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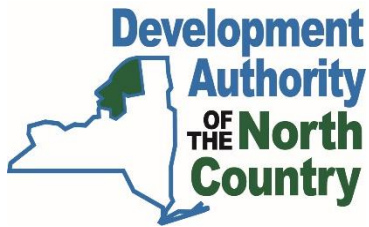
# 2021-2022 FINAL BUDGET



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February 25, 2021





**Board Resolution No. 2021-02-39**  
**February 25, 2021**

**APPROVING FISCAL YEAR 2021-2022 ADMINISTRATIVE BUDGET,  
CAPITAL PROJECTS, ADMINISTRATIVE ALLOCATIONS  
AND AUDIT COMMITTEE BUDGET**

Whereas, the Development Authority of the North Country has caused to be prepared and has reviewed the Fiscal Year 2021-2022 Administrative Budget detailed by the attached Appendix A, and

Whereas, upon recommendation by staff, it is determined that certain capital projects are necessary as set forth on the capital projects schedule as Appendix B, and

Whereas, it is necessary for the Development Authority of the North Country to restrict certain funds, as detailed by the attached Appendix C, and to, upon request, receive legislative initiatives to administer, and

Whereas, the Development Authority of the North Country allocates gross administrative charges to operating companies as detailed by the attached Appendix D, and

Whereas, the Audit Committee retains Certified Public Accountants to perform audits of the financial statements and internal controls and requires a budget for such services as follows:

Financial Audit	\$38,200
Miscellaneous Accounting Services	<u>\$ 5,000</u>
	\$43,200

Now, upon recommendation of the Finance & Budget Committee, therefore be it

**RESOLVED, by the Development Authority of the North Country that:**

- 1. The Fiscal Year 2021-2022 Administrative Budget and line items contained therein, as proposed and set forth in Appendix A, is hereby approved and adopted.**
- 2. The Administrative capital projects for the Fiscal Year 2021-2022, as set forth in Appendix B, are hereby approved and the Executive Director is hereby authorized and directed to undertake and pay for such projects, including contracting, therefore, on such terms and conditions as he shall determine. Further, capital funds that were previously approved but not fully expended are carried forward for use in Fiscal Year 2021-2022.**

3. **The Schedule of Restricted / Board Designated Reserves, as proposed and set forth in Appendix C, is hereby approved and adopted. Further, to enhance the Authority’s ability to manage such reserves, the Authority to create and manage reserves is hereby delegated to the Executive Director who shall report such actions to the Finance Committee on a timely basis.**
4. **The Fiscal Year 2021-2022 Administrative Allocations as proposed and set forth in Appendix D are hereby approved and adopted.**
5. **The Audit Committee Budget, as proposed and set forth, is hereby approved and adopted.**
6. **The Executive Director is authorized to receive legislative initiatives on behalf of the Authority and to execute grant agreements and related documents with grant recipients as appropriate.**

Motion by: M. Murray  
 Seconded by: A. Calligaris

Calligaris - <b>Yes</b>	Hefferon - <b>Yes</b>	Johnson – <b>Yes</b>	Mastascusa - <b>Yes</b>
Carter – <b>Yes</b>	Hollenbeck - <b>Present</b>	MacKinnon – <b>Yes</b>	Murray - <b>Yes</b>
Doheny – <b>Present</b>	Hunt - <b>Present</b>	McGrath - <b>Present</b>	Turck - <b>Yes</b>

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

I, the undersigned, Chairman of the Board of Directors of the Development Authority of the North Country, do hereby certify that I have compared the foregoing copy of Resolution No. 2021-02-39 of the Development Authority of the North Country with the original adopted by the Development Authority of the North Country at a meeting of said Authority on the 25th day of February, 2021, and that same is a true and correct copy of such resolution. In testimony whereof, I have hereto set my hand this 25th day of February, 2021.

\_\_\_\_\_  
 Frederick J. Carter  
 Board Chairman

**Administration  
BUDGET FYE 2022  
APPENDIX A**

<u>Account Description</u>		<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>Grant Revenue</b>					
4183	NY State Grants	\$8,916.25	\$10,000.00	\$5,851.25	\$4,000.00
	<b>Total Grant Revenue</b>	<b>8,916.25</b>	<b>10,000.00</b>	<b>5,851.25</b>	<b>4,000.00</b>
<b>Other Income</b>					
4164	Miscellaneous	192,300.65	212,700.00	143,581.80	211,300.00
	<b>Total Other Income</b>	<b>192,300.65</b>	<b>212,700.00</b>	<b>143,581.80</b>	<b>211,300.00</b>
<b>4201</b>	<b>Gain on Sale of Assets</b>	<b>34,266.40</b>	<b>28,000.00</b>	<b>0.00</b>	<b>21,000.00</b>
<b>Interest Income</b>					
4102	Investment Interest Income	302,999.95	314,600.00	79,502.75	98,400.00
420...	Mark to Market Adjustment	87,766.80	0.00	(2,081.42)	0.00
	<b>Total Interest Income</b>	<b>390,766.75</b>	<b>314,600.00</b>	<b>77,421.33</b>	<b>98,400.00</b>
	<b>Total Income</b>	<b>626,250.05</b>	<b>565,300.00</b>	<b>226,854.38</b>	<b>334,700.00</b>
<b>Salaries</b>					
500...	Administrative Wages	1,133,338.47	1,234,732.00	771,304.52	1,212,691.00
500...	Engineering Wages	0.00	0.00	1,235.12	0.00
500...	WQ Wages	813.31	0.00	0.00	0.00
500...	Overtime Wages	876.63	1,000.00	0.00	1,000.00
	<b>Total Salaries</b>	<b>1,135,028.41</b>	<b>1,235,732.00</b>	<b>772,539.64</b>	<b>1,213,691.00</b>
<b>Fringe Benefits</b>					
503...	FICA Expense	75,927.52	94,457.00	58,032.10	82,432.00
503...	Pension Expense	162,517.64	171,365.00	101,978.77	145,280.00
503...	Health Insurance	123,701.58	135,879.00	71,755.48	135,154.00
504...	Retiree Health Insurance	59,297.81	80,330.00	44,676.67	85,343.00
503...	Workers Comp	3,379.30	2,194.00	1,377.53	2,032.00
503...	Disability Insurance	891.78	1,045.00	696.80	2,797.00
5036	Unemployment	0.00	10,000.00	6,592.94	10,000.00
504...	Post Retire Overhead	(30,397.60)	81,751.00	51,966.30	81,254.00
5051	Benefit Admin. Fees	9,585.55	11,020.00	3,251.34	13,730.00
5054	Employee Physicals & Screening	1,141.25	1,575.00	926.25	1,787.00
	<b>Total Fringe Benefits</b>	<b>406,044.83</b>	<b>589,616.00</b>	<b>341,254.18</b>	<b>559,809.00</b>
<b>Operations &amp; Maintenance</b>					
5134	Maintenance Contracts	2,132.57	3,355.00	604.61	2,720.00
5403	Safety Equipment & Supplies	3,650.49	14,000.00	12,006.34	14,046.00
	<b>Total O &amp; M</b>	<b>5,783.06</b>	<b>17,355.00</b>	<b>12,610.95</b>	<b>16,766.00</b>
<b>Office &amp; Administrative</b>					
5053	Misc Employee Costs	4,934.93	5,370.00	1,677.47	5,215.00
5102	Office Rent	74,216.84	107,900.00	67,588.36	121,936.00
5104	Office Supplies	8,311.19	10,000.00	7,052.58	10,000.00
5110	Postage & Shipping	5,211.02	6,000.00	4,128.41	6,000.00
5112	Telephone	3,656.44	4,020.00	1,996.49	5,310.00
5114	Cellular Services	4,328.14	5,800.00	3,207.58	5,500.00
5118	Other Communications	8,003.76	9,480.00	5,857.29	9,600.00
5120	Dues & Subscriptions	4,844.48	5,000.00	941.00	4,415.00
5122	Public Info & Advertising	3,677.34	9,500.00	8,777.48	4,590.00
5123	Promotional Materials	2,327.01	2,500.00	0.00	2,500.00
5130	Office Equipment	6,079.67	6,295.38	3,171.16	10,000.00
5170	Other Office Expenses	1,075.10	1,600.00	761.20	1,600.00
5173	Credit Card Processing Fees	623.59	600.00	357.40	600.00
5202	Employee Mileage Reimbursement	4,821.13	1,500.00	486.45	5,000.00
5204	Empl. Meals & Incidental	1,697.23	2,700.00	0.00	2,700.00

**Administration  
BUDGET FYE 2022  
APPENDIX A**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
5206 Empl. Lodging	3,102.00	445.72	0.00	5,400.00
5270 Travel & Meeting Expense	2,664.83	3,550.00	2,270.10	3,550.00
5370 Training & Development	13,870.30	9,980.00	2,211.45	14,100.00
5402 Employee Uniforms	981.09	1,425.00	0.00	1,425.00
5404 Safety Training	0.00	5,000.00	0.00	10,000.00
5508 Cleaning Services	3,880.00	10,000.00	5,970.00	13,900.00
6102 Board Member Travel & Expenses	650.84	1,750.00	621.00	1,750.00
6104 Sponsorships	8,982.00	7,500.00	1,000.00	9,000.00
<b>Total Office &amp; Admin</b>	<b>167,938.93</b>	<b>217,916.10</b>	<b>118,075.42</b>	<b>254,091.00</b>
<b>Professional Fees</b>				
5924 Legal	23,857.20	59,190.00	48,568.75	35,000.00
5926 Investment Banking Fees	7,334.96	9,800.00	4,843.47	6,900.00
592... Accounting Fees	38,900.00	42,500.00	29,500.00	43,200.00
5970 Consulting	10,161.50	3,500.00	0.00	45,600.00
<b>Total Professional Fees</b>	<b>80,253.66</b>	<b>114,990.00</b>	<b>82,912.22</b>	<b>130,700.00</b>
<b>Automobile</b>				
5601 Auto/Light Truck Rep. & Maint.	651.26	1,000.00	159.92	640.00
5602 Auto/Light Truck Fuel	198.85	1,750.00	0.00	1,250.00
<b>Total Automobile</b>	<b>850.11</b>	<b>2,750.00</b>	<b>159.92</b>	<b>1,890.00</b>
<b>Computer</b>				
5124 Computer Equipment	25,637.00	50,468.40	16,091.51	29,320.00
5126 Computer Maintenance	12,273.00	8,500.00	3,966.44	8,500.00
5128 Programming & Software	103,221.79	148,893.89	74,318.94	168,258.00
5129 ECMS Expense	18,655.92	28,305.61	22,305.61	29,000.00
6108 Web Page Design & Maintenance	2,359.88	2,752.00	0.00	5,252.00
<b>Total Computer</b>	<b>162,147.59</b>	<b>238,919.90</b>	<b>116,682.50</b>	<b>240,330.00</b>
6114 Insurance	17,614.61	18,700.00	12,466.64	19,200.00
619... Admin Allocation	(1,985,649.29)	(2,168,149.00)	(1,418,599.17)	(2,332,132.00)
7032 Depreciation	248,337.72	277,600.00	169,286.80	279,900.00
6901 Contingency	0.00	0.00	0.00	25,000.00
<b>Total Expenses</b>	<b>238,349.63</b>	<b>545,430.00</b>	<b>207,389.10</b>	<b>409,245.00</b>
<b>Change in Net Position</b>	<b>387,900.42</b>	<b>19,870.00</b>	<b>19,465.28</b>	<b>(74,545.00)</b>

**Administration  
BUDGET FYE 2022  
APPENDIX A**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>STATEMENT OF CASH FLOW FROM OPERATIONS</b>				
(This presentation of Cash Flow does not take into account changes in accruals)				
				<b>(74,545.00)</b>
				<b>279,900.00</b>
- 25...				<b>(50,000.00)</b>
				<b>(180,800.00)</b>
- 1440				<b>(180,800.00)</b>
				<b>(180,800.00)</b>
				<b>(25,445.00)</b>

**APPENDIX B  
ADMINISTRATIVE CAPITAL PROJECTS**

<b>Project Number</b>	<b>Project Description</b>	<b>Fund</b>	<b>Budget FYE 2022</b>	<b>Budget FYE 2023</b>	<b>Budget FYE 2024</b>	<b>Budget FYE 2025</b>	<b>Budget FYE 2026</b>
	Fleet Vehicles	O	\$ 130,800	\$ 207,600	\$ 159,500	\$ 187,000	\$ 255,400
	Voice Upgrade	O	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Server Replacement	O	\$ -	\$ 6,200	\$ 40,000	\$ 16,000	\$ 12,000
<b>TOTAL ADMINISTRATIVE</b>			<b>\$ 180,800</b>	<b>\$ 213,800</b>	<b>\$ 199,500</b>	<b>\$ 203,000</b>	<b>\$ 267,400</b>

**APPENDIX C**  
**Development Authority of the North Country**  
**Restricted/ Board Designated Reserves**  
**Fiscal Year Ending March 31, 2021**

The Development Authority of the North Country recognizes the following restricted reserves as detailed below,

<b>Restricted Fund Balance:</b>	<b>Balance 3/31/2020</b>	<b>Estimated Balance 3/31/2021</b>
Community Rental Housing Program	\$ 14,250,786	\$ 13,287,385
Community Development Loan Fund	\$ 8,182,062	\$ 8,592,523
Housing Loan Revolving Fund	\$ 22,583,026	\$ 22,748,492
Army Water & Sewer	\$ 1,800,000	\$ 1,800,000
Regional Waterline	\$ 512,052	\$ 512,052
Wetlands Mitigation Reserve	\$ 1,292,626	\$ 1,308,034
SWMF Replacement Reserve	\$ 5,642,140	\$ 5,425,795
SWMF Liner Reserve	\$ 7,000,000	\$ 7,000,000
Telecom Repair & Replacement Reserve	\$ 6,718,693	\$ 6,782,327
	\$ 67,981,385	\$ 67,456,608

