20.0%	172,778	36,107	20.9%	170,819	34,822	20.4%	168,882	34,752	20.6%
Paper	Newspaper	6,358	2,779	43.7%	6,286	2,775	44.1%	6,215	2,771	44.6%	6,145	2,767	45.0%
Paper	Corrugated Cardboard	17,385	15,920	91.6%	17,187	15,896	92.5%	16,993	15,873	93.4%	16,800	15,850	94.3%
Paper	Other Recyclable Paper (Total)	18,837	392	2.1%	18,623	391	2.1%	18,412	391	2.1%	18,203	390	2.1%
Paper	Other Compostable Paper	11,546	120	1.0%	11,416	120	1.1%	11,286	120	1.1%	11,158	120	1.1%
Paper	*Total Paper*	54,126	19,211	35.5%	53,512	19,183	35.8%	52,906	19,155	36.2%	52,306	19,127	36.6%
Metal	Ferrous/Aluminum Containers (Total)	3,076	307	10.0%	3,041	307	10.1%	3,007	306	10.2%	2,973	306	10.3%
Metal	Other Ferrous Metals	9,332	2,360	25.3%	9,226	2,356	25.5%	9,122	2,353	25.8%	9,018	2,349	26.1%
Metal	Other Non-Ferrous Metals (Total)	2,174	362	16.6%	2,150	361	16.8%	2,125	361	17.0%	2,101	360	17.2%
Metal	*Total Metals*	14,583	3,029	20.8%	14,417	3,025	21.0%	14,254	3,020	21.2%	14,092	3,016	21.4%
Plastic	PET Containers	1,598	424	26.5%	1,580	423	26.8%	1,562	423	27.1%	1,544	422	27.3%
Plastic	HDPE Containers	1,479	673	45.5%	1,463	43	2.9%	1,446	671	46.4%	1,430	670	46.9%
Plastic	Other Plastic (3-7) Containers	312	10	3.3%	308	31	10.1%	305	10	3.4%	301	10	3.4%
Plastic	Film Plastic	9,995	686	6.9%	9,882	2,524	25.5%	9,770	684	7.0%	9,659	683	7.1%
Plastic	Other Plastic (Total)	10,618	55	0.5%	10,498	55	0.5%	10,379	55	0.5%	10,261	55	0.5%
Plastic	*Total Plastics*	24,002	1,849	7.7%	23,730	3,076	13.0%	23,461	1,843	7.9%	23,195	1,841	7.9%
Glass	Glass Bottles, Jars and Containers	6,840	399	5.8%	6,763	398	5.9%	6,686	397	5.9%	6,610	397	6.0%
Glass	Other Glass (Flat glass, dishware, light bulbs, etc.)	709	0	0.0%	701	0	0.0%	693	0	0.0%	685	0	0.0%
Glass	*Total Glass*	7,550	399	5.3%	7,464	398	5.3%	7,380	397	5.4%	7,296	397	5.4%
Organics	Food Scraps	23,687	2,859	12.1%	23,418	2,855	12.2%	23,153	2,850	12.3%	22,890	2,845	12.4%
Organics	Leaves and Grass / Pruning and Trimmings	10,643	2,979	28.0%	10,523	2,975	28.3%	10,403	2,971	28.6%	10,285	2,966	28.8%
Organics	*Total Organics*	34,330	5,838	17.0%	33,941	5,830	17.2%	33,556	5,821	17.3%	33,176	5,812	17.5%
Textiles	Clothing Footwear, Towels, Sheets	6,757	710	10.5%	6,680	709	10.6%	6,604	708	10.7%	6,529	707	10.8%
Textiles	Carpet	2,535	0	0.0%	2,506	0	0.0%	2,478	0	0.0%	2,450	0	0.0%
Textiles	*Total Textiles*	9,292	710	7.6%	9,186	709	7.7%	9,082	708	7.8%	8,979	707	7.9%
Wood	*Total Wood* (Pallets, crates, adulterated and non-adulterated)	8,521	1,985	23.3%	8,424	1,963	23.3%	8,329	1,957	23.5%	8,234	1,935	23.5%
Miscellaneous	DIY Construction & Renovation Materials	9,824	0	0.0%	9,713	0	0.0%	9,603	0	0.0%	9,494	0	0.0%
Miscellaneous	Diapers	2,806	0	0.0%	2,774	0	0.0%	2,742	0	0.0%	2,711	0	0.0%
Miscellaneous	Electronics	2,605	271	10.4%	2,575	271	10.5%	2,546	270	10.6%	2,517	270	10.7%
Miscellaneous	Tires	2,935	1,414	48.2%	2,902	1,412	48.7%	2,869	1,410	49.1%	2,836	1,408	49.6%
Miscellaneous	HHW	568	241	42.5%	561	241	42.9%	555	240	43.3%	549	240	43.7%
Miscellaneous	Soils and Fines	669	0	0.0%	662	0	0.0%	654	0	0.0%	647	0	0.0%
Miscellaneous	Other Composite Materials - Durable and/or inert	2,949	0	0.0%	2,916	0	0.0%	2,883	0	0.0%	2,850	0	0.0%
Miscellaneous	*Total Miscellaneous*	22,356	1,926	8.6%	22,103	1,923	8.7%	21,852	1,921	8.8%	21,604	1,918	8.9%