Further, it is necessary for the Development Authority of the North Country to designate a portion of its fund balance for the purposes detailed below,

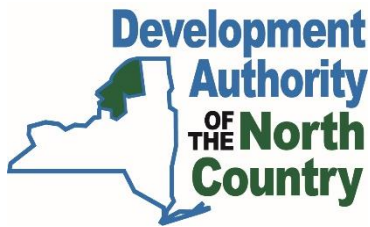
<b>Board Designated Reserves:</b>	<b>Balance 3/31/2020</b>	<b>Estimated Balance 3/31/2021</b>
Administrative / Supplemental Insurance	\$ 4,000,000	\$ 4,000,000
Infrastructure Development	\$ 223,107	\$ 223,107
Solid Waste Capital Reserve	\$ 12,212,738	\$ 8,707,446
Tip Fee Stabilization Reserve	\$ 4,362,020	\$ 4,437,314
Landfill Gas Reserve	\$ 1,628,366	\$ 1,656,214
Economic Development Loan Fund	\$ 5,581,377	\$ 5,533,621
Affordable Housing Program	\$ 3,000,000	\$ 3,000,000
	\$ 31,007,608	\$ 27,557,702



**APPENDIX D**  
**Administrative Allocations**  
**Budget - FYE March 31, 2022**

	<b>Budgeted FYE 3/31/21</b>	<b>Budgeted FYE 3/31/22</b>	<b>Increase or Decrease</b>
<b>Administrative Costs:</b>			
Salaries & Fringes	\$ 1,739,434	\$ 1,685,797	\$ (53,637)
Administrative Overhead	\$ 685,226	\$ 750,494	\$ 65,268
<b>Total Administrative Costs</b>	<b>\$ 2,424,660</b>	<b>\$ 2,436,291</b>	<b>\$ 11,631</b>

	<b>Budgeted FYE 3/31/21</b>	<b>Budgeted FYE 3/31/22</b>	<b>Increase or Decrease</b>
<b>Administrative Allocation:</b>			
Army Sewer	\$ 289,618	\$ 281,576	\$ (8,042)
Army Water	\$ 152,867	\$ 165,070	\$ 12,203
Regional Water	\$ 17,717	\$ 17,426	\$ (291)
Water Quality Contracts	\$ 36,558	\$ 36,745	\$ 187
Engineering	\$ 55,463	\$ 55,784	\$ 321
Materials Mgt	\$ 840,523	\$ 993,394	\$ 152,871
Telecommunications	\$ 616,227	\$ 617,820	\$ 1,593
Regional Development Contracts	\$ 50,697	\$ 30,190	\$ (20,507)
Affordable Housing Program	\$ 61,484	\$ 88,350	\$ 26,866
Community Development Loan Fund	\$ -	\$ 4,151	\$ 4,151
Authority Economic Development Fund	\$ 56,009	\$ 56,837	\$ 828
Community Rental Housing Program	\$ 8,997	\$ 8,947	\$ (50)
Internal Subsidy	\$ 238,500	\$ 80,000	\$ (158,500)
<b>Total</b>	<b>\$ 2,424,660</b>	<b>\$ 2,436,291</b>	<b>\$ 11,631</b>



**Board Resolution No. 2021-02-40  
February 25, 2021**

**APPROVING FISCAL YEAR 2021-2022 ENGINEERING DIVISION OPERATING BUDGET, CAPITAL PROJECTS AND RESERVE DESIGNATION**

Whereas, the Development Authority of the North Country has caused to be prepared and has reviewed the proposed Fiscal Year 2021-2022 Engineering Budget, attached to this Resolution as Appendix A, and

Whereas, upon recommendation by staff, it is determined that certain capital projects are necessary as set forth on the capital projects schedule as Appendix B.

Now, upon recommendation of the Finance & Budget Committee, therefore be it

**RESOLVED, by the Development Authority of the North Country that:**

- 1. The Fiscal Year 2021-2022 Engineering Budget and line items contained therein, as proposed and set forth in Appendices A, are hereby approved and adopted.**
- 2. The Engineering capital projects for the Fiscal Year 2021-2022, as set forth in Appendix B, are hereby approved and the Executive Director is hereby authorized and directed to undertake and pay for such projects, including contracting, therefore, on such terms and conditions as he shall determine. Further, capital funds that were previously approved but not fully expended are carried forward for use in Fiscal Year 2021-2022.**
- 3. To enhance the Authority's ability to respond promptly to customer requirements, the authority to negotiate contracts is hereby delegated to the Executive Director who will report such actions to the Board of Directors in a timely manner.**

Motion by: D. Mastascusa

Seconded by: A. MacKinnon

Calligaris - <b>Yes</b>	Hefferon - <b>Yes</b>	Johnson - <b>Yes</b>	Mastascusa - <b>Yes</b>
Carter - <b>Yes</b>	Hollenbeck - <b>Present</b>	MacKinnon - <b>Yes</b>	Murray - <b>Yes</b>
Doheny - <b>Present</b>	Hunt - <b>Present</b>	McGrath - <b>Present</b>	Turck - <b>Yes</b>

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

I, the undersigned, Chairman of the Board of Directors of the Development Authority of the North Country, do hereby certify that I have compared the foregoing copy of Resolution No. 2021-02-40 of the Development Authority of the North Country with the original adopted by the Development Authority of the North Country at a meeting of said Authority on the 25th day of February, 2021, and that same is a true and correct copy of such resolution. In testimony whereof, I have hereto set my hand this 25th day of February, 2021.

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Frederick J. Carter  
Board Chairman

**Engineering  
BUDGET FYE 2022  
APPENDIX A**

Account Description	FYE 3/31/2020 Actual	FYE 3/31/2021 Amended Budget	Actual 11/30/2020	FYE 3/31/2022 Budget
<b>Customer Billings</b>				
4001 Customer Billings	\$1,444,830.58	\$1,266,025.00	\$751,493.41	\$1,203,271.00
<b>Total Customer Billings</b>	<b>1,444,830.58</b>	<b>1,266,025.00</b>	<b>751,493.41</b>	<b>1,203,271.00</b>
<b>Grant Revenue</b>				
4181 Federal Grant Income	8,995.00	0.00	0.00	0.00
<b>Total Grant Revenue</b>	<b>8,995.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Income</b>	<b>1,453,825.58</b>	<b>1,266,025.00</b>	<b>751,493.41</b>	<b>1,203,271.00</b>
<b>Salaries</b>				
500... Engineering Wages	740,351.62	700,886.00	422,849.97	704,088.00
500... MMF Wages	0.00	0.00	88.92	0.00
500... WQ Wages	2,190.58	0.00	173.36	0.00
500... Overtime Wages	2,063.24	375.00	296.56	0.00
<b>Total Salaries</b>	<b>744,605.44</b>	<b>701,261.00</b>	<b>423,408.81</b>	<b>704,088.00</b>
<b>Fringe Benefits</b>				
503... FICA Expense	53,537.60	53,647.00	31,217.22	45,832.00
503... Pension Expense	93,339.39	82,542.00	51,654.96	87,744.00
503... Health Insurance	114,710.73	93,189.00	64,650.25	104,971.00
503... Workers Comp	32,395.92	29,179.00	19,142.17	27,545.00
503... Disability Insurance	373.37	445.00	296.64	1,617.00
504... Post Retire Overhead	56,861.79	51,226.00	32,240.52	46,975.00
5054 Employee Physicals & Screening	364.00	500.00	0.00	500.00
<b>Total Fringe Benefits</b>	<b>351,582.80</b>	<b>310,728.00</b>	<b>199,201.76</b>	<b>315,184.00</b>
<b>Operations &amp; Maintenance</b>				
5403 Safety Equipment & Supplies	1,289.78	1,000.00	206.91	1,000.00
5904 SCADA	16,903.01	22,200.00	10,071.85	19,550.00
8090 Purchases for Resale	90,857.60	66,000.00	30,256.70	38,500.00
<b>Total O &amp; M</b>	<b>109,050.39</b>	<b>89,200.00</b>	<b>40,535.46</b>	<b>59,050.00</b>
<b>Office &amp; Administrative</b>				
5053 Misc Employee Costs	219.25	1,000.00	963.20	800.00
5102 Office Rent	10,761.00	10,761.00	7,174.00	5,389.00
5104 Office Supplies	1,547.38	2,800.00	239.36	2,500.00
5112 Telephone	3,656.26	4,020.00	2,223.64	1,960.00
5114 Cellular Services	5,690.07	6,700.00	3,094.56	6,800.00
5120 Dues & Subscriptions	618.00	1,000.00	470.00	600.00
5122 Public Info & Advertising	0.00	2,180.00	880.00	500.00
5130 Office Equipment	2,796.39	5,000.00	445.00	4,000.00
5202 Employee Mileage Reimbursement	16,518.33	12,820.00	2,827.29	10,000.00
5204 Empl. Meals & Incidental	453.30	2,500.00	0.00	2,500.00
5206 Empl. Lodging	1,715.00	6,500.00	572.00	5,000.00
5312 Continuing Education	0.00	5,000.00	0.00	12,800.00
5370 Training & Development	7,994.00	7,580.00	(66.00)	8,000.00
5402 Employee Uniforms	753.00	1,300.00	139.90	1,200.00
<b>Total Office &amp; Admin</b>	<b>52,721.98</b>	<b>69,161.00</b>	<b>18,962.95</b>	<b>62,049.00</b>
<b>Professional Fees</b>				
5924 Legal	29,426.88	500.00	0.00	500.00
<b>Total Professional Fees</b>	<b>29,426.88</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Automobile</b>				
5601 Auto/Light Truck Rep. & Maint.	479.76	2,777.00	1,884.00	2,500.00
5602 Auto/Light Truck Fuel	3,265.01	6,000.00	1,445.78	5,000.00

**Engineering  
BUDGET FYE 2022  
APPENDIX A**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
5603 Auto/Light Truck Rental/Lease	8,600.04	8,400.00	5,600.00	6,700.00
5605 Vehicle Ins	1,195.88	3,200.00	2,133.36	2,200.00
<b>Total Automobile</b>	<b>13,540.69</b>	<b>20,377.00</b>	<b>11,063.14</b>	<b>16,400.00</b>
<b>Computer</b>				
5124 Computer Equipment	5,020.61	6,500.00	4,823.28	6,000.00
5128 Programming & Software	11.10	1,300.00	613.80	1,200.00
5906 GIS	34,220.54	29,006.00	24,887.72	29,200.00
<b>Total Computer</b>	<b>39,252.25</b>	<b>36,806.00</b>	<b>30,324.80</b>	<b>36,400.00</b>
6114 Insurance	24,687.51	26,600.00	17,733.36	26,300.00
619... Admin Allocation	53,703.05	55,463.00	36,316.18	55,784.00
619... Engineering Allocation	(67,192.98)	(82,956.00)	(56,964.42)	(79,552.00)
6208 NYS Administrative Assessment	6,535.00	6,957.00	0.00	7,173.00
890... Water Quality Allocation	1,184.00	0.00	0.00	0.00
7032 Depreciation	34,865.10	27,800.00	20,585.58	12,700.00
<b>Total Expenses</b>	<b>1,393,962.11</b>	<b>1,261,897.00</b>	<b>741,167.62</b>	<b>1,216,076.00</b>
<b>Change in Net Position</b>	<b>59,863.47</b>	<b>4,128.00</b>	<b>10,325.79</b>	<b>(12,805.00)</b>

**Engineering  
BUDGET FYE 2022  
APPENDIX A**

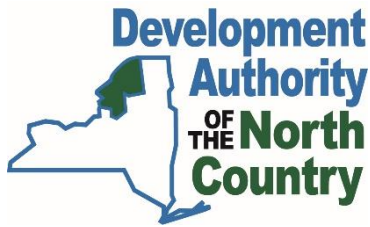
<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>STATEMENT OF CASH FLOW FROM OPERATIONS</b>				
(This presentation of Cash Flow does not take into account changes in accruals)				
<b>CHANGE IN NET ASSETS</b>				<b>(12,805.00)</b>
<b>PLUS DEPRECIATION &amp; AMORTIZATION</b>				<b>12,700.00</b>
<b>CASH FLOW</b>				<b><u>(105.00)</u></b>



**APPENDIX B  
ENGINEERING**

**ENGINEERING**

<b>Project Number</b>	<b>Project Description</b>	<b>Fund</b>	<b>Budget FYE 2022</b>	<b>Budget FYE 2023</b>	<b>Budget FYE 2024</b>	<b>Budget FYE 2025</b>	<b>Budget FYE 2026</b>
	GIS Equipment	O	\$ -	\$ 30,000		\$ -	\$ -
	GIS ESRI Software & Internet Mapping Application Upgrade	O	\$ -	\$ -	\$ 50,000	\$ -	\$ -
<b>TOTAL ENGINEERING</b>			\$ -	\$ 30,000	\$ 50,000	\$ -	\$ -



**Board Resolution No. 2021-02-41  
February 25, 2021**

**APPROVING FISCAL YEAR 2021-2022 MATERIALS MANAGEMENT  
DIVISION OPERATING BUDGET, CAPITAL PROJECTS,  
RESERVE REQUIREMENTS, AND TIPPING FEES**

Whereas, the Development Authority of the North Country has caused to be prepared and has reviewed the proposed Fiscal Year 2021-2022 Materials Management Budget based on anticipated waste volumes, said proposed Budget being attached to this resolution as Appendix A, and

Whereas, upon recommendation by staff and consulting engineers, it is determined that certain capital projects are necessary, as set forth on the capital projects' schedule attached as Appendix B, and

Whereas, it is necessary to establish reserve requirements, tipping fees and related understandings for Fiscal Year 2021-2022 in support of said Budget.

Now, upon recommendation of the Finance & Budget Committee, therefore be it

**RESOLVED, by the Development Authority of the North Country that:**

- 1. The Fiscal Year 2021-2022 Materials Management Budget and line items contained therein, as proposed and set forth in Appendix A, are hereby approved and adopted.**
- 2. The Materials Management capital projects for the Fiscal Year 2021-2022, as set forth in Appendix B, are hereby approved, with the stated cost thereof to be charged against indicated reserves, and the Executive Director is hereby authorized and directed to undertake and pay for such projects, including contracting therefore on such terms and conditions as he shall determine. Further, capital funds that were previously approved but not fully expended are carried forward for use in Fiscal Year 2021-2022.**
- 3. Based upon receipt at the Facility of anticipated waste volumes, the tipping fee for the Fiscal Year 2021-2022 shall be \$46.00 per ton for municipal solid waste, construction and demolition waste, and ash; \$36.00 per ton for non-beneficial use sludge, industrial waste and sewage sludge; \$18.00 per ton for non-hazardous petroleum contaminated soil; \$17.50 per ton for beneficial use sludge; \$200 per ton for friable asbestos (one ton minimum); \$80.00 per ton for friable asbestos-contaminated construction debris or other waste that requires special handling protocol during disposal. The Authority shall offer a \$2.00 per ton discount on municipal solid waste (MSW) and construction and demolition waste (C&D) to haulers entering into a contract with the Authority.**

4. The Community Improvement Program shall be extended for Fiscal Year 2021-2022 at \$31.50 per ton for up to 15,000 tons of demolition waste. The Residential Cleanup Program shall be extended for Fiscal Year 2021-2022 at \$36.00 per ton for up to 2,500 tons. Reserve requirements for such year (included in the tipping fees) shall be, per ton:

Replacement	\$1.00
Closure	\$2.75

Pursuant to the Host Community Agreement with the Town of Rodman, estimated host community benefit fees and gas to energy revenue sharing, totaling \$763,172 will be paid for the Fiscal Year 2021-2022.

5. To enhance the Authority’s ability to respond promptly to changing conditions in the competitive solid waste disposal market, the authority to establish tipping fees, special condition fees, manage reserves, establish host community agreements and negotiate hauler contracts is hereby delegated to the Executive Director who shall report such actions to the Facilities Committee in a timely manner.

Motion by: T. Hefferon

Seconded by: A. Calligaris

Calligaris - <b>Yes</b>	Hefferon - <b>Yes</b>	Johnson – <b>Yes</b>	Mastascusa - <b>Yes</b>
Carter – <b>Yes</b>	Hollenbeck - <b>Present</b>	MacKinnon – <b>Yes</b>	Murray - <b>Yes</b>
Doheny – <b>Present</b>	Hunt - <b>Present</b>	McGrath - <b>Present</b>	Turck - <b>Yes</b>

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

I, the undersigned, Chairman of the Board of Directors of the Development Authority of the North Country, do hereby certify that I have compared the foregoing copy of Resolution No. 2021-02-41 of the Development Authority of the North Country with the original adopted by the Development Authority of the North Country at a meeting of said Authority on the 25th day of February, 2021, and that same is a true and correct copy of such resolution. In testimony whereof, I have hereto set my hand this 25th day of February, 2021.

\_\_\_\_\_  
 Frederick J. Carter  
 Board Chairman

**Materials Management  
BUDGET FYE 2022  
APPENDIX A**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>Customer Billings</b>				
4001 Customer Billings	\$7,219,027.58	\$7,613,000.00	\$5,140,756.10	\$8,153,431.00
4006 Replacement Reserve Tip Income	511,134.88	678,960.00	439,283.22	216,245.00
4008 Closure Reserve Tip Income	454,342.10	452,640.00	292,855.48	594,674.00
4012 Capital Reserve Tip Income	454,342.10	282,900.00	183,034.68	0.00
4013 Landfill Gas Tip Income	454,342.10	0.00	0.00	0.00
<b>Total Customer Billings</b>	<b>9,093,188.76</b>	<b>9,027,500.00</b>	<b>6,055,929.48</b>	<b>8,964,350.00</b>
<b>Waste Diversion Revenue</b>				
4050 RTS Revenue	0.00	715,500.00	0.00	476,000.00
4060 Recycling Revenue - Tires	0.00	140,000.00	88,998.00	140,000.00
4061 Recycling Revenue - Mattresses	0.00	113,897.00	74,744.00	110,000.00
<b>Total Waste Diversion Revenue</b>	<b>0.00</b>	<b>969,397.00</b>	<b>163,742.00</b>	<b>726,000.00</b>
<b>Grant Revenue</b>				
4183 NY State Grants	0.00	333,312.00	248,245.15	81,319.00
<b>Total Grant Revenue</b>	<b>0.00</b>	<b>333,312.00</b>	<b>248,245.15</b>	<b>81,319.00</b>
<b>Other Income</b>				
4164 Miscellaneous	50,143.61	25,000.00	11,615.53	25,000.00
4166 LFGTE Revenue	657,210.81	438,009.00	346,714.36	462,054.00
<b>Total Other Income</b>	<b>707,354.42</b>	<b>463,009.00</b>	<b>358,329.89</b>	<b>487,054.00</b>
<b>4201 Gain on Sale of Assets</b>	<b>47,025.00</b>	<b>45,000.00</b>	<b>0.00</b>	<b>45,000.00</b>
<b>Interest Income</b>				
410... Trustee Interest	375,959.79	134,138.00	48,728.73	128,585.00
4108 Reserve Interest	131,211.11	111,110.00	46,369.27	75,379.00
4116 Replace Reserve Interest Income	123,604.30	102,931.00	76,054.81	90,981.00
4118 Closure Reserve Interest Income	186,047.91	200,275.00	82,982.37	85,205.00
4119 Post Close Interest Income	163,850.95	151,084.00	52,224.98	64,278.00
4120 Wetlands Mitigation Interest Income	39,965.97	22,096.00	13,928.78	18,071.00
420... Mark to Market Adjustment	472,652.33	0.00	(4,806.52)	0.00
<b>Total Interest Income</b>	<b>1,493,292.36</b>	<b>721,634.00</b>	<b>315,482.42</b>	<b>462,499.00</b>
<b>Total Income</b>	<b>11,340,860.54</b>	<b>11,559,852.00</b>	<b>7,141,728.94</b>	<b>10,766,222.00</b>
<b>Salaries</b>				
500... Engineering Wages	45,616.86	114,958.00	79,379.34	124,791.00
500... Technology Wages	0.00	0.00	656.64	0.00
500... MMF Wages	1,338,259.50	1,517,731.00	886,830.22	1,461,066.00
500... Overtime Wages	20,081.22	36,769.00	10,367.08	37,362.00
5005 On-Call Stipend	7,650.00	7,800.00	5,400.00	7,800.00
<b>Total Salaries</b>	<b>1,411,607.58</b>	<b>1,677,258.00</b>	<b>982,633.28</b>	<b>1,631,019.00</b>
<b>Fringe Benefits</b>				
503... FICA Expense	98,631.15	128,270.00	71,679.60	104,733.00
503... Pension Expense	195,455.15	239,399.00	142,769.73	252,435.00
503... Health Insurance	238,013.50	294,049.00	159,360.93	268,579.00
503... Workers Comp	100,036.23	103,620.00	59,785.11	93,022.00
503... Disability Insurance	1,079.30	1,079.00	719.36	5,193.00
504... Post Retire Overhead	137,716.12	157,596.00	94,978.74	145,342.00
5054 Employee Physicals & Screening	8,202.10	8,000.00	1,072.40	8,000.00
<b>Total Fringe Benefits</b>	<b>779,133.55</b>	<b>932,013.00</b>	<b>530,365.87</b>	<b>877,304.00</b>
<b>Operations &amp; Maintenance</b>				
5062 Third Party Temporary - O&M	34,898.43	50,976.00	0.00	35,000.00
5403 Safety Equipment & Supplies	10,679.78	14,000.00	4,724.02	14,000.00
5702 Large Parts	84,352.14	100,000.00	62,845.79	120,000.00

**Materials Management  
BUDGET FYE 2022  
APPENDIX A**

	<b>FYE 3/31/2020 Actual</b>	<b>FYE 3/31/2021 Amended Budget</b>	<b>Actual 11/30/2020</b>	<b>FYE 3/31/2022 Budget</b>
<b>Account Description</b>				
5703 Small Equipment	13,198.90	30,000.00	2,235.00	30,000.00
5704 O&M Supplies	13,927.00	20,000.00	5,317.81	20,000.00
5708 Fuels	214,111.53	335,000.00	83,370.79	250,000.00
5710 Lubricants	9,044.37	20,000.00	4,713.90	20,000.00
5712 Purchased Maintenance & Repair	89,927.55	65,000.00	46,315.76	80,000.00
5716 Equipment Rental	6,329.10	15,000.00	0.00	15,000.00
5718 Tires	33,519.22	30,000.00	5,492.62	20,000.00
5770 Other Tool, Equip & O&M	2,499.61	2,500.00	2,060.94	5,000.00
5815 Chemicals	16,969.55	10,000.00	3,223.20	5,000.00
5818 Leachate System Expense	0.00	15,000.00	686.88	15,000.00
5820 LFG Maintenance	65,440.49	75,000.00	7,782.18	75,000.00
5870 Natural Habitat Enhancements	0.00	0.00	0.00	50,000.00
5932 Monitoring & Testing	114,077.01	115,600.00	50,506.65	151,060.00
6008 Contract Hauling	12,065.00	20,000.00	15,200.00	30,000.00
<b>Total O &amp; M</b>	<b>721,039.68</b>	<b>918,076.00</b>	<b>294,475.54</b>	<b>935,060.00</b>
<b>Recycling Transfer Station</b>				
500... Material Reprocessing Wages	66,144.00	134,551.00	83,494.67	235,603.00
500... Overtime Wages	464.58	0.00	1,425.63	6,419.00
503... FICA Expense	4,767.10	10,293.00	6,770.41	16,273.00
503... Pension Expense	5,709.87	12,917.00	8,942.54	32,531.00
503... Health Insurance	12,978.28	25,155.00	9,338.50	29,297.00
503... Workers Comp	7,507.88	12,311.00	7,781.39	18,663.00
503... Disability Insurance	0.00	74.00	0.00	893.00
504... Post Retire Overhead	8,987.00	16,560.00	11,020.50	25,944.00
6300 RTS -Safety Equipment & Supplies	1,853.43	2,500.00	1,709.58	2,500.00
6305 RTS - Large Parts	3,522.38	7,500.00	3,007.21	7,500.00
6310 RTS - Small Equipment	6,130.99	4,005.00	3,898.96	4,000.00
6315 RTS - O&M Supplies	10,502.05	14,000.00	3,323.40	10,000.00
6320 RTS - Fuels	2,287.67	10,000.00	3,082.85	10,000.00
6325 RTS - Purchased Maintenance & Repair	4,936.81	7,500.00	5,735.40	7,500.00
6329 RTS - Disposal Costs	0.00	715,500.00	0.00	476,000.00
6330 RTS - Contract Hauling	0.00	230,000.00	63,905.00	133,000.00
6335 RTS - Office Supplies	128.62	1,000.00	10.81	1,000.00
6340 RTS - Cellular Services	0.00	1,020.00	0.00	1,050.00
6345 RTS - Other Communications	374.91	2,400.00	1,204.82	2,400.00
6350 RTS - Office Equipment Maintenance	0.00	500.00	0.00	500.00
6355 RTS - Employee Mileage Reimbursement	0.00	150.00	0.00	50.00
6360 RTS - Employee Uniforms	368.24	950.00	658.15	1,000.00
6365 RTS - Gas & Electric	3,120.48	5,000.00	2,659.41	6,000.00
6370 RTS - Propane	4,425.57	4,000.00	1,110.98	4,000.00
6375 RTS - Building Supplies	1,387.35	1,000.00	199.99	1,000.00
6380 RTS - Site Supplies	706.59	1,000.00	0.00	1,000.00
6385 RTS - Building Maintenance & Repair	1,688.07	3,000.00	1,665.87	3,000.00
6390 RTS - Site Maintenance & Repair	3,020.59	3,350.00	0.00	4,000.00
6395 RTS - Auto/Light Truck Rep. & Maint.	450.00	2,000.00	0.00	2,000.00
6400 RTS - Auto/Light Truck Fuel	0.00	1,500.00	127.92	500.00
6410 RTS - Programming & Software	0.00	5,000.00	0.00	1,155.00
<b>Total Recycling Transfer Station</b>	<b>151,462.46</b>	<b>1,234,736.00</b>	<b>221,073.99</b>	<b>1,044,778.00</b>
<b>Waste Diversion</b>				
5125 Promotional Materials - RRR	50,463.18	75,000.00	2,976.95	75,000.00
6009 Household Hazardous Waste	66,479.75	75,000.00	58,466.60	75,000.00
6011 Recycling Incentive	64,894.10	116,000.00	30,965.70	70,000.00
6012 Recycling Incentive-County Capital	337,679.93	555,000.00	64,745.00	238,814.00
6013 CRT Recycling	104,398.17	90,000.00	46,177.96	0.00
6017 Book Debinding	5,369.63	5,000.00	3,046.16	3,000.00
6018 Mattress Recycling - All Counties	171,825.00	370,000.00	230,990.50	350,000.00
6020 Waste Audit	34,000.00	0.00	0.00	0.00