		2032			2033			2034			2035			2036		
		MSW generated (Tons)	MSW Diverted	% MSW Diverted	MSW generated (Tons)	MSW Diverted	% MSW Diverted	MSW generated (Tons)	MSW Diverted	% MSW Diverted	MSW generated (Tons)	MSW Diverted	% MSW Diverted	MSW generated (Tons)	MSW Diverted	% MSW Diverted
	Material	166,967	34,697	20.8%	165,074	34,631	21.0%	163,202	34,584	21.2%	161,351	35,248	21.8%	159,522	34,804	21.8%
Paper	Newspaper	6,075	2,763	45.5%	6,006	2,759	45.9%	5,938	2,755	46.4%	5,871	2,751	46.9%	5,804	2,747	47.3%
Paper	Corrugated Cardboard	16,609	15,827	95.3%	16,421	15,804	96.2%	16,235	15,781	97.2%	16,421	16,122	98.2%	15,869	15,736	99.2%
Paper	Other Recyclable Paper (Total)	17,997	390	2.2%	17,793	389	2.2%	17,591	389	2.2%	17,793	397	2.2%	17,194	387	2.3%
Paper	Other Compostable Paper	11,032	119	1.1%	10,906	119	1.1%	10,783	119	1.1%	10,906	122	1.1%	10,540	119	1.1%
Paper	*Total Paper*	51,713	19,099	36.9%	51,126	19,071	37.3%	50,546	19,044	37.7%	50,991	19,391	38.0%	49,407	18,988	38.4%
Metal	Ferrous/Aluminum Containers (Total)	2,939	306	10.4%	2,906	305	10.5%	2,873	305	10.6%	2,906	311	10.7%	2,873	311	10.8%
Metal	Other Ferrous Metals	8,916	2,346	26.3%	8,815	2,343	26.6%	8,715	2,339	26.8%	8,815	2,390	27.1%	8,715	2,386	27.4%
Metal	Other Non-Ferrous Metals (Total)	2,077	360	17.3%	2,054	359	17.5%	2,031	359	17.7%	2,054	367	17.9%	2,031	366	18.0%
Metal	*Total Metals*	13,932	3,011	21.6%	13,774	3,007	21.8%	13,618	3,003	22.0%	13,774	3,068	22.3%	13,618	3,063	22.5%
Plastic	PET Containers	1,526	421	27.6%	1,509	421	27.9%	1,492	420	28.2%	1,509	429	28.4%	1,492	429	28.7%
Plastic	HDPE Containers	1,414	669	47.3%	1,397	670	47.9%	1,382	667	48.3%	1,397	681	48.8%	1,382	680	49.2%
Plastic	Other Plastic (3-7) Containers	298	10	3.5%	294	10	3.5%	291	10	3.5%	294	11	3.6%	291	10	3.6%
Plastic	Film Plastic	9,549	682	7.1%	9,441	681	7.2%	9,334	680	7.3%	9,441	695	7.4%	9,334	694	7.4%
Plastic	Other Plastic (Total)	10,145	52	0.5%	10,030	55	0.5%	9,916	55	0.6%	10,030	56	0.6%	9,916	56	0.6%
Plastic	*Total Plastics*	22,932	1,835	8.0%	22,672	1,837	8.1%	22,415	1,833	8.2%	22,672	1,872	8.3%	22,415	1,870	8.3%
Glass	Glass Bottles, Jars and Containers	6,535	396	6.1%	6,461	396	6.1%	6,388	395	6.2%	6,461	404	6.2%	6,388	403	6.3%
Glass	Other Glass (Flat glass, dishware, light bulbs, etc.)	678	0	0.0%	670	0	0.0%	662	0	0.0%	670	0	0.0%	662	0	0.0%
Glass	*Total Glass*	7,213	396	5.5%	7,131	396	5.5%	7,050	395	5.6%	7,131	404	5.7%	7,050	403	5.7%
Organics	Food Scraps	22,631	2,842	12.6%	22,374	2,837	12.7%	22,120	2,834	12.8%	22,374	2,895	12.9%	22,120	2,891	13.1%
Organics	Leaves and Grass / Pruning and Trimmings	10,169	2,962	29.1%	10,053	2,958	29.4%	9,939	2,953	29.7%	10,053	3,017	30.0%	9,939	3,013	30.3%
Organics	*Total Organics*	32,799	5,804	17.7%	32,428	5,795	17.9%	32,060	5,787	18.1%	32,428	5,912	18.2%	32,060	5,904	18.4%
Textiles	Clothing Footwear, Towels, Sheets	6,455	706	10.9%	6,382	705	11.0%	6,310	704	11.2%	6,382	719	11.3%	6,310	718	11.4%
Textiles	Carpet	2,422	0	0.0%	2,395	0	0.0%	2,367	0	0.0%	2,395	0	0.0%	2,367	0	0.0%
Textiles	*Total Textiles*	8,877	706	8.0%	8,777	705	8.0%	8,677	704	8.1%	8,777	719	8.2%	8,677	718	8.3%
Wood	*Total Wood* (Pallets, crates, adulterated and non-adulterated)	8,141	1,929	23.7%	8,049	1,908	23.7%	7,957	1,910	24.0%	8,049	1,932	24.0%	7,957	1,910	24.0%
Miscellaneous	DIY Construction & Renovation Materials	9,386	0	0.0%	9,280	0	0.0%	9,175	0	0.0%	9,280	0	0.0%	9,175	0	0.0%
Miscellaneous	Diapers	2,681	0	0.0%	2,650	0	0.0%	2,620	0	0.0%	2,650	0	0.0%	2,620	0	0.0%
Miscellaneous	Electronics	2,489	269	10.8%	2,461	269	10.9%	2,433	269	11.0%	2,461	274	11.2%	2,433	274	11.3%
Miscellaneous	Tires	2,804	1,406	50.1%	2,772	1,404	50.6%	2,741	1,402	51.1%	2,772	1,432	51.7%	2,741	1,430	52.2%
Miscellaneous	HHW	542	240	44.2%	536	239	44.6%	530	239	45.1%	536	244	45.5%	530	244	46.0%
Miscellaneous	Soils and Fines	639	0	0.0%	632	0	0.0%	625	0	0.0%	632	0	0.0%	625	0	0.0%
Miscellaneous	Other Composite Materials - Durable and/or inert	2,818	0	0.0%	2,786	0	0.0%	2,754	0	0.0%	2,786	0	0.0%	2,754	0	0.0%
Miscellaneous	*Total Miscellaneous*	21,359	1,915	9.0%	21,117	1,912	9.1%	20,878	1,909	9.1%	21,117	1,951	9.2%	20,878	1,948	9.3%

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Population	250,449	250,449	250,110	249,772	249,434	249,097	248,760	248,423	248,087	247,752	247,417	247,082	246,748
MSW Generated (tons)	181,154.00	180,842	178,791	176,764	174,759	172,778	170,819	168,882	166,967	165,074	163,202	161,351	159,522
Per Capita MSW Generated (lbs/person/year)	1,447	1,444	1,430	1,415	1,401	1,387	1,373	1,360	1,346	1,333	1,319	1,306	1,293
MSW Diverted (tons)	35,781.00	35,101	35,049	34,965	34,947	36,107	34,822	34,752	34,697	34,631	34,584	35,248	34,804
Per Capita MSW Diverted (lbs/person/year)	286	280	280	280	280	290	280	280	280	280	280	285	282
MSW Disposed (tons)	145,373.00	145,741	143,742	141,799	139,812	136,671	135,997	134,130	132,270	130,443	128,618	126,103	124,718
Per Capita MSW Disposed (lbs/person/year)	1,161	1,164	1,149	1,135	1,121	1,097	1,093	1,080	1,066	1,053	1,040	1,021	1,011
Per Capita MSW Disposed (lbs/person/day)	3.18	3.19	3.15	3.11	3.07	3.01	3.00	2.96	2.92	2.88	2.85	2.80	2.77

Appendix G – Public Participation and Responsiveness

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK
JEFERSON COUNTY

WATERTOWN DAILY TIMES

DEVELOPMENT AUTHORITY OF NC
317 WASHINGTON ST
WATERTOWN, NY 13601
UNITED STATES

REFERENCE
ACCOUNT: 105784
ORDER: CAMPAIGN 16941 / LINE 28374 — Local Solid Waste Plan
PO# 031663

Christa Woodward, being duly sworn, affirms that s/he is a legal representative of the Johnson Newspaper Corporation, a corporation duly organized and existing under the laws of the state of New York, and having its principal place of business in the city of Watertown and that said corporation is the publisher of Watertown Daily Times, a newspaper published in the city of Watertown, Jefferson County and state of New York, and that a notice, of which the annexed is a printed copy, has been published regularly in said newspaper.

Christa Woodward

Christa Woodward, Legal Representative

Published on: 6/26/2025

FILED ON: 6/26/2025

Sworn to and subscribed before me this 14th day of July 2025

Angel M Spencer

ANGEL M SPENCER
STATE OF NEW YORK
NOTARY PUBLIC
Qualified in Jefferson County
01SP0025481
MY COMMISSION EXPIRES JUNE 3, 2028

795 Wanted To Buy

315-289-6090.
No wedding dresses, suits, or fur.

Real Estate

210 Houses For Sale Jefferson Co.

For Sale by Owner
Open House 11-5
Sat 5/31 and Sun 6/1
157 Dorsey St (Off Arsenal)
Quiet Dead End, Close to Everything.
Newly Remodeled Double Living Room, 4 Bedrooms, 1 1/2 bath, Kitchen and Laundry Room.
Huge 220'x 85' yard.
$275,000 OBO Call 315-816-6106 for Info or Appointment

205 Real Estate Brokers

BRZOSTEKS.COM REAL ESTATE Auction Co. Inc.- Homes, Estates, Farms, Commercial & Waterfront. 1-800-374-SELL. No commission on R.E.