**Materials Management  
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	FYE 3/31/2020 Actual	FYE 3/31/2021 Amended Budget	Actual 11/30/2020	FYE 3/31/2022 Budget	
6021	Regional Tire Recycling	53,393.76	140,000.00	86,657.76	140,000.00
	<b>Total Waste Diversion</b>	<b>888,503.52</b>	<b>1,426,000.00</b>	<b>524,026.63</b>	<b>951,814.00</b>
<b>6002</b>	<b>Sewage Treatment</b>	<b>335,294.80</b>	<b>354,200.00</b>	<b>152,471.47</b>	<b>603,000.00</b>
<b>601...</b>	<b>Closure &amp; Post Closure Care</b>	<b>851,891.25</b>	<b>803,999.00</b>	<b>408,767.36</b>	<b>744,157.00</b>
<b>6006</b>	<b>Host Community Benefits</b>	<b>772,063.15</b>	<b>780,261.00</b>	<b>506,639.97</b>	<b>763,172.00</b>
	<b>Office &amp; Administrative</b>				
5053	Misc Employee Costs	751.99	1,000.00	0.00	1,000.00
5104	Office Supplies	1,367.02	5,000.00	2,623.68	5,000.00
5112	Telephone	7,537.05	8,000.00	5,031.08	8,500.00
5114	Cellular Services	6,932.37	10,000.00	3,524.52	6,750.00
5120	Dues & Subscriptions	1,981.99	3,000.00	52.50	3,000.00
5122	Public Info & Advertising	1,333.72	2,500.00	1,035.75	2,500.00
5123	Promotional Materials	5,187.79	8,000.00	3,090.00	8,000.00
5130	Office Equipment	210.67	1,000.00	1,000.77	1,000.00
5132	Office Equip Maintenance	529.20	1,200.00	0.00	1,200.00
5202	Employee Mileage Reimbursement	1,011.26	5,000.00	122.48	2,500.00
5204	Empl. Meals & Incidental	35.47	1,800.00	0.00	1,800.00
5206	Empl. Lodging	1,894.00	4,800.00	0.00	4,800.00
5270	Travel & Meeting Expense	0.00	750.00	0.00	750.00
5312	Continuing Education	0.00	3,000.00	0.00	3,500.00
5370	Training & Development	2,090.41	8,000.00	0.00	8,000.00
5402	Employee Uniforms	13,806.50	20,100.00	7,542.11	15,000.00
5508	Cleaning Services	9,540.00	12,000.00	7,260.00	12,000.00
6210	Trustee Fees	3,500.00	7,500.00	7,000.00	7,500.00
	<b>Total Office &amp; Admin</b>	<b>57,709.44</b>	<b>102,650.00</b>	<b>38,282.89</b>	<b>92,800.00</b>
	<b>Utilities</b>				
5802	Gas & Electric	34,773.66	40,000.00	21,959.17	40,000.00
5803	Propane	16,366.84	25,000.00	3,898.75	25,000.00
	<b>Total Utilities</b>	<b>51,140.50</b>	<b>65,000.00</b>	<b>25,857.92</b>	<b>65,000.00</b>
	<b>Materials &amp; Supplies</b>				
5806	Building Supplies	3,531.01	7,000.00	2,273.94	7,000.00
5810	Site Supplies	13,356.26	40,000.00	4,799.17	40,000.00
5824	Sand, Gravel & Stone	195,500.03	200,000.00	139,456.08	220,000.00
5826	Seed & Mulch	27,262.90	35,000.00	21,111.00	35,000.00
	<b>Total Materials &amp; Supplies</b>	<b>239,650.20</b>	<b>282,000.00</b>	<b>167,640.19</b>	<b>302,000.00</b>
	<b>Professional Fees</b>				
5924	Legal	2,550.00	5,500.00	3,500.00	5,500.00
5926	Investment Banking Fees	14,974.87	17,353.00	12,711.00	21,300.00
5970	Consulting	180.00	3,500.00	2,245.00	15,000.00
	<b>Total Professional Fees</b>	<b>17,704.87</b>	<b>26,353.00</b>	<b>18,456.00</b>	<b>41,800.00</b>
	<b>Repairs &amp; Maintenance</b>				
5804	Building Maintenance & Repair	22,771.36	20,000.00	5,478.49	20,000.00
	<b>Total Repairs &amp; Maintenance</b>	<b>22,771.36</b>	<b>20,000.00</b>	<b>5,478.49</b>	<b>20,000.00</b>
	<b>Automobile</b>				
5603	Auto/Light Truck Rental/Lease	23,399.96	17,200.00	11,466.64	14,400.00
	<b>Total Automobile</b>	<b>23,399.96</b>	<b>17,200.00</b>	<b>11,466.64</b>	<b>14,400.00</b>
	<b>Computer</b>				
5124	Computer Equipment	8,116.28	9,900.00	7,958.27	18,700.00
5128	Programming & Software	5,039.84	6,155.00	5,239.06	7,500.00
	<b>Total Computer</b>	<b>13,156.12</b>	<b>16,055.00</b>	<b>13,197.33</b>	<b>26,200.00</b>

**Materials Management  
BUDGET FYE 2022  
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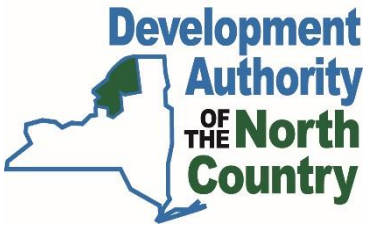
<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
6114 Insurance	171,307.63	169,600.00	113,066.64	170,700.00
619... Admin Allocation	784,408.75	840,523.00	549,990.92	993,394.00
619... Engineering Allocation	19,175.02	31,076.00	21,153.04	30,524.00
6208 NYS Administrative Assessment	50,941.00	52,101.00	0.00	51,147.00
890... Water Quality Allocation	23.03	0.00	0.00	0.00
7032 Depreciation	3,914,217.22	3,560,700.00	2,011,943.63	3,537,500.00
6202 Interest Expense	453,588.02	658,144.00	400,586.00	658,144.00
7170 Bond Issuance Costs	128,847.57	0.00	0.00	0.00
6901 Contingency	0.00	30,000.00	0.00	30,000.00
<b>Total Expenses</b>	<b>11,859,036.68</b>	<b>13,997,945.00</b>	<b>6,997,573.80</b>	<b>13,583,913.00</b>
<b>Change in Net Position</b>	<b><u>(518,176.14)</u></b>	<b><u>(2,438,093.00)</u></b>	<b><u>144,155.14</u></b>	<b><u>(2,817,691.00)</u></b>

**Materials Management  
BUDGET FYE 2022  
APPENDIX A**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>STATEMENT OF CASH FLOW FROM OPERATIONS</b>				
(This presentation of Cash Flow does not take into account changes in accruals)				
				<b>(2,817,691.00)</b>
				<b>3,537,500.00</b>
6016				<b>744,157.00</b>
- 25...				<b>(520,000.00)</b>
				<b>(307,226.00)</b>
- 40...				<b>(679,879.00)</b>
- 40...				<b>(64,278.00)</b>
- 40...				<b>110,229.00</b>
3151				<b>(941,154.00)</b>
				<b>2,812.00</b>

**APPENDIX B  
MATERIALS MANAGEMENT FACILITY CAPITAL PROJECTS**

<b>Project Number</b>	<b>Project Description</b>	<b>Fund</b>	<b>Budget FYE 2022</b>	<b>Budget FYE 2023</b>	<b>Budget FYE 2024</b>	<b>Budget FYE 2025</b>	<b>Budget FYE 2026</b>
	O&M Building Door Replacement	R	\$ 40,000				
	O&M Building Roof Assessment & Replacement	R	\$ 180,000				
	Main Flare Siting and Sizing	R	\$ 7,500	\$ 350,000			
	LFG Wellfield Expansion Project	LGR	\$ 300,000			\$ 200,000	
	Equipment: Sewer Jet/Vacuum Truck	R	\$ 460,000				
	Waste Heat Recovery Report/Study	R	\$ 30,000				
	RTS Material Recovery Facility or Move	TBD					
	Equipment: Waste Dozer	R		\$ 550,000	\$ 600,000		
	O&M Building Parking Lot Paving	R		\$ 200,000			
	Equipment: Hydraulic Excavator	R		\$ 400,000		\$ 475,000	
	Equipment: Leachate Tank Trailer	R		\$ 90,000	\$ 95,000	\$ 100,000	\$ 105,000
	Equipment: Articulated Hauler	R			\$ 550,000		\$ 625,000
	Closure V Phase 1 & 2	C			\$ 500,000	\$ 5,000,000	
	Design and Construction for Cell 14	LR			\$ 500,000	\$ 7,500,000	
	Equipment: Landfill Compactor	R			\$ 650,000		
	On-site Leachate Treatment - Planning & Development	R			\$ 750,000		
	Equipment: Leachate Truck Tractor	R				\$ 170,000	\$ 180,000
	Closure VI (Phase 1: Design & Bidding, Phase 2: Construction)	C					\$ 600,000
<b>TOTAL MMF</b>			<b>\$ 1,017,500</b>	<b>\$ 1,590,000</b>	<b>\$ 3,645,000</b>	<b>\$ 13,445,000</b>	<b>\$ 1,510,000</b>



**Board Resolution No. 2021-02-42**  
**February 25, 2021**

**APPROVING FISCAL YEAR 2021-2022  
REGIONAL DEVELOPMENT BUDGET**

Whereas, the Development Authority of the North Country has caused to be prepared and has reviewed Fiscal Year 2021-2022 Regional Development Budget, detailed by the attached Appendix A.

Now, upon recommendation of the Finance & Budget Committee, therefore be it

**RESOLVED, that the Development Authority of the North Country that:**

- 1. The Fiscal Year 2021-2022 Regional Development Budget and line items contained therein, as proposed and set forth in Appendix A, are hereby approved and adopted.**
- 2. To enhance the Authority's ability to respond promptly to customer requirements, the authority to negotiate contracts is hereby delegated to the Executive Director who will report such actions to the Board of Directors in a timely manner.**

Motion by: M. Murray

Seconded by: A. MacKinnon

Calligaris - <b>Yes</b>	Hefferon - <b>Yes</b>	Johnson - <b>Yes</b>	Mastascusa - <b>Yes</b>
Carter - <b>Yes</b>	Hollenbeck - <b>Present</b>	MacKinnon - <b>Yes</b>	Murray - <b>Yes</b>
Doheny - <b>Present</b>	Hunt - <b>Present</b>	McGrath - <b>Present</b>	Turck - <b>Yes</b>

**DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY**

I, the undersigned, Chairman of the Board of Directors of the Development Authority of the North Country, do hereby certify that I have compared the foregoing copy of Resolution No. 2021-02-42 of the Development Authority of the North Country with the original adopted by the Development Authority of the North Country at a meeting of said Authority on the 25th day of February, 2021, and that same is a true and correct copy of such resolution. In testimony whereof, I have hereto set my hand this 25th day of February, 2021.

\_\_\_\_\_  
Frederick J. Carter  
Board Chairman



**Regional Development  
BUDGET FYE 2022  
APPENDIX A**

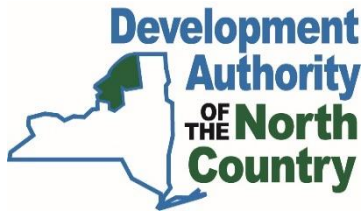
<u>Account Description</u>		<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>Customer Billings</b>					
4001	Customer Billings	\$145,500.47	\$162,510.00	\$91,021.53	\$134,876.00
	<b>Total Customer Billings</b>	<b>145,500.47</b>	<b>162,510.00</b>	<b>91,021.53</b>	<b>134,876.00</b>
<b>Grant Revenue</b>					
4181	Federal Grant Income	214,514.58	90,000.00	9,578.94	114,211.00
4183	NY State Grants	2,164,333.97	1,239,000.00	493,001.15	963,581.00
4184	Other Grants	0.00	40,000.00	0.00	40,000.00
	<b>Total Grant Revenue</b>	<b>2,378,848.55</b>	<b>1,369,000.00</b>	<b>502,580.09</b>	<b>1,117,792.00</b>
<b>4104</b>	<b>Loan Interest Income</b>	<b>635,971.21</b>	<b>612,000.00</b>	<b>271,487.21</b>	<b>488,000.00</b>
<b>Other Income</b>					
4162	Processing Fees	39,950.00	25,000.00	9,500.00	10,000.00
4164	Miscellaneous	7,717.42	17,000.00	7,196.73	10,300.00
4185	Grant Recapture	16,350.00	0.00	0.00	0.00
4190	Recovery of Bad Debts	0.00	0.00	13,763.38	0.00
	<b>Total Other Income</b>	<b>64,017.42</b>	<b>42,000.00</b>	<b>30,460.11</b>	<b>20,300.00</b>
<b>Interest Income</b>					
4102	Investment Interest Income	291,044.17	240,080.00	106,880.51	114,243.00
420...	Mark to Market Adjustment	18,806.22	0.00	(14,625.23)	0.00
	<b>Total Interest Income</b>	<b>309,850.39</b>	<b>240,080.00</b>	<b>92,255.28</b>	<b>114,243.00</b>
	<b>Total Income</b>	<b>3,534,188.04</b>	<b>2,425,590.00</b>	<b>987,804.22</b>	<b>1,875,211.00</b>
<b>Salaries</b>					
500...	Administrative Wages	16,052.90	12,669.00	8,565.04	17,585.00
500...	Engineering Wages	24,258.44	25,094.00	5,752.69	22,453.00
500...	Regional Development Wages	312,180.79	332,753.00	195,761.98	347,175.00
500...	Overtime Wages	17.82	0.00	0.00	0.00
	<b>Total Salaries</b>	<b>352,509.95</b>	<b>370,516.00</b>	<b>210,079.71</b>	<b>387,213.00</b>
<b>Fringe Benefits</b>					
503...	FICA Expense	23,768.34	28,344.00	14,933.55	25,246.00
503...	Pension Expense	54,750.16	54,377.00	33,458.05	63,855.00
503...	Health Insurance	56,095.72	52,972.00	32,668.82	57,204.00
503...	Workers Comp	728.97	765.00	389.80	739.00
503...	Disability Insurance	302.17	321.00	258.64	1,255.00
504...	Post Retire Overhead	25,226.85	25,116.00	14,297.31	25,667.00
	<b>Total Fringe Benefits</b>	<b>160,872.21</b>	<b>161,895.00</b>	<b>96,006.17</b>	<b>173,966.00</b>
<b>Operations &amp; Maintenance</b>					
6110	Marketing	5,000.00	5,000.00	0.00	5,000.00
8090	Purchases for Resale	500.00	7,000.00	2,420.00	7,000.00
	<b>Total O &amp; M</b>	<b>5,500.00</b>	<b>12,000.00</b>	<b>2,420.00</b>	<b>12,000.00</b>
<b>6006</b>	<b>Host Community Benefits</b>	<b>88,942.88</b>	<b>103,766.00</b>	<b>103,765.74</b>	<b>133,411.00</b>
<b>Office &amp; Administrative</b>					
5114	Cellular Services	0.00	0.00	680.00	800.00
5120	Dues & Subscriptions	125.00	625.00	500.00	625.00
5122	Public Info & Advertising	230.12	2,000.00	190.00	1,750.00
5172	Filing Fees	580.00	1,100.00	600.00	600.00
5202	Employee Mileage Reimbursement	443.00	1,750.00	395.06	2,000.00
5204	Empl. Meals & Incidental	350.02	1,625.00	0.00	1,625.00
5206	Empl. Lodging	2,280.06	3,300.00	0.00	3,300.00
5270	Travel & Meeting Expense	611.74	1,800.00	300.00	2,300.00
5370	Training & Development	1,749.00	1,800.00	0.00	5,300.00