Recreational

820 Boats & Accessories

20ft Mariah Talari 200Z 190hp MerCruiser with open bow and comes with a loadright trailer. Boat is in great condition. In water every year and stored inside.

820 Boats & Accessories

Comes with bimini top. Asking $5000 OBO. Call 315-482-4304 for more details.

Rentals

305 Apts. For Rent Jefferson Co.

Upstairs 2 Bedroom Apartment For Rent - Large Kitchen and Large Living Room. Gas heat. $1150/Month 518-698-5733 Call for more details

365 Commercial Property For Rent

Beautiful and comfortable Office Space for rent 1000 square feet on a hidden second floor of a house in a rural setting in the town of Watertown. 2 rooms and full bathroom. Large Common Area, Limited parking available. Nice quiet area in the Country. Knotty pine ceilings. $4 per sq ft. Negotiable 315-382-1922 Ask for Adam

I have Office/retail/commercial space at 137 East Main St, Gouverneur, NY, 13642 available immediately from 400 Sq ft to 1600 sq ft. Rent will depend on the amt wanted but will include heat and lights. Call Gary Coffie @ 315-323-3719 to discuss options. This is a highly visible location on busy Main Street!!!

Services

542 Home Improvements

A & D Construction
Doors, Windows, Porch, Decks, Painting, Plumbing and Electrical
Call: 315-714-9476

Transportation

2003 Dodge 2500 slt diesel 4x4 quad cab short box truck drives great, mechanically sound, some rust needs electrical work on brakes. $5000.00 inlet NY 13360 315-357-5157 Tim

Wanted -- Costume, Broken and fine Jewelry and Coins. Highest Prices paid in cash. Very Honest, 50 Years experience. I spend the summer in Alexandria Bay, NY. Will Travel
Call Jane 484-345-0884

Fresh Homegrown

Slabaugh Farm Stand
31669 NY St Rt 26
Philadelphia, NY 13673
Open Mon - Sat 8am - 7pm

Fresh Pasture Raise Brown Eggs
Grass Fed Butter
Jams, Local Raw Honey, Maple Syrup
Fresh Cookies Daily
Fresh Baked Goods Friday & Saturday
Fry Pies, Rolls, Breads, Sourdoughbread
Pasture Raise Meat Chickens
Pasture Raise Butcher Hogs
Green Onions
Fresh Rhubarb

Will have Fresh Strawberries starting 2nd week of June.
Now taking orders for Fresh Strawberries

Closed Sundays

We also have a stand in Evans Mills Walmart Parking Lot Every Saturday 11am - 6pm

Senior Care Companion with 18 years of experience and references to show for it.
Looking for private sector works either full or part time. I do light cleaning and laundry, as well as small meal prep.
Background checked and fingerprinted in New York and Delaware State.
Petrina Brace 631-384-4755 Call for more information

THIS MATTER DOES NOT INVOLVE A RESIDENTIAL MORTGAGE

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF JEFFERSON

INDEX NO: EF2024-00003781
D/O/F: 08/23/2024 and refiled 03/31/2025

SUPPLEMENTAL SUMMONS

PLAINTIFF'S ADDRESS:
3325 DULUTH HIGHWAY120, SUITE 102,
DULUTH, GA 30096

BASIS OF VENUE:
Defendant's place of business
and location of property being foreclosed

EQ CAPITAL, LLC,
Plaintiff,
-against-

BRIAN PARR, if living, and if he be dead, grantees, mortgagees, lienors, heirs, devisees, distributes or successors in interest of such of them as may be dead, and their husbands and wives, heirs, devisees, distributes and successors in interest, all of whom and whose names and places of residence are unknown to Plaintiff; K & D REAL ESTATE HOLDINGS, LLC, NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE; PEOPLE OF THE STATE OF NEW YORK; UNITED STATES OF AMERICA;

"JOHN DOES" and "JANE DOES", and "XYZ CORPORATION 1-10" said names being fictitious, parties intended being possible tenants or occupants of premises, and corporations, other entities or persons who claim, or may claim, a lien against the premises,
Defendant(s).

TO THE ABOVE-NAMED DEFENDANTS:

YOU ARE HEREBY SUMMONED to answer the Complaint in this action, and to serve a copy of your Answer, or, if the Complaint is not served with this Summons, to serve a Notice of Appearance on the Plaintiff's Attorneys within twenty (20) days after service of this Summons, exclusive of the day of service, where service is made by delivery upon you personally within the State, or within thirty (30) days after completion of service where service is made in any other manner, and in case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the complaint.

TO THE ABOVE NAMED DEFENDANTS: The foregoing Summons is served upon you by publication pursuant to an Order of the Hon. James P. McClusky, a Justice of the Supreme Court, Jefferson County, entered June 16, 2025 and filed with the complaint and other papers in the Jefferson County Clerk's Office.

THE OBJECT OF THE ACTION is to foreclose a mortgage recorded in the Jefferson County Clerk's Office on Dec. 8, 2022 in Instrument #2022-00021389, covering premises k/a 3162 Huff Road, Cape Vincent, NY 13618 a/k/a Section 49.00. Block 1, Lot 48.31.

TO THE DEFENDANTS, except: K & D REAL ESTATE HOLDINGS, LLC AND BRIAN PARR; The Plaintiff makes no personal claim against you in this action.

TO THE DEFENDANTS: K & D REAL ESTATE HOLDINGS, LLC AND BRIAN PARR ; If you have obtained an order of discharge from the Bankruptcy court, which includes this debt, and you have not reaffirmed your liability for this debt, this law firm is not alleging that you have any personal liability for this debt and does not seek a money judgment against you. Even if a discharge has been obtained, this lawsuit to foreclose the mortgage will continue and we will seek a judgment authorizing the sale of the mortgaged premises.

Dated:

Sandy J. Stolar, Esq.
MARGOLIN, WEINREB & NIERER, LLP
Attorneys for Plaintiff
575 Underhill Boulevard, Suite 224
Syosset, New York 11791
516-921-3838
#102394

LEGAL NOTICE OF ESTOPPEL

The bond resolution, a summary of which is published herewith, has been adopted on May 13, 2025, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Town of Hermon, St. Lawrence County, New York, is not authorized to expend money, or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution. Such resolution was subject to a permissive referendum. The period of time has elapsed for the submission and filing of a petition for a permissive referendum, and a valid petition has not been submitted and filed.
A complete copy of the resolution summarized herewith is available for public inspection during regular business hours at the office of the Town Clerk for a period of twenty days from the date of publication of this Notice.
Dated: Hermon, New York,
June 13, 2025.

/s/ Karen Wayering
Town Clerk

BOND RESOLUTION DATED MAY 13, 2025.
A RESOLUTION SUPPLEMENTING THE BOND RESOLUTION DATED AUGUST 9, 2022, TO AUTHORIZE, SUBJECT TO PERMISSIVE REFERENDUM, THE ISSUANCE OF AN ADDITIONAL $50,000 BONDS OF THE TOWN OF HERMON, ST. LAWRENCE COUNTY, NEW YORK, TO PAY A PORTION OF THE COST OF THE CONSTRUCTION OF IMPROVEMENTS TO AND RECONSTRUCTION OF HEPBURN PUBLIC LIBRARY, IN AND FOR SAID TOWN.

Specific object or purpose: Construction/Reconstruction of Hepburn Public Library
Period of probable usefulness: 25 years, subject to permissive referendum
Previously authorized bonds: $155,500 bonds (8/9/22)
Previously authorized grant expenditure: $466,500
Amount of obligations to be issued: Additional $50,000 bonds
New maximum estimated cost: $672,000
SEQRA: Unlisted Action. Negative Declaration. SEQRA compliance materials on file in the office of the Town Clerk where they may be inspected during regular office hours by appointment.

Town of Edward
Public Hearing
The Town of Edwards Planning Board will hold a Public Meeting on July 10th at 6:00pm at the Edwards Town Hall 161 Main Street Edwards, NY 13635 to review a simple subdivision of a parcel of land at 1002 River Road Edwards, NY. Written and oral concerns will be accepted . Please submit written concerns to Town of Edwards P.O. Box 24 Edwards, NY 13635 prior to the meeting.

Town of Edwards Planning Board

REPOSSESSION SALE

Carthage Savings and Loan National Association will sell for cash or certified check the following at public auction on Monday, June 30, 2025 at 9:30 AM in the parking lot at Covey's Garage 1012 Alexandria Street, Carthage, NY 13619.

2016 Ford Escape
IFMCUOJX2GUC07761

Carthage Savings and Loan National Association reserves the right to bid or withdraw at any time. The bank also reserves the right to reject all bids. The Automobile is SOLD AS IS and there are NO WARRANTIES. Currently we know vehicle has transmission issues

NOTICE OF BOND RESOLUTION

The resolution, a summary of which is published herewith, was adopted on June 17, 2025. The validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Sackets Harbor Central School District is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the constitution.

Jennifer DeForest
District Clerk

SUMMARY OF BOND RESOLUTION

A Bond Resolution adopted by the Board of Education of the Sackets Harbor Central School District on June 17, 2025 authorizes the issuance of bonds and other obligations to purchase and finance one student transport vehicle, including furnishings, equipment, machinery and apparatus as may be required for the purposes for which the vehicles are to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of $177,040. The plan of financing includes the issuance of serial bonds in the aggregate principal amount not to exceed $177,040 and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source. The bonds may be issued such that annual installments of principal and interest are substantially level, as provided by law. Under the Local Finance Law, the student transport vehicles have a period of probable usefulness of five (5) years. Such resolution shall be kept available for public inspection in the District Offices during regular business hours for twenty days following this publication.

Notice to Bidders and Newspaper Advertisement

The State University of New York at SUNY Potsdam will receive sealed bids for project number 061625 titled SUNY Potsdam Flagg Advising Electrical until 3:00 p.m. local time on Friday, July 11, 2025 at Raymond Hall Room 518, where such proposals will be publicly opened and read aloud.

All work on this Contract is to be completed within/by September 30, 2025.

Bidding and Contract Documents may be examined free of charge at the campus and at the following locations.

An optional walk through will be held on Tuesday, June 24, 2025, at 11:00 a.m. All vendors should report to Procurement Services in Raymond Hall room 518.

Bids must be submitted in duplicate in accordance with the instructions contained in the Information for Bidders. Security will be required for each bid in an amount not less than five (5) percent of the Total Bid.

It is the policy of the State of New York and the State University of New York to encourage minority business enterprise participation in this project by contractors, subcontractors and suppliers, and all bidders are expected to cooperate in implementing this policy.

The State University of New York reserves the right to reject any or all bids.

NOTICE OF FILING
COMPLETED ASSESSMENT ROLL WITH CLERK
After Grievance Day
(Pursuant to Section 516 of the Real Property Tax Law)
Notice is hereby given that the Assessment Roll for the Town of Rutland in the County of Jefferson for the year 2025, has been finally completed by the undersigned Assessors, and certified copy thereof filed in the office of the Town Clerk on the 1st day of July, 2025 where the same will remain open to the public for inspection until October 1St.
Dated this 20th day of June, 2025.
James M. Rounds Jr.
Assessor(s)
Town of Rutland

NOTICE OF FILING COMPLETED
ASSESSMENT ROLL WITH CLERK
After Grievance Day
(Pursuant to Section 516 of the Real Property Tax Law)
Notice is hereby given that the Assessment Roll for the Town of Hounsfield in the County of Jefferson for the year 2025 has been finally completed by the undersigned Assessors and certified copy thereof filed in the office of the Town Clerk on the 1st day of July 2025 where the same will remain open to the public for inspection until October 1st.
Dated this 20th day of June 2025
James M Rounds Jr.
Assessor
Town of Hounsfield

Public Notice – Local Solid Waste Management Plan Comment Period

The Development Authority of the North Country, in partnership with Jefferson, Lewis, and St. Lawrence counties, has released the draft of its updated Local Solid Waste Management Plan (LSWMP), outlining goals and strategies for the next 10 years (2026–2035). This plan serves as a blueprint for managing waste and recycling across the tri-county region in an environmentally responsible and economically sustainable manner.

Local planning units across New York State are required by the Department of Environmental Conservation (DEC) to periodically update their LSWMPs. The current plan is set to expire at the end of 2025. This update reflects the region's continued commitment to improving recycling programs, reducing landfill dependency, and promoting public education and waste reduction initiatives.

Residents, businesses, and community organizations throughout Jefferson, Lewis, and St. Lawrence counties are invited to review the draft plan and share feedback during the public comment period, which is now open and ends August 18th. A Public Information Meeting will be held on July 29th, 6:00 pm at the Solid Waste Management Facility in Rodman to provide an overview of the plan and collect public input. The meeting will be in person, with additional details posted on the Authority's website www.danc.org .

To view the draft LSWMP or learn more about the public meeting, visit www.danc.org and follow the link to "View the Local Solid Waste Management Plan." Copies are available for public review at the Rodman Town Office and at the Solid Waste Management Facility. Comments may be submitted by email to recycle@danc.org or mailed to:

Development Authority of the North Country
23400 NYS Rt 177
Rodman, NY 13682

All comments must be received by August 18th.

NOTICE OF FILING FINAL ASSESSMENT ROLL
NOTICE is hereby given that the Final Assessment Roll for the Town of Edwards, St. Lawrence County, New York, for the year 2025 has been finally completed and verified by the undersigned assessors and a certified copy thereof filed in the office of the Town Clerk of the Town of Edwards on the 1st of July, 2025 to remain on file for public inspection. The final assessment roll is also available for viewing on the assessing unit's website - www.edwardsny.com or the St Lawrence County website - stlawco.gov - per requirement of RPTL section 1590.
Dated: June 23, 2025

Kathleen Besaw
ASSESSOR(S)

NOTICE OF FILING COMPLETED
ASSESSMENT ROLL WITH CLERK
After Grievance Day
(Pursuant to Section 516 of the Real Property Tax Law
Revised by L 1970 ch957)
Notice is hereby given that the Assessment Roll for the Town of Adams in the County of Jefferson for the year 2025 has been finally completed by the undersigned Assessors, and certified copy thereof filed in the office of the Town Clerk on the First day of July, 2025 where the same will remain open to the public for inspection until October 1st.
Dated this First day of July 2025.
Roger E. Tibbetts
Assessor(s)
Town of Adams

Appendix H – Resolution Adopting 2026-2035 LSWMP

Board Resolution No. 2026-XX-XX
XXXXX XX, 2026

AUTHORIZING THE FORMAL ADOPTION OF THE 2026 LOCAL SOLID WASTE MANAGEMENT PLAN

Whereas, the Development Authority of the North Country (herein called the "Authority") has served as the lead agency and Planning Unit responsible for the preparation and implementation of the region's Local Solid Waste Management Plan (LSWMP), in accordance with the provisions of 6 NYCRR Part 366; and

Whereas, the Authority submitted a draft of the updated LSWMP to the New York State Department of Environmental Conservation (NYSDEC) and responded to requested clarifications; and

Whereas, the Planning Unit has received written confirmation from the NYSDEC that the 2026 LSWMP is approvable, as included in Appendix I of the Plan; and

Whereas, it is in the best interest of the Authority and the communities it serves to formally adopt the 2026 LSWMP as a guiding document for solid waste management policy and implementation over the planning period;

Now, Therefore, Be It Resolved by the Board of Directors of the Development Authority of the North Country:

That the Development Authority of the North Country hereby formally adopts the 2026 Local Solid Waste Management Plan as the official plan for the Planning Unit.