**Regional Development  
BUDGET FYE 2022  
APPENDIX A**

<u>Account Description</u>		<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
5570	Other General Expense	1,293.90	2,200.00	806.25	2,250.00
	<b>Total Office &amp; Admin</b>	<b>7,662.84</b>	<b>16,200.00</b>	<b>3,471.31</b>	<b>20,550.00</b>
	<b>Professional Fees</b>				
5924	Legal	6,480.95	11,400.00	3,160.50	11,000.00
5926	Investment Banking Fees	7,795.79	8,320.00	5,608.80	8,206.00
5970	Consulting	117,020.40	149,850.00	15,984.41	159,500.00
	<b>Total Professional Fees</b>	<b>131,297.14</b>	<b>169,570.00</b>	<b>24,753.71</b>	<b>178,706.00</b>
	<b>Computer</b>				
6108	Web Page Design & Maintenance	0.00	750.00	0.00	750.00
	<b>Total Computer</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>	<b>750.00</b>
6122	Bad Debt Expense	499,921.46	0.00	(3,051.85)	0.00
6120	Grants	731,174.64	1,517,500.00	1,089,796.57	284,570.00
619...	Admin Allocation	152,342.64	159,176.00	103,983.27	164,317.00
619...	Engineering Allocation	5,306.24	4,260.00	1,529.92	3,763.00
6202	Interest Expense	2,277.79	3,500.00	0.00	0.00
	<b>Total Expenses</b>	<b>2,137,807.79</b>	<b>2,519,133.00</b>	<b>1,632,754.55</b>	<b>1,359,246.00</b>
	<b>Change in Net Position</b>	<b>1,396,380.25</b>	<b>(93,543.00)</b>	<b>(644,950.33)</b>	<b>515,965.00</b>

**Regional Development  
BUDGET FYE 2022  
APPENDIX A**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>STATEMENT OF CASH FLOW FROM OPERATIONS</b>				
(This presentation of Cash Flow does not take into account changes in accruals)				
				<b>515,965.00</b>
<b>CHANGE IN NET ASSETS</b>				
<b>- 25... LESS PRINCIPAL PAYMENTS</b>				<b>0.00</b>
<b>CASH FLOW</b>				<b><u>515,965.00</u></b>



**Board Resolution No. 2021-02-43**  
**February 25, 2021**

**APPROVING FISCAL YEAR 2021-2022 TELECOMMUNICATIONS DIVISION  
OPERATING BUDGET, CAPITAL PROJECTS,  
RESERVE DESIGNATIONS, AND TARIFF**

Whereas, the Development Authority of the North Country has caused to be prepared and has reviewed the proposed Fiscal Year 2021-2022 Telecommunications Division Budget based on anticipated circuit demand, said proposed Budget being attached to this resolution as Appendix A, and

Whereas, upon recommendation by staff, it is determined that certain capital projects are necessary as set forth on the capital projects schedule attached as Appendix B, and

Whereas, it is necessary to ratify tariff pricing and establish reserve requirements for the Fiscal Year 2021-2022 in support of said Budget.

Now, upon recommendation of the Finance & Budget Committee, therefore be it

**RESOLVED, by the Development Authority of the North Country that:**

- 1. The Fiscal Year 2021-2022 Telecommunications Division Budget and the line items contained therein, as proposed and set forth in Appendix A, are hereby approved and adopted.**
- 2. The Telecommunications Division capital projects for the Fiscal Year 2021-2022, as set forth in Appendix B, are hereby approved, and the Executive Director is hereby authorized and directed to undertake and pay for such projects, including contracting therefore on such terms and conditions as he shall determine. Further, capital funds that were previously approved but not fully expended are carried forward for use in Fiscal Year 2021-2022.**
- 3. Based upon anticipated circuit volume, a tariff was filed with and accepted by the Public Services Commission (May 1, 2004) and will remain in effect for Fiscal Year 2021-2022.**
- 4. Reserves previously authorized have been created and capitalized as of December 31, 2020 in the following amounts:**

<b>Operating</b>	<b>\$ 973,793</b>
<b>Repair and Upgrade</b>	<b>\$5,808,534</b>

**For Fiscal Year 2021-2022, reserves will be maintained on an on-going basis as follows:**

<b>Operating</b>	<b>16.7% of Revenue</b>
<b>Repair &amp; Upgrade</b>	<b>18% of Equipment Replacement Cost</b>
	<b>20% of OSP Replacement Cost</b>

**5. To enhance the Authority’s ability to respond promptly to changing conditions in the competitive telecommunications market, the authority to create and manage reserves, establish agreements and negotiate contracts is hereby delegated to the Executive Director who shall report such actions to the Board of Directors on a timely basis.**

Motion by: A. MacKinnon  
Seconded by: M. Murray

Calligaris - <b>Yes</b>	Hefferon - <b>Yes</b>	Johnson – <b>Yes</b>	Mastascusa - <b>Yes</b>
Carter – <b>Yes</b>	Hollenbeck - <b>Present</b>	MacKinnon – <b>Yes</b>	Murray - <b>Yes</b>
Doheny – <b>Present</b>	Hunt - <b>Present</b>	McGrath - <b>Present</b>	Turck - <b>Yes</b>

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

I, the undersigned, Chairman of the Board of Directors of the Development Authority of the North Country, do hereby certify that I have compared the foregoing copy of Resolution No. 2021-02-43 of the Development Authority of the North Country with the original adopted by the Development Authority of the North Country at a meeting of said Authority on the 25th day of February, 2021, and that same is a true and correct copy of such resolution. In testimony whereof, I have hereto set my hand this 25th day of February, 2021.

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Frederick J. Carter  
Board Chairman



**Telecommunications  
BUDGET FYE 2022  
APPENDIX A**

Account Description		FYE 3/31/2020 Actual	FYE 3/31/2021 Amended Budget	Actual 11/30/2020	FYE 3/31/2022 Budget
<b>Customer Billings</b>					
4001	Customer Billings	\$5,903,569.24	\$5,720,074.00	\$3,911,245.23	\$5,664,117.00
4004	Dark Fiber Billings	541,561.92	440,016.00	319,880.67	591,569.00
	<b>Total Customer Billings</b>	<b>6,445,131.16</b>	<b>6,160,090.00</b>	<b>4,231,125.90</b>	<b>6,255,686.00</b>
<b>Grant Revenue</b>					
4181	Federal Grant Income	0.00	0.00	0.00	200,000.00
	<b>Total Grant Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>
<b>Other Income</b>					
4164	Miscellaneous	58,051.63	47,050.00	13,450.76	47,050.00
	<b>Total Other Income</b>	<b>58,051.63</b>	<b>47,050.00</b>	<b>13,450.76</b>	<b>47,050.00</b>
<b>Interest Income</b>					
4102	Investment Interest Income	38,672.95	38,890.00	16,058.57	9,773.00
4108	Reserve Interest	232,789.01	211,633.00	67,259.08	84,786.00
420...	Mark to Market Adjustment	119,234.09	0.00	(11,591.25)	0.00
	<b>Total Interest Income</b>	<b>390,696.05</b>	<b>250,523.00</b>	<b>71,726.40</b>	<b>94,559.00</b>
	<b>Total Income</b>	<b>6,893,878.84</b>	<b>6,457,663.00</b>	<b>4,316,303.06</b>	<b>6,597,295.00</b>
<b>Salaries</b>					
500...	Engineering Wages	26,749.74	28,419.00	21,464.78	28,644.00
500...	Technology Wages	1,151,172.70	1,206,515.00	805,887.50	1,269,135.00
500...	Overtime Wages	2,376.15	2,500.00	1,002.38	2,500.00
	<b>Total Salaries</b>	<b>1,180,298.59</b>	<b>1,237,434.00</b>	<b>828,354.66</b>	<b>1,300,279.00</b>
<b>Fringe Benefits</b>					
503...	FICA Expense	86,810.21	94,474.00	63,511.77	92,438.00
503...	Pension Expense	160,747.56	179,435.00	114,135.53	172,232.00
503...	Health Insurance	90,959.35	85,255.00	60,231.98	92,741.00
503...	Workers Comp	2,272.74	2,328.00	1,540.33	2,437.00
503...	Disability Insurance	396.43	400.00	266.64	2,204.00
504...	Post Retire Overhead	72,420.33	69,055.00	50,499.81	69,552.00
5054	Employee Physicals & Screening	271.25	500.00	0.00	500.00
	<b>Total Fringe Benefits</b>	<b>413,877.87</b>	<b>431,447.00</b>	<b>290,186.06</b>	<b>432,104.00</b>
<b>Operations &amp; Maintenance</b>					
5062	Third Party Temporary - O&M	0.00	500.00	0.00	1,000.00
5133	Equipment Maintenance Contracts	308,874.87	325,144.00	227,424.31	340,194.00
5134	Maintenance Contracts	125,677.67	167,705.00	69,897.28	155,800.00
5135	Underground Locating	44,162.73	67,000.00	29,837.16	70,000.00
5403	Safety Equipment & Supplies	310.27	900.00	0.00	900.00
5704	O&M Supplies	4,612.32	4,500.00	1,603.52	4,500.00
5712	Purchased Maintenance & Repair	20,159.64	53,500.00	24,636.26	55,000.00
5720	Offnet Circuit Lease	566,865.33	630,812.00	390,001.53	677,772.00
5770	Other Tool, Equip & O&M	8,208.20	6,000.00	5,213.89	6,000.00
5830	Collo Expense	151,986.62	183,348.00	112,417.68	171,720.00
5834	Permitting	269.00	9,400.00	119.00	6,000.00
5835	NYS DOT Fee	0.00	5,500.00	0.00	10,000.00
5836	Pole Attachment Fees	261,486.12	319,979.00	174,452.79	310,643.00
5838	Conduit Lease	16,069.78	24,696.00	10,632.42	22,195.00
	<b>Total O &amp; M</b>	<b>1,508,682.55</b>	<b>1,798,984.00</b>	<b>1,046,235.84</b>	<b>1,831,724.00</b>
<b>Office &amp; Administrative</b>					
5053	Misc Employee Costs	1,458.36	2,400.00	938.91	2,400.00
5102	Office Rent	46,725.20	44,279.00	35,258.99	44,279.00
5104	Office Supplies	2,199.31	2,200.00	1,036.53	2,200.00

**Telecommunications  
BUDGET FYE 2022  
APPENDIX A**

		FYE 3/31/2020	FYE 3/31/2021	Actual 11/30/2020	FYE 3/31/2022 Budget
<u>Account Description</u>		<u>Actual</u>	<u>Amended Budget</u>		
5110	Postage & Shipping	234.38	1,000.00	238.21	1,000.00
5112	Telephone	11,602.42	12,420.00	7,632.03	11,500.00
5114	Cellular Services	5,793.42	5,600.00	3,011.86	5,600.00
5118	Other Communications	1,373.40	1,600.00	955.60	1,600.00
5120	Dues & Subscriptions	0.00	500.00	60.00	500.00
5122	Public Info & Advertising	0.00	2,000.00	0.00	2,000.00
5123	Promotional Materials	250.00	1,000.00	14.24	5,000.00
5130	Office Equipment	3,317.33	1,000.00	999.13	3,000.00
5170	Other Office Expenses	3,925.32	6,000.00	5,450.04	6,000.00
5172	Filing Fees	2,476.93	16,600.00	1,524.14	24,000.00
5202	Employee Mileage Reimbursement	1,107.06	1,962.00	128.80	2,016.00
5204	Empl. Meals & Incidental	5,309.98	4,500.00	601.62	8,500.00
5206	Empl. Lodging	10,358.34	5,000.00	1,771.64	15,000.00
5270	Travel & Meeting Expense	327.48	500.00	0.00	500.00
5370	Training & Development	7,978.86	800.00	0.00	9,300.00
5402	Employee Uniforms	912.00	1,225.00	0.00	1,225.00
5570	Other General Expense	0.00	1,000.00	599.10	1,000.00
	<b>Total Office &amp; Admin</b>	<b>105,349.79</b>	<b>111,586.00</b>	<b>60,220.84</b>	<b>146,620.00</b>
<b>Utilities</b>					
5802	Gas & Electric	3,411.23	5,000.00	2,299.67	5,000.00
	<b>Total Utilities</b>	<b>3,411.23</b>	<b>5,000.00</b>	<b>2,299.67</b>	<b>5,000.00</b>
<b>Professional Fees</b>					
5924	Legal	19,215.00	109,000.00	86,634.75	45,000.00
5926	Investment Banking Fees	5,050.73	5,791.00	3,528.33	5,734.00
5970	Consulting	6,400.00	113,000.00	48,545.00	25,000.00
	<b>Total Professional Fees</b>	<b>30,665.73</b>	<b>227,791.00</b>	<b>138,708.08</b>	<b>75,734.00</b>
<b>Automobile</b>					
5601	Auto/Light Truck Rep. & Maint.	12,328.02	12,000.00	3,599.56	12,000.00
5602	Auto/Light Truck Fuel	21,716.88	17,000.00	5,906.76	22,000.00
5603	Auto/Light Truck Rental/Lease	43,300.06	59,700.00	39,800.00	58,000.00
5605	Vehicle Ins	10,544.55	12,900.00	8,600.00	12,100.00
	<b>Total Automobile</b>	<b>87,889.51</b>	<b>101,600.00</b>	<b>57,906.32</b>	<b>104,100.00</b>
<b>Computer</b>					
5124	Computer Equipment	4,611.95	11,100.00	9,773.32	9,500.00
5128	Programming & Software	11,546.71	17,505.00	14,036.93	18,750.00
	<b>Total Computer</b>	<b>16,158.66</b>	<b>28,605.00</b>	<b>23,810.25</b>	<b>28,250.00</b>
6122	<b>Bad Debt Expense</b>	<b>130,302.40</b>	<b>0.00</b>	<b>34,288.63</b>	<b>0.00</b>
6114	<b>Insurance</b>	<b>122,004.98</b>	<b>122,900.00</b>	<b>81,933.36</b>	<b>130,200.00</b>
619...	<b>Admin Allocation</b>	<b>572,416.46</b>	<b>616,227.00</b>	<b>403,165.88</b>	<b>617,820.00</b>
619...	<b>Engineering Allocation</b>	<b>13,644.31</b>	<b>11,662.00</b>	<b>9,334.38</b>	<b>11,730.00</b>
6208	<b>NYS Administrative Assessment</b>	<b>33,942.00</b>	<b>34,715.00</b>	<b>0.00</b>	<b>34,901.00</b>
7032	<b>Depreciation</b>	<b>3,474,403.72</b>	<b>3,647,400.00</b>	<b>2,383,212.21</b>	<b>3,732,600.00</b>
6901	<b>Contingency</b>	<b>0.00</b>	<b>580.00</b>	<b>0.00</b>	<b>25,000.00</b>
	<b>Total Expenses</b>	<b>7,693,047.80</b>	<b>8,375,931.00</b>	<b>5,359,656.18</b>	<b>8,476,062.00</b>
	<b>Change in Net Position</b>	<b>(799,168.96)</b>	<b>(1,918,268.00)</b>	<b>(1,043,353.12)</b>	<b>(1,878,767.00)</b>