That the Executive Director of the Authority, or their designee, is authorized and directed to submit any required documentation to the NYSDEC confirming adoption and to take all necessary steps to implement the goals and strategies outlined in the 2026 LSWMP.

That a certified copy of this resolution, along with the finalized plan including Appendix I, be maintained in the Authority's official records and shared with the NYSDEC as required.

That this Resolution shall take effect immediately.

Appendix I – DEC Approval Letter for 2026-2035 LSWMP

Appendix J – Education and Outreach

2025 Free Household Hazardous Waste Collection Days

Open ONLY to Residential Households in Jefferson, Lewis, & St. Lawrence Counties!

St. Lawrence	Jefferson	Lewis	St. Lawrence	Jefferson
May 17th	June 7th	September 13th	September 27th	October 11th
8:00am - 1:00pm	8:00am - 12:00pm	8:00am - 12:00pm	8:00am - 1:00pm	8:00am - 12:00pm
SLC Fairgrounds 217 Rock Island Rd Gouverneur, NY	Jefferson Cty Hwy Dept 21897 County Rt 190 Watertown, NY	Lewis Cty Fairgrounds 5485 Bostwick St Lowville, NY	85 Robinson Rd Massena, NY	Jefferson Cty Hwy Dept 21897 County Rt 190 Watertown, NY

The following materials WILL be accepted:

- Antifreeze
- Oil & Latex Paints
- Fluorescent Light Tubes
- Pesticides
- Vehicle Fluids *(NO motor oil)*
- Solvents
- Adhesives
- Epoxy Resins
- Polishes & Waxes
- Pool Chemicals
- Photography Chemicals
- Household Cleaning Products
- Driveway Sealers
- Wood Preservatives
- Corrosives
- Home Chemistry Sets
- Aerosol Cans Containing Product
- Products Containing Mercury
  (No Thermostats)

The following materials WILL NOT be accepted:

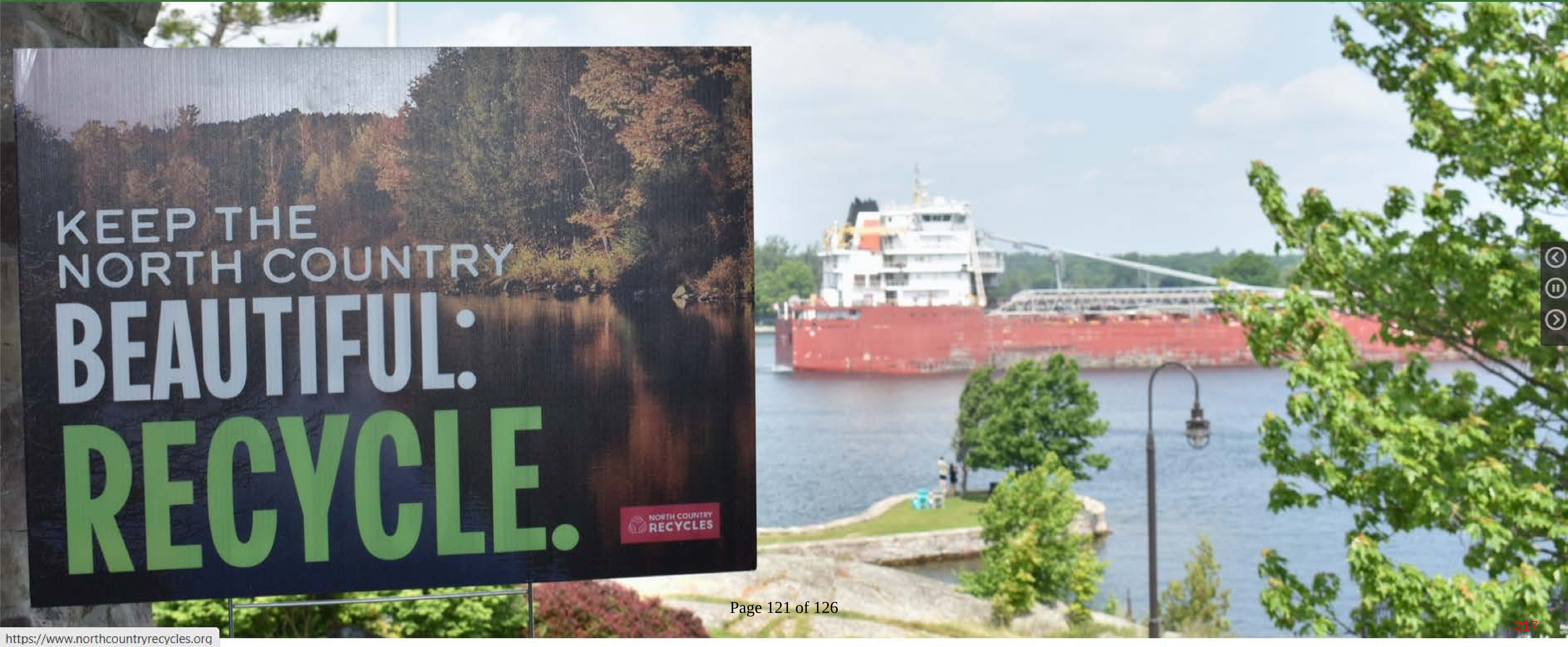
- Propane Cylinders / Tanks
- Tires & Motor Oil *(Recycle at a Service Station)*
- Asbestos
- Materials Containing PCBs
- Construction & Demolition Material
- Smoke Detectors (*Manufacturer Mail-in)*
- Non-residential Hazardous Wastes
- Automotive Batteries *(Recycle at Retailer)*
- Explosives, Flares and Munitions
- Non-Hazardous Recyclable Materials
- Radioactive Materials
- Empty Aerosol Cans *(Put in Recycling Bin)*
- E-waste (TVs or Computers)
- Single Use & Rechargeable Batteries
- Commercial or Agricultural Hazardous Wastes

Got Paint? NY has a new FREE program that helps you recycle latex & oil based paints. You can take your old paint anytime to certain paint store by going online to www.paintcare.org .

Got Pharmaceuticals? Unneeded prescription & OTC medications from residential households will be collected by Law Enforcement Officials at the Jefferson and St. Lawrence County events.

NORTH COUNTRY RECYCLES .org

Sponsored by the Development Authority of the North Country, Jefferson, Lewis and St. Lawrence Counties, & the NYS Department of Environmental Conservation. For more information call: 315-661-3233


KEEP THE
NORTH COUNTRY
BEAUTIFUL:
RECYCLE.
NORTH COUNTRY
RECYCLES

TOUR THE LANDFILL

DEVELOPMENT AUTHORITY OPEN HOUSE
AUG 28, 2025 4:00 PM - 6:00 PM
MATERIALS MANAGEMENT FACILITY
23400 ROUTE 177, RODMAN

Bus Tours

See the entire landfill on a guided bus tour. Learn what happens to your garbage and how the facility provides environmentally sustainable waste disposal.

Recycle/Exchange Hardcover Books

Bring your unwanted hardcover books to be recycled instead of disposed of as trash. Look through what others bring and take something home! Hardcover books only - paperbacks can be recycled with your paper recyclables.

Hands-On Displays

Learn about what the various divisions of the Development Authority do to help communities and encourage economic growth.

Recycle Towels & Small Blankets

Bring unwanted clean towels and small blankets to be donated to animal shelters and used in the care of pets waiting for their forever homes. Towels and small blankets only. They can be faded or worn, but please make sure they're clean.

Development Authority of the North Country

For more information: 315-661-3200

www.danc.org www.northcountryrecycles.org


NORTH COUNTRY RECYCLES
A SAFER WAY TO
GET RID OF PAINT


NORTH COUNTRY RECYCLES
NO COST,
NO APPOINTMENT,
NO MESS


NORTH COUNTRY
RECYCLES
PAINT CAN BE
RECYCLED, TOO!

Please do your part in recycling for a clean North Country environment.

Development Authority of the North Country

Recycling is required by New York State Law.
Recyclables cannot be mixed in with the trash.
For more information, please visit:
www.northcountryrecycles.org
www.facebook.com/NorthCountryRecycles

CARDBOARD

Lightweight Cardboard (Cereal & Food Boxes)

Corrugated Cardboard

Pizza Boxes

DO NOT INCLUDE: Wax, Plastic, Styrofoam or Metal Coated Cardboard

PAPER

Newspaper & Inserts

Junk Mail, Circulars, Magazines & Catalogs

Phone & Paperback Books

Brown Grocery Bags

Milk, Juice & Broth Cartons

DO NOT INCLUDE: Hard Cover Books, Napkins, Paper Plates or Tissue Paper

PLASTIC

Plastic Bottles & Containers

Milk & Water Jugs

Cottage Cheese, Yogurt & Pudding Cup Containers

Soap & Detergent Containers

DO NOT INCLUDE: Plastic Bags, Styrofoam Containers, Toys, Motor Oil Bottles, Prescription Bottles or Clothes Hangers

METAL

Food & Beverage Cans

Deposit Cans

Clean Aluminum Foil

Aluminum Plates & Trays

Empty Aerosol Cans

Metal Lids

DO NOT INCLUDE: Propane Tanks, Metal-Cardboard Containers (Cocoa & Motor Oil), Clothes Hangers, Silverware, Small Appliances or Paint Cans

GLASS

Green, Amber & Clear Containers

Canning Jars

Liquor & Wine Bottles

Food & Beverage Containers

DO NOT INCLUDE: Broken Glass, Drinking Glasses, Ovenware or Ceramics, Dishes, Mirrors, Window Glass or Light Bulbs

Board Resolution No. 2026-08-61
August 27, 2026

CAPITAL PROJECT BUDGET AMENDMENT 2
TELECOMMUNICATIONS DIVISION
NATIONAL GRID NETWORK EXPANSION PROJECT

Whereas, pursuant to **Resolution No. 2025-08-47**, the Development Authority of the North Country (Authority) authorized a capital project in the amount of $300,000 for the purchase of Dense Wave Division Multiplexing (DWDM) equipment to create a 10 Gigabit per second (Gbps) wave core ring to support the National Grid Network Expansion Project (Project No. 30782), and

Whereas, **Resolution No. 2025-08-47 "***anticipated that National Grid will request additional projects to construct fiber from the 10 Gbps wave core ring to National Grid's locations*" and that "*such requests will require board authorization as additional capital outlay by the Authority to construct fiber will be required*", and

Whereas, pursuant to **Resolution No. 2025-12-70**, the project budget was increased to $3,310,000 to include connecting twenty-one National Grid locations, and

Whereas, the National Grid service area includes a large majority of Jefferson, Lewis and St. Lawrence counties and this project will provide a more reliable and secure power monitoring, operations, and management network, and

Whereas, National Grid has requested an additional project to construct fiber from the 10 Gbps wave core ring to National Grid's locations, and

Whereas, National Grid has requested that an additional substation in the Town of Fine be connected at an estimated cost of $654,000, bringing the total number of National Grid locations to be connected to twenty-two at an estimated project cost of $3,964,000, and

Whereas, National Grid will enter into a twenty-year Indefeasible Right of Use (IRU) with the Authority for all locations to be connected to the 10 Gbps wave core ring, and

Whereas, the IRU will require payment by National Grid for capital cost to construct the additional projects prior to the Authority incurring capital expenditures, and

Whereas, this segment will be connected utilizing underground construction methods so no make-ready licensing will be required, and

Whereas, the revenue generated from this project will cover the capital and operating costs for the term of the IRU.

Now, therefore be it

RESOLVED, that the Development Authority of the North Country does hereby authorize and direct the Executive Director to negotiate and enter into an addendum to the twenty-year Indefeasible Right of Use with National Grid for the construction and connection of the additional National Grid substation to the 10 Gbps wave core ring, and be it further

RESOLVED, that upon execution of said addendum to the twenty-year Indefeasible Right of Use, the Development Authority of the North Country hereby authorizes the Chief Financial Officer to increase the existing capital project budget for the National Grid Network Expansion (Project No. 30782) from $3,310,000 to $3,964,000.

CAPITAL BUDGET AMENDMENT
TELECOMMUNICATIONS DIVISION
NTIA/NATIONAL GRID MIDDLE MILE PROJECT

Whereas, pursuant to **Resolution No. 2022-09-71,** the Development Authority of the North Country (Authority) established a $24,450,000 capital project budget for the NTIA/National Grid Middle Mile Capital Project (Project 30-693) within the Telecommunications Division, and

Whereas, the Authority and Niagara Mohawk Power Corporation, d/b/a National Grid, entered into a Joint Development Agreement (JDA) dated March 8, 2024 to deploy open access fiber optic infrastructure to support community broadband deployment, connection of community anchor institutions, and support communication needs of critical infrastructure. The JDA outlines the principles of the agreement between the Authority and National Grid for the purposes of completing the NTIA/National Grid Middle Mile Capital Project and for operating the network post construction, and

Whereas, in 2022 this project was intended to construct approximately 350 miles of new middle mile fiber utilizing a grant of $14,547,750 from the National Telecommunications and Information Administration (NTIA) and $8,900,000 of in-kind services associated with electrical make-ready and up to $1,002,250 in cash from National Grid as project match, and

Whereas, due to increases in make-ready costs, the project scope has been modified to construct approximately 256 miles of middle mile fiber utilizing the NTIA grant of $14,547,750 with National Grid increasing its in-kind services associated with make-ready by $5,597,750 to $14,497,750, and up to $1,002,250 cash as project match, and

Whereas, the $5,597,750 increase in make-ready costs reflects a direct increase in in-kind services by National Grid and does not reflect an increase in cash expenditures by the Authority, and

Whereas, upon the recommendation of Executive Management, now therefore be it

RESOLVED, that the Development Authority of the North Country does hereby authorize the Chief Financial Officer to increase the existing capital project budget for the NTIA/National Grid Middle Mile (Project 30-693) from $24,450,000 to $30,047,750 to reflect the $5,597,750 increase in National Grid in-kind services for make-ready.