**Telecommunications  
BUDGET FYE 2022  
APPENDIX A**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>STATEMENT OF CASH FLOW FROM OPERATIONS</b>				
(This presentation of Cash Flow does not take into account changes in accruals)				
<b>CHANGE IN NET ASSETS</b>				<b>(1,878,767.00)</b>
<b>PLUS DEPRECIATION &amp; AMORTIZATION</b>				<b>3,732,600.00</b>
<b>RESERVE/CAPITAL REQUIREMENTS</b>				
- 3143 TELECO REPAIR/UPGRADE RESERVE				0.00
- 14?? TELECOM CAPITAL PROJECTS				<u>(1,520,000.00)</u>
<b>TOTAL RESERVE/CAPITAL REQUIRED</b>				<b><u>(1,520,000.00)</u></b>
<b>CASH FLOW</b>				<b><u><u>333,833.00</u></u></b>

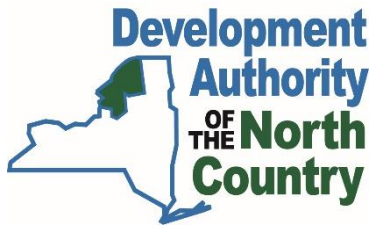
**APPENDIX B  
TELECOMMUNICATIONS CAPITAL PROJECTS**

<b>Project Number</b>	<b>Project Description</b>	<b>Fund</b>	<b>Budget FYE 2022</b>	<b>Budget FYE 2023</b>	<b>Budget FYE 2024</b>	<b>Budget FYE 2025</b>	<b>Budget FYE 2026</b>
	DWDM Upgrade (Dense Wave Division Multiplexing)	R	\$ 120,000	\$ 100,000	\$ -	\$ 200,000	\$ 100,000
	Customer Network Construction	R	\$ 550,000	\$ 600,000	\$ 650,000	\$ 700,000	\$ 700,000
	Ethernet Enhancements	R	\$ 100,000	\$ 350,000	\$ 300,000	\$ 250,000	\$ 250,000
	Wireless Tower Service	R	\$ 350,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
	Emergency Restoration	R	\$ 150,000	\$ 157,500	\$ 165,375	\$ 173,644	\$ 182,326
	Central Office Enhancements	R	\$ 120,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
	DOT Road Projects	R	\$ 50,000	\$ 80,000	\$ 80,000	\$ 75,000	\$ 75,000
	Fiber Augments	R	\$ 80,000	\$ 85,000	\$ 100,000	\$ 100,000	\$ 100,000

<b>TOTAL TELECOMMUNICATIONS</b>			<b>\$ 1,520,000</b>	<b>\$ 1,697,500</b>	<b>\$ 1,620,375</b>	<b>\$ 1,823,644</b>	<b>\$ 1,732,326</b>
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**Fund Description**

R Replacement Reserve



**Board Resolution No. 2021-02-44**  
**February 25, 2021**

**APPROVING FISCAL YEAR 2021-2022 WATER QUALITY MANAGEMENT  
DIVISION OPERATING BUDGET, CAPITAL PROJECTS  
AND USER CHARGES**

Whereas, the Development Authority of the North Country has caused to be prepared and has reviewed the proposed Fiscal Year 2021-2022 Water Quality Management Budgets, attached to this Resolution as Appendices A(1) – A(4), and

Whereas, upon recommendation by staff and consulting engineers, it is determined that certain capital projects are necessary to be undertaken for the continued efficient operation of the Facilities, as set forth on the Capital Projects Schedule attached to this Resolution as Appendix B, and

Whereas, it is necessary to establish outside user charges for use of Water Quality Management for the Fiscal Year 2021-2022 as proposed in the User Charges Schedule set forth in Appendix C, and

Whereas, it is necessary to maintain required reserves for the Army Waterline and Sewerline, and Regional Waterline projects.

Now, upon recommendation of the Finance & Budget Committee, therefore be it

**RESOLVED, by the Development Authority of the North Country that:**

- 1. The Fiscal Year 2021-2022 Water Quality Management Budgets and line items contained therein, as proposed and set forth in Appendices A(1)-A(4), are hereby approved and adopted.**
- 2. The Water Quality Management’s capital projects for the Fiscal Year 2021-2022, as proposed and set forth in Appendix B are hereby approved. The Executive Director is hereby authorized and directed to undertake and pay for such projects, including contracting therefore on such terms and conditions as he shall determine. Further, capital funds that were previously approved but not fully expended are carried forward for use in Fiscal Year 2021-2022.**
- 3. The user charges for Water Quality Management for Fiscal Year 2021-2022, as proposed and set forth in Appendix C, are hereby approved and adopted.**
- 4. The Executive Director is authorized and directed to manage reserves for the Army Waterline and Sewerline, and Regional Waterline projects consistent with contractual requirements. To enhance the Authority’s ability to respond promptly to customer requirements, the authority to negotiate contracts is hereby delegated to the Executive Director who will report such actions to the Board of Directors in a timely manner.**

Motion by: A. Calligaris  
Seconded by: A. MacKinnon

Calligaris - <b>Yes</b>	Hefferon - <b>Yes</b>	Johnson – <b>Yes</b>	Mastascusa - <b>Yes</b>
Carter – <b>Yes</b>	Hollenbeck - <b>Present</b>	MacKinnon – <b>Yes</b>	Murray - <b>Yes</b>
Doheny – <b>Present</b>	Hunt - <b>Present</b>	McGrath - <b>Present</b>	Turck - <b>Yes</b>

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

I, the undersigned, Chairman of the Board of Directors of the Development Authority of the North Country, do hereby certify that I have compared the foregoing copy of Resolution No. 2021-02-44 of the Development Authority of the North Country with the original adopted by the Development Authority of the North Country at a meeting of said Authority on the 25th day of February, 2021, and that same is a true and correct copy of such resolution. In testimony whereof, I have hereto set my hand this 25th day of February, 2021.

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Frederick J. Carter  
Board Chairman



**Army Sewer  
BUDGET FYE 2022  
APPENDIX A-1**

<u>Account Description</u>		<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>Customer Billings</b>					
4001	Customer Billings	\$2,174,515.06	\$2,365,363.00	\$1,434,698.63	\$2,779,184.00
	<b>Total Customer Billings</b>	<b>2,174,515.06</b>	<b>2,365,363.00</b>	<b>1,434,698.63</b>	<b>2,779,184.00</b>
<b>Other Income</b>					
4164	Miscellaneous	12,501.00	12,501.00	8,334.00	7,129.00
	<b>Total Other Income</b>	<b>12,501.00</b>	<b>12,501.00</b>	<b>8,334.00</b>	<b>7,129.00</b>
<b>Interest Income</b>					
4108	Reserve Interest	37,899.40	38,400.00	15,391.02	27,800.00
420...	Mark to Market Adjustment	32,527.58	0.00	8,775.96	0.00
	<b>Total Interest Income</b>	<b>70,426.98</b>	<b>38,400.00</b>	<b>24,166.98</b>	<b>27,800.00</b>
	<b>Total Income</b>	<b>2,257,443.04</b>	<b>2,416,264.00</b>	<b>1,467,199.61</b>	<b>2,814,113.00</b>
<b>Salaries</b>					
500...	Engineering Wages	17,899.39	37,764.00	32,140.21	39,529.00
500...	WQ Wages	299,589.94	343,288.00	192,230.16	369,119.00
500...	Overtime Wages	27,395.49	25,618.00	18,797.24	26,392.00
5005	On-Call Stipend	3,060.00	3,840.00	2,160.00	3,840.00
	<b>Total Salaries</b>	<b>347,944.82</b>	<b>410,510.00</b>	<b>245,327.61</b>	<b>438,880.00</b>
<b>Fringe Benefits</b>					
503...	FICA Expense	24,608.34	31,403.00	18,356.76	28,846.00
503...	Pension Expense	46,929.24	54,524.00	32,750.09	65,048.00
503...	Health Insurance	55,983.63	58,334.00	36,175.71	63,471.00
503...	Workers Comp	27,596.80	26,785.00	17,794.35	25,264.00
503...	Disability Insurance	194.06	204.00	136.00	1,249.00
504...	Post Retire Overhead	32,000.94	35,577.00	22,505.85	36,292.00
5054	Employee Physicals & Screening	1,993.75	3,000.00	585.00	2,750.00
	<b>Total Fringe Benefits</b>	<b>189,306.76</b>	<b>209,827.00</b>	<b>128,303.76</b>	<b>222,920.00</b>
<b>Operations &amp; Maintenance</b>					
5062	Third Party Temporary - O&M	0.00	7,500.00	0.00	0.00
5403	Safety Equipment & Supplies	13,139.19	15,000.00	3,183.01	7,500.00
5706	Shop Tools	11,403.46	12,000.00	3,366.92	10,000.00
5815	Chemicals	44,420.68	75,000.00	37,427.82	60,000.00
5902	Lab Fees	0.00	500.00	0.00	0.00
	<b>Total O &amp; M</b>	<b>68,963.33</b>	<b>110,000.00</b>	<b>43,977.75</b>	<b>77,500.00</b>
<b>6002</b>	<b>Sewage Treatment</b>	<b>937,678.09</b>	<b>1,016,076.00</b>	<b>542,181.98</b>	<b>1,234,029.00</b>
<b>6004</b>	<b>Water Purchases</b>	<b>2,872.00</b>	<b>3,200.00</b>	<b>2,154.00</b>	<b>3,200.00</b>
<b>Office &amp; Administrative</b>					
5053	Misc Employee Costs	0.00	100.00	59.39	100.00
5104	Office Supplies	5,068.84	5,500.00	2,847.02	5,500.00
5110	Postage & Shipping	340.00	1,500.00	190.40	1,000.00
5112	Telephone	9,011.73	10,000.00	5,047.53	10,000.00
5114	Cellular Services	12,107.98	14,600.00	6,627.98	13,900.00
5120	Dues & Subscriptions	1,332.20	2,000.00	781.00	1,500.00
5122	Public Info & Advertising	1,087.54	1,500.00	584.25	1,500.00
5130	Office Equipment	0.00	1,000.00	259.99	1,000.00
5202	Employee Mileage Reimbursement	0.00	1,000.00	0.00	500.00
5204	Empl. Meals & Incidental	655.25	3,000.00	0.00	2,500.00
5206	Empl. Lodging	2,513.60	5,000.00	0.00	5,000.00
5370	Training & Development	5,074.77	10,000.00	2,260.40	8,000.00
5402	Employee Uniforms	6,456.60	9,000.00	1,264.82	7,500.00
5508	Cleaning Services	11,055.00	12,000.00	8,760.00	12,000.00
	<b>Total Office &amp; Admin</b>	<b>54,703.51</b>	<b>76,200.00</b>	<b>28,682.78</b>	<b>70,000.00</b>