Board Resolution No. 2026-08-63
August 27, 2026

CAPITAL PROJECT AUTHORIZATION
TELECOMMUNICATONS DIVISION
NEW YORK STATE ELECTRIC & GAS

Whereas, New York State Electric & Gas (NYSEG), and its subcontractor Applied Energy Services (AES), have requested that the Development Authority of the North Country (Authority) develop a broadband solution to support connectivity across multiple locations within its Franklin County service area, and

Whereas, NYSEG's project will provide more reliable and secure power monitoring, operations, and management network, and

Whereas, the Authority has designed a solution that will require the installation of approximately 5.1 miles of new underground dark fiber to support connectivity between four (4) substations with a construction cost of $1,309,000, and

Whereas, NYSEG will pay the Authority for a twenty-year Indefeasible Right of Use (IRU) that will include 5.1 miles of new fiber and 12.5 miles of existing Authority telecommunications network fiber, and

Whereas, the revenue generated from this project will cover the capital and operating costs for the term of the IRU.

Now, therefore be it

RESOLVED, that the Development Authority of the North Country does hereby authorize and direct the Executive Director to negotiate and enter into a twenty-year Indefeasible Right of Use with NYSEG for its Franklin County Network Expansion project, and be it further

RESOLVED, that upon receipt of payment for the projected capital costs, the Development Authority of the North Country hereby authorizes the Chief Financial Officer to establish a new Telecommunications capital project, titled NYSEG Franklin County Network Expansion, in the amount of $1,309,000 to construct approximately 5.1 miles of new underground dark fiber.

Development Authority of the North Country

Board Resolution No. 2026-08-64
August 27, 2026

CAPITAL PROJECT AUTHORIZATION
TELECOMMUNICATIONS DIVISION
FRANKLIN COUNTY MUNICIPAL INFRASTRUCTURE PROJECT (MIP1)

Whereas, pursuant to **Resolution No. 2023-12-87**, the Development Authority of the North Country (Authority) authorized the Executive Director to negotiate and execute an agreement with Franklin County (County) under which the County would construct approximately 50 miles of fiber in Franklin County between Chateauguay and Brainardsville (i.e., Franklin County Municipal Infrastructure Project (MIP1 Project)), and once constructed, the Authority would accept ownership and operate the fiber infrastructure, and

Whereas, the Authority and the County entered into a Joint Development Agreement (JDA) dated January 31, 2025 to deploy open access fiber optic infrastructure to support community broadband deployment, connection of community anchor institutions, and support communication needs of critical infrastructure. The JDA outlines the principles of the agreement between the Authority and the County for the purposes of completing the MIP1 Project and for operating the network post construction, and

Whereas, due to delays in the pole owner application review and make ready construction process, Franklin County could not complete the MIP 1 Project by the Project Closure Date of August 31, 2026, documented in the JDA, and

Whereas, these project delays resulted in additional labor for the Authority to complete the tasks outlined in Section 6.3 (a) of the JDA, based on a revised project completion date of December 31, 2026, and

Whereas, NYS Empire State Development has approved the revised scope of the MIP 1 Project from the originally proposed 50 miles to 0.8 miles of fiber, and

Whereas, in accordance with the JDA a post construction inspection of the 0.8 miles of fiber constructed by the County noted several deficiencies that were documented in a letter to the County dated December 4, 2025, and

Whereas, the County has requested that the Authority complete remediation of the constructed facilities to comply with the Authority’s standard construction practices, and the Authority has agreed to perform these services for an additional fee not to exceed \$102,753, of which \$40,000 is required for construction remediation.

Now, therefore be it

RESOLVED, the Development Authority of the North Country board of directors authorizes the Executive Director to negotiate and execute an amended Joint Development Agreement with Franklin County to accept ownership and operate approximately 0.8 miles of fiber in Franklin County. Said agreement shall

be for ten years and shall require that Franklin County reimburse the Development Authority of the North Country for expenses incurred that are in excess of revenue in any year of the agreement. Such reimbursement applies only to expenses incurred and revenue generated on the 0.8 miles of telecommunications infrastructure in Franklin County that was constructed as part of the MIP 1 Project, and be it further

RESOLVED, upon execution of the Joint Development Agreement Amendment, the Development Authority of the North Country does hereby authorize the Chief Financial Officer to establish a Telecommunications Division Capital Project, "Franklin County Municipal Infrastructure Project (MIP1)", in the amount of $40,000.

Board Resolution No. 2026-08-65
August 27, 2026

CAPITAL PROJECT AUTHORIZATION
TELECOMMUNICATONS DIVISION
FRANKLIN COUNTY MUNICIPAL INFRASTRUCTURE PROGRAM (MIP3) PROJECT

Whereas, Franklin County (County) and its Internet Service Provider (ISP), Hudson Valley Wireless, have requested that the Development Authority of the North Country (Authority) provide connectivity to the Authority's Open Access Telecommunications Network to support the County's MIP3 Project, and

Whereas, the County's MIP3 Project will provide broadband access to 1,439 unserved households through the construction of 144 miles of fiber optic cable, and

Whereas, the County and its ISP will be responsible for the operation and maintenance of all infrastructure constructed as part of its MIP3 Project, and

Whereas, a ten-year Indefeasible Right of Use (IRU) was requested by the County to provide three 10 Gbps Ethernet services, and

Whereas, a capital investment of approximately $45,900 will be required to purchase the required equipment and complete the construction to provide such services, and

Whereas, the revenue generated from this project will cover the capital and operating costs for the term of the IRU.

Now, therefore be it

RESOLVED, that the Development Authority of the North Country does hereby authorize and direct the Executive Director to negotiate and enter into a ten-year Indefeasible Right of Use with Franklin County for its MIP3 project, and be it further

RESOLVED, upon execution of the ten year Indefeasible Right of Use, the Development Authority of the North Country hereby authorizes the Chief Financial Officer to establish a new Telecommunications capital project, titled Franklin County MIP3 Project, in the amount of $45,900.00.

Development Authority of the North Country

Board Resolution No. 2026-08-66
August 27, 2026

ARMY SEWER LINE
SEWER SERVICE AGREEMENT WITH THE TOWN OF PAMELIA
AMENDMENT 2

Whereas, the Development Authority of the North Country (Authority) approved a Sewer Service Agreement (Agreement) with the Town of Pamelia pursuant to **Resolution No. 2022-10-89**, and

Whereas, the Authority approved Amendment No. 1 to the Agreement pursuant to **Resolution No. 2024-09-67**, and

Whereas, the Town of Pamelia has requested approval to add a new connection for an emergency bypass at its Sewer District 9 pump station, and

Whereas, Authority staff have reviewed the Town of Pamelia's request and recommend approval of the attached Amendment No. 2 to the Agreement.

Now, therefore be it

RESOLVED, that the Development Authority of the North Country does hereby authorize and direct the Executive Director execute the attached Amendment No. 2 to the Sewer Service Agreement with the Town of Pamelia.

<u>SEWER SERVICE AGREEMENT</u>

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
&
TOWN OF PAMELIA SEWER DISTRICTS NO. 3, 4, 5 & 9

AMENDMENT NO. 2

WHEREAS, the Development Authority of the North Country (Authority) and the Town of Pamelia (Town) entered into a Sewer Service Agreement (Agreement) dated January 1, 2023, and

WHEREAS, the Authority and the Town entered into Amendment 1 to the Agreement dated November 11, 2025, and

WHEREAS, the Town has requested approval to add a new connection for emergency bypass at its Sewer District 9 pump station.