**Army Sewer  
BUDGET FYE 2022  
APPENDIX A-1**

Account Description	FYE 3/31/2020 Actual	FYE 3/31/2021 Amended Budget	Actual 11/30/2020	FYE 3/31/2022 Budget
<b>Utilities</b>				
5802 Gas & Electric	49,999.00	59,750.00	20,736.76	54,980.00
<b>Total Utilities</b>	<b>49,999.00</b>	<b>59,750.00</b>	<b>20,736.76</b>	<b>54,980.00</b>
<b>Professional Fees</b>				
5924 Legal	0.00	3,000.00	1,487.50	3,000.00
5926 Investment Banking Fees	1,063.72	1,179.00	818.32	1,197.00
<b>Total Professional Fees</b>	<b>1,063.72</b>	<b>4,179.00</b>	<b>2,305.82</b>	<b>4,197.00</b>
<b>Repairs &amp; Maintenance</b>				
5804 Building Maintenance & Repair	18,527.12	15,000.00	6,270.66	15,000.00
5808 Site Maint & Repair	22,418.64	25,000.00	11,640.16	25,000.00
5812 Pipeline Maintenance	35,939.75	45,000.00	31,163.19	45,000.00
<b>Total Repairs &amp; Maintenance</b>	<b>76,885.51</b>	<b>85,000.00</b>	<b>49,074.01</b>	<b>85,000.00</b>
<b>Automobile</b>				
5601 Auto/Light Truck Rep. & Maint.	9,948.19	19,000.00	7,530.52	19,000.00
5602 Auto/Light Truck Fuel	44,393.19	58,020.00	22,663.65	50,000.00
5603 Auto/Light Truck Rental/Lease	116,999.86	127,400.00	84,933.36	132,200.00
5605 Vehicle Ins	19,607.48	35,300.00	23,533.36	27,900.00
<b>Total Automobile</b>	<b>190,948.72</b>	<b>239,720.00</b>	<b>138,660.89</b>	<b>229,100.00</b>
<b>Computer</b>				
5124 Computer Equipment	11,720.46	6,000.00	5,873.71	12,500.00
5128 Programming & Software	29,455.00	7,602.00	5,101.93	7,602.00
<b>Total Computer</b>	<b>41,175.46</b>	<b>13,602.00</b>	<b>10,975.64</b>	<b>20,102.00</b>
6114 Insurance	31,874.62	34,700.00	23,133.36	34,100.00
619... Admin Allocation	232,206.12	289,618.00	189,524.84	281,576.00
619... Engineering Allocation	7,768.75	10,720.00	8,558.38	10,490.00
6208 NYS Administrative Assessment	13,434.00	13,740.00	0.00	13,401.00
890... Water Quality Allocation	(173,854.32)	(210,579.00)	(116,621.52)	(205,362.00)
7032 Depreciation	270,790.21	275,200.00	200,301.51	303,500.00
<b>Total Expenses</b>	<b>2,343,760.30</b>	<b>2,641,463.00</b>	<b>1,517,277.57</b>	<b>2,877,613.00</b>
<b>Change in Net Position</b>	<b>(86,317.26)</b>	<b>(225,199.00)</b>	<b>(50,077.96)</b>	<b>(63,500.00)</b>

**Army Sewer  
BUDGET FYE 2022  
APPENDIX A-1**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>STATEMENT OF CASH FLOW FROM OPERATIONS</b>				
(This presentation of Cash Flow does not take into account changes in accruals)				
<b>CHANGE IN NET ASSETS</b>				<b>(63,500.00)</b>
<b>PLUS DEPRECIATION &amp; AMORTIZATION</b>				<b>303,500.00</b>
<b>RESERVE/CAPITAL REQUIREMENTS</b>				
- 14?? ASL CAPITAL PROJECTS				<u>(240,000.00)</u>
<b>TOTAL RESERVE/CAPITAL REQUIRED</b>				<b>(240,000.00)</b>
<b>CASH FLOW</b>				<u><u><b>0.00</b></u></u>

**Army Water Line  
BUDGET FYE 2022  
APPENDIX A-2**

<u>Account Description</u>		<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>Customer Billings</b>					
4001	Customer Billings	\$1,759,065.56	\$2,022,314.00	\$1,397,316.17	\$2,015,330.00
	<b>Total Customer Billings</b>	<b>1,759,065.56</b>	<b>2,022,314.00</b>	<b>1,397,316.17</b>	<b>2,015,330.00</b>
<b>Grant Revenue</b>					
4181	Federal Grant Income	0.00	0.00	0.00	900,000.00
	<b>Total Grant Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>900,000.00</b>
<b>Interest Income</b>					
4108	Reserve Interest	20,672.44	20,900.00	8,395.10	15,100.00
420...	Mark to Market Adjustment	17,742.32	0.00	4,786.89	0.00
	<b>Total Interest Income</b>	<b>38,414.76</b>	<b>20,900.00</b>	<b>13,181.99</b>	<b>15,100.00</b>
	<b>Total Income</b>	<b>1,797,480.32</b>	<b>2,043,214.00</b>	<b>1,410,498.16</b>	<b>2,930,430.00</b>
<b>Salaries</b>					
500...	Engineering Wages	17,525.04	36,898.00	31,547.81	38,266.00
500...	MMF Wages	0.00	0.00	154.73	0.00
500...	WQ Wages	255,312.06	295,190.00	182,071.66	330,353.00
500...	Overtime Wages	8,446.01	11,282.00	5,700.49	11,632.00
5005	On-Call Stipend	3,060.00	3,840.00	2,160.00	3,840.00
	<b>Total Salaries</b>	<b>284,343.11</b>	<b>347,210.00</b>	<b>221,634.69</b>	<b>384,091.00</b>
<b>Fringe Benefits</b>					
503...	FICA Expense	20,065.38	26,562.00	16,525.73	25,254.00
503...	Pension Expense	38,228.33	46,070.00	30,501.48	56,937.00
503...	Health Insurance	44,455.44	49,390.00	35,764.55	55,640.00
503...	Workers Comp	12,605.42	22,316.00	9,540.61	21,763.00
503...	Disability Insurance	159.90	174.00	116.00	1,088.00
504...	Post Retire Overhead	25,086.72	30,029.00	19,689.27	31,630.00
5054	Employee Physicals & Screening	1,892.50	2,500.00	332.50	2,250.00
	<b>Total Fringe Benefits</b>	<b>142,493.69</b>	<b>177,041.00</b>	<b>112,470.14</b>	<b>194,562.00</b>
<b>Operations &amp; Maintenance</b>					
5706	Shop Tools	0.00	2,100.00	0.00	5,000.00
5902	Lab Fees	3,598.00	5,000.00	3,210.00	5,000.00
	<b>Total O &amp; M</b>	<b>3,598.00</b>	<b>7,100.00</b>	<b>3,210.00</b>	<b>10,000.00</b>
<b>6004</b>	<b>Water Purchases</b>	<b>486,929.77</b>	<b>686,300.00</b>	<b>343,904.03</b>	<b>664,255.00</b>
<b>Office &amp; Administrative</b>					
5122	Public Info & Advertising	0.00	1,000.00	0.00	981.00
5202	Employee Mileage Reimbursement	0.00	100.00	0.00	100.00
	<b>Total Office &amp; Admin</b>	<b>0.00</b>	<b>1,100.00</b>	<b>0.00</b>	<b>1,081.00</b>
<b>Utilities</b>					
5802	Gas & Electric	14,131.25	19,550.00	7,031.66	21,250.00
	<b>Total Utilities</b>	<b>14,131.25</b>	<b>19,550.00</b>	<b>7,031.66</b>	<b>21,250.00</b>
<b>Professional Fees</b>					
5924	Legal	0.00	1,500.00	0.00	1,500.00
5926	Investment Banking Fees	572.78	757.00	440.63	766.00
	<b>Total Professional Fees</b>	<b>572.78</b>	<b>2,257.00</b>	<b>440.63</b>	<b>2,266.00</b>
<b>Repairs &amp; Maintenance</b>					
5804	Building Maintenance & Repair	2,037.54	4,000.00	3,230.40	4,000.00
5808	Site Maint & Repair	3,355.00	11,600.00	10,641.00	7,000.00
5812	Pipeline Maintenance	15,632.91	20,000.00	18,716.16	20,000.00
	<b>Total Repairs &amp; Maintenance</b>	<b>21,025.45</b>	<b>35,600.00</b>	<b>32,587.56</b>	<b>31,000.00</b>

**Army Water Line  
BUDGET FYE 2022  
APPENDIX A-2**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>Computer</b>				
5128 Programming & Software	19,980.00	0.00	0.00	0.00
<b>Total Computer</b>	<b>19,980.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>6114 Insurance</b>	<b>25,236.34</b>	<b>27,500.00</b>	<b>18,333.36</b>	<b>29,200.00</b>
619... Admin Allocation	135,879.88	152,867.00	100,011.24	165,070.00
619... Engineering Allocation	7,479.08	10,197.00	8,260.18	9,964.00
6208 NYS Administrative Assessment	10,609.00	10,851.00	0.00	11,458.00
890... Water Quality Allocation	62,727.10	94,469.00	48,024.11	85,061.00
7032 Depreciation	157,623.60	266,100.00	206,879.17	354,600.00
<b>Total Expenses</b>	<b>1,372,629.05</b>	<b>1,838,142.00</b>	<b>1,102,786.77</b>	<b>1,963,858.00</b>
<b>Change in Net Position</b>	<b>424,851.27</b>	<b>205,072.00</b>	<b>307,711.39</b>	<b>966,572.00</b>

**Army Water Line  
BUDGET FYE 2022  
APPENDIX A-2**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>STATEMENT OF CASH FLOW FROM OPERATIONS</b>				
(This presentation of Cash Flow does not take into account changes in accruals)				
				<b>966,572.00</b>
				<b>354,600.00</b>
- 25...				<b>(371,172.00)</b>
				<b>RESERVE/CAPITAL REQUIREMENTS</b>
- 14??				<u>(950,000.00)</u>
				<b>TOTAL RESERVE/CAPITAL REQUIRED</b>
				<u><b>(950,000.00)</b></u>
				<b>CASH FLOW</b>
				<u><u><b>0.00</b></u></u>

**Regional Water Line  
BUDGET FYE 2022  
APPENDIX A-3**

Account Description		FYE 3/31/2020 Actual	FYE 3/31/2021 Amended Budget	Actual 11/30/2020	FYE 3/31/2022 Budget
<b>Customer Billings</b>					
4001	Customer Billings	\$88,223.52	\$76,441.00	\$57,082.05	\$85,065.00
4005	Capital Billings	277,287.52	274,264.00	182,842.60	278,587.00
	<b>Total Customer Billings</b>	<b>365,511.04</b>	<b>350,705.00</b>	<b>239,924.65</b>	<b>363,652.00</b>
<b>Interest Income</b>					
4102	Investment Interest Income	8,773.53	8,600.00	5,747.19	2,000.00
	<b>Total Interest Income</b>	<b>8,773.53</b>	<b>8,600.00</b>	<b>5,747.19</b>	<b>2,000.00</b>
	<b>Total Income</b>	<b>374,284.57</b>	<b>359,305.00</b>	<b>245,671.84</b>	<b>365,652.00</b>
<b>Salaries</b>					
500...	Engineering Wages	4,054.81	8,690.00	4,946.42	8,892.00
500...	WQ Wages	19,575.50	21,018.00	12,977.37	21,625.00
500...	Overtime Wages	1,046.21	1,583.00	605.04	1,626.00
5005	On-Call Stipend	1,530.00	1,920.00	1,080.00	1,920.00
	<b>Total Salaries</b>	<b>26,206.52</b>	<b>33,211.00</b>	<b>19,608.83</b>	<b>34,063.00</b>
<b>Fringe Benefits</b>					
503...	FICA Expense	1,876.87	2,541.00	1,427.91	2,214.00
503...	Pension Expense	3,545.28	4,370.00	2,722.98	5,078.00
503...	Health Insurance	5,149.08	4,552.00	2,861.82	5,122.00
503...	Workers Comp	1,168.33	1,776.00	962.02	1,667.00
503...	Disability Insurance	15.75	17.00	11.36	98.00
504...	Post Retire Overhead	2,378.79	2,819.00	1,833.75	2,828.00
	<b>Total Fringe Benefits</b>	<b>14,134.10</b>	<b>16,075.00</b>	<b>9,819.84</b>	<b>17,007.00</b>
<b>Operations &amp; Maintenance</b>					
5706	Shop Tools	0.00	500.00	0.00	500.00
5815	Chemicals	1,109.70	2,000.00	1,068.00	2,000.00
5902	Lab Fees	3,273.00	3,600.00	1,755.00	3,600.00
6010	Cape Vincent Reserve	700.00	700.00	700.00	700.00
	<b>Total O &amp; M</b>	<b>5,082.70</b>	<b>6,800.00</b>	<b>3,523.00</b>	<b>6,800.00</b>
<b>6004</b>	<b>Water Purchases</b>	<b>79,091.00</b>	<b>76,441.00</b>	<b>58,548.15</b>	<b>85,065.00</b>
<b>Office &amp; Administrative</b>					
5122	Public Info & Advertising	0.00	250.00	0.00	250.00
5202	Employee Mileage Reimbursement	0.00	100.00	0.00	0.00
	<b>Total Office &amp; Admin</b>	<b>0.00</b>	<b>350.00</b>	<b>0.00</b>	<b>250.00</b>
<b>Utilities</b>					
5802	Gas & Electric	18,716.06	25,000.00	13,126.35	22,995.00
	<b>Total Utilities</b>	<b>18,716.06</b>	<b>25,000.00</b>	<b>13,126.35</b>	<b>22,995.00</b>
<b>Professional Fees</b>					
5924	Legal	0.00	500.00	0.00	500.00
	<b>Total Professional Fees</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Repairs &amp; Maintenance</b>					
5804	Building Maintenance & Repair	8,889.15	9,000.00	2,206.35	9,000.00
5808	Site Maint & Repair	2,642.79	3,500.00	1,605.52	3,500.00
5812	Pipeline Maintenance	18,399.51	20,000.00	7,886.22	20,000.00
	<b>Total Repairs &amp; Maintenance</b>	<b>29,931.45</b>	<b>32,500.00</b>	<b>11,698.09</b>	<b>32,500.00</b>
<b>6114</b>	<b>Insurance</b>	<b>4,938.84</b>	<b>5,400.00</b>	<b>3,600.00</b>	<b>5,000.00</b>
<b>619...</b>	<b>Admin Allocation</b>	<b>17,193.15</b>	<b>17,717.00</b>	<b>11,632.51</b>	<b>17,426.00</b>
<b>619...</b>	<b>Engineering Allocation</b>	<b>3,597.60</b>	<b>2,747.00</b>	<b>1,409.47</b>	<b>2,531.00</b>