AGREEMENT
In consideration of the mutual covenants herein contained, the Parties agree as follows:

1. The Agreement is hereby amended by deletion of the existing language of Article 1, Section 102. <u>Point of Delivery,</u> and addition of new language as follows:

   "Sewage from Sewer District 4 shall enter Sewer District 3 on Liberty Avenue. Sewage from Sewer District 5 shall enter Sewer District 3 on Rt. 37 south of Alder Street and flow into the Authority's sewer system through a single connection point at 23557 NYS Route 37, Watertown, NY. Sewage from Sewer District 9 shall be pumped into the Authority's sewer system force main through two metered connections, or an emergency bypass connection. The connection points are illustrated in "**Exhibit B"**."

2. The Town is authorized to enter into this Agreement by Resolution dated ________________________, a certified copy of which is attached as Exhi**bit "A".**

3. The Agreement is hereby amended by the replacement of Exhibit B.

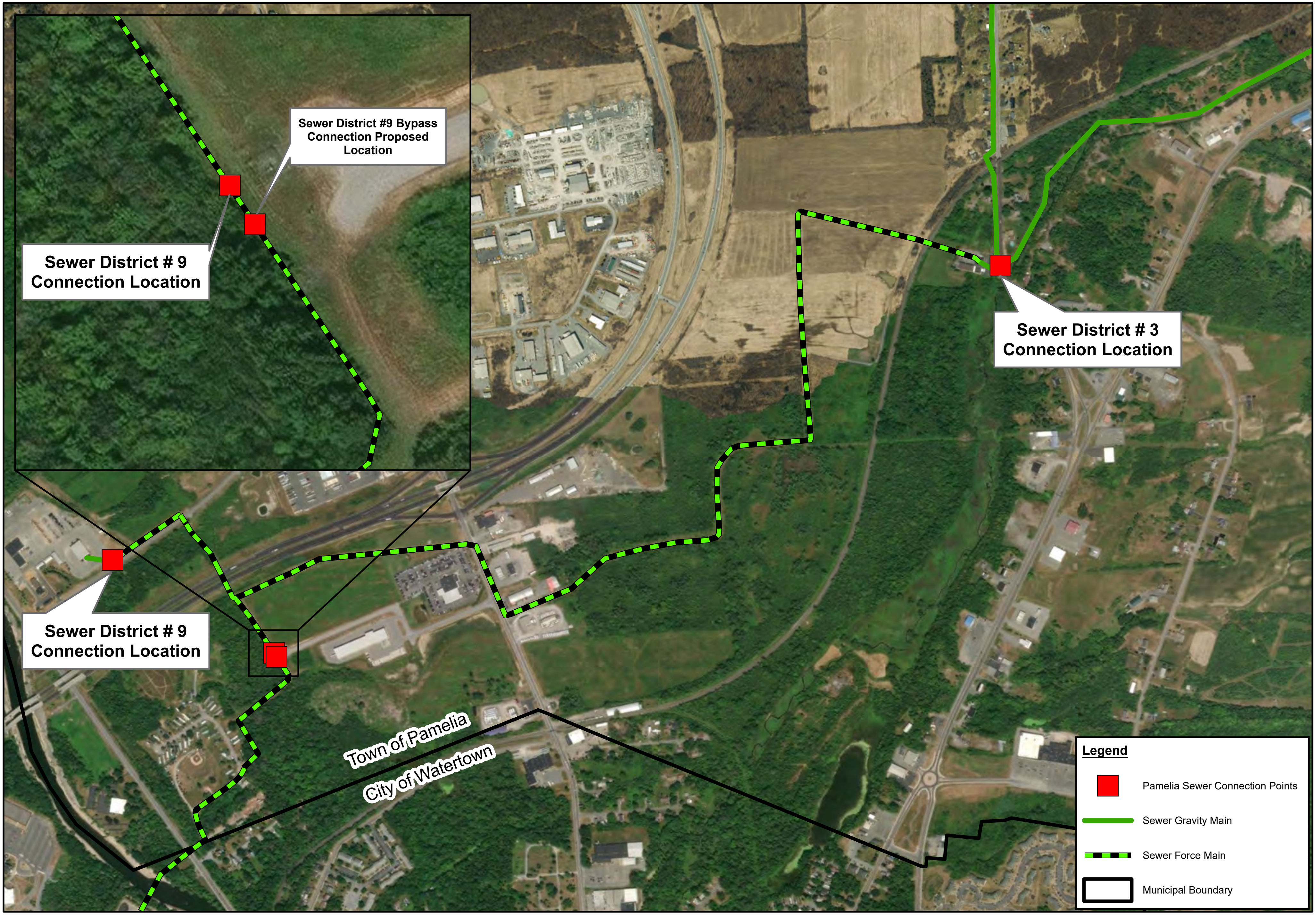
4. All terms and conditions of the Agreement, except as herein amended, shall remain in full force and effect.

All of the above is established by the signatures of the authorized representatives of the parties hereto.

The return of one signed copy of this Amendment, together with the formal resolution of approval, constitutes acceptance of this Amendment.

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY	TOWN OF PAMELIA
By: ____________________________ Carl E. Farone, Jr. Executive Director	By: ____________________________ Scott Allen Town Supervisor
Date: __________________________	Date: __________________________

Exhibit B



Development Authority of the North Country
Engineering Division, GIS
23557 NYS Route 37
Watertown, NY 13601
Contact: GISSupport@danc.org

N

**Town of Pamelia
Sewer District #3 &
#9 Connections**

Scale: 1 Inch = 1,030 Feet

Author: Jonathan J. "JJ" Schell

Date: 8/10/2026

Document Name: PameliaSD3and9Connection_Map_2026

Revisions:

Document Path: M:\Company44\Pamelia\GIS Support Tickets\8.6.26\PameliaSD3and9Connection_Map_2026.aprx

Development Authority of the North Country

Board Resolution No. 2027-08-67
August 27, 2026

REGIONAL WATER LINE
FY 2027 OPERATING BUDGET AMENDMENT
WATER QUALITY DIVISION

Whereas, the Development Authority of the North Country adopted an Operating Budget for the Regional Water Line for FY 2027 pursuant to **Resolution No. 2026-02-12**, and

Whereas, the FY 2027 budget authorized expenditures of $9,000 for Building Maintenance (GL 5804), and

Whereas, the Town of Cape Vincent Pump Station requires an emergency electrical repair to address failing conduit between the electrical pole and the Pump Station causing water to enter the conduit and the main electrical panel, and

Whereas, the Authority and the Town of Cape Vincent have an agreement that requires that shared costs be split equally since both parties utilize the Pump Station to serve their customers, and

Whereas, seven quotes for this repair were received and the lowest responsive and responsible bidder was selected following the Authority's procurement process, and

Whereas, it is estimated that the Authority will require an additional $17,600 to complete the repair, bringing the total Building Maintenance budget to $26,600, and

Whereas, the additional Regional Water Line expense of $17,600 will be taken from reserve funds, and

Whereas, the Town of Cape Vincent has been provided the quotes and is aware of this required expense.

Now, therefore be it

RESOLVED, that the Development Authority of the North Country hereby amends the FY 2027 Regional Water Line Budget to be funded from reserves as follows:

	Current Budget	Proposed Increase	Amended Budget
Building Maintenance (GL 5804)	**$ 9,000**	**$17,600**	**$26,600**