**Regional Water Line  
BUDGET FYE 2022  
APPENDIX A-3**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
6208 NYS Administrative Assessment	2,102.00	2,149.00	0.00	1,987.00
890... Water Quality Allocation	5,503.59	7,517.00	4,045.39	6,665.00
7032 Depreciation	141,719.51	142,400.00	90,541.64	143,600.00
7002 Amortization	24,366.75	24,400.00	16,244.52	24,400.00
6202 Interest Expense	61,902.02	59,403.00	9,262.59	56,806.00
Total Expenses	434,485.29	452,610.00	253,060.38	457,595.00
Change in Net Position	<u>(60,200.72)</u>	<u>(93,305.00)</u>	<u>(7,388.54)</u>	<u>(91,943.00)</u>



**Water Sewer Contracts  
BUDGET FYE 2022  
APPENDIX A-4**

Account Description		FYE 3/31/2020 Actual	FYE 3/31/2021 Amended Budget	Actual 11/30/2020	FYE 3/31/2022 Budget
<b>Customer Billings</b>					
4001	Customer Billings	\$782,810.17	\$879,320.00	\$591,619.11	\$896,185.00
	<b>Total Customer Billings</b>	<b>782,810.17</b>	<b>879,320.00</b>	<b>591,619.11</b>	<b>896,185.00</b>
	<b>Total Income</b>	<b>782,810.17</b>	<b>879,320.00</b>	<b>591,619.11</b>	<b>896,185.00</b>
<b>Salaries</b>					
500...	Engineering Wages	10,043.81	19,025.00	14,534.32	18,377.00
500...	WQ Wages	307,525.99	310,157.00	212,784.17	319,463.00
500...	Overtime Wages	76,811.96	84,785.00	58,028.48	86,662.00
5005	On-Call Stipend	7,650.00	8,400.00	5,400.00	8,400.00
	<b>Total Salaries</b>	<b>402,031.76</b>	<b>422,367.00</b>	<b>290,746.97</b>	<b>432,902.00</b>
<b>Fringe Benefits</b>					
503...	FICA Expense	28,729.49	32,265.00	21,425.50	28,265.00
503...	Pension Expense	54,924.19	54,266.00	39,819.48	64,231.00
503...	Health Insurance	54,196.30	63,330.00	35,712.05	62,833.00
503...	Workers Comp	27,194.54	29,726.00	19,596.24	27,084.00
503...	Disability Insurance	184.83	209.00	122.64	1,277.00
504...	Post Retire Overhead	34,535.25	38,663.00	24,450.75	37,110.00
	<b>Total Fringe Benefits</b>	<b>199,764.60</b>	<b>218,459.00</b>	<b>141,126.66</b>	<b>220,800.00</b>
<b>Operations &amp; Maintenance</b>					
5704	O&M Supplies	0.00	500.00	0.00	500.00
5770	Other Tool, Equip & O&M	0.00	500.00	0.00	500.00
8090	Purchases for Resale	27,474.16	50,000.00	31,098.07	50,000.00
	<b>Total O &amp; M</b>	<b>27,474.16</b>	<b>51,000.00</b>	<b>31,098.07</b>	<b>51,000.00</b>
<b>Office &amp; Administrative</b>					
5053	Misc Employee Costs	10.75	0.00	0.00	0.00
5202	Employee Mileage Reimbursement	0.00	500.00	0.00	500.00
5270	Travel & Meeting Expense	73.00	300.00	0.00	300.00
	<b>Total Office &amp; Admin</b>	<b>83.75</b>	<b>800.00</b>	<b>0.00</b>	<b>800.00</b>
6114	<b>Insurance</b>	<b>16,102.09</b>	<b>17,300.00</b>	<b>11,533.36</b>	<b>18,300.00</b>
619...	<b>Admin Allocation</b>	<b>37,499.24</b>	<b>36,558.00</b>	<b>23,974.33</b>	<b>36,745.00</b>
619...	<b>Engineering Allocation</b>	<b>10,221.98</b>	<b>12,294.00</b>	<b>6,719.05</b>	<b>10,551.00</b>
6208	<b>NYS Administrative Assessment</b>	<b>4,437.00</b>	<b>4,537.00</b>	<b>0.00</b>	<b>4,982.00</b>
890...	<b>Water Quality Allocation</b>	<b>104,416.60</b>	<b>108,593.00</b>	<b>64,552.02</b>	<b>113,636.00</b>
	<b>Total Expenses</b>	<b>802,031.18</b>	<b>871,908.00</b>	<b>569,750.46</b>	<b>889,716.00</b>
	<b>Change in Net Position</b>	<b>(19,221.01)</b>	<b>7,412.00</b>	<b>21,868.65</b>	<b>6,469.00</b>

**Water Sewer Contracts  
BUDGET FYE 2022  
APPENDIX A-4**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>STATEMENT OF CASH FLOW FROM OPERATIONS</b>				
(This presentation of Cash Flow does not take into account changes in accruals)				
<b>CHANGE IN NET ASSETS</b>				<b>6,469.00</b>
<b>CASH FLOW</b>				<b><u>6,469.00</u></b>

**APPENDIX B  
WATER QUALITY MANAGEMENT CAPITAL PROJECTS**

**ARMY SEWER LINE**

Project Number	Project Description	Fund	Budget FYE 2022	Budget FYE 2023	Budget FYE 2024	Budget FYE 2025	Budget FYE 2026
	WPS HVAC Evaluation/Design & Improv.	REV	\$ 190,000	\$ -	\$ -	\$ -	\$ -
	WPS WWTP Prelim Eng Report	REV	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	WPS Gen. Maint. For Upgrade & Rehab.	TBD	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -
	WPS ASL Contract 6 Expansion	TBD	\$ -	\$ -	\$ -	\$ -	\$ 7,850,000
<b>TOTAL ARMY SEWER LINE</b>			<b>\$ 240,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 7,850,000</b>

**ARMY WATER LINE**

Project Number	Project Description	Fund	Budget FYE 2022	Budget FYE 2023	Budget FYE 2024	Budget FYE 2025	Budget FYE 2026
	AWL Alternative Water Source	REV	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	AWL BPS1/2 SCADA Upgrade	REV	\$ -	\$ -	\$ 40,000	\$ -	\$ -
<b>TOTAL ARMY WATER LINE</b>			<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>

**REGIONAL WATER LINE**

Project Number	Project Description	Fund	Budget FYE 2022	Budget FYE 2023	Budget FYE 2024	Budget FYE 2025	Budget FYE 2026
43111	RWL Mainline Valve Bolt Replacement- <b>Carryover \$5,000</b>	CR*	\$ 5,000	\$ -	\$ -	\$ -	\$ -
43109	RWL TOCV Pump Station Generator Replacement- <b>Carryover \$25,000</b>	CR*	\$ 25,000				
	RWL Connection to Village of Dexter	CR	\$ 100,000				
	RWL Water Tower	TBD	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000
	RWL Limerick Booster Pump Station Genset Replacement	TBD	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL REGIONAL WATER LINE</b>			<b>\$ 130,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,700,000</b>

**Fund Description(s)**

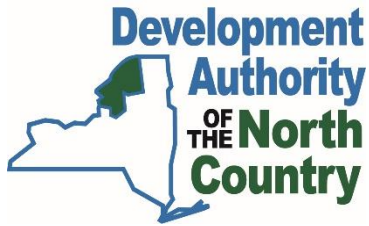
- REV Revenue
- O Operating Investments
- CR Capital Reserve
- TBD To Be Determined

**APPENDIX C**  
**Development Authority of the North Country**  
**Army Sewer Line/Army Water Line/Regional Water Line**  
**2021-2022 User Charges Schedule**

	2020-2021	2021-2022	Change
<b><u>Army Sewer</u></b>	4.41	5.14	0.73
<b><u>Army Water</u></b>	6.63	6.58	-0.05
<b><u>Sewer Connection Rates:</u></b>			
Town of LeRay - Sanford Corners	3.14	3.31	0.17
Town of Pamela SD9	3.18	3.35	0.17
Town of LeRay - North Entry	3.14	3.31	0.17
Town of Leray SD 4	3.55	3.72	0.17
Town of Pamela SD3	3.25	3.31	0.06
Route 3 Sewer	3.39	3.34	-0.05
Route 12	3.16	3.33	0.17
<b><u>Water Connection Rates:</u></b>			
Pamelia District #2, LeRay District #1	2.92	2.91	-0.01
Pamelia District #1	2.98	2.97	-0.01
Pamelia District #4 & #5	3.04	3.04	0.00
LeRay District #2	3.25	3.25	0.00
Champion	3.68	3.73	0.05

**Regional Water Line (COST COMPARISON FY21 / FY22)**

Municipality	FY 2021	FY2021	FY 2022	FY2022
	Quarterly Fixed Cost	Variable Cost / KGAL	Quarterly Fixed Cost	Variable Cost / KGAL
T/Cape Vincent (WD 2,3)	\$ 1,490.57	\$ 1.63	\$ 1,514.06	\$ 1.70
Lyme (incl Bus Garage)	\$ 12,669.80	\$ 1.63	\$ 12,869.49	\$ 1.70
Chaumont	\$ 11,924.52	\$ 1.63	\$ 12,112.47	\$ 1.70
Dexter	\$ 9,688.67	\$ 1.63	\$ 9,841.38	\$ 1.70
T/Brownville (incl GBHS)	\$ 12,669.80	\$ 1.63	\$ 12,869.49	\$ 1.70
V/Brownville	\$ 20,122.63	\$ 1.63	\$ 20,439.79	\$ 1.70



**Board Resolution No. 2021-02-45**  
**February 25, 2021**

**APPROVING FISCAL YEAR 2021-2022**  
**NORTH COUNTRY ECONOMIC DEVELOPMENT FUND BUDGET**

Whereas, the Development Authority of the North Country has caused to be prepared and has reviewed Fiscal Year 2021-2022 North Country Economic Development Fund Budget, detailed by the attached Appendix A.

Whereas, **Resolution No. 2014-08-12** authorizes the execution of Program Agreement to establish the North Country Economic Development Fund with \$10 million that the New York Power Authority (NYPA) received from Alcoa, and

Whereas, pursuant to **Resolution No. 2014-08-14**, the Authority Board authorized the creation of a new Authority Division in order to budget and account for North Country Economic Development Funds accordingly, and

Whereas, the North Country Economic Development Fund Board ratified the budget at its meeting on February 8, 2021, and

**RESOLVED, that the Development Authority of the North Country approves and adopts the Fiscal Year 2021-2022 North Country Economic Development Fund Budget and line items contained therein, as proposed and set forth in Appendix A.**

Motion by: A. Calligaris  
Seconded by: M. Murray

Calligaris - <b>Yes</b>	Hefferon - <b>Yes</b>	Johnson - <b>Yes</b>	Mastascusa - <b>Yes</b>
Carter - <b>Yes</b>	Hollenbeck - <b>Present</b>	MacKinnon - <b>Yes</b>	Murray - <b>Yes</b>
Doheny - <b>Present</b>	Hunt - <b>Present</b>	McGrath - <b>Present</b>	Turck - <b>Yes</b>

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

I, the undersigned, Chairman of the Board of Directors of the Development Authority of the North Country, do hereby certify that I have compared the foregoing copy of Resolution No. 2021-02-45 of the Development Authority of the North Country with the original adopted by the Development Authority of the North Country at a meeting of said Authority on the 25th day of February, 2021, and that same is a true and correct copy of such resolution. In testimony whereof, I have hereto set my hand this 25th day of February, 2021.

\_\_\_\_\_  
Frederick J. Carter  
Board Chairman



**North Country EDF  
BUDGET FYE 2022  
APPENDIX A**

<u>Account Description</u>		<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>4104</b>	<b>Loan Interest Income</b>	<b>\$0.00</b>	<b>\$85,000.00</b>	<b>\$44,899.93</b>	<b>\$76,000.00</b>
	<b>Other Income</b>				
4164	Miscellaneous	0.00	500.00	0.00	250.00
	<b>Total Other Income</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>250.00</b>
	<b>Interest Income</b>				
4102	Investment Interest Income	0.00	142,200.00	62,365.80	83,800.00
420...	Mark to Market Adjustment	0.00	0.00	(990.66)	0.00
	<b>Total Interest Income</b>	<b>0.00</b>	<b>142,200.00</b>	<b>61,375.14</b>	<b>83,800.00</b>
	<b>Total Income</b>	<b>0.00</b>	<b>227,700.00</b>	<b>106,275.07</b>	<b>160,050.00</b>
	<b>Professional Fees</b>				
5924	Legal	0.00	2,000.00	0.00	2,000.00
5926	Investment Banking Fees	0.00	4,057.00	2,542.32	4,113.00
5970	Consulting	0.00	8,000.00	8,000.00	8,000.00
	<b>Total Professional Fees</b>	<b>0.00</b>	<b>14,057.00</b>	<b>10,542.32</b>	<b>14,113.00</b>
	<b>Total Expenses</b>	<b>0.00</b>	<b>14,057.00</b>	<b>10,542.32</b>	<b>14,113.00</b>
	<b>Change in Net Position</b>	<b>0.00</b>	<b>213,643.00</b>	<b>95,732.75</b>	<b>145,937.00</b>

**North Country EDF  
BUDGET FYE 2022  
APPENDIX A**

<u>Account Description</u>	<u>FYE 3/31/2020 Actual</u>	<u>FYE 3/31/2021 Amended Budget</u>	<u>Actual 11/30/2020</u>	<u>FYE 3/31/2022 Budget</u>
<b>STATEMENT OF CASH FLOW FROM OPERATIONS</b>				
(This presentation of Cash Flow does not take into account changes in accruals)				
<b>CHANGE IN NET ASSETS</b>				<b>145,937.00</b>
<b>CASH FLOW</b>				<b><u>145,937.00</u></b>